



STATEMENT OF QUALIFICATIONS #14RFQ52714K-JD

**DESIGN/BUILD SERVICES FOR FAIRBURN ROAD FROM VILLAGE
DRIVE TO NORTH UTOY CREEK ROAD, BRIDGE, AND SIDEWALK
IMPROVEMENTS PROJECT**

For

FACILITIES AND TRANSPORTATION SERVICES DEPARTMENT

RFQ DUE DATE AND TIME: Tuesday, June 24, 2014 at 11:00 A.M.

RFQ ISSUANCE DATE: May 28, 2014

PRE-QUALIFICATION CONFERENCE DATE: June 10, 2014 at 1:00 P.M.

PURCHASING CONTACT: Joyce Daniel, Assistant Purchasing Agent

E-MAIL: joyce.daniel@fultoncountyga.gov

**LOCATION: FULTON COUNTY DEPARTMENT OF PURCHASING &
CONTRACT COMPLIANCE
130 PEACHTREE STREET, S.W., SUITE 1168
ATLANTA, GA 30303**

SECTION 1 INTRODUCTION

1.1 PROJECT DESCRIPTION

Fulton County, Georgia (“County”) is seeking qualified Design/Build Teams to provide Design/Build Services for the Fairburn Road from Village Drive to North Utoy Creek Road, Bridge, and Sidewalk Improvements. The Design/Build Team will provide design and construction of sidewalk, curb and gutter at locations along Fairburn Road; along with an intersection improvement at Utoy Springs, and two (2) bridge replacements at South Utoy Creek and North Utoy Creek or consideration of two (2) off-road Pedestrian Bridges, which will not require changing the existing bridge structures.

Through the issuance of this Statement of Qualifications the County is soliciting Statement of Qualifications from qualified Proposers for the above referenced project.

Fulton County posted a Public Notice Advertisement (PNA) and held an Industry Forum for this project on February 10, 2014.

Proposals provided in response to this Statement of Qualifications that comply with the submittal requirements set forth in Section 2.19, including all forms and certifications, will be evaluated in accordance with the criteria and procedures described in Section 4.

1.2 MANDATORY REQUIREMENTS

The Design-Build teams must be prequalified by the Georgia Department of Transportation (“GDOT”) in order to be evaluated. The Lead Design Consultant must be prequalified in the Area Class identified below and the lead contractor must be GDOT certified.

Respondents should submit the Contractors GDOT “Certificate of Qualification” and Design Lead’s GDOT “Notice of Professional Consultant Qualifications”.

The Qualifications must be current by the deadline stated for this SOQ. Notices will not count toward the maximum page limit.

The **Lead Design Consultant** must be prequalified by GDOT in the following GDOT area classes:

Number	Area Class
3.02	Two-Lane or Multi-Lane Urban Roadway Design

As a part of the evaluation process, GDOT eligibility will be verified. Questionnaires received without these Mandatory requirements will be deemed non-responsive and will not be given further consideration.

1.3 SELECTION PROCESS

This solicitation constitutes a Statement of Qualification (“SOQ”) for the design and construction for Fairburn Road from Village Drive to North Utoy Creek Road, Bridge, and Sidewalk Improvements. The full selection process will require two (2) submittals, of which the Statement of Qualification is the first. The County’s Evaluation Committee will make a thorough investigation into each Proposer’s pertinent experience and capabilities to perform the services. The County intends to pre-qualify Proposers from among the responses received from the Statement of Qualification. The qualified Proposers will be selected based on “pass/fail” rating. A “pass” rating is based at a minimum of 75 points.

Each Proposer must structure its team and allocate responsibilities on the project so that it will be responsive to all the requirements for both design and construction services, as outlined in this SOQ. If multiple firms are involved on a single team, as in a joint venture, responsibilities for each firm must be clearly allocated. The County will evaluate the qualification package and will determine which Proposers are qualified to perform the work based on the evaluation criteria described in this SOQ.

A list of qualified Proposers will be established from the evaluations. Only those Proposers who are pre-qualified will be considered for and allowed to submit proposals for the Design/Build Services for the Fairburn Road from Village Drive to North Utoy Creek Road, Bridge, and Sidewalk Improvements project.

1.4 OBTAINING THE STATEMENT OF QUALIFICATION

This document and supporting documents can be downloaded at the Fulton County website, <http://www.fultoncountyga.gov> under “Bid Opportunities”.

1.5 PRE-QUALIFICATION CONFERENCE

The County will hold a Pre-Qualification Conference, on **Tuesday, June 10, 2014, at 1:00 P.M.** in the Department of Purchasing and Contract Compliance, Fulton County Public Safety Building, 130 Peachtree Street, S.W., Suite 1168, Atlanta, Georgia 30303. Attendance at the Pre-Qualification Conference is voluntary for responding to this SOQ, however Proposers are encouraged to attend. The purpose of the Pre-Qualification Conference is to provide

information regarding the project and to address any questions and concerns regarding the services sought by the County through this SOQ.

1.6 STATEMENT OF QUALIFICATION DUE DATE

All Statement of Qualifications are due in the Department of Purchasing and Contract Compliance of Fulton County located in the Public Safety Building, 130 Peachtree St, S.W., Suite 1168, Atlanta Georgia 30303 on or before **Tuesday, June 24, 2014, at 11:00 A.M.**, legal prevailing time. All submitted proposals shall be time and date stamped according to the clock at the front desk of the Fulton County Department of Purchasing and Contract Compliance. Any Statement of Qualifications received after this appointed schedule will be considered late and will be returned unopened to the Proposer. The Statement of Qualifications due date can be changed only by addendum.

1.7 DELIVERY REQUIREMENTS

It shall be the sole responsibility of the Proposer to have his/her proposal delivered to the Fulton County Department of Purchasing and Contract Compliance for receipt on or before the above stipulated due date and time. If a proposal is sent by U.S. Mail, the proposer shall be responsible for its timely delivery to the Department of Purchasing and Contract Compliance.

1.8 CONTACT PERSON AND INQUIRIES

Any questions or suggestions regarding this SOQ shall be submitted in writing to the Purchasing Department contact person:

Joyce Daniel, Assistant Purchasing Agent
130 Peachtree Street, S. W.
Suite 1168
Atlanta, GA 30303
Fax Number: (404) 335-5806
E-mail address: joyce.daniel@fultoncountyga.gov.

