



# FULTON COUNTY PURCHASING DEPARTMENT

**REQUEST FOR QUOTE NUMBER: 08DM62283YC**  
WILL BE RECEIVED UNTIL **JUNE 20, 2008 @ 2:00P.M.**

**DESCRIPTION: JANITORIAL SUPPLIES AND DISPENSERS (GENERAL SERVICES DEPARTMENT)**

Return to:  
FAX QUOTES ARE ACCEPTABLE  
404-893-1738  
Fulton County Purchasing Department  
Public Safety Building, Suite 1168  
130 Peachtree Street, S.W.  
Atlanta, Georgia 30303  
(404) 730-5800

ANY QUESTIONS REGARDING PURCHASING PROCEDURES OR THE SPECIFICATIONS SHOULD BE ADDRESSED ONLY TO THE PURCHASING CONTACT PERSON LISTED BELOW. BIDDERS MAY NOT HAVE CONTACT WITH COUNTY OFFICERS, ELECTED OFFICIALS OR COUNTY EMPLOYEES REGARDING THIS BID PRIOR TO AWARD OF PURCHASE ORDER. VIOLATION OF THIS INSTRUCTION WILL RESULT IN YOUR BID BEING FOUND NON-RESPONSIVE.

CONTACT NAME: Delores Miles	E-Mail Address : <a href="mailto:Delores.Miles@fultoncountyga.gov">Delores.Miles@fultoncountyga.gov</a>	Telephone Number: 404-730-5815
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All information requested on this sheet must be completed. The signature block and related information on each quote sheet must also be completed. Unless specifications indicate "NO SUBSTITUTE", items determined by Fulton County to be "EQUAL OR BETTER" will be given full consideration. All prices QUOTED must be "FOB DELIVERED" unless otherwise requested, and must be submitted in the format requested. The County reserves the right to cancel the solicitation and to reject any or all quotes in whole or in part and is not bound to accept any quote if rejection of that quote is determined to be contrary to the best interest of the County.

Company Name:

Company Address:

City	State	Zip Code
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Telephone Number:	Fax Number:	E-Mail Address:
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**RESPONSES MUST BE DELIVERED TO THE PURCHASING OFFICE BY THE DATE INDICATED.**

Person submitting QUOTE: (Please Print)	Date
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Title

\*Signature of the person submitting QUOTE:

\*This person has binding authority to sign contracts on behalf of the responding company. By signing this form and all attachments, vendor agrees that their quote is an offer to sell. All bidder shall comply with all Fulton County purchasing laws, policies, and procedures, as well as relevant state and federal laws— including compliance with EEOC hiring guidelines and requirements under the Americans with Disabilities Act.

NO BID:  REASON: \_\_\_\_\_

**REQUEST FOR QUOTE  
GENERAL TERMS AND CONDITIONS**

The following provisions are hereby made a part of this Request for Quote. Any contract or purchase order awarded as the result of this request shall be governed by these General Terms and Conditions. By signature in the space provided for vendor in these documents, vendor agrees to furnish the product(s) and/or service(s) pursuant to these conditions. The signed form must be submitted with your bid. Failure to do so may result in your bid being found non-responsive.

1. **GENERAL.** These provisions are standard for all County contracts. The County may delete or modify any of these standard provisions for a particular contract or purchase order by indicating a change in the special instructions or provisions. **Any vendor accepting a purchase order award as the result of this request agrees that the provisions included within this Request for Quote shall prevail over any conflicting provision within any standard form contract of the vendor.**
2. **SUBMISSION OF RESPONSES.** Responses may be submitted for quotes on the Vendor Self Service system at [www.fultonvendorservice.co.ga.us](http://www.fultonvendorservice.co.ga.us), fax, or in person. Responses must be delivered to the Purchasing Department by the date indicated on the Request for Quote cover sheet. Quotes will be received until 2:00 p.m. on the date indicated. Quotes should be submitted on the forms provided by the County. Quotes must be signed by an authorized employee, if submitting a hardcopy.
3. **AMENDMENTS TO THE REQUEST FOR QUOTE.** Any amendment to pricing is valid only if in writing and issued by the County.
4. **NO BID.** Persons desiring not to submit a quote should return the acknowledgement marking it "No-Bid", not later than the stated submittal deadline.
5. **NON-COLLUSION.** Bidder certifies that this bid is made without prior understanding, agreement or connection with any other corporation, firm or person submitting a bid for the same work, labor or service to be done or the supplies, materials or equipment to be furnished and is in all respects fair and without collusion or fraud. Bidder further understands collusive bidding is a violation of state and federal law and can result in fines, prison sentences and civil damage awards. Bidder agrees to abide by all conditions of this bid and certifies that person signing is authorized to sign this bid or proposal for the bidder.
6. **CONFLICT OF INTEREST.** Vendor stats that no County officer or employee, nor any business entity in which they have an interest: a) Has an interest in the contract awarded; b) Has been employed or retained to solicit or aid in the procuring of the resulting contract; c) Will be employed in the performance of such contract without immediate disclosure of such fact to the County.
7. **BASIS OF AWARD.** The County shall award to the overall lowest responsible and responsive vendor complying with the provisions of the Request for Quote. The following criteria may be considered by the County in selecting the most advantageous quote: a) Ability to perform the service required within the specified time; b) Conformance to specification; c) The quality of performance in previous contracts; d) Financial ability to perform the contract; e) Item pricing; f) vendor references. The County reserves the right to cancel the solicitation and to reject any or all quotes in whole or in part and is not bound to accept any quote if rejection of that quote is determined to be contrary to the best interest of the County.
8. **SAMPLES.** Samples of items when required, must be furnished free of expense to the County and upon request, be returned to the Vendor at the Vendor's expense. Samples of selected items may be retained for comparison purposes.
9. **BRAND NAME SPECIFICATIONS AND APPROVED EQUIVALENTS.** Unless otherwise specified, manufacturer's names, trade names, brand names, information and/or catalog numbers listed in the specifications are intended only to identify the quality and characteristics desired. They are not intended to limit competition. The Vendor may offer any equivalent product which meets or exceeds the specifications. If quotations are based on equivalent products, the quote must: a) Indicate the alternate manufacturer's name and catalog number; b) Include complete descriptive literature and/or specifications; c) Include proof that the proposed equivalent will meet the specifications. The County

