



Palmetto Branch – A-FPLS

ADDENDUM 1 - 7/23/2013

See attached answered RFI's

See attached Scope Sheets

- Sitework
- Concrete (Turn-key or Labor Only)
- Structural Steel
- Exterior Trim /Rainscreen
- Glass and Glazing
- Fire Protection
- Plumbing
- HVAC
- Electrical

Pricing Due: 7/25/2013 NO LATER THAN 2pm.

Submission Checklist

1. **Scope Checklist (Applicable to your scope of work)**
2. **Company Quote/Price form, etc.**
3. **Subcontractor Qualification Forms**
4. **Acceptance of New South Construction Subcontract**
5. **Exhibit A – Promise of Non-Discrimination**
6. **Exhibit B – Employment Report**
7. **Exhibit D – Letter of Intent to Perform as a Subcontractor**
8. **Exhibit F – Joint Venture Disclosure Affidavit**
9. **Form G – Georgia Security and Immigration Subcontractor Affidavit**

Packages noted below must submit their bids to:

Fulton County

James Jones

james.jones@fultoncountyga.gov

AND

New South Construction

Andrew Connell

aconnell@newsouthconstruction.com

REQUEST FOR INFORMATION FORM



Palmetto Branch Library

Project

**Palmetto Branch Library
Preconstruction RFI's
100% CD Documents**

Date Needed: 7/19/2013

Date of Review

7/17/2013

NO.	System	Reviewer Comment	Resp.	Response	Open/Closed
1	Spec 01 4529;1.03A	Specifications indicate Contractor to provide testing services. Testing services have been provided by Owner throughout pricing. Please confirm if we are to provide this service		Special Inspections is to be provided by Owner	
2	Specs & AI101	09 6500 Resilient Flooring 3.08 Schedule Tile Flooring and Finish Plan AI101-Please give clarification on flooring type for room 111. Specifications identify the flooring to be RB-1, but the drawings identify the flooring to be CPT7.		The RB indication for Rubber Base colors. The section title of "Tile Flooring" is incorrect and should read "Rubber Base". The CPT specified is correct.	
3	Specs	09 6500 Resilient Flooring 3.08 Schedule Tile Flooring - Verify RB-2 in room 130 at perimeter wall behind shelving. Confirm RB-2 to go behind FF& E furniture and perimeter wall where shelving is absent/not shown.		The RB indication for Rubber Base colors. The section title of "Tile Flooring" is incorrect and should read "Rubber Base". The CPT specified is correct. Refer to Q101 for shelving locations.	
4	Specs & AI101	09 6500 Resilient Flooring 3.08 Schedule Tile Flooring and Finish Plan AI101-Please give clarification on flooring type for room 140 & 141. Specifications identify the flooring to be RB-3, but the drawings identify the flooring to be CPT8.		The RB indication for Rubber Base colors. The section title of "Tile Flooring" is incorrect and should read "Rubber Base". The CPT specified is correct. Room 143 should be LT1 tile flooring. Rooms 146, 147, & 148 should be LT2 tile flooring.	
5	Specs	09 6500 Resilient Flooring 3.08 Schedule Tile Flooring - Verify RB-3 in room 120 at perimeter wall behind shelving. Confirm RB-3 to go behind FF& E furniture and perimeter wall where shelving is absent/not shown.		The RB indication for Rubber Base colors. The section title of "Tile Flooring" is incorrect and should read "Rubber Base". The CPT specified is correct. Refer to Q101 for shelving locations.	
6	A306	Reference detail/Sheet N1/A306. There is a waste receptacle noted on the plan that appears to be provided by Owner. Please confirm that this is indeed NOT part of our scope of work.		Owner provided, as indicated.	
7	G001/T Drawings	General note 13 indicates contractor to coordinate with Owner provided materials & services, including Security, A/V, TV and Tele/data cabling. Please confirm A/V and Voice/Data wiring and equipment is to be by Owner with raceways only by NSC.		The note on G001 is just a general coordination note. A/V - provide/install all raceways and projection screens. Owner to provide all other equipment as indicated on sheet T1-3. Voice/Data system - provide/install raceways only. CATV distribution - provide/install entrance conduit to MDF room. Owner to provide cable and terminate at point of service in MDF room. Contractor to provide/install all horizontal cabling and terminations.	

8	G001/T Drawings	<p>General note 13 indicates contractor to coordinate with Owner provided materials & services, including Security, A/V, TV and Tele/data cabling.</p> <p>Please confirm all security including access control, CCTV and intrusion detection equipment and cabling is to be by Owner.</p>			<p>The note on G001 is just a general coordination note.</p> <p>Access control system - provide/install raceways only. Owner to provide ACS equipment and cabling.</p> <p>Intrusion detection system - provide and install complete system.</p> <p>CCTV system - provide/install all conduit, back boxes, and electrical requirements. Owner to provide CCTV equipment and cabling.</p>	
9	Intercom/Paging	Please clarify if Owner is to provide Intercom / Paging systems with raceways provided by NSC or if this system will be provided and installed by NSC.			As confirmed during reconciliation meetings and as carried in the estimates, the complete Public Address system to be provided/installed by Contractor.	
10	E001/Notes 10 & 11	Please confirm pole bases are to be provided by General Contractor and not Utility provider.			Correct. Pole bases are indicated on E600. To be provided by Contractor.	
11	Spec 27 1100-7 3.3A	Telecommunications room specification indicates a dedicated panel is to be provided for the telecommunications room. Please confirm that the panel schedule is to be included as per E001.			Confirming with Owner if the dedicated panel is indeed required.	
12	T3-2	Details indicated underfloor cable tray. If we are to provide for low voltage infrastructure, please confirm locations.			Underfloor cable tray routing is indicated on sheet A100.	
13	T3-3	Please confirm if we are to include the raised floor pedestal grounding indicated in detail 7 on T3-3.			Yes.	
14	E200/T2-1	Note 2 on drawing E200 indicates to stub two 4" conduits to 5' outside the building line for telecommunications. T2-1 detail 1 indicates one 3" for coax, T2-1 detail 2 indicates one 4" for fiber w/3 1-1/2" innerducts, T2-1 detail 3 indicate two 4" conduits for telecommunications. Please confirm the correct number of conduits to be stubbed outside of the building and if we need to provide innerduct.			Requirements on T2-1 dictate.	
15	E200/T2-1	If we are to include all of the conduits in the question above, please clarify if we need to include all of them in the alternate to extend them to the right of way.			Yes.	
16	A020 & Specs	08 7100 Door Hardware Door #102 calls for hardware set 19, but hardware set 19 is not given. Please advise.			<p>We'll need to add this to the spec. DOOR 102 EACH TO HAVE:</p> <ol style="list-style-type: none"> 1. HINGES BB5000 4.5 X 4.5 652 BOM 2. FLUSH BOLTS 1555 626 DJ 3. DUST PROOF STRIKE 1570 626 DJ 4. OFFICE LOCK L9453HD 17A 626 SC 5. PERM. CORE 626 SC 6. FLOOR STOPS 1450 626 DJ 7. SILENCERS 1608 GRAY DJ 	
17	A020	Please identify the glass size for door #110B side light.			Sidelight is dimensioned on A4/A301.	
18	A020 & A101	Door #141 and 143 are shown as side lites on A101. The door schedule shows the doors to be single full glass doors. Please confirm door type.			The door type is a hybrid. The door is type G1 and door frame is like type HGS with the sidelight.	
19	Spec 06 0573	Please confirm that this section is applicable to this project. We are unfamiliar with this application, as it appears the termiticide and mildicide is to be applied to most all exposed wood. Please clarify.			Application shall be on all concealed wood touching concrete and/or at base of exterior walls.	
20	C004	Please clarify the asphalt section for the Decel Lane.			The minimum section shall be; 8" crusher run, 3 1/2" type B asphalt, and 1 1/2" type E topping. Per GADOT specifications, the new section shall match the existing section.	