Any response made by the County shall be provided in writing to all Proposers by addendum. No verbal responses shall be authoritative.

D/B – Design/Build

D/B Company – the single corporate entity contractually responsible to the Owner for development of the Project. The Design-Builder can be: (1) a firm possessing both design and construction resources in-house; or (2) a construction contractor-led team with the engineer in a sub-contractor’s role; or, (3) a Joint Venture Team between a construction contractor and engineer.

D/B Contract – the entire and integrated agreement between the County and the D/B Company concerning the D/B Project.

D/B Project – the Design/Build work necessary for the D/B Company to meet the obligations of the Design/Build contract.

D/B Project Manager – coordinating Lead Superintendent

D/B Project Superintendent – the Project Manager for the contract.

D/B Team – Design/Build Company

GDOT – Georgia Department of Transportation

Lead Design Consultant – principal engineer of record

Lead Contractor – prime contractor

Offeror – the entity or individual submitting a proposal in response to this SOQ.

Owner – Fulton County Government

Proposal – the document submitted by the offeror in response to this SOQ.

Proposer – the entity or individual submitting a proposal in response to his SOQ.

Request for Statement of Qualifications (SOQ) – all documents, whether attached or incorporated by reference, utilized for soliciting sealed proposals.

Responsible Offeror – A person or entity that has the capability in all respects to perform fully and reliably the contract requirements.

Responsive Offeror – A person or entity that has submitted a bid or proposal that conforms in all material respects to the requirements set forth in the invitation for bids or request for proposals.

Scope of Work – All the services specified, indicated, shown, or contemplated by the Contract, and furnishing by the Contractor of all materials, equipment, labor, methods, processes, construction and manufacturing materials and equipment, tools, plants, supplies, power, water, transportation and other things necessary to complete such services in accordance with the Contract.

SOQ – Statement of Qualifications, same as Proposal

Subcontractor/Sub-Consultant – An individual, firm, corporation or any combination thereof, who has a direct contract with Consultant/Contractor for the performance of a part of the work.

2.3 NO CONTACT DURING PROCUREMENT PROCESS

It is the policy of Fulton County that the evaluation and award process for County contracts shall be free from both actual and perceived impropriety, and that contacts between potential vendors and County officials, elected officials and staff regarding pending awards of County contracts shall be prohibited.

- A. No person, firm, or business entity, however situated or composed, obtaining a copy of or responding to this solicitation, shall initiate or continue any verbal or written communication regarding this solicitation with any County officer, elected official, employee, or designated County representative, between the date of the issuance of this solicitation and the date of the County Manager's recommendation to the Board of Commissioners for award of the subject contract, except as may otherwise be specifically authorized and permitted by the terms and conditions of this solicitation.
- B. All verbal and written communications initiated by such person, firm, or entity regarding this solicitation, if same are authorized and permitted by the terms and conditions of this solicitation, shall be directed to the Purchasing Agent.
- C. Any violation of this prohibition of the initiation or continuation of verbal or written communications with County officers, elected officials, employees, or designated County representatives shall result in a written finding by the Purchasing Agent that the submitted bid or proposal of the person, firm, or entity in violation is "non-responsive", and same shall not be considered for award.

2.4 CLARIFICATION AND ADDENDA

Proposers may submit requests for clarifications or interpretations regarding this SOQ and the Contract. Proposers must prepare such requests in writing for the County's consideration as set forth in this section of this SOQ. While the County

has not placed an initial limitation on the number of requests which can be submitted, Proposers are cautioned that if Proposers do not request meaningful clarifications or interpretations in an organized manner (e.g., limited frequency of requests), the County will set restrictions on the frequency and number of requests permitted. The County will not respond to requests, oral or written, received after **Thursday, June 12, 2014, at 2:00 P.M.**, local prevailing time. Proposers are advised that this section places no obligation on the part of the County to respond to any or all requests for clarification or interpretation, and that the County's failure to respond to any such request will not relieve the Proposer of any obligations or conditions required by this SOQ.

Requests for clarification or interpretation regarding this SOQ shall only be submitted in writing (letter, fax or email) to:

Fulton County Department of Purchasing & Contract Compliance
Attn: Joyce Daniel
Public Safety Building
130 Peachtree Street S.W. Suite 1168
Atlanta GA 30303
E-mail: joyce.daniel@fultoncountyga.gov
F: (404) 335-5806
RE: #14RFQ52714K-JD – Design/Build Services For Fairburn Road
From Village Drive To North Utoy Creek Road, Bridge, And Sidewalk
Improvements Project

Telephone inquiries will not be accepted.

All responses to written requests for clarification, interpretation, or additional information will be distributed as addenda to this SOQ and posted on the Fulton County website www.fultoncountyga.gov.

No oral interpretation, instruction, or information concerning this SOQ given by any employee or agent of the County shall be binding on the County. Proposers who submit a Proposal in reliance on any such oral information risk having their response to this SOQ deemed non-responsive by the County. Only written responses issued by addendum to this SOQ should be considered by the Proposers.

During the period provided for the preparation of Proposals, the County may issue addenda to this SOQ. These addenda will be numbered consecutively and will be posted on the Fulton County website, www.fultoncountyga.gov. These addenda will be issued by, or on behalf of, the County and will constitute a part of this SOQ. Each Proposer is required to acknowledge receipt of each addendum by submitting an executed acknowledgment form. This acknowledgment shall include all addenda distributed prior to the Proposal Submission Date. All responses to this SOQ shall be prepared with full consideration of the addenda

issued prior to the Proposal Submission Date.

2.5 EVALUATION AND SELECTION PROCESS

Statement of Qualifications (SOQ) will be evaluated on a Pass/Fail basis using the criteria specified in Section 4 of this SOQ. After the Statement of Qualifications has been opened, the County will evaluate the Proposer's responses including Proposer's references, experience and data pertinent to Proposer's qualifications. The County will determine which Proposers are responsive to the material terms and conditions of the Statement of Qualifications.

Selection will include an analysis of proposals by an Evaluation Committee composed of County personnel who will review the proposal submittals in accordance with the submittal requirements and the evaluation criteria set forth in Section 3 of this SOQ. The committee may request oral interviews and/or site visits.

Any Statement of Qualifications may be rejected if it is determined by the County to be non-responsive, provided, however, that the County reserves the right to waive any irregularities or technicalities which it determines, within its sole discretion, to be minor in nature and in the best interest of the public.