reserves the right to be the sole judge of what is equal and acceptable to meet its needs in all respects. If Bidder fails to name a substitute, goods identical to the published standard must be furnished.

10. **INDEMNIFICATION.** Contractor/Vendor hereby agrees to release, indemnify, defend and hold harmless the County, it's Commissioners, officers, employees, subcontractors, successors, assigns and agents from and against any and all losses (including death), claims, damages, liabilities, costs and expenses (including but not limited to all actions, proceedings, or investigations in respect thereof and any outcome of any such action, proceeding, or investigation), caused by, relating to, based upon or arising out of any act or omission by contractor, it's directors, officers, employees, subcontractors, successors, assigns or agents, or otherwise in connection with it's acceptance, of the performance, or nonperformance, of it's obligations under this agreements.
11. **TAXES.** Fulton County is exempt from the State of Georgia sales tax and exemption certificate will be furnished upon request.
12. **DELIVERY.** All prices must be FOB Destination, unloaded inside and assembled unless otherwise indicated.
13. **RIGHTS AND REMEDIES OF COUNTY FOR DEFAULT.** If any item furnished by the Vendor fails to conform to specifications, or to the sample submitted by the Vendor, the County may reject it. Upon rejection, the Vendor must promptly reclaim and remove such item without expense to the County, and shall immediately replace all such rejected items with others conforming to such specification and samples. If the Vendor fails to do so, the County has the right to purchase in the open market a corresponding quantity of any such items and to deduct from any monies due the Vendor the difference between the prices named in the purchase order and the actual cost to the County. If the Vendor fails to make prompt delivery of any item, the County has the right to purchase such item in the open market and to deduct from any monies due the Vendor the difference between the prices named in the purchase order and the actual replacement cost to the County. The rights and remedies of the County identified above are in addition to any other rights and remedies provided by law or under the purchase order.
14. **INVOICES AND PAYMENT TERMS.** Invoices are to be mailed to the County department specified on the resulting purchase order or master agreement. All invoices must include the purchase order number or master agreement number. Failure to comply may result in delayed payments. The County payment terms are Net 30 days unless a cash discount is allowed for payment within not less than twenty (20) days. The payment term shall begin on the date the merchandise is inspected, delivered and accepted by the County and the correct invoice is received in the office specified on the purchase order.
15. **LEGAL REQUIREMENTS.** Federal, State, County and local ordinances, rules and regulations, and policies shall govern development, submittal and evaluation of quote and disputes about quotes. Lack of knowledge by any Vendor about applicable law is not a defense.
16. **ASSIGNMENT.** Any purchase order awarded shall not be assignable by the Vendor without the express written approval of the County, and shall not become an asset in any bankruptcy, receivership or guardianship proceedings.
17. **REJECTION OF BID.** Bids may be considered irregular and may be rejected if they show omissions, alternations of form, additions not called for, conditions, limitations, unauthorized alternate bids or other irregularities of any kind. The County reserves the right to waive minor technicalities or irregularities of bid.
18. **TERMINATION.** In the event any of the provisions of the purchase order are violated, the County may serve written notice of its intention to terminate the purchase order. Such notice will state the reason(s) for such intention, and unless within ten (10) days after serving notice upon the contractor, such violation has ceased and satisfactory arrangements for correction made, the purchase order shall, upon expiration of ten (10) days, be terminated. Further, the County reserves the right to terminate for its convenience any purchase order in whole or in part upon giving thirty (30) days prior written notice to the other party.

- 19. **DEBARMENT.** If a Bidder is presently debarred, suspended, proposed for debarment, declared ineligible, or otherwise excluded from doing business with any government agency which prohibits your firm from participating in any procurement, the Bidder must provide the County with that information as part of its response to this solicitation. Failure to fully and truthfully provide the information required, may result in the disqualification of your bid from consideration or termination of the purchase order, once awarded.
  
- 20. **RIGHT TO PROTEST.** Any actual or prospective Bidder who is aggrieved in connection with a solicitation or award of a contract/purchase order must submit its protest in writing to the Director of Purchasing, 130 Peachtree St. S.W., Suite 1168, Atlanta, GA 30303. A protest must be submitted to the Director of Purchasing in writing within 14 days after such aggrieved entity knows or should have known of the solicitation, the award of contract/purchase order to another or other acts giving rise to a protest. An oral protest or a protest to an official, employee, user department, or other person apart from the Director of Purchasing does not comply with Fulton County Code Section 2-324 and does not toll the protest time period.

