



**DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE**

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National Purchasing Institute**

**Felicia Strong-Whitaker, Interim Director**



**February 18, 2009**

**Re: 09RFP65632A-DR, STORMWATER INVENTORY**

Dear Proposers:

Attached is one (1) copy of Addendum 1, hereby made a part of the above referenced Request for Proposal **09RFP65632A-DR, STORMWATER INVENTORY**.

Except as provided herein, all terms and conditions in the **RFP 09RFP65632A-DR, STORMWATER INVENTORY** referenced above remain unchanged and in full force and effect.

Sincerely,

*Donald R. Riley*

**Donald R. Riley, CPPB**  
Assistant Purchasing Agent

**09RFP65632A-DR, STORMWATER INVENTORY  
Addendum No. 1  
Page Two**

This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

The submittal deadline for the bid listed above has been extended from February 26, 2009 to the date listed below. The new opening bid date is as follows:

**Thursday, March 5, 2009 at 11:00 A.M. EST**

For additional information regarding this addendum, contact Donald R. Riley, CPPB, Assistant Purchasing Agent at (404) 612-7916.

Except as provided herein, all terms and conditions in the bid referenced above remain unchanged and in full force and effect.

Failure to return a signed copy of this addendum could render your bid non-responsive.

**\*\*\* QUESTIONS FROM THE PRE-PROPOSAL CONFERENCE ARE BELOW \*\*\***

**ACKNOWLEDGEMENT OF ADDENDUM NO. 1**

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Purchasing Department, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the RFP due date and time **March 5, 2009, 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 1, \_\_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
Legal Name of Bidder

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_

## Title

1. What are the limits of the inventory?

The inventory will be limited to stormwater structures within County right-of-way and easements dedicated to Fulton County.

2. Is this just the MS4 system in unincorporated Fulton County?

The inventory is limited to unincorporated Fulton County.

3. Can you clarify the number of structures? Number of available structures?

Fulton County estimates that there are approximately 16,000 drainage structures in unincorporated Fulton County.

4. 2% has to be verified – Does that need to be verified by the County?

From Section 3, Task 1 – Project Management, Item 1.4.2 “1.4.2 As a minimum, two (2%) percent of the structures and attributes and/or data collected per selected task order shall be independently field verified by a sub-contractor/surveyor approved by the County.” The County intends this to mean that the prime contractor shall select a sub-contractor, obtain the County’s approval to employ the selected sub-contractor, and then have the selected and approved sub-contractor independently verify 2% of the structures inventoried.

5. Could the 2% be cross-checked?

No, a minimum of 2% of the structures and attributes must be checked by a sub-contractor/surveyor approved by the County.

6. How does the County anticipate the \$100,000 allowance for special surveys to be used?

From Section 3 – Task 2 - Conveyance System Inventory, Item 2.2.5 Special Survey: “An allowance of \$100,000.00 has been included in the project to cover any on-site field condition (field survey) not included in the scope of services. This work shall be approved by the County in writing prior to initiating the work.” This item is intended as a contingency fund to be used primarily for special surveying services not otherwise specified in the sample contract, but these funds may be used for any other work provided that work is approved by the County before commencement of the work.

For the contractor to be compensated for any work performed under this section the work must be approved by the County prior to the work being performed.

7. Are additional points given for good faith effort to employ minority and/or female owned business?

No.

8. Can one company be on multiple teams?

A Prime can not be in 2 or more joint ventures for one proposal; however, subs can be on as many proposals as possible.

9. On the 10 point location issue – are you giving points for offices located in Fulton County?

No.

10. Will you be selecting more than one team?

No.

11. Will the County provide GIS information?

The County will make any existing GIS information available to the selected contractor.

12. Has the funding been allocated?

Yes.

13. Section 4 states that key personnel have three years experience?

Section 3.4 - Technical Proposal Format and Content specifies that “All proposed key personnel must have at least a minimum of three (3) years work experience in the State of Georgia performing utility survey and inventory utilizing GIS/GPS and conventional survey methods.”

14. You’ve broken the project into 5 basins – will you be authorizing one basin at a time?

Yes. See Item #16, below for more information.

15. How much funds are allocated?

That information is confidential.

16. How will the 5 basins be released? What is considered satisfactory?

Initially one basin will be released. Once the inventory is completed to the County's satisfaction the next basin will be released until all five basins are inventoried. The County may, at the County's discretion, release more than one basin at a time. The County will determine when the work is completed to the County's satisfaction in accordance with the contract requirements.

In addition, please note that some basins have been broken into sub-basins. These sub-basins will be released individually.

17. Accuracy requirements are a little higher – Is there any reason for that?

Yes, the County may wish to use the results of this inventory for storm water modeling.

18. Do you need to do the inverts?

Yes.

19. How far back are the as-built records maintained?

Fulton County has some as-builts dating back to 1960.

20. If they find a manhole full of debris, what provision will there be for clearing?

This work may be performed as part of the Special Survey specified in Task 2 - Conveyance System Inventory, Item 2.2.5. In order for the contractor to be compensated for this work they must first submit as much information is available in the Conveyance System Problems Report as shown in Task 1 - Project Management, Item 1.4.4. and obtain the County's approval before commencing work to clear the manhole or structure.

