



# Department of Purchasing & Contract Compliance

Felicia Strong-Whitaker, Interim Director

**REQUEST FOR E-QUOTE NUMBER:**

**14DW92482C**

**PROJECT TITLE: Paint & Related Supplies FY 2014**

**DEPARTMENT: Facilities & Transportation Services Department**

**DUE DATE: March 28, 2014**

**WILL BE RECEIVED UNTIL: 2:00 P.M.**

**LAST DAY FOR QUESTIONS: March 26, 2014**

BIDDERS MAY SUBMIT REQUESTS FOR CLARIFICATION OR QUESTIONS REGARDING THIS E-QUOTE TO THE PURCHASING CONTACT PERSON LISTED BELOW. ANY REQUEST SHALL ONLY BE SUBMITTED IN WRITING (FAX OR EMAIL). ALL RESPONSES TO WRITTEN REQUEST(S) WILL BE DISTRIBUTED AS ADDENDA TO THIS E-QUOTE AND POSTED ON THE FULTON COUNTY WEBSITE AT [www.fultoncountyga.gov](http://www.fultoncountyga.gov).

THE COUNTY WILL NOT RESPOND TO REQUESTS RECEIVED AFTER *March 28, 2014 AT 2:00 P.M.*

E-QUOTE RESPONSES MUST BE SUBMITTED ONLINE AT [www.fultonvendoreselfservice.co.fulton.ga.us](http://www.fultonvendoreselfservice.co.fulton.ga.us) BY THE DATE AND TIME INDICATED. You must be a registered vendor in order to respond to E-QUOTES.

ANY QUESTIONS REGARDING PURCHASING PROCEDURES OR THE SPECIFICATIONS SHOULD BE ADDRESSED ONLY TO THE PURCHASING CONTACT PERSON LISTED BELOW VIA EMAIL ONLY. NO PHONE CALLS WILL BE ACCEPTED. BIDDERS MAY NOT HAVE CONTACT WITH COUNTY OFFICERS, ELECTED OFFICIALS OR COUNTY EMPLOYEES REGARDING THIS BID PRIOR TO AWARD OF PURCHASE ORDER. VIOLATION OF THIS INSTRUCTION WILL RESULT IN YOUR BID BEING FOUND NON-RESPONSIVE.

**CONTACT NAME:**  
DIANN WASHINGTON

**E-MAIL ADDRESS:**  
diann.washington@fultoncountyga.gov

**FAX NUMBER:**  
**404-893-1747**

All information requested on this sheet must be completed. Unless specifications indicate "NO SUBSTITUTE", items determined by Fulton County to be "EQUAL OR BETTER" will be given full consideration. All prices QUOTED must be "FOB DELIVERED" unless otherwise requested, and must be submitted in the format requested. The County reserves the right to cancel the solicitation and to reject any or all quotes in whole or in part and is not bound to accept any quote if rejection of that quote is determined to be contrary to the best interest of the County.

**REQUEST FOR QUOTE  
GENERAL TERMS AND CONDITIONS**

The following provisions are hereby made a part of this Request for Quote ("E-QUOTE"). Any contract or purchase order awarded as the result of this request shall be governed by these General Terms and Conditions. By submission of your responses to this e-quote, vendor agrees to furnish the product(s) and/or service(s) pursuant to these conditions.