**SIGNATURE BELOW IS THAT OF A PERSON AUTHORIZED TO SIGN CONTRACTS FOR THE QUOTING COMPANY WHO HAS READ, UNDERSTANDS, AND AGREES TO COMPLY WITH THE ABOVE GENERAL TERMS AND CONDITIONS.**

**COMPANY:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_

**NAME:** \_\_\_\_\_ **TITLE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**THIS SIGNED FORM MUST BE SUBMITTED WITH YOUR BID. FAILURE TO DO SO MAY RESULT IN YOUR BID BEING FOUND NON-RESPONSIVE.**

**REQUEST FOR QUOTE**  
**Quote Number: 08DM62283YC**  
**Opening Date: June 20, 2008 @ 2:00 p.m.**

**JANIITORIAL SUPPLIES AND DISPENSERS**  
**GENERAL SERVICES DEPARTMENT**

**1. DESCRIPTION**

The Fulton County Purchasing Department is soliciting quotes from qualified vendors to provide Janitorial Supplies and Dispensers to the General Services Department on an as needed basis for a 12-month consecutive period.

**2. CONTACT PERSON**

Please contact Delores Miles, Procurement Officer, at (404) 730-5815 or by e-mail [Delores.Miles@fultoncountyga.gov](mailto:Delores.Miles@fultoncountyga.gov), with any procedural or technical questions. **All questions should be submitted in writing to the Purchasing contact person. The last day to submit questions is June 18, 2008.** Any responses made by the County will be provided in writing to all Bidders by addendum. No verbal responses shall be authoritative.

**3. PRODUCT SPECIFICATIONS**

Janitorial supplies and dispensers provided to Fulton County must be of the highest quality and must conform to any related state, municipal, or federal standard and be consistent with top quality commercial practices.

**4. PRICING SHEETS**

**GROUP A - Cleaning Supplies**

1. Broom (Miniature)  
100% Corn, 2 Sew, Broom Part 14", 29" -31" Handle  
Mfg. Name & No: \_\_\_\_\_  
Size: \_\_\_\_\_  
Price per each: \$\_\_\_\_\_
  
2. Broom, Push - Street Type  
Fill - Extra Stiff Brown Prolene Plastic, Size - 36" Block,  
Trim - 5-1/8", Handle - 5' Tapered Hardwood, 1-1/8" Dia.,  
(For Ridged (Guardian) Handle Brace)  
Mfg. Name & No: \_\_\_\_\_  
Size: \_\_\_\_\_  
Price per each: \$\_\_\_\_\_
  
3. Broom, Warehouse - Medium Weight,  
Minimum 1-1/8" Diameter Lacquered Handle,  
4 Sew with heavy - duty Steel Band  
Mfg. Name & No: \_\_\_\_\_  
Size: \_\_\_\_\_  
Price per each: \$\_\_\_\_\_
  
4. Bucket, Plastic 10 Quart, HD w/handle and pour spout  
Mfg. Name & No: \_\_\_\_\_  
Size: \_\_\_\_\_  
Price per each: \$\_\_\_\_\_
  
5. Dust Pan, Industrial, Minimum 4" x 12" x 1/4",  
Plastic, Lobby Type. Black.  
Mfg. Name & No: \_\_\_\_\_  
Size: \_\_\_\_\_  
Price per each: \$\_\_\_\_\_
  
6. Feather Duster  
Type - Ostrich Feathers; Minimum 13", Feather Length;  
Minimum 29" overall length, w/ extending handle  
Mfg. Name & No: \_\_\_\_\_  
Size: \_\_\_\_\_  
Price per each: \$\_\_\_\_\_

- 7. Gloves, Rubber, X-Large Disposable Nitrile  
100/box (50 pair)  
Mfg. Name & No: \_\_\_\_\_  
Qty per box: \_\_\_\_\_  
Qty boxes per case: \_\_\_\_\_  
Price per case: \$ \_\_\_\_\_
  
- 8. Gloves, Rubber, Medium Disposable Nitrile  
100/box (50 pair)  
Mfg. Name & No: \_\_\_\_\_  
Qty per box: \_\_\_\_\_  
Qty boxes per case: \_\_\_\_\_  
Price per case: \$ \_\_\_\_\_
  
- 9. Gloves, Rubber, Large Disposable Nitrile  
100/per box (50 pair)  
Mfg. Name & No: \_\_\_\_\_  
Qty per box: \_\_\_\_\_  
Qty boxes per case: \_\_\_\_\_  
Price per case: \$ \_\_\_\_\_
  
- 10. Gloves, Rubber, 20mil, Yellow, X-Large  
12 pair/package  
Mfg. Name & No: \_\_\_\_\_  
Qty per pkg.: \_\_\_\_\_  
Qty per case: \_\_\_\_\_  
Price per case: \$ \_\_\_\_\_
  
- 11. Handles for Broom, 54" Wood, 15/16", Metal Tip, Screw End  
Mfg. Name & No: \_\_\_\_\_  
Size: \_\_\_\_\_  
Price per each: \$ \_\_\_\_\_
  