Furthermore, any Statement of Qualifications may be rejected if it is determined by the County, in its sole discretion, that the proposer is not capable of providing Design/Build Services based upon a review of the proposer's experience, technical and financial capabilities or the failure to provide information requested relating to such determination. Additionally, the County reserves the right to disqualify a proposer, before and after the opening of the Request for Statement of Qualifications, upon evidence of collusion with intent to defraud or other illegal practices upon the part of the proposer.

Proposers who are disqualified and determined not to meet the standards and criteria established in the Request for Statement of Qualifications shall be provided a written determination from the Purchasing Director setting forth the basis for such finding. However, disqualified Proposers may protest the decision in accordance with Section 2.16, Right to Protest.

2.6 DISQUALIFICATION OF PROPOSERS

The submission of more than one (1) proposal to the County as the primary Proposer or member of a joint venture for the same work by and individual firm, partnership or corporation under the same or different names may be grounds for disqualification of a Proposer and the rejection of the proposal.

2.7 APPLICABLE LAWS

All applicable laws and regulations of the State of Georgia and ordinances and regulations of Fulton County shall apply. Protestors shall seek resolution of their complaints in the manner provided in the Fulton County Purchasing Code Section 102-448 which is incorporated by reference herein.

2.8 ACCURACY OF SOQ AND RELATED DOCUMENTS

The County assumes no responsibility that the specified technical and background information presented in this SOQ, or otherwise distributed or made available during this procurement process, is complete or accurate. Without limiting the generality of the foregoing, the County will not be bound by or be responsible for any explanation or interpretation of the Proposal documents other than those given in writing as an addendum to this SOQ.

Should a recipient of this SOQ find discrepancies in or omissions from this SOQ and related documents, the recipient of this SOQ shall immediately notify the Purchasing Contact Person identified in Section 1.11 in writing at the following address: Fulton County Department of Purchasing and Contract Compliance, Public Safety Building, 130 Peachtree Street S.W., Suite 1168 Atlanta, GA 30303. A written addendum, if necessary, then will be made available to each recipient of this SOQ.

2.9 RESPONSIBILITY OF PROPOSER

Each Proposer is encouraged to conduct all necessary investigations and review all available and relevant data and information, which are necessary in its judgment in order to assume this responsibility prior to the submittal of its Proposal. Proposers are reminded of Fulton County's "**No Contact During Procurement**" policy and shall only contact the person designated by the SOQ.

2.10 CONFIDENTIAL INFORMATION

If any Proposal contains technical, financial, or other confidential information that the Proposer believes is exempt from disclosure, the Proposer must clearly label the specific portions sought to be kept confidential and specify on what the exemption is based. The County, at its sole discretion and subject to applicable law, will determine whether such exemption applies. The County has sole discretion to make such determination regarding the disclosure of information, and by responding to this SOQ, Proposers waive any challenge to the County's decisions in this regard. Marking all or substantially all of a Proposal as confidential may result in the Proposer being deemed non-responsive to this SOQ.

Notwithstanding the foregoing, Proposers recognize and agree that the County, its staff, and its Consultants will not be responsible or liable in any way for any

losses that the Proposer may suffer from the disclosure of information or materials to third parties.

2.11 CONFIDENTIALITY OF DOCUMENTS

Upon receipt of Statements of Qualifications by the County, each proposal shall become the property of the County without compensation to the Proposer for disposition or usage by the County in its sole discretion. The responses to the Statement of Qualifications shall remain confidential to the extent the law allows. All reports, information, data or other documents given to, prepared by or assembled by, Proposer under this solicitation shall become the exclusive property of the County and will be kept confidential. Such information may not be made available to any individual or organization by the Proposer without prior written approval of the County. This restriction includes, but is not limited to, press releases, presentations, promotional materials and other public disclosures.

2.12 COUNTY RIGHTS AND OPTIONS

This SOQ constitutes an invitation to submit Proposals to the County. Without limitation or penalty, the County reserves and holds at its sole discretion, the following rights and options:

- This SOQ does not obligate the County to select, procure or contract for any services whatsoever.
- Fulton County reserves the right to award a contract based on this SOQ and the proposal(s) received (in whole or in part) to one or several vendors.
- The County reserves the right to change or alter the schedule for any events associated with this procurement and, if required, notify the Proposers. A Proposer, by submitting a Proposal, agrees to be bound by any modifications made by the County
- All costs incurred by a Proposer in connection with responding to this SOQ, the evaluation and selection process undertaken in connection with this procurement, and any negotiations with the County will be borne by the Proposer.
- The County reserves the right to reject all Proposals and components thereof to eliminate all Proposers responding to this SOQ from further consideration for this procurement, and to notify such Proposers of the County's determination.
- The County may cancel this SOQ without the substitution of another SOQ

and terminate this procurement at any time without any liability whatsoever.

- The County reserves the right to waive any technicalities or irregularities in the Proposals.
- The County reserves the right to eliminate any Proposer who submits incomplete or inadequate responses or is not responsive to the requirements of this SOQ.
- The County may request Proposers to send representatives to the County for interviews and presentations.
- To the extent deemed appropriate by the County, the County may select and enter into discussion and negotiations with the Proposer(s) submitting Proposal(s), which are found to be reasonably susceptible for award.
- The County reserves the right to discontinue negotiations with any selected Proposer.
- The County reserves the right, without prior notice, to supplement, amend, or otherwise modify this SOQ.
- All Proposals (other than portions thereof subject to patent or copyright protection) become the property of the County and will not be returned, and the County reserves the right to utilize all such information contained in the Proposals without further cost to the County
- The County may add to or delete from the Project Scope of Work set forth in this SOQ.
- Any and all Proposals not received by the Proposal Submission Date shall be rejected and returned unopened.
- Neither the County, its staff, its representatives, nor any of its consultants or attorneys will be liable for any claims or damages resulting from the solicitation, collection, review, or evaluation of responses to this SOQ.
- The County, including its representatives and consultants, reserves the right to visit and examine any of the facilities referenced in any Proposal and to observe and investigate the operations of such facilities.

By responding to this SOQ, Proposers acknowledge and consent to the rights and conditions set forth in this SOQ.

Purchasing and Contract Compliance, Respondent's maybe required to submit additional or supplemental information to determine whether the Respondent meets all of the Qualifications requirements.