PROJECT: Palmetto Branch Library - A-FPLS - GMP
SCOPE OF WORK: Sitework & Utilities

July 25, 2013

Subcontractor:

A	GENERAL PROJECT SCOPE	INCLUDED		REMARKS
		YES	NO	
1	Complete compliance with Construction Drawings & Specifications by Houser Walker dated 06/14/2013. Review all plans and specifications related to your scope of work.			
2	Compliance with Owner and Construction Manager minimum insurance requirements.			
3	Acceptance of addendum 1			
4	Minority Classification (MBE, WBE, DBE, other), please specify if applicable.			
5	Bids requested by 2pm, Thursday July 25, 2013			
6	Bids to be submitted via email to Fulton County, GA - james.jones@fultoncountyga.com & New South Construction - aconnell@newsouthconstruction.com			
7	This project is anticipated to start September 2013 and be complete by Summer 2014			
8	Please complete this scope checklist and return along with your company's standard bid proposal letter/form.			
9	Comply with all local, state, federal, and OSHA regulations.			
10	Hoisting, lifts and scaffolding as required for your scope of work.			
11	Include all taxes in your pricing			
12	Daily clean up by subcontractor. Sort and dispose of trash in dumpsters provided by GC.			
13	Subcontractor is to provide on-site supervision by a competent employee while the scope of work described below is occurring.			
14	Project is intended to reach LEED Silver Certification, price project accordingly.			
15	Include all necessary permits and inspections required to complete your scope of work.			
16	Submittals, Shop Drawings, As-Builts, O&M Manuals, and warranties per contract documents			

B	TRADE SPECIFIC SCOPE			
1	Subcontractor shall be responsible for the following scope of work including, but not limited to the following:			
	Layout and Staking by a licensed surveyor for this scope of work.			
2	Verify existing topographic data, locations of existing utilities, and all other site conditions prior to commencement of work.			
3	Provide layout for this scope of work, include but not limited to - extents of erosion control, rough grading, building pad, pavement, curb & gutter, detention pond, and utilities.			
4	Provide certified as-builts per the drawings and specifications			
5	Provide hydrology study for both pre- and post-developed conditions. Sheet C007D			
6	Erosion Control:			
7	Provide, Install and Maintain silt fencing			
8	Tree Save fence			
9	Storm Drain Curb Inlet Sediment Trap is indicated in specifications			
10	Construction entrance/exit traffic-bearing aggregate surface 20'X50' minimum			
11	Maintenance of construction entrance/exit while on site.			
12	Provide and maintain all other erosion control assemblies as required by all municipal authorities and as required by LEED requirements.			
13	Remove all erosion control assemblies as directed.			
14	Provide and install storm drain outlet protection-9" stone (granite) as indicated in specs and drawings.			
15	Clean out temporary sediment control structures that are to remain as permanent measures.			
16	Provide, Install, and Maintain Tree save fencing.			
17	Remove tree save fencing as directed.			
18	Clearing and Grubbing:			
19	Provide total site demolition and disposal as shown on documents and described in specifications.			
20	Remove trees, shrubs, brush, and stumps in areas to be covered by building structure, paving, lawns, and planting beds.			
21	Tree removal as shown in drawings.			

PROJECT: Palmetto Branch Library - A-FPLS - GMP
SCOPE OF WORK: Sitework & Utilities

July 25, 2013

Subcontractor:

22	Hardwood trees and roots must be removed from site according to the city of Palmetto requirements. Sheet C003			
23	Remove all dead trees, limbs, and dry brush on entire site.			
24	Leave site free of debris, junk, spillage, and trash.			
25	Grading:			
26	Rough grading of project site per plans & specs, including import or export of soil needed to reach subgrade/finish elevation.			
27	Finish grading of project site per plans and specs			
28	Grading for decel lane including temporary traffic control signage.			
29	Strip and stockpile topsoil and subsoil, respread in accordance with contract documents. Remove all excess topsoil not needed.			
28	Fine grade site as required as well as compact areas as specified. Proof Roll all areas as directed by geotechnical or testing engineer.			
29	Excavating for building to subgrade, paving, site structures, and utilities outside building footprints per specs and drawings.			
30	Locate, identify, and protect utilities that remain and protect from damage.			
31	Backfill building foundation walls, building pad areas, sidewalks, and curbs, compact as required.			
32	Backfilling and compacting for utilities outside the building to utility main connections per specifications.			
33	Use general fill unless otherwise specified or indicated.			
34	Excavate, grade, and stabilize for new detention pond.			
35	Sanitary Sewer:			
36	Provide and install indicated Sanitary Sewer piping, fittings, accessories, etc. from the building to the existing Sanitary Line to the west of the building pad as indicated in specifications and drawings. Make all necessary tie-ins. DIP as shown.			
37	Provide products that comply with City of Palmetto requirements.			
38	Pipe Bedding and Cover Material as specified.			
39	Perform work in accordance with City of Palmetto requirements.			
40	Protect pipe and bedding cover from damage or displacement until backfilling operation is complete.			
41	Clean outs as indicated on lateral profile.			
42	Storm Drainage:			
43	Provide and install complete storm drainage piping, fittings, and accessories per specs and drawings, including, but not limited to:			
44	All storm structures and tie-ins required.			
45	Storm drain piping coragated metal piping (not under pavement) and precast concrete pipe.			
46	Tie-In of piping and catch basin as shown.			
47	Headwall and stone as detailed.			
48	Provide and install foundation drain, filter fabric, and filter aggregate at perimeter of building slab as indicated			
49	Pipe Bedding and Cover Material as specified.			
50	Provide and install outlet control structure for detention pond per specifications and drawings.			
51	Tie-in roof drains to Storm Drainage system outside of building footprint			
52	Clean outs as indicated in spec and drawings.			
53	Water and Fire:			
54	Provide and install pipe and fittings for site water lines including domestic water lines and fire water lines per specs and plans.			
55	Provide and install fire hydrants and domestic water hydrants.			
55	FDC at Fireline			
56	Fire line pipe - Ductile Iron Pipe			
57	Joints rubber gasket with rods.			
58	Domestic water pipe -CPVC			
59	Provide and install water vault per specifications and drawings.			
60	Jack and Bore under roadway with indicated steel casing			
61	Provide and install specified waterline from existing main to the water main vault			
62	Provide all necessary labor, permits, equipment and materials for wet tap to existing water line as well as water meter, vault and fully operational water line.			

PROJECT: Palmetto Branch Library - A-FPLS - GMP
SCOPE OF WORK: Sitework & Utilities

July 25, 2013

Subcontractor:

63	Provide and install fire line with Back Flow Preventer to 1' above finish floor as indicated on drawings.			
64	Provide and install domestic water line within 5' of the building.			
65	Provide and install Double-Detector Check per the drawings and specifications			
66	Install fire hydrant, hydrant extensions, etc. for complete fire water system in accordance with the specifications and approval of the Fire Marshall			
67	Track Wire/Trace Wire per specs for all required utility lines within this scope of work			
68	Disinfecting of water lines as specified.			

C	Safety Program			
1	Maintain and report monthly hours worked onsite for subcontractor and lower tier subcontractors.			
2	Submit daily pretask safety planning.			
3	All employees onsite to attend site specific orientation prior to starting work onsite.			
4	100% fall protection for all persons at a height of 6' or more.			
5	Provide translator for non-English speaking employees.			
6	Provide Experience Modification Rate (EMR) for your company and any subcontractors that you are using. If EMR is higher than 1.0, please include an explanation for the elevated rate.			

D	LEED Related Requirements			
1	Review and acceptance of responsibilities of Sections 01 3514, 01 3515, and 013516 LEED Requirements. Successful subcontractors responsibilities will include but are not limited to the following:			
2	Provide LEED required submittals.			
3	Provide material cost data required for calculations.			
4	Participation in development of LEED Action Plans as required.			
5	Provide product information, cut sheets, letters, etc. regarding the recycled content of materials manufactured with recycled materials. Provide material cost information for these materials for LEED required calculations by New South Construction. (Does not apply to MEP trades)			
6	Provide product information, cut sheets, letters, etc. regarding materials extracted, processed, and manufactured within 500 miles of the project site. Provide material cost information for these materials for LEED required calculations.			

E	PRICING BREAKDOWN	Cost (\$)
1	Clearing and Grubbing	\$
2	Rough Grading	\$
3	Import/Export	\$
4	Erosion Control	\$
5	Storm	\$
6	Water/Fire	\$
7	Sewer	\$
8	Total Base Bid	\$

F	QUANTITIES	
1	Import	
2	Export	
3	Topsoil - If additional needed.	

G	SCHEDULE	
1	Mobilize/Erosion Control/Clearing	
2	Grading	
3	Building Structure/Pad	

PROJECT: Palmetto Branch Library - A-FPLS - GMP
SCOPE OF WORK: Sitework & Utilities

July 25, 2013

Subcontractor:

H	SUBCONTRACT AGREEMENT	
1	Review and acceptance of subcontract agreement.	

I	PROJECT ALTERNATES (If Applicable)	Add or (Deduct)
1	Provide alternate for balancing earthwork on-site.	\$
2	N/A	
3	N/A	
4	N/A	\$

This scope checklist is a guideline of items to be included in your proposal. **This list is not intended to be all inclusive.** You are expected to include a complete scope of work in accordance with the Contract Documents and as required for a complete and functional installation of this scope of work.