- 12. Mop Handle  
Steel, Tapered, Minimum 60" x 01-18", Stir-up with wing nut  
Mfg. Name & No: \_\_\_\_\_  
Size: \_\_\_\_\_  
Price per each: \$ \_\_\_\_\_
  
- 13. Mop Bucket with Wringer  
Minimum 26 Quart Capacity, Minimum 329 Cubic Inch,  
Range of 12-32 ounce mop capacity, Approximate weight 15 lbs.  
Mfg. Name & No: \_\_\_\_\_

Size: \_\_\_\_\_  
 Price per each: \$ \_\_\_\_\_

14. Mop Head 32 oz.  
 Must be 8 ply 100% virgin, Rayon Yarn, 3" band,  
 Sewn across bottom and looped, Must weigh 32 ounces  
 Mfg. Name & No: \_\_\_\_\_  
 Size: \_\_\_\_\_  
 Price per each: \$ \_\_\_\_\_
15. Pad, Polish, 20", 3M or approved equal  
 Color: White, Natural, Rubberized, Thickness: 1"  
 175 RPM Polishing  
 5/case  
 Mfg. Name & No: \_\_\_\_\_  
 Size: \_\_\_\_\_  
 Qty per case: \_\_\_\_\_  
 Price per case: \$ \_\_\_\_\_
16. Pad, Buffing, 20", 3M or approved equal  
 Color: Red, High speed buffing, Thickness: 1"  
 5/case  
 Mfg. Name & No: \_\_\_\_\_  
 Size: \_\_\_\_\_  
 Qty per case: \_\_\_\_\_  
 Price per case: \$ \_\_\_\_\_
17. Pad, Polish, 20", 3M or approved equal  
 Color: White, 175 RPM Polishing, Thickness: 1",  
 5/case  
 Mfg. Name & No: \_\_\_\_\_  
 Size: \_\_\_\_\_  
 Qty per case: \_\_\_\_\_  
 Price per case: \$ \_\_\_\_\_
18. Pad, Scrubbing, 20", 3M or approved equal  
 Color: Green, Thickness: 1"  
 5/case  
 Mfg. Name & No: \_\_\_\_\_  
 Size: \_\_\_\_\_  
 Qty per case: \_\_\_\_\_  
 Price per case: \_\_\_\_\_

19. Stripping Pad, 20"  
Color: Black, Wet Type  
5/case  
Mfg. Name & No: \_\_\_\_\_  
Size: \_\_\_\_\_  
Qty per case: \_\_\_\_\_  
Price per case; \$ \_\_\_\_\_
20. Pad, Steel wool, 20"  
Color: Silver, # 0 Grade  
5/case  
Mfg. Name & No: \_\_\_\_\_  
Size: \_\_\_\_\_  
Qty per case: \_\_\_\_\_  
Price per case: \$ \_\_\_\_\_
21. Scrubbing Pad  
Nylon, Hand Type  
Color: Black, 1" Thick,  
4 5/8" x 10", Medium Duty, Minimum  
20/case  
Mfg. Name & No: \_\_\_\_\_  
Size: \_\_\_\_\_  
Qty per case: \_\_\_\_\_  
Price per case: \$ \_\_\_\_\_
22. Bar Towels  
Color: White, Min. 12" x 12"  
20/case  
Mfg. Name & No: \_\_\_\_\_  
Qty. per case: \_\_\_\_\_  
Price per case: \$ \_\_\_\_\_
23. Rubber Boots - One size fits all for stripping and waxing floor  
At least 3 mil. thick, rubber with textured bottom. Above knee fit,  
Velcro Tie, Color: Green and Safety Yellow  
Mfg. Name & No: \_\_\_\_\_  
Size: \_\_\_\_\_  
Price per pair: \$ \_\_\_\_\_
24. Sign, Wet Floor, "Handy Cone" or approved equal  
Collapsible, spring-loaded pyramid, 18" high,  
"Wet Floor" Bi-lingual (English/Spanish),

Color: Safety Yellow or Orange, Molded plastic or fabric storage container (indicate which is Quoted)

Mfg. Name & No: \_\_\_\_\_

Size: \_\_\_\_\_

Price per each: \$ \_\_\_\_\_

25. Floor Squeegee  
Soft Moss Rubber, Twin Blade, Push/Pull Type,  
Minimum 36" Length  
Mfg Name & No: \_\_\_\_\_  
Size: \_\_\_\_\_  
Price per each: \$ \_\_\_\_\_
26. Squeegee, Window, Aluminum/Vinyl Complete w/handle  
Minimum 22"  
Mfg. Name & No: \_\_\_\_\_  
Size: \_\_\_\_\_  
Price per each: \$ \_\_\_\_\_
27. Toilet bowl brush, twisted in wire style  
15" Foam Plastic Handle with Hanging Hole,  
Brush Part 4-1/2" x 6"  
Mfg. Name & No: \_\_\_\_\_  
Size: \_\_\_\_\_  
Price per each: \$ \_\_\_\_\_
28. Toilet Bowl Brush (Utility Brush)  
Handle - Minimum 20", Blue Bristles, Acid Resistant,  
Minimum: 4-1/2" x 5-1/2" x 20"  
Mfg. Name & No: \_\_\_\_\_  
Size: \_\_\_\_\_  
Price per each: \$ \_\_\_\_\_
29. Trash Can, 55 Gallon, Rubbermaid or approved equal  
Color: Gray, Plastic, with Handles and snap-on lid  
Mfg. Name & No: \_\_\_\_\_  
Size: \_\_\_\_\_  
Price per each: \$ \_\_\_\_\_
30. Trash Can, Office Type, Rubbermaid or approved equal  
Rectangular, Size: 15" x 11" x 19-1/4" (41 quart)  
Colors: Black, Beige, Brown (Indicate any colors not available)  
Mfg. Name & No: \_\_\_\_\_