2.13 ADDITIONAL OR SUPPLEMENTAL INFORMATION

After receipt of the submittals, the County will evaluate the responses, including the references, financial statements, experience and other data relating to the Respondent's qualifications. Selection will include an analysis of proposals by an Evaluation Committee who will review the proposal submittals in accordance with the submittal requirements and the evaluation criteria set forth in Section 3 of this SOQ. The committee may request oral interviews and/or site visits.

2.14 NON-COLLUSION

By submitting a signed proposal, Offeror certifies that there has been no collusion with any other Offeror. Reasonable grounds for believing Offeror has an interest in more than one proposal will result in rejection of all proposals in which the Offeror has an interest. Any party to collusion may not be considered in future proposals for the same or similar work.

2.15 RESERVED RIGHTS

The County reserves the right to accept or reject any and/or all proposals, to waive irregularities and technicalities, and to request resubmission. Any sole response that is received may or may not be rejected by the County depending on available competition and timely needs of the County. There is no obligation on the part of the County to award the contract to the lowest proposer and the County reserves the right to award the contract to the responsible proposers submitting responsive proposals with resulting agreements most advantageous and in the best interest of the County. The County shall be the sole judge of the proposals and the resulting agreements that are in its best interest and its decision shall be final. Also, the County reserves the right to make such investigation as it deems necessary to determine the ability of any proposer to perform the work or service requested. Information the County deems necessary to make this determination shall be provided by the proposer. Such information may include, but shall not be limited to, current financial statements by an independent CPA; verification of availability of personnel; and past performance records.

2.16 RIGHT TO PROTEST

Any actual bidder or offeror that has submitted a bid/proposal for a particular procurement and is aggrieved in connection with the solicitation or award of the contract shall protest in writing to the purchasing agent after the date that the specific bid or proposal is submitted. No protest will be accepted or considered prior to the date the specific bid or proposal is submitted; it will be considered untimely. All protests shall set forth in full detail the factual and legal bases for

the protest and specific relief sought by the protestor. Protests arising from factual or legal bases that the protestor knew or should have known prior to the submission of the bid/proposal must be submitted within three business days of the submission of the bid/proposal. Protests arising from factual or legal bases that the protestor knew or should have known subsequent to the date the bid/proposal was submitted must be submitted within ten business days after the protestor knew or should have known of such bases, but in no event shall any protest be submitted more than ten business days after the award of the contract. Untimely protests will not be considered by the purchasing agent and will be simply denied as untimely. Decisions on timeliness by the purchasing agent are not appealable. An oral protest or a protest to an official, employee, User Department, or other person apart from the Director of Purchasing & Contract Compliance does not comply.

2.17 SUBMISSION OF STATEMENT OF QUALIFICATIONS

To be considered, Proposers must submit a complete response to this Request for Statement of Qualifications. The format mandated is not negotiable. Responses shall be submitted in sealed envelope(s) or package(s). The outside envelope or package must clearly indicate the name of the project: [insert project name], and the name and address of the Proposer. All Proposals, including all attachments, must be received by the County in a sealed package no later than **Tuesday, June 24, 2014, at 11:00 A.M.** and must be addressed to:

REQUEST FOR PROPOSALS #14RFQ52714K-JD
Fulton County Department of Purchasing & Contract Compliance
Public Safety Building
130 Peachtree Street S.W. Suite 1168
Atlanta GA 30303

The names of Proposers submitting responses will be read publicly shortly after 11:00 am on the submission date. Any Statement of Qualifications received after 11:00 am on the Statement of Qualifications submission date will be rejected and returned unopened. Statements of Qualifications must be responsive to all aspects of the Request for Statement of Qualifications and must adhere strictly to the format and contents specified in Section 3, including all forms and documents requested. Failure to include each and every required submittal may render the Statements of Qualifications non-responsive and result in the rejection of the Statements of Qualifications.

2.18 NUMBER OF COPIES

Proposers shall submit the following:

- Statement of Qualifications, one (1) original, and five (5) CDs with one copy on each in PDF format.

All Statement of Qualifications must be complete with all requested information.

2.19 SUBMITTAL CHECKLIST

The following submittals must be completed and submitted with the SOQ Submittal. This checklist is provided to ensure that the Proposer submits certain required information with its submittal.

	SOQ SUBMITTAL CHECK SHEET	Check (√)
1.	GDOT Notice of Professional Consultant Qualifications	
2.	Contractor's GDOT Certificate of Qualification	
3.	Sub-Contractor's GDOT Certificate of Qualification	
4.	Acknowledgment of Addenda	
5.	Form A: Certification Regarding Debarment	
6.	Form B: Non-Collusion Affidavit of Proposer	
7.	Form C: Certificate of Acceptance of Statement of Qualifications	
8.	Form D: Disclosure Form and Questionnaire	
9.	Form E: Georgia Security and Immigration Contractor Affidavit(s) and Agreements	
10.	Form F: Georgia Security and Immigration Subcontractor Affidavit(s)	
11.	Form G: Professional License(s)	

SECTION 3 QUESTIONNAIRE

The following questions should be answered in preparing any response to the Statement of Qualification. Proposers will need to provide a response to each of the questions to avoid being declared as non-responsive.

All Proposers must format their written Statement of Qualifications in accordance with the appropriate specifications detailed below. To allow the County to understand fully the experience and capabilities of the Proposer. The Proposer is required to provide the following information:

A. Organization

1. Provide basic company information for the **D/B Team**, which includes:
 - a. Company name
 - b. Company address
 - c. Name of primary contact and all contact information including telephone number(s) and E-mail address.
 - d. Company website (if available)
 - e. If the firm has multiple offices, the qualification statement shall include information about the parent company and branch office separately. Identify office from which project will be managed.
 - f. Provide form of ownership, including state of residency or incorporation, and number of years in business. Is the offeror a sole proprietorship, partnership, corporation, Limited Liability Corporation (LLC), joint venture, or other structure?
2. Provide an organizational chart that reflects the makeup of the **D/B Team**, which includes the reporting structure.
3. Briefly describe the history and growth of your Design-Build Prime Team. Provide general information about the Design-Build Prime Team's personnel resources, including disciplines and numbers and classifications of employees, and locations and staffing of offices.
4. Has the **D/B Team** ever been removed from a contract or failed to complete a contract as assigned within the past five (5) years?
5. Has the **D/B Team** had a claim against FULTON COUNTY within the past five (5) years?
6. Complete the Disclosure Statement and Questionnaire, which will allow the County to evaluate possible conflicts of interest. Respondents must provide, in their own format, a statement of all potential legal or otherwise significant conflict of interest possibly created by the respondents being considered in the selection process or by the respondent's involvement in the project. Respondents should provide information as to the nature of relationship(s) with parties in such potential conflict.

