



# Department of Purchasing & Contract Compliance

March 23, 2012

**Re: 12RFP03122012A-CC  
Comprehensive Countywide Classification and Compensation Study**

Dear Proposers:

Attached is one (1) copy of Addendum 1, hereby made a part of the above referenced RFP No. 12RFP03122012A-CC Comprehensive Countywide Classification and Compensation Study.

Except as provided herein, all terms and conditions in the RFP referenced above remain unchanged and in full force and effect.

Sincerely,

*Cheryl Cochran*

Chief Assistant Purchasing Agent

Winner 2000 - 2009 Achievement of Excellence in  
Procurement Award • National Purchasing Institute



**12RFP03122012A-CC Comprehensive Countywide Classification and Compensation Study**

**Addendum No. 1**

**Page Two**

Responses to questions submitted by vendors are hereby attached.

**Note:** If you cannot attend the Pre-Proposal Conference on Wednesday, March 28, 2011 **10:00 AM legal prevailing time** due to scheduling or out of town/state, etc., you may participate in **teleconferencing**. If you are interested, please e-mail your request to [Cheryl.Cochran@fultoncountyga.gov](mailto:Cheryl.Cochran@fultoncountyga.gov) and the telephone number and access code will be provided to you by e-mail response.

**ACKNOWLEDGEMENT OF ADDENDUM NO. 1**

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Department of Purchasing & Contract Compliance, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the RFP due date and time, Thursday, April 12, 2012, **11:00 A.M. legal prevailing time**

This is to acknowledge receipt of Addendum No. 1, \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Legal Name of Proposer

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Title

## ATTACHMENT

### RESPONSES TO QUESTIONS SUBMITTED

1) Do we need to have someone from our team (i.e., Project Manager) available onsite at all times during the entire project in order to bid this project?

**Response:** Yes

2) Is there a budget for this project? If so, what is the budget?

**Response:** The information cannot be provided at this time.

3) Can the pre-proposal conference be attended via telephone conference?

**Response:** Yes. If you are interested, please e-mail your request to [Cheryl.Cochran@fultoncountyga.gov](mailto:Cheryl.Cochran@fultoncountyga.gov) and the telephone number and access code will be provided to you by e-mail response.

4) To clarify, are all 5,023 employees plus the 935 temporary employees included in the study?

**Response:** Yes

5) How many position classifications are there?

**Response:** Approximately 882 classifications in the 2011 Pay Plan Book. However, there are approximately 2,338 titles available in the HRIS (not all of these titles have an incumbent).

6) I see where Fox and Lawson conducted the last study in 1997. Was the County happy with the company's performance on this project?

**Response:** The Board of Commissioners approved the final recommendation.

7) Is there a preferred timeline for completion of this study?

**Response:** Not more than a year and a half.

8) We have received the RFP for the Comprehensive County Classification and Compensation Study (12RFP03222012A-CC) and just wanted to check and see if we could participate in the pre-bid conference telephonically. Given prior client commitments on that date, physical attendance would be problematic but we would very much like to attend if we can do so via telephone. Please advise.

**Response:** See response to question no. 3 above.

9) Good afternoon, we just received a copy of the RFP for the Comprehensive Classification and Compensation Study and are looking forward to submitting a proposal. It is possible to attend the pre-proposal conference on March 28 via webex and/or telephone conference?

**Response:** See response to question no. 3 above.

10) I would appreciate it if you would please send me the County's RFP for the Classification and Compensation Study.

**Response:** Please go to the County's website at [www.fultoncountyga.gov](http://www.fultoncountyga.gov)  
Click Bid Opportunities  
Click Bid Opportunities again  
Then above web page, click Current RFPs  
Scroll down and find the title and number of the project  
Click the little tablet icon on the left and that will open up the solicitation with all attachments.

11. Can you please send me a copy of the RFP for the classification and compensation RFP? Thank You.

**Response:** See response to no. 10 above.