Size: \_\_\_\_\_  
 Price per each: \$ \_\_\_\_\_

31. Spray Bottle  
 Trigger spray type, available in various colors,  
 Minimum 32 ounce capacity  
 Mfg. Name & No: \_\_\_\_\_  
 Size: \_\_\_\_\_  
 Price per each: \$ \_\_\_\_\_

### GROUP B - Cleaning Solutions and Solids

32. Water Extraction Concentrate  
 Dilution: 1 to 64 (Water), pH: 11.5, Active Ingredients: less than 34%,  
 Must contain optical brighteners, color enhancers, mildew remover  
 and Quat-type disinfectant, Fragrance: Lemon, gallon  
 Mfg. Name & No: \_\_\_\_\_  
 Size: \_\_\_\_\_  
 Price per gallon: \$ \_\_\_\_\_
33. Cleaner, Ammonia Color: Yellow,  
 Appearance: Non-sudsy Lemon Fragrance  
 22 ounce container.  
 Mfg, Name & No: \_\_\_\_\_  
 Size: \_\_\_\_\_  
 Price per each: \$ \_\_\_\_\_
34. Cleaner, All Purpose HD  
 Dilution: 1 to 100 (Water), pH: 12.5,  
 Non-Catalactive, Non-toxic, Biodegradable,  
 General Purpose Cleaner/Degreaser, Fragrance: Mountain Air  
 Mfg. Name & No: \_\_\_\_\_  
 Size; \_\_\_\_\_  
 Price per gallon: \$ \_\_\_\_\_

35. Cleaner, Detergent Concentrate, gallon  
 Dilution: 1 to 128 (Water), pH: Neutral (7.0 to 8.0)  
 Must not dull wax floor while exhibiting multi-purpose medium  
 duty cleaning performance, Fragrance: Cherry,  
 Mfg. name & No: \_\_\_\_\_  
 Size: \_\_\_\_\_  
 Price per gallon: \$ \_\_\_\_\_
36. Cleaner, Dust Mop, Liquid, gallon  
 Dilution: 1 to 3 (with mineral spirits),  
 Inert Ingredient: Petroleum Distillates, Fragrance: Lemon  
 Mfg. Name & No: \_\_\_\_\_  
 Size: \_\_\_\_\_  
 Price per gallon: \$ \_\_\_\_\_
37. Cleaner, Glass, "WINDEX" or approved equal  
 Trigger-spray type container, 32 oz.  
 Mfg. Name & No: \_\_\_\_\_  
 Size: \_\_\_\_\_  
 Price per each: \$ \_\_\_\_\_
38. Cleaner, Multipurpose  
 "Formula 409" or approved equal, minimum size: 22 ounce container  
 Mfg, Name & No: \_\_\_\_\_  
 Size: \_\_\_\_\_  
 Price per each: \$ \_\_\_\_\_
39. Cleaner, Tile & Grout, gallon  
 Dilution: 1 to 10 (Water), pH: Acidic, Viscosity: like water,  
 Safe on Ceramic and Porcelain, Removes: soap scum, rust,  
 lime & mineral deposits on floors, walls |  
 Mfg. Name & No: \_\_\_\_\_  
 Size: \_\_\_\_\_  
 Price per gallon: \$ \_\_\_\_\_
40. Cleaner, toilet bowl, gallon  
 Dilution: RTU, Contain chemical inhibitor, Acid – Free,  
 Appearance: Clear or Green, Fragrance: Cherry  
 Mfg. Name & No: \_\_\_\_\_  
 Size: \_\_\_\_\_  
 Price per gallon: \$ \_\_\_\_\_

41. Cleanser, Powdered, "Ajax", "Comet" or approved equal, 22 oz.  
Abrasive: Non-scratching, Brighteners: Minimum 10.5% + 1%  
Mfg. Name & No: \_\_\_\_\_  
Size: \_\_\_\_\_  
Price per each: \$ \_\_\_\_\_
42. Deodorant Blocks  
Size: 24 ounce, Type: paratichlorobenzene,  
Packaging: cardboard dispenser box, Fragrance: Neutral  
Mfg. Name & No: \_\_\_\_\_  
Size: \_\_\_\_\_  
Price per each: \$ \_\_\_\_\_
43. Urinal Block, "Sentry Para Block" or approved equal, w/screen  
Minimum size: 4 ounces each  
Mfg. Name & No: \_\_\_\_\_  
Size: \_\_\_\_\_  
Price per each: \$ \_\_\_\_\_
44. Toilet Bowl Block with Hanger  
Minimum size: 4 ounces each  
Mfg. Name & No: \_\_\_\_\_  
Size: \_\_\_\_\_  
Price per each: \$ \_\_\_\_\_
45. Deodorizer, Carpet, "Carpet Fresh" or approved equal, 12 oz.  
Dilution: RTU powder, Sprinkle, stand & vacuum type,  
Appearance: White powder, Fragrance: Fresh scent  
Mfg. Name & No: \_\_\_\_\_  
Size: \_\_\_\_\_  
Price per each: \$ \_\_\_\_\_
46. Gel Air Deodorant, "Refresh" or approved equal  
100% organic, Minimum size: 5 ounce container  
Mfg. Name & No: \_\_\_\_\_  
Size: \_\_\_\_\_  
Price per each: \$ \_\_\_\_\_
47. "Lysol" or approved equal, gallon  
Dilution: 2 oz. per gallon (Water),  
Type: Quaternary ammonium germicide,  
Must turn white when added to water  
Mfg. Name & No: \_\_\_\_\_