1. **Experience and Qualifications**

Provide an organization chart indicating all proposed participating Firms and their proposed role in the Design-Build project. **The Lead Design Consultant Project Manager, D/B Project Manager, Superintendent and all Key Team Members** should be identified and their function indicated.

Note: *Sub-consultants and Subcontractors qualifications and experience are not permitted as part of the qualifications and experience score; however, Sub-consultants and Subcontractors can be listed on the organization chart.*

2. Provide description of experience for the Design-Build Team's Lead Design Consultant on projects of similar, size, function, and complexity. Describe no more than five (5) design projects in order of most relevant to least relevant; which demonstrate the Design-Build Team's Lead Design Consultant required minimum qualifications as listed in **Section 4 (2) – Evaluation Criteria**. For each project, the following information should be provided:
- Project name, location and dates during which services were performed.
 - Brief description of project.
 - Services performed by your Firm.
 - Current Client contact information including contact names and telephone numbers.
3. Provide description of experience for the Design-Build Team's Lead Contractor on projects of similar, size, function, and complexity. Describe no more than five (5) construction projects in order of most relevant to least relevant, which demonstrate the Lead Contractor's required minimum qualifications as listed in Section 4 (2). For each project, the following information should be provided:
- Project name, location and dates during which services were performed.
 - Brief description of project.
 - Services performed by your Company.
 - Current Client contact information including contact names and telephone numbers.
4. Provide information pertaining to the **Lead Design Consultant Project Manager** including but not limited to:
- Education.
 - Registration (if necessary and applicable.)
 - Relevant engineering experience.
 - Relevant project management experience for projects of similar

- e. Any relevant experience utilizing GDOT specific processes, manuals, or guidance (Plan Development Process, Design Policy, Environmental Procedures Manual, etc.)

5. Provide information pertaining to the **D/B Project Manager** including but not limited to:

- a. Education.
- b. Registration (if necessary and applicable.)
- c. Relevant construction experience.
- d. Relevant project management experience for projects of similar complexity, size, scope, and function (no more than four (4) projects).
- e. Any relevant experience utilizing GDOT specific processes, manuals, or guidance.
- f. Provide a list of all projects on which the proposed project manager is currently committed, to enable the County to ascertain the project manager's availability. Utilize the following table format or provide the requested information:

Client	Client Contact	PI/Project Number	Current Phase of Project	Current Status of Project

6. Provide information pertaining to the **D/B Superintendent** including but not limited to:

- a. Education.
- b. Registration (if necessary and applicable.)
- c. Relevant construction experience.
- d. Relevant project management experience for projects of similar complexity, size, scope, and function (no more than five (5) projects).
- e. Any relevant experience utilizing GDOT specific processes, manuals, or guidance.
- f. Provide a list of all projects on which the proposed project manager is currently committed, to enable the County to ascertain the project manager's availability. Utilize the following table format or provide the requested information:

Client	Project Manager	PI/Project Number	Current Phase of	Current Status of Project

SECTION 4 EVALUATION CRITERIA

The following criteria will be used to evaluate the proposals submitted in response to this SOQ. Evaluation will include an analysis of proposals by a Selection Committee composed of Fulton County voting members with assistance from the County's contracted Engineer for this project.

1. Mandatory Requirements

Below are the mandatory requirements for the Statement of Qualifications submittal that will be graded on a pass/fail basis. If any of the sections are not included, the SOQ shall be deemed non-responsive and no further consideration will be provided to Bidder's proposal. If the response to any of the questions above is "FAIL", no further consideration is necessary

Required Information		Pass/Fail
A.	Provide key company information including but not limited to: name, address, and contact information for lead contractor and design firm.	
B.	A brief history of each lead firm with major team players outlined.	
C.	An organization chart of the design-build team including key players and positions in the design-build team.	
D.	A description of similar projects with related experience, project cost, duration, and references for each.	
E.	List and describe all litigation and lawsuits the design-build team has been involved in within the past five years.	
F.	List and describe any projects where the lead contractor or lead designer has been removed from a project and failed to complete.	
G.	A completed disclosure statement on Fulton County's Disclosure Form and Questionnaire for any conflicts of interest on the design-build team.	
H.	Design-Build team must have the following Georgia Department of Transportation pre-qualifications: 3.02 – Two-lane or Multi-lane Urban Roadway Design Certification as GDOT Contractor	

2. Weighted Evaluation of Qualifications Criteria

Fulton County will be evaluating the Statement of Qualifications using the evaluation chart below. Please include relevant projects in you Statement of Qualifications. Projects deemed irrelevant will receive 0 points.

1. Lead Contractor Firm Experience (From the Previous 5 Years - 5 Projects Maximum)		Points
A.	Delivering Relevant Projects	10
B.	Precast Bridge Projects	5
C.	Design-Build projects	5
D.	TOTAL	20

2. Lead Design Firm Experience (From the Previous 5 Years - 5 Projects Maximum)		Points
A.	Delivering Relevant Projects	10
B.	Precast Bridge Projects	5
C.	Design-Build projects	5
D.	TOTAL	20

3. Lead Contractors Project Manager Experience (From the Previous 10 Years - 4 Projects Maximum)		Points
A.	Delivering Relevant Projects	8
B.	Precast Bridge Projects	4
C.	Design-Build projects	4
D.	Utility Coordination	4
E.	TOTAL	20

4. Lead Design Firms Project Manager Experience (From the Previous 10 Years - 4 Projects Maximum)		Points
A.	Delivering Relevant Projects	8
B.	Precast Bridge Projects	4
C.	Design-Build projects	4
D.	Utility Coordination	4
E.	TOTAL	20

4. Lead Superintendent Experience (From the Previous 10 Years - 5 Projects Maximum)		Points
A.	Delivering Relevant Projects	10
B.	Precast Bridge Projects	5
C.	Design-Build projects	5
D.	TOTAL	20

