



**JUSTIFICATION AND APPROVAL FOR ALLOWING AWARD OF CONTRACT
WITHOUT COMPETITION**

(Section A must be completed by the User Department and then submitted to the Department of Purchasing & Contract Compliance)

SECTION A

Department: Atlanta-Fulton Public Library System

Department Contact: Ed Robinson, Financial System Manager

Description of Supplies/Services: Print Reference Resources

Demonstration of Contractor's Unique Qualifications:

West Publishing provides legal reference resources.

West's products provide standard reference sources on Georgia and U.S. law, including employment law, real estate law, worker's compensation, criminal law, insurance law, landlord & tenant, divorce & alimony, US Codes, general practice, etc. Some of the manuals and forms that library patrons use are "American Jurisprudence Legal Forms", "Georgia Real Estate", "Molnar Georgia Criminal Law", "Georgia Landlord and Tenant", "Georgia Divorce, Alimony and Child Custody", "Georgia DUI Trial Practice", "Georgia Code Annotated", and "US Code Annotated".

West's products provide Fulton County residents with information on the law in a variety of areas. Residents need this information to know their rights and obligations under both civil and criminal law.

If the library does not provide these sources, residents will find free access to this information very limited, as, the Fulton County Law Library allows public access; their hours of access are limited compared to those of AFPLS.

(Section B must be completed by the Department of Purchasing & Contract Compliance)

SECTION B

MARKET SURVEY

Results of Market Survey

Include resources researched

Date Public Notice posted on website: 02/21/2011

Date Public Notice closed: 02/25/2011

REVIEW OF OFFER(S)

Were any offers received (Y/N):

Number of offers received:

Respondents:

Date Offers submitted to User Department for review:

User Department review and recommendation:

Purchasing Agent review and recommendation: *Include whether a competitive process is being recommended & estimated date of solicitation.*

CERTIFICATION

Having conducted a good faith review of source availability regarding the materials, goods and or services stipulated herein, subsequent to consultation with the County Manager and the recommendation of the User Department, it has been determined that there is only one source available for the required work, labor or service to be done or the supplies, materials, or equipment to be furnished. Per the Fulton County Code of Ordinances §2-319, Conditions allowing for award of contract without competition.

I, Cecil S. Moore, Director, certify that the facts and representations under my cognizance which are included in this justification and its supporting documentation which form the basis for this justification are complete and accurate.

Cecil S. Moore
Director

Date

I, Zachary Williams, County Manager, certify that the facts and representations under my cognizance which are included in this justification and its supporting documentation which form the basis for this justification are complete and accurate.

Zachary Williams
County Manager

Date