Size: \_\_\_\_\_  
 Price per gallon: \$ \_\_\_\_\_

48. Disinfectant spray "Lysol" or approved equal  
 Minimum size: 20 ounce can  
 Mfg. Name & No: \_\_\_\_\_  
 Size: \_\_\_\_\_  
 Price per each: \_\_\_\_\_
49. Furniture Polish, Aerosol cans, 14 oz.  
 Mfg. Name & No: \_\_\_\_\_  
 Size: \_\_\_\_\_  
 Price per each: \$ \_\_\_\_\_
50. Polish, all metal cleaner, Brasso or approved equal, 8 oz.  
 Polisher for Copper, Bronze, Pewter, Stainless Steel, Chrome,  
 Silver, Aluminum, can also be used on tile, porcelain and glass.  
 Must meet Federal Spec. #PP511, Flash Point: 110 F,  
 Non-acidic, Non-abrasive, without silicon, Must clean, polish  
 and leave a protective coating  
 Mfg. Name & No: \_\_\_\_\_  
 Size: \_\_\_\_\_  
 Price per each: \$ \_\_\_\_\_
51. Polish, stainless steel "Sheila Shine" or approved equal  
 Insert Ingredient: Petroleum Distillates, Flash Point: 110 F,  
 Non-acidic, Non-abrasive, without silicon, gallon  
 Must clean, polish, and leave a protective coating  
 Mfg. Name & No: \_\_\_\_\_  
 Size: \_\_\_\_\_  
 Price per gallon: \$ \_\_\_\_\_
52. Scouring Crème, 16 oz.  
 Non-acidic bowl cleaner containing scrubbing particles.  
 High viscosity for extensive clinging action. For use on porcelain,  
 ceramic tile, shower stalls, toilets, sinks, urinals, etc. Must  
 disinfect, remove soap scum, rust, etc.  
 Mfg. Name & No: \_\_\_\_\_  
 Size: \_\_\_\_\_  
 Price per each: \$ \_\_\_\_\_
53. Hand Soap, "GoJo" or approved equal  
 Must fit 800 ml containers  
 Mfg. Name & No: \_\_\_\_\_

Size: \_\_\_\_\_  
 Price per each: \$ \_\_\_\_\_

54. Stripper, Floor  
 Dilution: 1 to 10 (water), pH: 13.5, gallon  
 Active Ingredients: less than 24%,  
 Non-ammoniated, no scrub, rinse free, Non-butyl,  
 Fragrance: Neutral  
 Mfg. Name & No: \_\_\_\_\_  
 Size: \_\_\_\_\_  
 Price per gallon: \$ \_\_\_\_\_
55. Sweeping compound - "Spillmate" or approved equal,  
 High density sweeping compound for petroleum-based spills,  
 Non-corrosive, Vapor suppressant, must control dust while cleaning,  
 Non-leaching, landfill disposable without special preparation, drum  
 Mfg. Name & No: \_\_\_\_\_  
 Size: \_\_\_\_\_  
 Price per drum: \$ \_\_\_\_\_
56. Spill absorbent, "Hi'N Dry" or approved equal,  
 Spill absorbent for water-based spills, Non-flammable, non-corrosive,  
 Must control dust while cleaning, Non-leaching, landfill disposable, drum  
 without special preparation  
 Mfg. Name & No: \_\_\_\_\_  
 Size: \_\_\_\_\_  
 Price per drum: \_\_\_\_\_
57. Wax, Floor  
 Type: Urethane emulsion floor finish, pH: 9.0, gallon  
 Ingredients: polyurethane acrylic polymer blend of solids,  
 less than 24% by wt., Slip resistance: meets ASTM D2047-82,  
 Specific gravity: 1.03, Drying time: 30 to 45 minutes,  
 Coverage per gallon: 1,500 - 2,000 sq. ft.  
 Mfg. Name & No: \_\_\_\_\_  
 Size: \_\_\_\_\_  
 Price per gallon: \$ \_\_\_\_\_
58. Stone floor cleaner, "Marbalex" or approved equal  
 Dilution: 2 oz to 1 gallon (Water), pH: 7, Biodegradable,  
 Non-toxic, non-corrosive, non-flammable, non-staining,  
 UL classified for slip resistance, Color: Clear, gallon  
 Fragrance: None

Mfg. Name & No: \_\_\_\_\_  
 Size: \_\_\_\_\_  
 Price per gallon: \$ \_\_\_\_\_