PROJECT: Palmetto Branch Library - A-FPLS - GMP

July 25, 2013

SCOPE OF WORK: CONCRETE

Subcontractor:

A	GENERAL PROJECT SCOPE	INCLUDED		REMARKS
		YES	NO	
1	Complete compliance with Construction Drawings & Specifications by Houser Walker dated 06/14/2013. Review all plans and specifications related to your scope of work.			
2	Compliance with Owner and Construction Manager minimum insurance requirements.			
3	Acceptance of addendum 1			
4	Minority Classification (MBE, WBE, DBE, other), please specify if applicable.			
5	Bids requested by 2pm, Thursday July 25, 2013			
6	Bids to be submitted via email to Fulton County, GA - james.jones@fultoncountyga.gov & New South Construction - aconnell@newsouthconstruction.com			
7	This project is anticipated to start September 2013 and be complete by Summer 2014			
8	Please complete this scope checklist and return along with your company's standard bid proposal letter/form.			
9	Comply with all local, state, federal, and OSHA regulations.			
10	Hoisting and scaffolding as required for your scope of work.			
11	Include all taxes in your pricing			
12	Daily clean up by subcontractor. Sort and dispose of trash in dumpsters provided by GC.			
13	Project is intended to reach LEED Silver Certification, price project accordingly.			
14	Include all necessary permits and inspections required to complete your scope of work.			
15	Submittals, Shop Drawings, As-Builts, O&M Manuals, and warranties per contract documents			

B	TRADE SPECIFIC SCOPE			
1	Subcontractor shall be responsible for the following scope of work including, but not limited to the following:			
2	Specifications applicable to this scope of work include: 031000 - Concrete Forming and Accessories, 032000 - Concrete Reinforcing, 033000 - Cast-In-Place Concrete, and 033511 - Concrete Floor Finishes			
3	Provide all supervision, labor, equipment, materials, taxes for complete concrete scope of work.			
4	Material			
5	Labor			
6	Equipment			
7	Designed Formwork for applicable formwork areas.			
8	Site Concrete			
9	Excavation and minor backfill for all site concrete work			
10	Transformer pad/Trash pad			
11	Sidewalk and Walk ramps including detectable warning as specified.			
12	Concrete entrance paving and ramp. Score lines to be centered on posts.			
13	Concrete paving to be installed per detail 1/L400.			
14	Low Seat wall at exterior entry garden per detail 10/L400 including sandblast finish.			
15	Column Foundation at Fence Enclosure at transformer pad			
16	Concrete Landing outside door #120			
17	Concrete foundation and pier at exterior sign			
18	Building Concrete			
19	Excavation and backfill for all building concrete.			
20	Column Footings			

PROJECT: Palmetto Branch Library - A-FPLS - GMP

July 25, 2013

SCOPE OF WORK: CONCRETE

Subcontractor:

21	Column Pilasters and Piers			
22	Grade Beams			
23	Continuous Footings			
24	Stepped Footings coordinated with utilities			
25	Concrete Foundation walls			
26	Concrete walls coordinated with access flooring			
27	Setting of all anchor bolts			
28	Turned-down and thickened slabs			
29	Slab on grade including reinforcing, vapor barrier, and compacted granular sub-base.			
30	Depressed slabs coordinated with Architectural plans			
23	Entry Sign Footing/Foundation			
24	Column Pour Backs			
25	Installation of contraction and control joints as specified.			
26	Equipment pads			
27	Required concrete strength for each application			
28	Reinforcing Steel			
29	Welded Wire Fabric			
30	Placing, tying and handling of all re-steel.			
31	Adhesives for any dowels in poured concrete.			
32	Waterstops			
33	Greased Dowels where indicated			
34	Installation of embed plates (supplied by steel contractor)			
35	Grouting of Base Plates			
36	Installation of steel bollards			
37	All required formwork including any temporary bracing of poured in place walls.			
36	Block out for cast-in-place floor box as indicated on plans. (1 in room 110)			
37	Liquid Densifier/Hardener at areas indicated in spec section 03 3511 Concrete Floor Finishes			
38	Continuous Cleanup			

C	LEED Related Requirements			
1	Review and acceptance of responsibilities of Sections 01 3514, 01 3515, and 013516 LEED Requirements. Successful subcontractors responsibilities will include but are not limited to the following:			
2	Provide LEED required submittals.			
3	Provide material cost data required for calculations.			
4	Participation in development of LEED Action Plans as required.			
5	Provide product information, cut sheets, letters, etc. regarding the recycled content of materials manufactured with recycled materials. Provide material cost information for these materials for LEED required calculations by New South Construction. (Does not apply to MEP trades)			
6	Provide product information, cut sheets, letters, etc. regarding materials extracted, processed, and manufactured within 500 miles of the project site. Provide material cost information for these materials for LEED required calculations.			

PROJECT: Palmetto Branch Library - A-FPLS - GMP

July 25, 2013

SCOPE OF WORK: CONCRETE

Subcontractor:

D Safety Program				
1	Maintain and report monthly hours worked onsite for subcontractor and lower tier subcontractors.			
2	Submit daily pretask safety planning.			
3	All employees onsite to attend site specific orientation prior to starting work onsite.			
4	100% fall protection for all persons at a height of 6' or more.			
5	Provide translator for non-English speaking employees.			
6	Provide Experience Modification Rate (EMR) for your company and any subcontractors that you are using. If EMR is higher than 1.0, please include an explanation for the elevated rate.			

E PRICING BREAKDOWN			Cost (\$)
1	Site Concrete (in CY)		\$
2	Building Foundation Concrete (In CY)		\$
3	Building Slabs (In CY)		\$
Total			\$

F ADDENDUM		Reviewed / Included
1		
2		
3		

G QUANTITIES		Unit
1		
2		
3		

H UNIT PRICES		Cost (\$) / Unit
1		
2		
3		

I PROJECT ALTERNATES (If Applicable)		Add or (Deduct)
1		
2		
3		

J SCHEDULE		Duration
1		
2		
3		

This scope checklist is a guideline of items to be included in your proposal. **This list is not intended to be all inclusive.** You are expected to include a complete scope of work in accordance with the Contract Documents and as required for a complete and functional installation of this scope of work.



SCOPE CHECKLIST

PROJECT: Palmetto Branch Library - A-FPLS - GMP

July 25, 2013

SCOPE OF WORK: Steel

Subcontractor:

A	GENERAL PROJECT SCOPE	INCLUDED		REMARKS
		YES	NO	
1	Complete compliance with Construction Drawings & Specifications by Houser Walker dated 06/14/2013. Review all plans and specifications related to your scope of work.			
2	Compliance with Owner and Construction Manager minimum insurance requirements.			
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12	Daily clean up by subcontractor. Sort and dispose of trash in dumpsters provided by GC.			
13	Project is intended to reach LEED Silver Certification, price project accordingly.			
14	Include all necessary permits and inspections required to complete your scope of work.			
15	Submittals, Shop Drawings, As-Builts, O&M Manuals, and warranties per contract documents			

B	TRADE SPECIFIC SCOPE			
1	Subcontractor shall be responsible for the following scope of work including, but not limited to the following:			
2	Specifications applicable to this scope of work include: 05 1200 - Structural Steel Framing, 051213 - Architecturally Exposed Structural Steel, 053100 - Steel Decking, 055000 - Metal Fabrications, and 057300 - Decorative Railings.			
3	Subcontractor shall provide all supervision, labor, material, and equipment to provide a complete installation of the structural steel package and all related accessories per the plans and specifications.			
4	All equipment for lifting and placing of steel is included.			
5	Steel fabricator shall be AISC certified or provide verification of independent testing as specified.			
6	All specified Erector Qualifications (5 years experience or AISC Certification)			
7	Provide all hardware, bolts, connectos, and anchors per the drawings and specifications.			
8	Expansion Anchors and Adhesive Anchors applicable for this scope of work.			
9	All structural steel exposed to weather shall be hot-dipped galvanized (uno).			
10	All structural steel to be shop primed.			
11	All structural steel exposed to view to be shop painted.			
12	Braced Frames			
13	Columns			
14	Base plates			
15	Girders			



SCOPE CHECKLIST

PROJECT: Palmetto Branch Library - A-FPLS - GMP

July 25, 2013

SCOPE OF WORK: Steel

Subcontractor:

16	Beams			
17	metal decking (Galvanized roof decking) Supply and Install			
18	Welding of all moment connections shown			
19	Vestibule Framing			
20	Steel framing at bench per structural 6&7/S303.			
21	Opening frames per structural coordinated with MEP Plans			
22	Canopy Framing as detailed.			
23	Supply of bollards at transformer enclosure.			
24	Corteen steel planters material as shown on sheet L400.			
25	Steel tube support at restroom vanity (N4/A300)			
26	Steel deck, Steel tubes, steel angle, embed plate, etc. at details at window seat walls (A305)			
27	Edge Angles and channels as shown on canopy edge detail (E7/A503) & (K7/A503)			
28	Steel framing at metal edge details (A504)			
29	Tube Steel and Metal Angle at perimeter of Study room ceiling (E1/A505)			
30	Overhead Toilet Partition support steel (K4/A505)			
31	Transformer pad columns (HSS 5x5) (A510)			
32	Sign frame steel (A510)			
33	Architecturally exposed steel at Covered exterior space 112.			
32	Safety Railing system as sepcified at roof areas indicated.			
33	One competent foreman to be point person for New South Supervision to coordinate with daily. This person is to be on site all day every day. Foreman to be able to communicate in English and same language as workers. Foreman must attend weekly foreman's meetings and be able to make commitments on company's behalf.			

C	LEED Related Requirements			
1	Review and acceptance of responsibilities of Sections 01 3514, 01 3515, and 013516 LEED Requirements. Successful subcontractors responsibilities will include but are not limited to the following:			
2	Provide LEED required submittals.			
3	Provide material cost data required for calculations.			
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5	Provide product information, cut sheets, letters, etc. regarding the recycled content of materials manufactured with recycled materials. Provide material cost information for these materials for LEED required calculations by New South Construction. (Does not apply to MEP trades)			
6	Provide product information, cut sheets, letters, etc. regarding materials extracted, processed, and manufactured within 500 miles of the project site. Provide material cost information for these materials for LEED required calculations.			