1. **GENERAL.** These provisions are standard for all County contracts. The County may delete or modify any of these standard provisions for a particular contract or purchase order by indicating a change in the special instructions or provisions. **Any vendor accepting a purchase order award as the result of this request agrees that the provisions included within this Request for E-Quote shall prevail over any conflicting provision within any standard form contract of the vendor.**
2. **SUBMISSION OF RESPONSES.** Responses must be submitted for e-quotes on-line via the Vendor Self Service system at <https://fultonvendorservice.co.fulton.ga.us/webapp/VSSPROD/Advantage>. Response to e-quotes must be received no later than 2:00 p.m. on the date indicated.
3. **AMENDMENTS TO THE REQUEST FOR E-QUOTE.** Any amendment to pricing is valid only if in writing and issued by the County.
4. **ADDENDUM.** Revision to the Request for E-Quote issued by the County prior to the receipt of bids.
5. **NON-COLLUSION.** Bidder certifies that this bid is made without prior understanding, agreement or connection with any other corporation, firm or person submitting a bid for the same work, labor or service to be done or the supplies, materials or equipment to be furnished and is in all respects fair and without collusion or fraud. Bidder further understands collusive bidding is a violation of state and federal law and can result in fines, prison sentences and civil damage awards. Bidder agrees to abide by all conditions of this bid and certifies that person signing is authorized to sign this bid or proposal for the bidder.
6. **CONFLICT OF INTEREST.** Vendor states that no County officer or employee, nor any business entity in which they have an interest: a) Has an interest in the contract awarded; b) Has been employed or retained to solicit or aid in the procuring of the resulting contract; c) Will be employed in the performance of such contract without immediate disclosure of such fact to the County.
7. **BASIS OF AWARD.** The County shall award to the overall lowest responsible and responsive vendor complying with the provisions of the Request for E-Quote. The following criteria may be considered by the County in selecting the most advantageous quote: a) Ability to perform the service required within the specified time; b) Conformance to specification; c) The quality of performance in previous contracts; d) Financial ability to perform the contract; e) Item pricing; f) vendor references. The County reserves the right to cancel the solicitation and to reject any or all quotes in whole or in part and is not bound to accept any quote if rejection of that quote is determined to be contrary to the best interest of the County.
8. **SAMPLES.** Samples of items when required, must be furnished free of expense to the County and upon request, be returned to the Vendor at the Vendor's expense. Samples of selected items may be retained for comparison purposes.
9. **NEW.** All items bid must be new. Used, rebuilt and refurbished items will not be considered unless specifically authorized by Fulton County in the written specifications.
10. **BRAND NAME SPECIFICATIONS AND APPROVED EQUIVALENTS.** Unless otherwise specified, manufacturer's names, trade names, brand names, information and/or catalog numbers listed in the specifications are intended only to identify the quality and characteristics desired. They are not intended to limit competition. The Vendor may offer any equivalent product which meets or exceeds the specifications. If quotations are based on equivalent products, the quote must: a) Indicate the alternate manufacturer's name and catalog number; b) Include complete descriptive literature and/or specifications; c) Include proof that the proposed equivalent will meet the specifications. The County reserves the right to be the sole judge of what is equal and acceptable to meet its needs in all respects. If Bidder fails to name a substitute, goods identical to the published standard must be furnished.
11. **INDEMNIFICATION.** Contractor/Vendor hereby agrees to release, indemnify, defend and hold harmless the County, it's Commissioners, officers, employees, subcontractors, successors, assigns and agents from and against any and all losses (including death), claims, damages, liabilities, costs and expenses (including but not limited to all actions, proceedings, or investigations in respect thereof and any outcome of any such action, proceeding, or investigation), caused by, relating to, based upon or arising out of any act or omission by contractor, it's directors, officers, employees, subcontractors, successors, assigns or agents, or otherwise in connection with its acceptance, of the performance, or nonperformance, of its obligations under this agreements.

12. **TAXES.** Fulton County is exempt from the State of Georgia sales tax and exemption certificate will be furnished upon request.
13. **DELIVERY.** All prices must be FOB Destination, unloaded inside and assembled unless otherwise indicated.
14. **RIGHTS AND REMEDIES OF COUNTY FOR DEFAULT.** If any item furnished by the Vendor fails to conform to specifications, or to the sample submitted by the Vendor, the County may reject it. Upon rejection, the Vendor must promptly reclaim and remove such item without expense to the County, and shall immediately replace all such rejected items with others conforming to such specification and samples. If the Vendor fails to do so, the County has the right to purchase in the open market a corresponding quantity of any such items and to deduct from any monies due the Vendor the difference between the prices named in the purchase order and the actual cost to the County. If the Vendor fails to make prompt delivery of any item, the County has the right to purchase such item in the open market and to deduct from any monies due the Vendor the difference between the prices named in the purchase order and the actual replacement cost to the County. The rights and remedies of the County identified above are in addition to any other rights and remedies provided by law or under the purchase order.
15. **INVOICES AND PAYMENT TERMS.** Invoices are to be mailed to the County department specified on the resulting purchase order or master agreement. All invoices must include the purchase order number or master agreement number. Failure to comply may result in delayed payments. The County payment terms are Net 30 days unless a cash discount is allowed for payment within not less than twenty (20) days. The payment term shall begin on the date the merchandise is inspected, delivered and accepted by the County and the correct invoice is received in the office specified on the purchase order.
16. **LEGAL REQUIREMENTS.** Federal, State, County and local ordinances, rules and regulations, and policies shall govern development, submittal and evaluation of quote and disputes about quotes. Lack of knowledge by any Vendor about applicable law is not a defense.
17. **ASSIGNMENT.** Any purchase order awarded shall not be assignable by the Vendor without the express written approval of the County, and shall not become an asset in any bankruptcy, receivership or guardianship proceedings.
18. **REJECTION OF BID.** Bids may be considered irregular and may be rejected if they show omissions, alternations of form, additions not called for, conditions, limitations, unauthorized alternate bids or other irregularities of any kind. The County reserves the right to waive minor technicalities or irregularities of bid.
19. **TERMINATION.** In the event any of the provisions of the purchase order are violated, the County may serve written notice of its intention to terminate the purchase order. Such notice will state the reason(s) for such intention, and unless within ten (10) days after serving notice upon the contractor, such violation has ceased and satisfactory arrangements for correction made, the purchase order shall, upon expiration of ten (10) days, be terminated. Further, the County reserves the right to terminate for its convenience any purchase order in whole or in part upon giving thirty (30) days prior written notice to the other party.
20. **DEBARMENT.** If a Bidder is presently debarred, suspended, proposed for debarment, declared ineligible, or otherwise excluded from doing business with any government agency which prohibits your firm from participating in any procurement, the Bidder must provide the County with that information as part of its response to this solicitation. Failure to fully and truthfully provide the information required, may result in the disqualification of your bid from consideration or termination of the purchase order, once awarded.
21. **RIGHT TO PROTEST.** Any actual bidder or offeror that has submitted a bid/proposal for a particular procurement and is aggrieved in connection with the solicitation or award of the contract shall protest in writing to the purchasing agent after the date that the specific bid or proposal is submitted. No protest will be accepted or considered prior to the date the specific bid or proposal is submitted; it will be considered untimely. All protests shall set forth in full detail the factual and legal bases for the protest and specific relief sought by the protestor. Protests arising from factual or legal bases that the protestor knew or should have known prior to the submission of the bid/proposal must be submitted within three business days of the submission of the bid/proposal. Protests arising from factual or legal bases that the protestor knew or should have known subsequent to the date the bid/proposal was submitted must be submitted within ten business days after the protestor knew or should have known of such bases, but in no event shall any protest be submitted more than ten business days after the award of the contract. Untimely protests will not be considered by the purchasing agent and will be simply denied as untimely. Decisions on timeliness by the purchasing agent are not appealable. An oral protest or a protest to an official, employee, User Department, or other person apart from the Director of Purchasing & Contract Compliance does not comply.
22. **BINDING AUTHORITY.** The individual submitting this E-QUOTE must have binding authority to submit contracts on behalf of the responding company. By submitting a response, vendor agrees that their quote is an offer to sell. All bidders shall