59. Stone floor cleaner, "Stone Quest" or approved equal I  
 Dilution: 2 oz to 1 gallon (Water), pH: 7, Biodegradable,  
 Non-toxic, non-corrosive, non-flammable, non-staining,  
 UL classified for slip resistance, Color: Clear, Fragrance: None, gallon  
 Mfg. Name & No: \_\_\_\_\_  
 Size: \_\_\_\_\_  
 Price per gallon: \$ \_\_\_\_\_

60. Concentrated Active Oxygen Cleaner, Orange 2-0, Momar Inc., or approved equal  
 Dilution: 2 oz to 1 gallon (Water)  
 Fragrance: Citrus Orange, gallon  
 Mfg. name & No: \_\_\_\_\_  
 Size: \_\_\_\_\_  
 Price per gallon: \$ \_\_\_\_\_

61. Furniture Polish Liquid, Scratch cover, 8 oz.  
 for dark woods. Old English or approved equal. I  
 Mfg. Name & No: \_\_\_\_\_  
 Size: \_\_\_\_\_  
 Price per each: \$ \_\_\_\_\_

### GROUP C- Dispensers

Equivalent products from other manufacturers may be acceptable if they meet the intent of the specifications in terms of design, function, material and quality of workmanship.

62. Universal Roll Paper Towel Dispenser, #T850TBK, Classic,  
 as manufactured by Jamar, or approved equal  
 Mfg. Name & No: \_\_\_\_\_  
 Price per each: \_\_\_\_\_

63. Jumbo Toilet Tissue Dispenser, Single, #JBT, as manufactured by San Jamar R2790TBK, or approved equal  
Mfg. Name & No: \_\_\_\_\_  
Price per each: \$ \_\_\_\_\_
64. Toilet Seat Dispenser, Half Fold, #50444, White, as manufactured by Rochester Midland Corp, Rochester, NY 14621, or approved equal  
Mfg. Name & No: \_\_\_\_\_  
Price per each: \$ \_\_\_\_\_
65. Sanitary Napkin Receptacle with hinged bottom, #11202SAFE-USE, as manufactured by Bay Corrugated Container, Inc., Monroe, Michigan or approved equal  
Mfg. name & No: \_\_\_\_\_  
Price per each: \$ \_\_\_\_\_
66. Soap Dispenser - Ceramic White Dermapro #9034-12, 800ML, as manufactured by GoJo Industries, Inc., Akron Ohio 44309 or approved equal  
Mfg. Name & No: \_\_\_\_\_  
Price per each: \$ \_\_\_\_\_
67. Maroon Trash Container, 628-56X, as manufactured by Acura Fiberglass Group, Box 86, Palmetto, Florida 34220 or approved equal  
Mfg. Name & No: \_\_\_\_\_  
Price per each: \$ \_\_\_\_\_
68. Hand Dryer - World recessed, Model #NR126 "No Touch" (verify power supply as model may change accordingly) or approved equal  
Mfg. name & No: \_\_\_\_\_  
Price per each: \$ \_\_\_\_\_
69. Cleaning chemical mixing station. Wall mounted station capable of dispensing 2-4 different cleaning solutions at pre-set dilutions/strengths. Provide manufacturer's name, dispenser description, type/brand of chemicals used, and descriptive literature.

Mfg. Name & No: \_\_\_\_\_  
 Description: \_\_\_\_\_  
 Type/brand of chemicals: \_\_\_\_\_  
 Price per each: \$ \_\_\_\_\_  
 Please provide literature

70. Soap Dispenser - Chrome "One Shot" Touch-Free Automatic Soap System #401310, as manufactured by Technical Concepts or approved equal  
 Mfg, name & No: \_\_\_\_\_  
 Price per each: \$ \_\_\_\_\_
71. Soap Dispenser refills, 1600ml, lotion soap with moisturizer, for "One Shot" Touch-Free Automatic Soap System #401310 as manufactured by Technical Concepts or approved equal  
 Mfg. name & No: \_\_\_\_\_  
 Price per each: \$ \_\_\_\_\_
72. Aerosol Dispenser – White, Microburst 9000 #401218, as manufactured by Technical Concepts or approved equal  
 Mfg. Name & No: \_\_\_\_\_  
 Price per each: \$ \_\_\_\_\_
73. "Auto Flush" hands free device for toilets - Chrome - #401187 as manufactured by Technical Concepts or approve equal  
 Mfg. Name & No: \_\_\_\_\_  
 Price per each: \$ \_\_\_\_\_
74. "Auto Flush" hands free device for urinals - Chrome - #401186 as manufactured by Technical Concepts or approved equal  
 Mfg. name & No: \_\_\_\_\_  
 Price per each: \$ \_\_\_\_\_
75. "Auto Clean" automatic device for dispensing cleaning chemicals for toilets and urinals - Chrome - #401188 as manufactured by Technical Concepts or approved equal  
 Mfg. Name & No: \_\_\_\_\_  
 Price per each: \$ \_\_\_\_\_

**5. CONDITIONS AND INSTRUCTIONS**

**INVENTORY**

Location of Vendor's Facility: \_\_\_\_\_  
\_\_\_\_\_

**DELIVERY**

The vendor must acknowledge all calls for janitorial supplies, dispensers, and cleaning equipment within two (2) hours. The vendor must respond to requests as follows:

- A. Urgent Requests: Supplies, dispensers, and/or cleaning equipment must be provided within twenty-four (24) hours.
- B. Routine Requests: Supplies, dispensers, and/or cleaning equipment must be provided within five (5) business days.