D	PRICING BREAKDOWN		Cost (\$)
1	Metal Decking		\$
2	Structural Steel		\$
3	Misc. Metals		\$
	Total Base Bid		\$



SCOPE CHECKLIST

PROJECT: Palmetto Branch Library - A-FPLS - GMP

July 25, 2013

SCOPE OF WORK: Steel

Subcontractor:

E	ADDENDUM	Reviewed / Included
1		
2		
3		

F	QUANTITIES	Unit
1		
2		
3		

G	UNIT PRICES	Cost (\$) / Unit
1		
2		
3		

H	PROJECT ALTERNATES (If Applicable)	Add or (Deduct)
1		
2		
3		
4		
5		

I	SCHEDULE	Duration
1		
2		
3		

This scope checklist is a guideline of items to be included in your proposal. **This list is not intended to be all inclusive.** You are expected to include a complete scope of work in accordance with the Contract Documents and as required for a complete and functional installation of this scope of work.



SCOPE CHECKLIST

PROJECT: Palmetto Branch Library - A-FPLS - GMP

July 25, 2013

SCOPE OF WORK: Exterior Siding

Subcontractor:

A	GENERAL PROJECT SCOPE	INCLUDED		REMARKS
		YES	NO	
1	Complete compliance with Construction Drawings & Specifications by Houser Walker dated 06/14/2013. Review all plans and specifications related to your scope of work.			
2	Compliance with Owner and Construction Manager minimum insurance requirements.			
3	Acceptance of addendum 1			
4	Minority Classification (MBE, WBE, DBE, other), please specify if applicable.			
5	Bids requested by 2pm, Thursday July 25, 2013			
6	Bids to be submitted via email to Fulton County, GA - james.jones@fultoncountyga.gov & New South Construction - aconnell@newsouthconstruction.com			
7	This project is anticipated to start September 2013 and be complete by Summer 2014			
8	Please complete this scope checklist and return along with your company's standard bid proposal letter/form.			
9	Comply with all local, state, federal, and OSHA regulations.			
10	Hoisting and scaffolding as required for your scope of work.			
11	Include all taxes in your pricing			
12	Daily clean up by subcontractor. Sort and dispose of trash in dumpsters provided by GC.			
13	Project is intended to reach LEED Silver Certification, price project accordingly.			
14	Include all necessary permits and inspections required to complete your scope of work.			
15	Submittals, Shop Drawings, As-Builts, O&M Manuals, and warranties per contract documents			

B	TRADE SPECIFIC SCOPE			
1	Subcontractor shall be responsible for the following scope of work including, but not limited to the following:			
2	Specifications applicable to this scope of work include: 07 4623 - Wood Siding, and 07 4646 - Composite Siding.			
3	Subcontractor shall provide all supervision, labor, material, and equipment to provide a complete installation of the exterior wood and composite siding package.			
	Wood Siding			
4	Board siding at Canopy ceiling and entry - (Flat Plain Sawn Cypress, clear select grade.) with Fire retardent.			
5	Batten Strips as specified and required for complete installation			
6	Flashing as indicated within this spec section			
7	Soffit Vents			
8	Composite Siding			
9	Wood-Fiber Composite Board Siding - Geolam siding as specified			
10	Panel Siding - Parklex, Prodema, or Fundermax			
11	Hardie Paneling as shown on elevations			
12	Composite siding at exterior sign and trash enclosure (A510)			
13	Soffit Panels - Certain Teed, Hardie, or Nichiha.			
14	Colors as scheduled in specifications			
15	Attachment accessories - vertical edge trim/dividers			
16	Decorative Battens - Aluminum "U Channels"			
17	Vertical Mountain Perlins - 2x2 nominal wood battens.			
18	Specified attachment hardware			
19	One competent foreman to be point person for New South Supervision to coordinate with daily. This person is to be on site all day every day. Foreman to be able to communicate in English and same language as workers. Foreman must attend weekly foreman's meetings and be able to make commitments on company's behalf.			

PROJECT: Palmetto Branch Library - A-FPLS - GMP

July 25, 2013

SCOPE OF WORK: Exterior Siding

Subcontractor:

C	LEED Related Requirements			
1	Review and acceptance of responsibilities of Sections 01 3514, 01 3515, and 013516 LEED Requirements. Successful subcontractors responsibilities will include but are not limited to the following:			
2	Provide LEED required submittals.			
3	Provide material cost data required for calculations.			
4	Participation in development of LEED Action Plans as required.			
5	Provide product information, cut sheets, letters, etc. regarding the recycled content of materials manufactured with recycled materials. Provide material cost information for these materials for LEED required calculations by New South Construction. (Does not apply to MEP trades)			
6	Provide product information, cut sheets, letters, etc. regarding materials extracted, processed, and manufactured within 500 miles of the project site. Provide material cost information for these materials for LEED required calculations.			

C	Safety Program			
1	Maintain and report monthly hours worked onsite for subcontractor and lower tier subcontractors.			
2	Submit daily pretask safety planning.			
3	All employees onsite to attend site specific orientation prior to starting work onsite.			
4	100% fall protection for all persons at a height of 6' or more.			
5	Provide translator for non-English speaking employees.			
6	Provide Experience Modification Rate (EMR) for your company and any subcontractors that you are using. If EMR is higher than 1.0, please include an explanation for the elevated rate.			

D	PRICING BREAKDOWN	Cost (\$)
1	Wood Siding	
2	Composite Siding	
3		\$

E	ADDENDUM	Reviewed / Included
1		
2		
3		

F	QUANTITIES	Unit
1		
2		
3		

G	UNIT PRICES	Cost (\$) / Unit
1		
2		
3		

H	PROJECT ALTERNATES (If Applicable)	Add or (Deduct)
1		
2		
3		
4		
5		

I	SCHEDULE	Duration
1		
2		
3		

This scope checklist is a guideline of items to be included in your proposal. **This list is not intended to be all inclusive.** You are expected to include a complete scope of work in accordance with the Contract Documents and as required for a complete and functional installation of this scope of work.



SCOPE CHECKLIST

July 25th, 2013

PROJECT: Palmetto Branch Library

SCOPE OF WORK: Glass and Glazing

Subcontractor:

A	GENERAL PROJECT SCOPE	INCLUDED		REMARKS
		YES	NO	
1	Complete compliance with Construction Drawings & Specifications by Houser Walker dated 06/14/2013. Review all plans and specifications related to your scope of work.			
2	Compliance with Owner and Construction Manager minimum insurance requirements.			
3	Acceptance of addenda ---			
4	Minority Classification (MBE, WBE, DBE, other), please specify if applicable.			
5	Bids requested by Thursday, July 25th, 2013.			
6	This project is anticipated to start Summer 2013 and be complete by Summer 2014			
7	Please complete this scope checklist and return along with your company's standard bid proposal letter/form.			
8	Comply with all local, state, federal, and OSHA regulations.			
9	Hoisting and scaffolding as required for your scope of work.			
10	Include all taxes in your pricing			
11	Daily clean up by subcontractor. Sort and dispose of trash in dumpsters provided by GC.			
12	Project is intended to reach LEED Silver Certification, price project accordingly.			
13	Include all necessary permits and inspections required to complete your scope of work.			
14	Submittals, Shop Drawings, As-Built, O&M Manuals, and warranties per contract documents			

B	TRADE SPECIFIC SCOPE			
1	Subcontractor shall be responsible for the following scope of work including, but not limited to the following:			
2	Specifications applicable to this scope of work include: 08 4313 Aluminum-Framed Storefront; 08 8000- Glazing			
3	Provide and install all glazing types per specifications and drawings.			
4	Provide and install aluminum framed storefront per the drawings and specifications.			
5	Provide storefront and glazing from approved manufacturer in the specifications.			
6	Exterior Storefront Openings.			
7	Interior aluminum framed full glass doors			
8	Side Lites for Interior Doors.			
9	Door Lites.			
10	Fire rated glass where required.			
11	End dam flashing.			
12	Meet all performance requirements in the specifications.			
13	Provide and install glazed aluminum doors with dimensional properties per the drawings and specifications.			
14	Provide and install all glazing accessories indicated in the specifications.			
15	Provide and install sealants for exterior and interior storefront (both sides).			
16	Prep storefront doors for hardware and install hardware (hardware supplied by others).			
17	Spandrel glass at entry.			
18	Decorative glass panels to continue up in front of metal panels reference detail/sheet M1/AR020, A7/A306, A10/A306.			
19	Furnish and install vertical bent aluminum plate reference detail/sheet L10/A500 and M1/A201.			

July 25th, 2013

PROJECT: Palmetto Branch Library

SCOPE OF WORK: Glass and Glazing

Subcontractor:

20	Horizontal aluminum angle support at trim (provide material only) detail/sheet L1/A500.			
21	One competent foreman to be point person for New South Supervision to coordinate with daily. This person is to be on site all day every day. Foreman to be able to communicate in English and same language as workers. Foreman must attend weekly foreman's meetings and be able to make commitments on company's behalf.			
22	See Alternates Below			

C LEED Related Requirements				
1	Review and acceptance of responsibilities of Sections 01 3514, 01 3515, and 01 3516 LEED Requirements and LEED Certification Procedures. Successful subcontractors responsibilities will include but are not limited to the following:			
2	Provide LEED required submittals.			
3	Provide material cost data required for calculations.			
4	Participation in development of LEED Action Plans as required.			
5	Provide product information, cut sheets, letters, etc. regarding the recycled content of materials manufactured with recycled materials. Provide material cost information for these materials for LEED required calculations by New South Construction. (Does not apply to MEP trades)			
6	Provide product information, cut sheets, letters, etc. regarding materials extracted, processed, and manufactured within 500 miles of the project site. Provide material cost information for these materials for LEED required calculations.			

