



Department of Purchasing & Contract Compliance

Cecil S. Moore, CPPO, CPPB, CPSM, C.P.M., A.P.P
Director

May 1, 2012

Re: 12RFP04172012B-BL, Process Review & Assessment of Purchasing & Contract Compliance

Dear Proposers:

Attached is one (1) copy of Addendum 4, hereby made a part of the above referenced Proposal (RFP).

Except as provided herein, all terms and conditions in the RFP referenced above remain unchanged and in full force and effect.

Sincerely,

William Long, CAPA

William Long, CAPA
Chief Assistant Purchasing Agent

Winner 2000 - 2009 Achievement of Excellence in
Procurement Award • National Purchasing Institute



12RFP04172012B-BL, Process Review & Assessment of Purchasing & Contract Compliance
Addendum No. 4
Page Two

This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

QUESTION 1: The following documentation is required in order for the County to evaluate financial responsibility. Your request requires that we provide the following in our proposal response;

- (1) Provide audited financial statements for the last three (3) years, including income statements, balance sheets, and any changes in financial position.
- (2) The latest quarterly financial report and a description of any material changes in financial position since the last audited financial statement.
- (3) Proposer's most recent Dun & Bradstreet Value Line Reports or other credit ratings/report.
- (4) Identify any evidence of access to a line or letter of credit.

Alternatively, we submit references and have over 25 years in business providing exemplary services without history of default on any project. Is this satisfactory?

RESPONSE 1: **SECTION 3 – PROPOSAL REQUIREMENTS, 3.5 Technical Proposal Format and Content, Section 5 – Proposer Financial Information, states** "It is the policy of the County to conduct a review of a firm's financial responsibility in order to determine the firm's capability to successfully perform the work" and requires that proposal submitters provide the above documentation in order for the county to fully evaluate their proposal response, regardless of the number of years the proposer has been in business.

ACKNOWLEDGEMENT OF ADDENDUM No. 4

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Department of Purchasing & Contract Compliance, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the RFP due date and time **Monday, May 14, 2012, 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 4, _____ day of _____, 2012.

Legal Name of Bidder

Signature of Authorized Representative

Title