



Fulton County, GA

Department of Purchasing & Contract Compliance

Felicia Strong-Whitaker, Interim Director

May 29, 2012

**Re: 12RFP05032K-DJ, Legislative Liaison for Federal and State Issues for
Fulton County Government**

Dear Proposers:

Attached is one (1) copy of Addendum 1, hereby made a part of the above referenced Request for Proposal (RFP), **12RFP05032K-DJ, Legislative Liaison for Federal and State Issues for Fulton County Government.**

Except as provided herein, all terms and conditions in the RFP referenced above remain unchanged, in full force and effect.

Sincerely,

Donna Jenkins

Donna Jenkins
Chief Assistant Purchasing Agent

Winner 2000 - 2009 Achievement of Excellence in
Procurement Award • National Purchasing Institute



ACKNOWLEDGEMENT OF ADDENDUM NO. 1

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Fulton County Purchasing Department, Public Safety Building, 130 Peachtree Street, Suite 168, Atlanta, Georgia 30303 by the RFP due date and time **Monday, June 18 , 2012, 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 1 , _____
day of _____, 2012.

_____ Legal Name of Proposer

_____ Signature of Authorized
Representative

_____ Title

This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

CLARIFICATIONS FROM THE PRE-PROPOSAL CONFERENCE

Section 3 – Project Team Qualifications/Qualifications of Key Personnel; delete the following in its entirety:

1. All proposed key personnel must have at least a minimum of three (3) years work experience in the State of Georgia appraisal contract work.
2. The Project Manager must have a minimum of five (5) years experience in real estate mass appraisal and must have completed a sexennial re-evaluation and a triennial update project within the past five (5) years in the State of Georgia.

Section 4 Relevant Project Experience; revised to read as follows:

Identify two (2) projects where the Proposer has performed work as described in Section 3.3 Scope of Work, including one (1) federal and (1) state project. Limit your response to one (1) page per project; please provide the following information for each project:

- The name of the project, the owner, year performed and the project location.
- A description of the project.
- A reference, including a contact name, addresses and phone number. This reference should be the owner's staff member who was in charge of the project for the owner.

Section 4.1 Evaluation Criteria; has been revised as listed below:

**SECTION 4
EVALUATION CRITERIA**

4.1 PROPOSAL EVALUATION – SELECTION CRITERIA

The following criteria will be used to evaluate the proposals submitted in response to this RFP:

	Evaluation Criteria	Weight
A.	Project Plan	25%
B.	Project Team Qualifications/ Qualifications of Key Personnel	20%
C.	Relevant Project Experience	20%
D.	Financial Responsibility	5%
E.	Availability of Key Personnel	10%
F.	Location of Firm	10%
G.	Disclosure Form & Questionnaire	5%
H.	Cost	5%
	TOTAL POINTS	100%