D Safety Program				
1	Maintain and report monthly hours worked onsite for subcontractor and lower tier subcontractors.			
2	Submit daily pretask safety planning.			
3	All employees onsite to attend site specific orientation prior to starting work onsite.			
4	100% fall protection for all persons at a height of 6' or more.			
5	Provide translator for non-English speaking employees.			
6	Provide Experience Modification Rate (EMR) for your company and any subcontractors that you are using. If EMR is higher than 1.0, please include an explanation for the elevated rate.			

E PRICING BREAKDOWN			Cost (\$)
1	Aluminum Doors		\$
2	Interior Storefront Areas		\$
3	Exterior Storefront Areas		\$
4	Lites		\$
5			\$
Total			\$

F ADDENDUM		Reviewed / Included
1		
2		
3		

G QUANTITIES		Unit
1	Aluminum Doors	
2	Interior Storefront Areas	
3	Exterior Storefront Areas	
4	Lites	



SCOPE CHECKLIST

July 25th, 2013

PROJECT: Palmetto Branch Library

SCOPE OF WORK: Glass and Glazing

Subcontractor:

H	UNIT PRICES	Cost (\$) / Unit
1		
2		
3		

I	PROJECT ALTERNATES (If Applicable)	Add or (Deduct)
1	Aluminum-Framed Storefront at room 140, reference detail/Sheet A7/A205	
2	Hardware for storefront doors. (HW-AL 1 and HW-AL 2)	
3		
4		

J	SCHEDULE	Add or (Deduct)
1		
2		
3		

This scope checklist is a guideline of items to be included in your proposal. This list is not intended to be all inclusive. You are expected to include a complete scope of work in accordance with the Contract Documents and as required for a complete and functional installation of this scope of work.



SCOPE CHECKLIST

PROJECT: Palmetto Branch Library - A-FPLS - GMP

July 25, 2013

SCOPE OF WORK: Fire Protection

Subcontractor:

A	GENERAL PROJECT SCOPE	INCLUDED		REMARKS
		YES	NO	
1	Complete compliance with Construction Drawings & Specifications by Houser Walker dated 06/14/2013. Review all plans and specifications related to your scope of work.			
2	Compliance with Owner and Construction Manager minimum insurance requirements.			
3	Acceptance of addenda.			
4	Minority Classification (MBE, WBE, DBE, other), please specify if applicable.			
5	Bids requested by 2pm, Thursday July 25, 2013			
6	Bids to be submitted via email to Fulton County, GA - james.jones@fultoncountyga.gov & New South Construction - lsmith@newsouthconstruction.com			
7	This project is anticipated to start September 2013 and be complete by Summer 2014.			
8	Please complete this scope checklist and return along with your company's standard bid proposal letter/form.			
9	Shipping, unloading, distributing, storage, and hoisting of materials.			
10	Include all taxes in your pricing			
11	Daily clean up by subcontractor. Sort and dispose of trash in dumpsters provided by GC.			
12	Project is intended to reach LEED Silver Certification, price project accordingly.			
13	Include all insurance, fees, necessary permits and inspections required to complete your scope of work.			
14	Submittals, Shop Drawings, As-Builts, Record Drawings, O&M Manuals, and warranties per contract documents			

B	TRADE SPECIFIC SCOPE			
1	Furnish and install a complete fire protection system per contract documents dated 06/14/2013 and per all county, state, NFPA requirements and Factory			
2	Design & Shop Drawings.			
3	Provide pipe, fittings and valves as specified.			
4	Provide fire department connection as specified.			
5	Provide sprinkler heads and accessories as listed to include all product of the same manufacturer.			
6	Provide sprinkler guards on all sprinklers located lower than 7'-0" above the floor if applicable.			
7	Provide auxiliary drypipe system including, but not limited to; schedule 40 hot dipped galvanized piping, control valve, air compressor and dry pipe heads at areas subject to freezing including: Exterior covered areas. Entry Canopy.			
8	Provide self contained Pre-Action Unit as indicated in detail 4/P001.			
9	Provide sidewall sprinklers in skylights as noted.			
10	Fire protection to begin 1' above finished floor.			
11	Align heads in ceilings as noted in the general notes section and specifications.			
12	Zones, isolation valves and control cabinets as required per the contract documents.			
13	Labeling of piping per the contract documents.			
14	Hangers, anchors and supports for all sprinkler piping.			
15	Blocking, coring, cutting, sleeving, and patching to maintain ratings at wall and/or floor penetrations.			
16	Access panels as required for your work.			
17	Firestopping as required.			
18	Coordination with other trades for above ceiling work including three-dimensional shop drawings.			
19	Conformance with commissioning requirements including but not limited to meeting attendance, coordination, reply/respond to project logs, submittals, documentation, training, prefunction checklists, and start-up.			



SCOPE CHECKLIST

PROJECT: Palmetto Branch Library - A-FPLS - GMP

July 25, 2013

SCOPE OF WORK: Fire Protection

Subcontractor:

C	LEED Related Requirements			
1	Review and acceptance of responsibilities of Section 01 3514 thru 01 3516 LEED Requirements and LEED Registered Project Checklist. Successful subcontractors responsibilities will include but are not limited to the following:			
2	Provide LEED required submittals.			
3	Provide material cost data required for calculations.			
4	Participation in development of LEED Action Plans as required.			
5	Provide product information, cut sheets, letters, etc. regarding the recycled content of materials manufactured with recycled materials. Provide material cost information for these materials for LEED required calculations by New South Construction. (Does not apply to MEP trades)			
6	Provide product information, cut sheets, letters, etc. regarding materials extracted, processed, and manufactured within 500 miles of the project site. Provide material cost information for these materials for LEED required calculations.			

D	PRICING BREAKDOWN	Cost (\$)
1		\$
2		\$
3		\$
	Total Base Bid	\$

E	ADDENDUM	Reviewed / Included
1	RFI w / Responses dated 07/17/13	
2		
3		

F	QUANTITIES	Unit
1		
2		
3		

G	UNIT PRICES	Cost (\$) / Unit
1		
2		
3		

H	PROJECT ALTERNATES (If Applicable)	Add or (Deduct)
1		
2		
3		
4		
5		

I	SCHEDULE	Duration
1		
2		
3		

This scope checklist is a guideline of items to be included in your proposal. **This list is not intended to be all inclusive.** You are expected to include a complete scope of work in accordance with the Contract Documents and as required for a complete and functional installation of this scope of work.



SCOPE CHECKLIST

PROJECT: Palmetto Branch Library - A-FPLS - GMP

July 25, 2013

SCOPE OF WORK: Plumbing

Subcontractor:

A	GENERAL PROJECT SCOPE	INCLUDED		REMARKS
		YES	NO	
1	Complete compliance with Construction Drawings & Specifications by Houser Walker dated 06/14/2013. Review all plans and specifications related to your scope of work.			
2	Compliance with Owner and Construction Manager minimum insurance requirements.			
3	Acceptance of addenda.			
4	Minority Classification (MBE, WBE, DBE, other), please specify if applicable.			
5	Bids requested by 2pm, Thursday July 25, 2013			
6	Bids to be submitted via email to Fulton County, GA - james.jones@fultoncountyga.gov & New South Construction - lsmith@newsouthconstruction.com			
7	This project is anticipated to start September 2013 and be complete by Summer 2014.			
8	Please complete this scope checklist and return along with your company's standard bid proposal letter/form.			
9	Shipping, unloading, distributing, storage, and hoisting of materials.			
10	Include all taxes in your pricing			
11	Daily clean up by subcontractor. Sort and dispose of trash in dumpsters provided by GC.			
12	Project is intended to reach LEED Silver Certification, price project accordingly.			
13	Include all insurance, fees, necessary permits and inspections required to complete your scope of work.			
14	Submittals, Shop Drawings, As-Builts, O&M Manuals, and warranties per contract documents			

B	TRADE SPECIFIC SCOPE			
1	Furnish and install a complete plumbing scope in accordance with plans and specifications dated 6/14/13 and all applicable local and state codes.			
2	Furnish and install all fixtures, water heaters, PRV, valves, backflow preventer, strainers, above and below grade piping, sleeves and accessories for a complete plumbing system per the contract documents.			
3	Furnish and install all cleanouts, floor drains, deck drains, roof drains, water hammer arrestors, wall hydrants, trap primers, refrigerator valve box, hose bibbs, and other accessories required for a complete plumbing installation.			
4	Pipe and equipment identification as specified.			
5	Provide fixtures as indicated on the fixture schedule and as specified.			
6	Provide tankless electric water heaters as indicated.			
7	Provide pressure reducing station and all accessories as indicated.			
8	Provide domestic water piping and accessories as indicated including but not limited to: Type L hard copper above grade. Type K hard copper below grade.			
9	Provide soil, waste, vent and roof drain systems as specified including but not limited to: Cast iron pipe above and below grade. (See deductive alternate for below grade PVC in the alternates section below.)			