Total points received: 100

3. Selection of Qualified Vendors

- A. All Design/Build teams who do **not** meet the Mandatory Requirements shall not be given any further consideration.
- B. All Design/Build teams with a passing score of **75** points out of a possible 100 points will become prequalified for this project and will receive the Request for Proposal. A "Letter of Invitation" shall be sent from the Fulton County Purchasing Department for all team that have been deemed prequalified for further participation with this project.
- C. All Design/Build teams scoring less than 75 points will be considered **non-qualified** and will no longer be eligible to participate in this solicitation.
- D. Additional investigation of Proposer's references and other submittal content may continue after Proposer has been invited to participate and, findings that are inconsistent with, or absent from, the representations made in the original submittal may be grounds for disqualification from the process at the sole discretion of the Purchasing Department. Similarly, adverse material changes in Proposer's financial or other status from those at the time of submittal, may, also, be considered grounds for disqualification at the sole discretion of the Purchasing Department.
- E. Proposers will be required to establish to the satisfaction of the County, the reliability and responsibility of all persons or entities proposed to furnish and perform the Work described in the SOQ.
- F. After receiving the qualifications, the County will evaluate the responses, including Proposer's references, experience and other data relating to Proposer's qualifications. If requested by the Purchasing Department, Proposer may be required to submit additional or supplemental information to determine whether Proposer meets all of the pre-qualification requirements.
- G. Proposers responsiveness to the material terms and conditions of this SOQ will be determined by the Evaluators for this project based upon the criteria listed above. Qualified Proposers will be notified, in writing, by the

Purchasing Department as to their qualifications and will be sent a notice to participate in the Request for Proposal process.

- H. Any submittal may be rejected if it is determined by the Purchasing Department to be non-responsive. The County reserves the right to waive any irregularities or technicalities when determined, in its sole discretion, to be minor in nature and in the best interest to the County. Furthermore, any submittal may be rejected if determined by the Purchasing Department, in its sole discretion, that Proposer is not capable of executing the proposed project satisfactorily or fails to provide information relating to such determination.

SECTION 5 PROPOSAL FORMS

5.1 INTRODUCTION

To be deemed responsive to this RFP, Proposers must provide the information requested and, where applicable, complete in detail all Proposal Forms. The appropriate individual(s) authorized to commit the Proposer to the Project must sign the Proposal Forms. As appropriate, Proposers shall reproduce each Proposal Form and complete the appropriate portions of the forms provided in this section.

Form A: Certification Regarding Debarment

Form B: Non-Collusion Affidavit of Bidder/Offeror

Form C: Certificate of Acceptance of Request for Proposal Requirements

Form D: Disclosure Form and Questionnaire

Form E: Georgia Security and Immigration Contractor Affidavit/Agreement

Form F: Georgia Security and Immigration Subcontractor Affidavit

Form G: Professional License

5.2 PROPOSAL FORMS DESCRIPTION

A. Certification Regarding Debarment

Proposer shall complete and submit **Form A**, which certifies that neither it nor its subcontractors are presently debarred, suspended, proposed for debarment, declared ineligible, or otherwise excluded from doing business with any government agency.

B. Non-Collusion Affidavit of Bidder/Offeror

Proposer shall complete and submit **Form B**, executed by an authorized officer of the corporation. Proposals developed by a joint venture shall be similarly executed by all joint venture participants.

C. Certificate of Acceptance of Request for Proposal Requirements

Proposer shall complete and submit **Form C**, which certifies that Proposer has read the solicitation including all addenda, exhibits, attachments and appendices.

D. Disclosure Form and Questionnaire

The offerors and their joint venture partners or team members and first-tier subcontractors, shall complete and submit **Form D**, which requests disclosure of business and litigation.

E. Georgia Security and Immigration Contractor Affidavit and Agreement

Proposer shall complete and submit **Form E**, in order to comply with the requirements of O.C.G.A. 13-10-91 and the Georgia Department of Labor Rule 300-10-01-.02.

F. Georgia Security and Immigration Subcontractor Affidavit

Proposer shall ensure that any and all subcontractor(s), that will be utilized for this project shall complete and submit **Form F**, Subcontractor Affidavit.

G. Professional License

Proposer and any subcontractor(s) performing work required by state law to be licensed shall complete and submit **Form G** and attach a copy of their license for the work they will perform on this project.

FORM A: CERTIFICATION REGARDING DEBARMENT

- (1) The Offeror certifies that neither it or its subcontractors is presently debarred, suspended, proposed for debarment, declared ineligible, or otherwise excluded from doing business with any government agency. Any such exclusion may cause prohibition of your firm from participating in any procurement by the Fulton County Government.
- (2) If the Offeror is unable to certify to any of the statements in this certification, such Offeror or subcontractor shall attach an explanation to this bid or proposal.

INSTRUCTIONS FOR CERTIFICATION

By signing and submitting this certification, the Offeror is providing the certification set out below:

- (1) The certification in this clause is a material representation of fact upon which reliance will be placed. If it is later determined that the prospective vendor knowingly rendered a false certification, the Purchasing Agent may pursue all available remedies, including suspension and/or debarment, for withdrawal of award or termination of a contract.
- (2) The prospective Offeror shall provide immediate written notice to the Purchasing Agent if at anytime the Offeror learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- (3) Offeror shall be under a continuing duty to immediately inform the Purchasing Agent in writing of any changes, if as a result of such changes, the Offeror certification regarding debarment is affected.

DEBARMENT ORDINANCE

The following Section 2-322 of Fulton County Code of Laws establishes the procedure for the debarment of contractors.

(a) ***Authority to suspend.***

After reasonable notice to the entity involved and reasonable opportunity for that entity to be heard, the Purchasing Agent, after consultation with user department, the County Manager and the County Attorney shall have the authority to suspend an entity for cause from consideration for award of county contracts. As used in this section, the term entity means any business entity, individual, firm, contractor, subcontractor or business corporation, partnership, limited liability corporation, firm, contractor, subcontractor or business structured; provided, further, that any such entity shall also be subject to suspension under this section if any of its constituents, members, subcontractors at any tier of such entity's and the entity, or any constituent or member, knew or should have known of the commission of the act. The suspension shall be for a period not to exceed three (3) years unless cause is based on a felony conviction for an offense related or associated with fraudulent contracting or misappropriation of funds wherein the

suspension shall not exceed seven (7) years.