comply with all Fulton County purchasing laws, policies, and procedures, as well as relevant state and federal laws, including compliance with EEOC hiring guidelines and requirements under the Americans with Disabilities Act.

**REQUEST FOR E-QUOTE SPECIFICATIONS**  
**Quote #14DW92482C**  
**Closing Date: March 28, 2014**  
**Paint & Related Supplies – FY 2014**  
**Facilities & Transportation Services Department**

**1. DESCRIPTION**

The Fulton County Department of Purchasing & Contract Compliance is soliciting e-quotes from qualified bidders to provide paint and related supplies for the Facilities & transportation Services Department.

**2. CONTACT PERSON**

Please contact Diann Wathington, Procurement Officer name by e-mail [diann.wathington@fultoncountyga.gov](mailto:diann.wathington@fultoncountyga.gov) or Fax (404) 893-1747 only, with any procedural or technical questions. All questions should be submitted in writing to the Purchasing contact person via email only. No phone calls will be accepted. Any responses made by the County will be provided in writing to all Bidders by addendum. No verbal responses shall be authoritative.

**3. TERM OF AGREEMENT**

This is a 12 month period contract.

**4. PRODUCT/SERVICE SPECIFICATIONS**

The attached pricing sheets indicate only probable items intended for procurement. Fulton County reserves the right to limit the procurement only to the items actually required during the twelve (12) month award period.

All materials and supplies requested by the Department of Facilities and Transportation Services must be of first-grade quality, shall have a shelf life not less than 12 months at time of delivery and must conform to County Standards and relevant EPA Standards for packing and emissions.

**5. PRICING SHEETS**

LINE	MANUFACTURER NUMBER	DESCRIPTION	UNIT	ESTIMATED QTY	UNIT PRICE
1	Pro Mar — 400 or equal	Paint- Semi-gloss house paint, latex, Exterior	1 gal	75 gals	\$ _____
2	Pro Mar — 200 or equal	Paint-Latex Interior semi-gloss Bone White	5 gal BU	150 gals	\$ _____
3	Pro Mar—200 or equal	Paint-Latex Interior semi-gloss color matches	1 gal BU	75 gals	\$ _____
4	Pro Mar — 200 or equal	Paint-Interior semi-gloss color matches	5 gal BU	60 gals	\$ _____
5	Pro Mar — 200 or equal	Paint-Interior semi-gloss White	5 gal BU	100 gals	\$ _____
6	Pro Mar — 200 or equal	Paint- Latex interior / exterior med. semi-gloss Gray	1 gal	50 gals	\$ _____