SCOPE CHECKLIST

PROJECT: Palmetto Branch Library - A-FPLS - GMP

July 25, 2013

SCOPE OF WORK: Plumbing

Subcontractor:

10	Provide insulation of piping, pipe shields, finish jackets and accessories per the contract documents including but not limited to: Hot and cold water piping throughout the project. Horizontal roof drain piping. Horizontal waste piping receiving condensate from HVAC equipment.			
11	Sensored water closets, urinals and faucets by same manufacturer as specified.			
12	Coffee and ice maker connections at meeting room 110.			
13	Cold water supply to non-freeze wall hydrant on exterior wall 18" above roof. Connect cold water to hydrant (Note 4 Sheet P102)			
14	Roof Drain piping and connections at roof as indicated.			
11	Water, sanitary and roof drainage to begin 5 feet outside of building.			
12	Provide final connections to all fixtures and equipment including equipment provided under other divisions.			
13	Provide blocking, coring, cutting, sleeving, and patching to maintain ratings at wall and/or floor penetrations.			
14	Provide hangers, anchors stands, racks and supports for all fixtures and equipment.			
15	Provide seismic restraints and vibration isolation as required.			
16	Provide access panels required for access to concealed valves, water hammer arrestors, trap primers, and cleanouts.			
17	Firestopping as required.			
18	Pressure test and sterilization of system as indicated.			
19	Coordination with other trades for above ceiling work including three-dimensional shop drawings.			
20	Conformance with commissioning requirements including but not limited to meeting attendance, coordination, reply/respond to project logs, submittals, documentation, training, prefunction checklists, and start-up.			

C LEED Related Requirements				
1	Review and acceptance of responsibilities of Section 01 3514 thru 01 3516 LEED Requirements and LEED Registered Project Checklist. Successful subcontractors responsibilities will include but are not limited to the following:			
2	Provide LEED required submittals.			
3	Provide material cost data required for calculations.			
4	Participation in development of LEED Action Plans as required.			
5	Provide product information, cut sheets, letters, etc. regarding the recycled content of materials manufactured with recycled materials. Provide material cost information for these materials for LEED required calculations by New South Construction. (Does not apply to MEP trades)			
6	Provide product information, cut sheets, letters, etc. regarding materials extracted, processed, and manufactured within 500 miles of the project site. Provide material cost information for these materials for LEED required calculations.			

D PRICING BREAKDOWN			Cost (\$)
1			\$
2			\$
3			\$
Total Base Bid			\$

E ADDENDUM		Reviewed / Included
1	RFI w / Responses dated 07/17/13	
2		



SCOPE CHECKLIST

PROJECT: Palmetto Branch Library - A-FPLS - GMP

July 25, 2013

SCOPE OF WORK: Plumbing

Subcontractor:

3	
---	--

F	QUANTITIES	Unit
1		
2		
3		

G	UNIT PRICES	Cost (\$) / Unit
1		
2		
3		

H	PROJECT ALTERNATES (If Applicable)	Add or (Deduct)
1	Deductive alternate to provide underslab PVC in lieu of cast iron.	
2		
3		

I	SCHEDULE	Duration
1	Underground piping	
2	Aboveground pipe	
3	Set fixtures and trim out	

This scope checklist is a guideline of items to be included in your proposal. **This list is not intended to be all inclusive.** You are expected to include a complete scope of work in accordance with the Contract Documents and as required for a complete and functional installation of this scope of work.



SCOPE CHECKLIST

PROJECT: Palmetto Branch Library - A-FPLS - GMP

July 25, 2013

SCOPE OF WORK: HVAC

Subcontractor:

A	GENERAL PROJECT SCOPE	INCLUDED		REMARKS
		YES	NO	
1	Complete compliance with Construction Drawings & Specifications by Houser Walker dated 06/14/2013. Review all plans and specifications related to your scope of work.			
2	Compliance with Owner and Construction Manager minimum insurance requirements.			
3	Acceptance of addenda.			
4	Minority Classification (MBE, WBE, DBE, other), please specify if applicable.			
5	Bids requested by 2pm, Thursday July 25, 2013			
6	Bids to be submitted via email to Fulton County, GA - james.jones@fultoncountyga.gov & New South Construction - lsmith@newsouthconstruction.com			
7	This project is anticipated to start September 2013 and be complete by Summer 2014.			
8	Please complete this scope checklist and return along with your company's standard bid proposal letter/form.			
9	Shipping, unloading, distributing, storage, and hoisting of materials.			
10	Include all taxes in your pricing			
11	Daily clean up by subcontractor. Sort and dispose of trash in dumpsters provided by GC.			
12	Project is intended to reach LEED Silver Certification, price project accordingly.			
13	Include all insurance, fees, necessary permits and inspections required to complete your scope of work.			
14	Submittals, Shop Drawings, As-Builts, O&M Manuals, and warranties per contract documents			

B	TRADE SPECIFIC SCOPE			
1	Furnish and install a complete HVAC scope in accordance with plans and specifications dated 6/14/2013 and state and local codes.			
2	Furnish and install all equipment and accessories for a complete HVAC system including but not limited to; electric heaters, electric duct heaters, fans, under floor distribution, ductless split systems, split system heat pumps, air handling units, ductwork, grilles, registers, diffusers and louvers.			
3	Provide fire and smoke dampers as required.			
4	Provide insulation of piping per the contract documents.			
5	Provide finish jackets on all piping, ductwork and equipment schedule to be insulated.			
6	Provide copper refrigerant piping, accessories and condensate drains.			
7	Provide a complete linear electric floor heaters beneath the access flooring including but not limited too: linear bar face, plenum, electric finned strip heater, modulating damper, internal baffling element, variable primary air inlet, round floor diffusers and controls.			
8	Provide supply and return air highway with elastomeric liner at slab within as indicated.			
9	Coordination with installation of access flooring with this scope of work.			
10	Provide ductwork, liners, and dampers as indicated. Snaplock type ductwork is not permitted.			
11	Provide and install DDC BAS controls system as indicated in the contract documents.			
12	Testing, adjusting and balancing per contract documents.			
13	Installation of indicated condensate piping to drain as indicated.			
14	Provide and install all louvers as noted on mechanical and architectural plans.			



SCOPE CHECKLIST

PROJECT: Palmetto Branch Library - A-FPLS - GMP

July 25, 2013

SCOPE OF WORK: HVAC

Subcontractor:

15	Provide and install indicated equipment rails for units indicated on roof.			
16	Provide equipment supports and rails for air handler unit as indicated on M201.			
17	Provide access panels required for access to HVAC scope of work.			
18	Firestopping as required for HVAC scope of work.			
19	Hangers, anchors, stands, racks and supports for all fixtures and equipment.			
20	Seismic restraints and vibration isolation per the contract documents.			
21	Blocking, coring, cutting, sleeving, and patching to maintain ratings at wall and/or floor penetrations.			
22	Provide temporary dust protection and filtration media as required.			
23	Coordination with other trades for above ceiling work including three-dimensional shop drawings.			
24	Conformance with commissioning requirements including but not limited to meeting attendance, coordination, reply/respond to project logs, submittals, documentation, training, prefunction checklists, and start-up.			

C LEED Related Requirements				
1	Review and acceptance of responsibilities of Section 01 3514 thru 01 3516 LEED Requirements and LEED Registered Project Checklist. Successful subcontractors responsibilities will include but are not limited to the following:			
2	Provide LEED required submittals.			
3	Provide material cost data required for calculations.			
4	Participation in development of LEED Action Plans as required.			
5	Provide product information, cut sheets, letters, etc. regarding the recycled content of materials manufactured with recycled materials. Provide material cost information for these materials for LEED required calculations by New South Construction. (Does not apply to MEP trades)			
6	Provide product information, cut sheets, letters, etc. regarding materials extracted, processed, and manufactured within 500 miles of the project site. Provide material cost information for these materials for LEED required calculations.			

D PRICING BREAKDOWN		Cost (\$)
1		\$
2		\$
3		\$
Total Base Bid		\$

E ADDENDUM		Reviewed / Included
1	RFI w / Responses dated 07/17/13	
2		
3		

F QUANTITIES		Unit
1		
2		
3		

G UNIT PRICES		Cost (\$) / Unit
1		
2		



SCOPE CHECKLIST

PROJECT: Palmetto Branch Library - A-FPLS - GMP

July 25, 2013

SCOPE OF WORK: HVAC

Subcontractor:

H	PROJECT ALTERNATES (If Applicable)	Add or (Deduct)
1		
2		
3		
4		
5		

I	SCHEDULE	Duration
1		
2		
3		

This scope checklist is a guideline of items to be included in your proposal. **This list is not intended to be all inclusive.** You are expected to include a complete scope of work in accordance with the Contract Documents and as required for a complete and functional installation of this scope of work.