(b) Causes for Suspension. The causes for suspension include:

- 1) Conviction for commission of a criminal offense as an incident to obtain or attempting to obtain a public or private contract or subcontract, or in performance of such contract or subcontract;
- 2) Conviction of state or federal statutes of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property or other offense indicating a lack of business integrity or business honesty which currently, seriously and directly affects responsibility as a county contractor.
- 3) Conviction of state or federal anti-trust statutes arising out of the solicitation and submission of bids and proposals;
- 4) Violation of contract provisions, as set forth below, of a character which is regarded by the Purchasing Agent to be so serious as to justify suspension action:
 - a. Failure to perform in accordance with the specifications within a time limit provided in a county contract;
 - b. A recent record of failure to perform or unsatisfactory performance in accordance with the terms of one or more contracts; provided, that failure to perform or unsatisfactory performance caused by acts beyond the control of the contractor shall not be considered to be a basis for suspension;
 - c. Material representation of the composition of the ownership or workforce or business entity certified to the county as a minority business enterprise; or
 - d. Falsification of any documents.
- i. For violation of the ethical standards set forth in Fulton County Code Chapter 9, Code of Ethics.
- ii. Knowing misrepresentation to the county, of the use which a majority owned contractor intends to make a minority business enterprise (a business entity at least 51 percent of which is owned and controlled by minority persons, as defined in Fulton County Code Chapter 6, Article B, Minority Business Enterprise Affirmative Action Program and certified as such by the County) as a subcontractor or a joint venture partner, in performing work under contract with the County.

Failure to fully and truthfully provide the information required, may result in the disqualification of your bid/proposal from consideration or termination of the Contract, once awarded. This document must be completed and included as a part of the bid/proposal package along with other required documents.

Under penalty of perjury, I declare that I have examined this certification and all attachments hereto, if applicable, to the best of my knowledge and belief, and all statements contained hereto are true, correct, and complete.

On this _____ day of _____, 2014

(Legal Name of Proponent) (Date)

(Signature of Authorized Representative) (Date)

(Title)

FORM B: NON-COLLUSION AFFIDAVIT OF BIDDER/OFFEROR

STATE OF GEORGIA

COUNTY OF FULTON

I, _____ certify that pursuant to Fulton County Code Section 2-320 (11), this bid or proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a bid for the same work, labor or service to be done or the supplies, materials or equipment to be furnished and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of state and federal law and can result in fines, prison sentences and civil damages awards. I agree to abide by all conditions of this bid or proposal and certify that I am authorized to sign this bid or proposal for the bidder.

Affiant further states that pursuant to O.C.G.A. Section 36-91-21 (d) and (e), _____ has not, by itself or with others, directly or indirectly, prevented or attempted to prevent competition in such bidding or proposals by any means whatsoever. Affiant further states that (s)he has not prevented or endeavored to prevent anyone from making a bid or offer on the project by any means whatever, nor has Affiant caused or induced another to withdraw a bid or offer for the work.

Affiant further states that the said offer of _____ is bona fide, and that no one has gone to any supplier and attempted to get such person or company to furnish the materials to the bidder only, or if furnished to any other bidder, that the material shall be at a higher price.

(COMPANY NAME)

(PRESIDENT/VICE PRESIDENT)

Sworn to and subscribed before me this _____ day of _____, 2014.

(SECRETARY/ASSISTANT SECRETARY)

(Affix corporate seal here, if a corporation)

Notary Public: _____

County: _____

Commission Expires: _____

NOTE:

IF THE OFFEROR IS A PARTNERSHIP, ALL OF THE PARTNERS AND ANY OFFICER, AGENT, OR OTHER PERSON WHO MAY HAVE REPRESENTED OR ACTED FOR THEM IN BIDDING FOR OR PROCURING THE CONTRACT SHALL ALSO MAKE THIS OATH.

IF THE OFFEROR IS A CORPORATION, ALL OFFICERS, AGENTS, OR OTHER PERSONS WHO MAY HAVE ACTED FOR OR REPRESENTED THE CORPORATION IN BIDDING FOR OR PROCURING THE CONTRACT SHALL MAKE THE OATH.

FORM C: CERTIFICATE OF ACCEPTANCE OF REQUEST
FOR PROPOSAL REQUIREMENTS

This is to certify that on this day, offeror acknowledges that he/she has read this solicitation document, pages # _____ to # _____ inclusive, including any addenda # _____ to # _____ exhibit(s) # _____ to # _____, attachment(s) # _____ to # _____, and/or appendices # _____ to # _____, in its entirety, and agrees that no pages or parts of the document have been omitted, that he/she understands, accepts and agrees to fully comply with the requirements therein, and that the undersigned is authorized by the offeror to submit the proposal herein and to legally obligate the offeror thereto.

This is also to certify that the offeror has reviewed the form Fulton County contract included in the solicitation documents and agrees to be bound by its terms, or that the offeror certifies that it is submitting any proposed modification to the contract terms with its proposal. The offeror further certifies that the failure to submit proposed modifications with the proposal waives the offeror's right to submit proposed modifications later. The offeror also acknowledges that the indemnification and insurance provisions of Fulton County's contract included in the solicitation documents are non-negotiable and that proposed modifications to said terms may be reason to declare the offeror's proposal as non-responsive.

Company: _____

Signature: _____

Name: _____

Title: _____ Date: _____

(Affix Corporate Seal)

Form D: OFFEROR'S DISCLOSURE FORM AND QUESTIONNAIRE

1. Please provide the names and business addresses of each of the Offeror's firm's officers and directors.

For the purposes of this form, the term "Offeror" means an entity that responds to a solicitation for a County contract by either submitting a proposal in response to a Request for Proposal or a Request for Qualification or a Bid in response to an Invitation to Bid. Describe accurately, fully and completely, their respective relationships with said Offeror, including their ownership interests and their anticipated role in the management and operations of said Offeror.

2. Please describe the general development of said Offeror's business during the past five (5) years, or such shorter period of time that said Offeror has been in business.

3. Please state whether any employee, agent or representative of said Offeror who is or will be directly involved in the subject project has or had within the last five (5) years: (i) directly or indirectly had a business relationship with Fulton County; (ii) directly or indirectly received revenues from Fulton County; or (iii) directly or indirectly receives revenues from the result of conducting business on Fulton County property or pursuant to any contract with Fulton County. Please describe in detail any such relationship.

