



# JUSTIFICATION AND APPROVAL FOR ALLOWING AWARD OF CONTRACT WITHOUT COMPETITION

*(Section A must be completed by the User Department and then submitted to the Department of Purchasing & Contract Compliance)*

## SECTION A

**Department:** *Atlanta-Fulton Public Library System*

**Department Contact:** *Ed Robinson, Financial Systems Manager*

**Description of Supplies/Services:** *Subscriptions for all library branches and departments for the Atlanta Journal-Constitution, the daily newspaper published in Atlanta, Georgia offering full coverage of news, sports, metropolitan area issues, weather, advertisements, classified, and local opinion.*

### Demonstration of Contractor's Unique Qualifications:

*The Atlanta Journal Constitution is the daily paper of record for the entire metropolitan Atlanta region. Citizens rely on it for current local and national news, business, and recreational information, and expect to be able to find the latest issue each morning at the library. If this item is not approved, the library will not be able to provide county residents that daily access to the latest issue of the local paper.*

*The vendor is the only one able both to supply the daily newspaper and to deliver it every morning to every library agency throughout the county.*

*(Section B must be completed by the Department of Purchasing & Contract Compliance)*

## SECTION B

### MARKET SURVEY

#### Results of Market Survey

*Include resources researched*

**Date Public Notice posted on website:** *January 11, 2012*

**Date Public Notice closed:** *January 18, 2012*

### REVIEW OF OFFER(S)

**Were any offers received (Y/N):**

**Number of offers received:**

**Respondents:**

**Date Offers submitted to User Department for review:**

**User Department review and recommendation:**

**Purchasing Agent review and recommendation:** *Include whether a competitive process is being recommended & estimated date of solicitation.*

## CERTIFICATION

Having conducted a good faith review of source availability regarding the materials, goods and or services stipulated herein, subsequent to consultation with the County Manager and the recommendation of the User Department, it has been determined that there is only one source available for the required work, labor or service to be done or the supplies, materials, or equipment to be furnished. Per the Fulton County Code of Ordinances §2-319, Conditions allowing for award of contract without competition.

I, Cecil S. Moore, Director, certify that the facts and representations under my cognizance which are included in this justification and its supporting documentation which form the basis for this justification are complete and accurate.

\_\_\_\_\_  
Cecil S. Moore  
Director

\_\_\_\_\_  
Date

I, Zachary Williams, County Manager, certify that the facts and representations under my cognizance which are included in this justification and its supporting documentation which form the basis for this justification are complete and accurate.

\_\_\_\_\_  
Zachary Williams  
County Manager

\_\_\_\_\_  
Date

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