



JUSTIFICATION AND APPROVAL FOR ALLOWING AWARD OF CONTRACT WITHOUT COMPETITION

(Section A must be completed by the User Department and then submitted to the Department of Purchasing & Contract Compliance)

SECTION A

Department: *Library*

Department Contact: *Ed Robinson*

Description of Supplies/Services:

Representative responsible for coordinating the remote video appearance for the author of the book selected by the Atlanta-Fulton Public Library for the Big Read Program grant. The library received a grant from the National Endowment for the Arts to participate in the Big Read Program. The library partnered with Fulton County Schools, Fulton county Office of Aging and others to promote the program throughout the County. The remote video appearance gives the Big Read Program participants the opportunity to discuss the title selected (A Lesson Before Dying) with the author of the book.

Demonstration of Contractor's Unique Qualifications:

Ms. Tanya Bickley Enterprises Inc. is the sole representative for the author of the book Atlanta-Fulton Public Library selected for its Big Read Program. This is the only vendor the library can use to arrange the remote video appearance for the author. If the County should chose not to approve Tanya Bickley as a sole source vendor, the Atlanta-Fulton Public Library System would not be able to meet the requirements of the grant

(Section B must be completed by the Department of Purchasing & Contract Compliance)

SECTION B

MARKET SURVEY

Results of Market Survey

Date Public Notice posted on website: *October 2, 2012*

Date Public Notice closed: *October 5, 2012*

REVIEW OF OFFER(S)

Were any offers received (Y/N):

Number of offers received:

Respondents:

Date Offers submitted to User Department for review:

User Department review and recommendation:

Purchasing Agent review and recommendation: *Include whether a competitive process is*

being recommended & estimated date of solicitation.

CERTIFICATION

Having conducted a good faith review of source availability regarding the materials, goods and or services stipulated herein, subsequent to consultation with the County Manager and the recommendation of the User Department, it has been determined that there is only one source available for the required work, labor or service to be done or the supplies, materials, or equipment to be furnished. Per the Fulton County Code of Ordinances §2-319, Conditions allowing for award of contract without competition.

I, Cecil S. Moore, Director, certify that the facts and representations under my cognizance which are included in this justification and its supporting documentation which form the basis for this justification are complete and accurate.

Cecil S. Moore
Director

Date

I, Zachary Williams, County Manager, certify that the facts and representations under my cognizance which are included in this justification and its supporting documentation which form the basis for this justification are complete and accurate.

Zachary Williams
County Manager

Date