LITIGATION DISCLOSURE:

Failure to fully and truthfully disclose the information required, may result in the disqualification of your bid or proposal from consideration or termination of the Contract, once awarded.

1. Please state whether any of the following events have occurred in the last five (5) years with respect to said Offeror. If any answer is yes, explain fully the following:

(a) whether a petition under the federal bankruptcy laws or state insolvency laws was filed by or against said Offeror, or a receiver fiscal agent or similar officer was appointed by a court for the business or property of said Offeror;

Circle One: YES NO

(b) whether Offeror was subject of any order, judgment, or decree not subsequently reversed, suspended or vacated by any court of competent jurisdiction, permanently enjoining said Offeror from engaging in any type of business practice, or otherwise eliminating any type of business practice; and

Circle One: YES NO

(c) whether said Offeror's business was the subject of any civil or criminal proceeding in which there was a final adjudication adverse to said or Offeror, which directly arose from activities conducted by the business unit or corporate division of said Offeror which submitted a bid or proposal for the subject project. If so please explain.

Circle One: YES NO

2. Have you or any member of your firm or team to be assigned to this engagement ever been indicted or convicted of a criminal offense within the last five (5) years?

Circle One: YES NO

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3. Have you or any member of your firm or team been terminated (for cause or otherwise) from any work being performed for Fulton County or any other Federal, State or Local Government?

Circle One: YES NO

4. Have you or any member of your firm or team been involved in any claim or litigation adverse to Fulton County or any other federal, state or local government, or private entity during the last three (3) years?

Circle One: YES NO

5. Has any Offeror, member of Offeror's team, or officer of any of them (with respect to any matter involving the business practices or activities of his or her employer), been notified within the five (5) years preceding the date of this offer that any of them are the target of a criminal investigation, grand jury investigation, or civil enforcement proceeding?

Circle One: YES NO

If you have answered "YES" to any of the above questions, please indicate the name(s) of the person(s), the nature, and the status and/or outcome of the information, indictment, conviction, termination, claim or litigation, the name of the court and the file or reference number of the case, as applicable. Any such information should be provided on a separate page, attached to this form and submitted with your proposal.

NOTE: If any response to any question set forth in this questionnaire has been disclosed in any other document, a response may be made by attaching a copy of such disclosure. (For example, said Offeror's most recent filings with the Securities and Exchange Commission ("SEC") may be provided if they are responsive to certain items within the questionnaire.) However, for purposes of clarity, Offeror should correlate its responses with the exhibits by identifying the exhibit and its relevant text.

Disclosures must specifically address, completely respond and comply with all information requested and fully answer all questions requested by Fulton County. Such disclosure must be submitted at the time of the bid or proposal submission and included as a part of the bid/proposal submitted for this project. Disclosure is required for Offerors, joint venture partners and first-tier subcontractors.

Failure to provide required disclosure, submit officially signed and notarized documents or respond to any and all information requested/required by Fulton County can result in the bid/proposal declared as non-responsive. This document must be completed and included as a part of the bid/proposal package along with other required documents.

Under penalty of perjury, I declare that I have examined this questionnaire and all attachments hereto, if applicable, to the best of my knowledge and belief, and all statements contained hereto are true, correct, and complete.

On this _____ day of _____, 2014

(Legal Name of Proponent) (Date)

(Signature of Authorized Representative) (Date)

(Title)

Sworn to and subscribed before me,

This _____ day of _____, 2014

(Notary Public) (Seal)

Commission Expires _____
(Date)

**FORM E: GEORGIA SECURITY AND IMMIGRATION CONTRACTOR
AFFIDAVIT**

Instructions:

Contractors must attest to compliance with the requirements of O.C.G.A 13-10-91 and the Georgia Department of Labor Rule 300-10-01-.02 by executing the Contractor Affidavit.

STATE OF GEORGIA

COUNTY OF FULTON

**FORM E: GEORGIA SECURITY AND IMMIGRATION CONTRACTOR AFFIDAVIT
AND AGREEMENT**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with **[insert name of prime contractor]** _____ on behalf of **Fulton County Government** has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services to this contract with **Fulton County Government**, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the **Fulton County Government** at the time the subcontractor(s) is retained to perform such service.

EEV/Basic Pilot Program* User Identification Number

BY: Authorized Officer of Agent (Insert Contractor Name)

Title of Authorized Officer or Agent of Contractor

Printed Name of Authorized Officer or Agent

Sworn to and subscribed before me this _____ day of _____, 2014.

Notary Public: _____

County: _____

Commission Expires: _____

NOTE:

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

**FORM F: GEORGIA SECURITY AND IMMIGRATION SUBCONTRACTOR
AFFIDAVIT**

Instructions:

In the event that your company is awarded the contract for this project, and will be utilizing the services of any subcontractor(s) in connection with the physical performance of services pursuant to this contract, the following affidavit must be completed by such subcontractor(s). Your company must provide a copy of each such affidavit to Fulton County Government, Department of Purchasing & Contract Compliance with the proposal submittal.

All subcontractor affidavit(s) shall become a part of the contract and all subcontractor(s) affidavits shall be maintained by your company and available for inspection by Fulton County Government at any time during the term of the contract. All subcontractor(s) affidavit(s) shall become a part of any contractor/subcontractor agreement(s) entered into by your company.

FORM F: GEORGIA SECURITY AND IMMIGRATION SUBCONTRACTOR AFFIDAVIT

STATE OF GEORGIA

COUNTY OF FULTON

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with **[insert name of prime contractor]** _____ behalf of **Fulton County Government** has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

EEV/Basic Pilot Program* User Identification Number

BY: Authorized Officer of Agent
(Insert Subcontractor Name)

Title of Authorized Officer or Agent of Subcontractor

Printed Name of Authorized Officer or Agent

Sworn to and subscribed before me this _____ day of _____, 2014.

Notary Public: _____

County: _____

Commission Expires: _____

NOTE:

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).

FORM G: GEORGIA PROFESSIONAL LICENSE CERTIFICATION

NOTE: Please complete this form for the work your firm will perform on this project.

Contractor's Name: _____

Performing work as: Prime Contractor _____ Sub-Contractor _____

Professional License Type: _____

Professional License Number: _____

Expiration Date of License: _____

I certify that the above information is true and correct and that the classification noted is applicable to the Bid for this Project.

Signed: _____

Date: _____

(ATTACH COPY OF LICENSE)