



## JUSTIFICATION AND APPROVAL FOR ALLOWING AWARD OF CONTRACT WITHOUT COMPETITION

*(Section A must be completed by the User Department and then submitted to the Department of Purchasing & Contract Compliance)*

### **SECTION A**

**Department:** *Atlanta-Fulton Public Library System*

**Department Contact:** *Ed Robinson*

**Description of Supplies/Services:** *Tutor.com online tutoring services*

**Demonstration of Contractor's Unique Qualifications:**

*Tutor.com is the manufacturer of this software suite of applications designed for the use of Library agencies to provide live tutoring online to students.*

*Also, Tutor.com provides College Center, an online tutoring service that gives one-on-one support to students needing help with basic skills and GED preparation.*

*The library currently provides GED preparation and testing services and has received a budget enhancement to broaden this program by providing more support to those preparing for the GED. If this item is not approved, county residents trying to take the GED at the library who do not reach the minimum skills level required for the program will not have a key resource to help them achieve that required level.*

*(Section B must be completed by the Department of Purchasing & Contract Compliance)*

### **SECTION B**

#### **MARKET SURVEY**

**Results of Market Survey**

**Date Public Notice posted on website:** *04/20/2011*

**Date Public Notice closed:** *04/26/2011*

#### **REVIEW OF OFFER(S)**

**Were any offers received (Y/N):**

**Number of offers received:**

**Respondents:**

**Date Offers submitted to User Department for review:**

**User Department review and recommendation:**

**Purchasing Agent review and recommendation:**