SCOPE CHECKLIST

PROJECT: Palmetto Branch Library - A-FPLS - GMP

July 25, 2013

SCOPE OF WORK: Electric

Subcontractor:

A	GENERAL PROJECT SCOPE	INCLUDED		REMARKS
		YES	NO	
1	Complete compliance with Construction Drawings & Specifications by Houser Walker dated 06/14/2013. Review all plans and specifications related to your scope of work.			
2	Compliance with Owner and Construction Manager minimum insurance requirements.			
3	Acceptance of addenda TBD			
4	Minority Classification (MBE, WBE, DBE, other), please specify if applicable.			
5	Bids requested by 2pm, Thursday July 25, 2013			
6	Bids to be submitted via email to Fulton County, GA - james.jones@fultoncountyga.gov & New South Construction - lsmith@newsouthconstruction.com			
7	This project is anticipated to start September 2013 and be complete by Summer 2014.			
8	Please complete this scope checklist and return along with your company's standard bid proposal letter/form.			
9	Shipping, unloading, distributing, storage, and hoisting of materials.			
10	Include all taxes in your pricing			
11	Daily clean up by subcontractor. Sort and dispose of trash in dumpsters provided by GC.			
12	Project is intended to reach LEED Silver Certification, price project accordingly.			
13	Include all insurance, fees, necessary permits and inspections required to complete your scope of work.			
14	Submittals, Shop Drawings, As-Builts, O&M Manuals, and warranties per contract documents			

B	TRADE SPECIFIC SCOPE			
1	Provide all labor, tools, and materials as required for a complete Electrical scope of work in accordance with plans and specifications dated 6/14/2013.			
2	Concrete encased ductbank.			
3	Provide lighting and occupancy sensors per the schedules.			
4	Grounding as indicated on 1/E100.			
5	Provide demand meter and pedestal as indicated on 1/E100.			
6	Provide all necessary materials for lighting at exterior sign (Note 4 E200)			
7	Provide conduit, pull strings, and light pole bases for exterior lighting per notes 5 & 6 on E200.			
8	Provide pedestrian lights and pole base noted as S3 on E200.			
9	Provide pole bases for utility provided and installed fixtures as indicated in details 7 & 8/E600			
10	Provide electrical service to mechanical equipment as indicated.			
11	Provide final electrical connections for all furniture base feeds.			
12	Provide conduit, pullstrings for future telecom connections as indicated.			
13	Coordination and installation of floor boxes.			
14	Coordination with installation of access flooring with this scope of work.			
15	Provide all conduits and cable trays beneath access flooring as indicated.			
16	Provide a complete Fire Alarm System.			
17	A/V - provide/install all raceways and projection screens. Owner to provide all other equipment as indicated on sheet T1-3.			
18	Voice/Data system - Provide and install raceways only.			
19	CATV Distribution - Provide and install entrance conduit to MDF room. Owner to provide cable and terminate at point of service in MDF room. Contractor to provide/install all horizontal cabling and terminations.			
20	Access control system - Provide and install raceways only. Owner to provide system and cabling.			



SCOPE CHECKLIST

PROJECT: Palmetto Branch Library - A-FPLS - GMP

July 25, 2013

SCOPE OF WORK: Electric

Subcontractor:

21	Intrusion detection system - Provide and install complete system.			
22	CCTV system - Provide / install all conduit, back boxes, and electrical requirements. Owner to provide CCTV equipment and cabling.			
23	Public Address system - Provide a complete system.			
24	Provide grounding of raised floor pedestal as details on T3-3.			
25	Provide service conduits as indicated on T2-1.			
26	Provide power requirements for all low voltage systems.			
27	Provide and install acoustical sealant when penetrating in-place sound partitions.			
32	Provide access doors/panels for concealed equipment as needed for these systems.			
28	Provide seismic restraints as specified.			
29	Protective device coordination study as specified.			
30	Coordination with other trades for above ceiling work including three-dimensional shop drawings.			
31	Conformance with commissioning requirements including but not limited to all required submittals, documentation, training, prefunction checklists, and start-up.			

C LEED Related Requirements				
1	Review and acceptance of responsibilities of Section 01 3514 thru 01 3516 LEED Requirements and LEED Registered Project Checklist. Successful subcontractors responsibilities will include but are not limited to the following:			
2	Provide LEED required submittals.			
3	Provide material cost data required for calculations.			
4	Participation in development of LEED Action Plans as required.			
5	Provide product information, cut sheets, letters, etc. regarding the recycled content of materials manufactured with recycled materials. Provide material cost information for these materials for LEED required calculations by New South Construction. (Does not apply to MEP trades)			
6	Provide product information, cut sheets, letters, etc. regarding materials extracted, processed, and manufactured within 500 miles of the project site. Provide material cost information for these materials for LEED required calculations.			

D PRICING BREAKDOWN		Cost (\$)
1	Electrical Scope	\$
2	Site Lighting	
3	A/V Raceway	
4	V/D Raceway	
5	CATV Distribution	
6	Access Control Raceway	
7	Intrusion Detection Complete System	
8	CCTV Raceway	
9	PA Complete System	
10	Total Base Bid	\$



SCOPE CHECKLIST

PROJECT: Palmetto Branch Library - A-FPLS - GMP

July 25, 2013

SCOPE OF WORK: Electric

Subcontractor:

E	ADDENDUM	Reviewed / Included
1	RFI w / Responses dated 07/17/13	
2		
3		

F	QUANTITIES	Unit
1		
2		
3		

G	UNIT PRICES	Cost (\$) / Unit
1		
2		
3		

H	PROJECT ALTERNATES (If Applicable)	Add or (Deduct)
1	Provide service conduits to right-of-way as indicated on T2-1 and clarified in RFI response.	
2		
3		
4		
5		

I	SCHEDULE	Duration
1		
2		
3		

This scope checklist is a guideline of items to be included in your proposal. **This list is not intended to be all inclusive.** You are expected to include a complete scope of work in accordance with the Contract Documents and as required for a complete and functional installation of this scope of work.



For New South Office Use Only: Received By:	Expires:
--	----------

SUBCONTRACTOR QUALIFICATION AND INFORMATION FORM

Company's Full Legal Name: _____
 Please Return Form To: _____

The undersigned hereby certifies and swears that the information contained herein and attached hereto, and all documents and other information provided as requested herein, is true, complete, and correct on and as of the date hereof. If such information is not true, complete, and correct, in addition to all other remedies available to it, New South Construction Company, Inc. or any joint venture or other New South entity may terminate any contract, purchase order, purchase agreement, or other agreement with the undersigned and such termination shall be considered a for cause termination.

Please answer the following questions in the space provide. Should you need additional space, please attach additional pages as necessary and note each answer with the number of the applicable question.

1. What is your legal business name (as registered with the State)? _____
2. How many years have you been in business as a subcontractor? _____
3. Have you operated in or been in business under any other names? _____
4. Federal Tax ID Number (FEIN Number) _____
5. State of incorporation or organization _____
6. States in which you operate _____
7. States in which you are registered to do business with the applicable Secretary of State (or similar governmental body) _____
8. States in which you hold an applicable construction license, for each license include license numbers, type of license, and date obtained _____
9. Sales and use tax registration numbers for each state in which you operate _____
10. Names of company's Officers and Executives (if an LLC, include all Members and any Managers or Managing Members)(if a Partnership, include all partners) _____
11. Names of individuals or entities owning more than 5% of the company _____
12. List each of the categories of work, if any, that the company typically performs with its own forces; if none, so state _____
13. Number of employees _____
14. E-Verify Company Identification Number (5 or 6 digit number, no letters) and date of registration
 Number: _____ Reg. Date: _____
15. Last 3 years' Experience Modification Rate (EMR)
 20 EMR: 20 EMR: 20 EMR: _____
16. List any OSHA violations in the last 5 years _____
17. List any judgments, claims, arbitration proceedings, administrative or agency appeals, board proceedings, or suits threatened, pending or outstanding or in which the company (or any parent, subsidiary, affiliate, or officer) was a named party in the last 5 years (whether initiated by you or another party). _____

18. Has the company ever failed for any reason to complete, in whole or in any part, any work awarded to it; if so, please explain \$ _____
19. List the total value of all work now under contract \$ _____
20. List the total value of all work now actually in progress \$ _____
21. List the total value of all work completed within the past year \$ _____
22. List 5 general contractor references, including name, address, telephone number, and person having the most knowledge of your dealings with their organization over the last 5 years.
1. _____
2. _____
3. _____
4. _____
5. _____
23. List 3 trade references, including name, address, telephone number, and person having the most knowledge of your dealings with their organization over the last 5 years.
1. _____
2. _____
3. _____
24. Name your surety(ies) and bonding agent, including, for each the company name and the name of an officer, manager, or underwriter having knowledge of the company's bonding capacity, performance, and financial history.
25. Has any current or former surety increased, decreased, or placed any limits on the company's bonding capacity or otherwise declined to issue a requested bond? If so, explain.
26. List the dollar amounts of the company's bonding capacity. Overall: \$ _____ Per Project: \$ _____
27. Provide true, complete, and correct copies of the following:
- Most recent fiscal year audited financial statements
 - Insurance certificate reflecting current coverages and available limits
 - While this form remains on file with New South, New South may request updated audited financial statements. Such statements will be true, complete, and correct upon submission.

SIGNED AND SWORN THIS THE _____ DAY OF _____, 20____.