Failure to adhere to these delivery criteria can be grounds for termination of services.

Prices will include all transportation charges fully prepaid to the Fulton County location specified.

**WORKING HOURS**

For the purpose of this contract normal working hours will be from 8:00 a.m. through 5:00 p.m., Monday through Friday, excluding Fulton County holidays. Overtime will not be paid for services rendered under this contract unless specifically authorized in writing in advance of the work being done. The vendor is required to acknowledge a notification call within two (2) hours in order to make arrangements for services. Failure to respond within the two hour time period will not be basis for overtime payment.

**AUTHORIZATION TO PLACE CALLS**

The following is a list of personnel authorized to place calls against this contract and approve overtime. Failure to receive proper authorization prior to providing the parts can be grounds for nonpayment of the invoice.

<u>Title</u>	<u>Phone</u>
Material Management Manager (Contract Administrator)	(404) 699-4237
Building Maintenance Manager	(404) 699-8933
perations Support Area Manager	(404) 613-0851

## REFERENCES

The vendor is required to provide three (3) commercial or government references who can verify the vendor's capability to perform the services requested in this solicitation. At least one of the references must be from a customer currently being serviced and the remaining two (2) should be from customers serviced within the past three (3) years. Provide company name and address and contact person's name and telephone number for each reference (e.g., Cobb County Government, 2222 Northside Parkway, Marietta, Jim Thomas, 404-123-4567). **Inability to contact reference due to faulty information will cause Fulton County to disregard the reference and may lead to the vendor being declared non-responsive**

## AWARD

The County may award in whole or in part to one or more vendors. Duration of award will be for twelve (12) consecutive months from date of award. Prices will remain firm for this period.

## INVOICING

Original invoices should be sent to the address below for payment:

General Services Department  
Fulton County Airport, 3929 Aviation Circle, Building C  
Atlanta, GA 30336

## INSPECTION AND ACCEPTANCE:

All janitorial supplies, dispensers, and cleaning equipment shall be subject to inspection by Fulton County General Services Department upon delivery and prior to acceptance. Any such inspection is for the sole benefit of Fulton County and shall not relieve the contractor of the responsibility of providing quality control measures to assure the items provided strictly comply with the contract requirements. Inspection shall not relieve the contractor of responsibility for damage to or loss of property, material, etc., prior to final acceptance of janitorial supplies, dispensers, and cleaning equipment.

The contractor shall without charge, replace any janitorial supplies, dispensers, and cleaning equipment found by Fulton County not to conform to the contract requirements unless in the public interest. Fulton County consents to accept such items with an appropriate adjustment in contract price. The contract shall promptly segregate and remove rejected items from the premises at the contractor's expense.

If the contractor does not promptly replace rejected items, Fulton County may, by contract or otherwise, replace such items and charge the cost thereof to the contractor.

Unless otherwise provided in this contract, acceptance by Fulton County Government shall be made as promptly as practicable after delivery of any janitorial supplies, dispensers, and cleaning equipment required by this contract or that portion of the items that Fulton County determines can be accepted separately.

### **REQUIRED SUBMITTALS**

Evaluation package must include the items listed below. Failure to provide the information requested below may result in the vendor being deemed non-responsive and may result in award to the next lowest vendor.

Submit at least three (3) references, not more than three (3) years old, of comparable commercial or government work performed by vendor. At least one reference should be currently receiving service from the vendor. Reference must include company name, contact person and their telephone number, contract cost, and contract period. **Failure to provide this information may result in vendor being deemed non-responsive.**

### **QUOTE EVALUATION**

Fulton County will consider the following criteria, where applicable, in determining the successful vendor for award:

- A. Item pricing
- B. References,
- C. Compliance with all other terms and conditions required in this specification.

## 6. SPECIAL CONDITIONS and INSTRUCTIONS

The vendor shall list on a separate sheet of paper any variations from or exceptions to the conditions and specifications of this request for quote. This sheet shall be labeled "Exceptions to Quote Conditions" and shall be attached to the quote.

**Vendors not providing quote pricing on the exact items(s) listed in these specifications must provide literature, brochure, drawing, etc., that clearly demonstrates the proposed item(s) is equal. Any bidder that is not compliant in providing the exact items listed or the requested information shall be deemed as a non-responsive quote.**

No person, firm or business entity, however situated or composed, obtaining a copy of or responding to the solicitation shall initiate or continue any verbal or written communications regarding this solicitation with any county officer, elected official, employee, or designated county representative between the date of the issuance of this solicitation and the date of the final contract award by the authorized and permitted by the terms and conditions of this solicitation.

All verbal and written communications initiated by such person, firm or entity regarding this solicitation, same are authorized and permitted by the terms and conditions of this solicitation shall be directed to Delores Miles at 404-730-5815.

Any violation of this prohibition or the initiation or continuation or verbal or written communications with county officers, elected officials, employees or designated county representatives shall result a written finding by the purchasing agent that the submitted quote of the person, firm or entity in violations is not responsive and same shall not thereafter be considered for award.