



DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

**Winner 2000- 2008 Achievement of Excellence in Procurement Award
National Purchasing Institute**

Felicia Strong - Whitaker, Interim Director



June 18, 2009

Re: 09ITB68181YC-AP, Janitorial Services

Dear Proposers:

Attached is one (1) copy of Addendum 4, hereby made a part of the above referenced Invitation to Bid.

Except as provided herein, all terms and conditions in the Invitation to Bid referenced above remain unchanged and in full force and effect.

Sincerely,

Al Micah Phillips
Assistant Purchasing Agent

**Addendum No.4
Page Two**

This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

The following information is a requirement for Bidders:

This Addendum provides a corrected chart of the facilities list located on page 34 of the bid document Group F. Please disregard the chart in Group F in the original bid document.

**GROUP F
OTHER OFFICES (SOUTH)**

Building Name	Address	ZIP	Total Sq Ft	Total Cleanable Sq. Ft.
Extension Service Office	1757 West Washington Road	30337	7,280	6,115
Human Services WFD	4842 Old National Hwy	30349	3,052	2,563
Public Safety Training Center	3025 Merk Road	30349	34,956	29,364

Core hours for these facilities are 7:00 a.m. to 5:00 p.m. Monday – Friday. Extension Service Office will require day cleaning five (5) times per week and periodic night cleaning. Human Services WFD will require night cleaning five (5) times per week. Public Safety Training Center will require day porter support five (5) times per week and night cleaning. In some instances, weekend cleaning (i.e. Fulton County Sponsored Events) may be required.

ACKNOWLEDGEMENT OF ADDENDUM NO. 4

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Purchasing Department, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the Bid due date and time **June 24, 2009 at 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 4, _____ day of _____, 2009.

Legal Name of Bidder

Signature of Authorized Representative

Title