21. Will structures be in dedicated right-of-way? Easement?

See the response to Item #1.

22. What is the total number of task orders? (Look at Sect. 4, 1.43)

There will be two primary task orders, Task 1 – Project Management and Task 2 - Conveyance System Inventory. Task 2 - Conveyance System Inventory will be broken into seventeen (17) sub-tasks.

23. Is professional liability insurance requirement

Yes. See SECTION 7 - Insurance and Risk Management Provisions Consulting Services of the RFP.

24. Will local preference points apply to this contract?

Local preference will not be considered in evaluating the proposals.

25. Would you like cost for basins be broken up by basin?

No, costs should be provided for the entire project, not basin by basin.

26. Do the sub-contractors have to have the same insurance as the prime contractor?

No.

27. It states in Section 3 Item 3 that the Project Manager must be a registered licensed surveyor in the State Georgia. Is this correct, or do we just need to have a Georgia RLS on the team?

The Project Manager must be a registered licensed surveyor in the State of Georgia.

28. The solicitation indicated that the Project Manager has to be a Georgia Registered PLS. Could this PM be a Georgia registered PE instead.

No, the Project Manager must be a Georgia Registered PLS.

29. Will the existing data dictionary be provided?

No, the contractor must develop the data dictionary in accordance with the RFP and provide it to the County for approval.

30. Can the subcontractor/surveyor who is providing the 2% database check have other tasks on the project team?

No, the subcontractor/surveyor performing the 2% database check sole purpose on this project is to provide quality checks on the data submitted by the prime contractor.

31. On page 4-12 of the RFP, it states that all proposed “key personnel” must have a minimum of three (3) years work experience. What is Fulton’s County’s definition of key personnel in regards to this project?

Fulton County does not provide a definition of key personnel. It is the contractor’s responsibility to identify key personnel in the contractor’s proposal.

32. What is Fulton County’s position or desire on how to address problematic structures (i.e. sealed manhole lids, solid top concrete catch basins, buried/paved over structures, etc.) where data and attribute information cannot be collected, due to an inability to access the structure? How would Fulton County like these structures inventoried and noted, as well as any possibility of re-visiting the structure once access has been achieved?

These issues will have to be evaluated on a case-by-case basis as the inventory proceeds. Where possible the contractor should re-visit any structures once access has been achieved.

33. Is the primary goal of the project to map the entire portion of each system within each basin, that lies within Fulton County, or is it to identify and fill in data gaps from a previous project as referred to in 2.1.4?

The primary goal is to develop an up to date and accurate GIS inventory of Fulton County’s municipal separate storm sewer system.

34. What is the expected format of the photolog?

The photolog shall consist of digital photographs of all structures/facilities surveyed, documentation of conveyance system conditions and areas of maintenance concerns within the selected project area. The photolog shall be linked to the database and the GIS system. Photographs shall be formatted as required in Exhibit B ~ Special Conditions.

35. Is it Fulton County’s goal that they meet the requirements of their MS4 permit?

Among other objectives the County intends to use this inventory to satisfy the requirements of the County’s MS4 Permit.

36. Is it also Fulton County's goal to meet the requirements of the Metropolitan North Georgia Water Planning District?

Yes, that is another objective that the County intends to satisfy with this project.

37. Please define structures – Are incoming and outgoing pipes counted separately from the structure?

If a structure is present pipes are not counted separately. If there is no structure the end of a pipe is collected as a structure. For example, a driveway culvert with no structures on either end would be collected as two pipe ends.

38. For structures that collect stormwater from public sources and then go into industrial areas, where does the inventory stop?

At either the edge of right-of-way or the end of any drainage easement dedicated to Fulton County.

39. Do we need to inventory connecting structures that are already in database?

Structures already in the existing database shall need to be inventoried, provided they are within right-of-way or an easement dedicated to Fulton County.

40. How will we get paid for these structures?

The contractor will be paid for inventorying a structure in the existing database on the same basis as all other drainage structures.

41. With the majority of this project being located in the right-of-ways, will the County require a 2 person survey crew for safety purposes?

It is the contractor's responsibility to determine what measures must be taken to ensure the safety of the contractor's employees.

42. What is acceptable scheduling software?

Any software capable of exporting an electronic copy of the schedule in a Microsoft Excel or Microsoft Project file format will be considered acceptable.

43. Is Fulton County be interested in connectivity with existing structures? If so, how will we be paid for connecting to the existing structures?

Yes, Fulton County is interested in connectivity with structures in the existing database. See Question & Answer #40 for payment.

44. Will Fulton County provide information on the location of dedicated easements?

It will be the contractor's responsibility to research available plats and records of easements to determine the location of easements. Fulton County will make this information available to the successful Vendor.

45. Will Fulton County provide GIS data that shows the location of the unincorporated areas of the County that will be the project area?

Fulton County can make a shapefile showing the limits of unincorporated Fulton County available to the successful Vendor.