7	Sherwin Williams B54 W101 or equal	intermediate tint base. Paint- Alkyd Interior/Exterior Color Matches.	1 gal	40 gals	\$ _____
8	MAB Pro 30 or equal	Paint- Latex flat ceiling and wall paint pure white.	5 gal BU	50 gals	\$ _____
9	B55T104 or equal	Paint- DTM Alkyd White or Black	1 gal	40 gals	\$ _____
10	VERA-FLEC 1000 or equal	Paint-Interior latex multicolor finish waterborne, tintable base, with white flecks to create a textured appearance. DURON.	5 gals	25 gals	\$ _____
11	DURON VERA-FLEC 2000 or equal.	Paint-Interior latex multicolor finish waterborne, tintable base, with gray and white flecks to create a textured appearance.	5 gals	25 gals	\$ _____
12	DURON VERA-FLEC 3000 or equal.	Paint-Interior latex multicolor finish waterborne, tintable base, with black, gray and white flecks to create a textured appearance.	5 gal	25 gals	\$ _____
13	Pro Block B51 W20 or equal	Primer/Sealer Water borne.	1 gal	25 gals	\$ _____
14	Pro Block or equal	Primer, Latex drywall.	5 gals	50 gals	\$ _____
15	Minwax or equal	Waterborne varnish, clear gloss/satin.	1 gal	10 gals	\$ _____
16	Minwax or equal	Alkyd varnish, clear gloss/satin.	1 gal	10 gals	\$ _____
17	Minwax or equal	Minwax Stain - Various Colors	1 gal	10 gals	\$ _____
18	Goof Off or equal	Spray paint Remover	Can	12 cans	\$ _____
19	Rust-Oleum or equal	Spray paint, basic colors	Can	48 cans	\$ _____
20	Rust-Oleum or equal	Spray paint, red oxide primer	Can	12 cans	\$ _____
21	KILZ or equal	Spray Primer,	Can	12 cans	\$ _____
22	KILZ or equal	Primer/Stain Killer	Can	24 cans	\$ _____
23	KILZ or equal	Primer/Stain Killer Upshot	Can	24 cans	\$ _____
24	Crown Co. or equal	Paint Thinner, 1 Gal. Container	1 gal	24 gals	\$ _____
25	Crown Co. or equal	Lacquer Thinner	1 gal	8 gals	\$ _____
26	Crown Co. or equal	Alcohol Denatured - SLX	1 gal	6 gals	\$ _____
27	Clorox or equal	Bleach	1 gal	48gals	\$ _____

28	Purdy or equal	3" Paint Brushes (latex) Moose	Ea	48 ea	\$ _____
29	Purdy or equal	4" Paint Brushes (latex) Swan	Ea	12 ea	\$ _____
30	Purdy or equal	3" Paint brushes China bristle	Ea	18 ea	\$ _____
31	Purdy or equal	4" Paint Brushes China bristle	Ea	12ea	\$ _____
32	Purdy or equal	Roller covers 3/4"x 4" in Cases	Ea	40 ea	\$ _____
33	Elite or equal	Roller covers 1/2"x 6" in Cases Mini Knit	Ea	60 ea	\$ _____
34	Purdy 240 or equal	Roller covers 9"x 1/2" in Cases	Ea	300 ea	\$ _____
35	Purdy 241 or equal	Roller covers 9"x 3/4" in Cases	Ea	60 ea	\$ _____
36	Wooster RO17 Or equal	Wooster 9" Roller frames	Ea	42 ea	\$ _____
37	Sherwin Williams 4652 or equal	Roller frames 4"	Ea	18 ea	\$ _____
38	3M or equal	Masking Tapes 2"	Roll	120 rl	\$ _____
39	Pro wb 60 or equal	Drop Cloth 4'X15' Butyl back	Ea	18 ea	\$ _____
40	Eliminator 8201 Or equal	Drop Cloth 12'X15' Butyl back	Ea	12 ea	\$ _____
41	Eliminator 8205 Or equal	Drop Cloth 9'x12' Butyl back	Ea	12ea	\$ _____
42	3M or equal	Sanding Sponge med/fine	Ea	64 ea	\$ _____

## 6. SPECIAL CONDITIONS/INSTRUCTIONS

The quoter understands that it shall be necessary for the successful quoter to have the supplies and materials named above in stock for prompt delivery on an "if needed, as needed, when needed" basis.

### Delivery

Price quoted shall be for delivery and freight charges included to Facilities and Transportation Services Department, Material Management, 3929 Aviation Circle, Building C, Atlanta, Georgia 30336.

Successful quote must meet the delivery schedule as follows:

High Priority Requests: Within 24 Hrs. from the time of placing the order  
 Routine Requests: Within five (5) working days from the date of placement of order

## **Invoicing**

Invoices shall be supported by proof of delivery and acceptance. Invoices shall be forwarded to the following address only:

**Facilities and Transportation Services Department  
Material Management  
3929 Aviation Circle, Building C  
Atlanta, Georgia 30336**

Invoices sent to any other address are likely to experience a delay in payment.