Company's Full Legal Name:

Sworn to and subscribed before me this

_____ day of _____, 20____.

By: _____
(Officer Signature)

Notary Public

(Officer's Printed Name)

Title: _____
(Officer's Title)

EXHIBIT A – PROMISE OF NON-DISCRIMINATION

“Know all persons by these presents, that I/We (_____),
Name

_____ Title _____ Firm Name
Hereinafter “Company”, in consideration of the privilege to bid on or obtain contracts funded, in whole or in part, by Fulton County, hereby consent, covenant and agree as follows:

- 1) No person shall be excluded from participation in, denied the benefit of, or otherwise discriminated against on the basis of race, color, national origin or gender in connection with any bid submitted to Fulton County for the performance of any resulting there from,
- 2) That it is and shall be the policy of this Company to provide equal opportunity to all businesses seeking to contract or otherwise interested in contracting with this Company without regard to the race, color, gender or national origin of the ownership of this business,
- 3) That the promises of non-discrimination as made and set forth herein shall be continuing in nature and shall remain in full force and effect without interruption,
- 4) That the promise of non-discrimination as made and set forth herein shall be made a part of, and incorporated by reference into, any contract or portion thereof which this Company may hereafter obtain,
- 5) That the failure of this Company to satisfactorily discharge any of the promises of non-discrimination as made and set forth herein shall constitute a material breach of contract entitling the Board to declare the contract in default and to exercise any and all applicable rights and remedies, including but not limited to cancellation of the contract, termination of the contract, suspension and debarment from future contracting opportunities, and withholding and/or forfeiture of compensation due and owing on a contract; and
- 6) That the bidder shall provide such information as may be required by the Director of Contract Compliance pursuant to Section 4.4 of the Fulton County Non-Discrimination in Purchasing and Contracting Ordinance.

SIGNATURE: _____

ADDRESS: _____

TELEPHONE NUMBER: _____

EXHIBIT B – EMPLOYMENT REPORT

The demographic employment make-up for the bidder/proposer must be identified and submitted with this bid/proposal. In addition, if subcontractors will be utilized by the bidder/proposer to complete this project, then the demographic employment make-up of the subcontractor(s) must be identified and submitted with this bid.

EXHIBIT D - EMPLOYMENT REPORT																			
JOB CATEGORIES	TOTAL EMPLOYED		TOTAL MINORITIES		WHITE (Not of Hispanic Origin)		BLACK or AFRICAN AMERICAN (Not of Hispanic Origin)		HISPANIC or LATINO		AMERICAN INDIAN or ALASKAN NATIVE (AIAN)		ASIAN		NATIVE HAWAIIAN or OTHER PACIFIC ISLANDER (NHOP)		TWO or MORE RACES		
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	
	EXECUTIVE/SENIOR LEVEL OFFICIALS and MANAGERS																		
FIRST/MD LEVEL OFFICIALS and MANAGERS																			
PROFESSIONALS																			
TECHNICIANS																			
SALES WORKERS																			
ADMINISTRATIVE SUPPORT WORKERS																			
CRAFT WORKERS																			
OPERATIVES																			
LABORERS & HELPERS																			
SERVICE WORKERS																			
TOTAL																			

FIRMS' NAME: _____
 ADDRESS: _____
 TELEPHONE: _____

This completed form is for (Check only one):
 Submitted by: _____ Bidder/Proposer Subcontractor Date Completed: _____

EXHIBIT D

**LETTER OF INTENT TO PERFORM AS A SUBCONTRACTOR
OR
PROVIDE MATERIALS OR SERVICES**

This form **must** be completed by **ALL** known subcontractor and submitted with the bid/proposal. The Prime Contractor **must** submit Letters of Intent for **ALL** known subcontractors at time of bid submission.

To: _____
(Name of Prime Contractor Firm)

From: _____
(Name of Subcontractor Firm)

ITB/RFP Number: _____

Project Name: _____

The undersigned is prepared to perform the following described work or provide materials or services in connection with the above project (specify in detail particular work items, materials, or services to be performed or provided):

Description of Work	Project Commence Date	Project Completion Date	Estimated Dollar Amount

(Prime Bidder)

(Subcontractor)

Signature _____

Signature _____

Title _____

Title _____

Date _____

Date _____

EXHIBIT F - JOINT VENTURE DISCLOSURE AFFIDAVIT

ITB/RFP No. _____

Project Name _____

This form must be completed and submitted with the bid/proposal if a joint venture approach is to be undertaken.

In order to evaluate the extent of small, minority and female business involvement being proposed by a Bidder/Proposer, certain relevant information must be provided prior to contract award. The information requested below is to clearly identify and explain the extent of small business participation in the proposed joint venture. All items must be properly addressed before the business entity can be evaluated.

1. Firms:

1) **Name of Business:** _____
Street Address: _____
Telephone No.: _____
Nature of Business: _____

2) **Name of Business:** _____
Street Address: _____
Telephone No.: _____
Nature of Business: _____

3) **Name of Business:** _____
Street Address: _____
Telephone No.: _____
Nature of Business: _____

NAME OF JOINT VENTURE (If applicable): _____

ADDRESS: _____

PRINCIPAL OFFICE: _____

OFFICE PHONE: _____

Note: Attach additional sheets as required

1. Describe the capital contributions by each joint venturer and accounting thereof.
2. Describe the financial controls of the joint venture, e.g., will a separate cost center be established? Which venturer will be responsible for keeping the books? How will the expense therefore be reimbursed? What is the authority of each joint venture to commit or obligate the order?
3. Describe any ownership, options for ownership, or loans between the joint ventures. Identify terms thereof.
4. Describe the estimated contract cash flow for each joint venturer.
5. To what extent and by whom will the on-site work be supervised?
6. To what extent and by whom will the administrative office be supervised?
7. Which joint venturer will be responsible for material purchases including the estimated cost thereof? How will the purchase be financed?
8. Which joint venturer will provide equipment? What is the estimated cost thereof? How will the equipment be financed?
9. Describe the experience and business qualifications of each joint venturer.
10. Submit a copy of all joint venture agreements and evidence of authority to do business in the State of Georgia as well as locally, to include all necessary business licenses.
11. Percent of Minority/Female Business Enterprises ownership by each joint venture in terms of profit and loss sharing: _____

12. The authority of each joint venturer to commit or obligate the other: _____

13. Number of personnel to be involved in project, their crafts and positions and whether they are employees of the Minority/Female Business Enterprises enterprise, the majority firm or the joint venture: _____

14. Identification of control and participation in venture; list those individuals who are responsible for day-to-day management and policy decision-maker, including, but not limited to, those with prime responsibility for areas designated below; (use additional sheets if necessary)

<u>Name</u>	<u>Race</u>	<u>Sex</u>	<u>Financial Decisions</u>	<u>Supervision Field Operation</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

In connection with any work that these firms, as a joint venture, might be authorized to perform in connection with above captioned contract, we each do hereby authorize representatives of the Fulton County Department of Contract Compliance, Departments of Purchasing and Contract Compliance, and Finance, under the direction of the County Manger's Office, to examine, from time to time, the books, records and files to the extent that such relate to this County project.

WE DO SOLEMNLY DECLARE AND AFFIRM UNDER THE PENALTIES OF PERJURY THAT THE CONTENTS OF THE FOREGOING DOCUMENT ARE TRUE AND CORRECT, AND THAT WE ARE AUTHORIZED, ON BEHALF OF THE ABOVE FIRMS, TO MAKE THIS AFFIDAVIT AND GRANT THE ABOVE PRIVILEGE.

FOR _____
(Company)

Date: _____

(Signature of Affiant)

(Printed Name)

(Company)

Date: _____

(Signature of Affiant)

(Printed Name)

State of _____:

County of _____:

On this ____ day of _____, 20__, before me, appeared _____, the undersigned officer, personally appeared _____ known to me to be the person described in the foregoing Affidavit and acknowledges that he (she) executed the same in the capacity therein stated and for the purpose therein contained.

**FORM G: GEORGIA SECURITY AND IMMIGRATION SUBCONTRACTOR
AFFIDAVIT**

Instructions:

In the event that your company is awarded the contract for this project, and will be utilizing the services of any subcontractor(s) in connection with the physical performance of services pursuant to this contract, the following affidavit must be completed by such subcontractor(s). Your company must provide a copy of each such affidavit to Fulton County Government, Department of Purchasing & Contract Compliance with the proposal submittal.

The Prime Contractor (Construction Manager) shall be responsible for ensuring that before each subcontractor is allowed to perform work, the Georgia Security and Immigration Subcontractor Affidavit must be completed and submitted to the Department of Purchasing & Contract Compliance.

All subcontractor affidavit(s) shall become a part of the contract and all subcontractor(s) affidavits shall be maintained by your company and available for inspection by Fulton County Government at any time during the term of the contract. All subcontractor(s) affidavit(s) shall become a part of any contractor/subcontractor agreement(s) entered into by your company.

STATE OF GEORGIA

COUNTY OF FULTON

FORM G: GEORGIA SECURITY AND IMMIGRATION SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with **[insert name of prime contractor]** _____ behalf of **Fulton County Government** has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

EEV/Basic Pilot Program* User Identification Number

BY: Authorized Officer of Agent
(Insert Subcontract Name)

Title of Authorized Officer or Agent of Subcontractor

Printed Name of Authorized Officer or Agent

Sworn to and subscribed before me this _____ day of _____, 20__.

Notary Public: _____

County: _____

Commission Expires: _____

NOTE:

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).