Fulton County, GA

# Department of Purchasing & Contract Compliance

*Cecil S. Moore, CPPO, CPPB, CPSM, C.P.M., A.P.P*
*Director*

February 13, 2012

**Re: #12RFP6941K-JD-Professional Services for Airport Consulting and Engineering Services**

Dear Proposers:

Attached is one (1) copy of Addendum 1, hereby made a part of the above referenced **#12RFP6941K-JD-Professional Services for Airport Consulting and Engineering Services**.

Except as provided herein, all terms and conditions in the **#12RFP6941K-JD-Professional Services for Airport Consulting and Engineering Services** referenced above remain unchanged and in full force and effect.

Sincerely,

*Joyce Daniel*

Joyce Daniel, CPPB
Assistant Purchasing Agent

This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

**Revisions:**

**Section 2**, Instructions to Proposers, 2.5, Term of Contract is revised to: *The initial term of the contract shall be for a one (1) year term, with four (4), one (1) year renewal options.*

**Section 5**, Proposal Forms, Form C: Certificate of Acceptance of Request for Proposal Requirements, Page 5-8, has been revised. See Attachment A.

**Section 6**, Contract Compliance Requirements, Equal Opportunity and Disadvantaged Business Enterprise Utilization – The Fulton County Board of Commissioners has established a minimum goal for participation in this Contract by Disadvantaged Business Enterprises of **5.4%** of the total price of the Contract.

Diagrams of the Fulton County Airport-Brown Field provided. See Attachment B.

**Questions:**

1. Page 3-1 – cost proposal…there is conflicting language, please verify that the county does not want a cost proposal

**Answer:** The RFP specifically states:

**COST PROPOSALS SHOULD NOT BE SUBMITTED WITH YOUR TECHNICAL PROPOSAL.** After the County has evaluated the responses and determined **the most qualified proposer** subject to negotiation of fair and reasonable compensation, **the County will notify the most qualified proposer and request a Cost Proposal** based on Section 3.5, Cost Proposal Format and Content.

**THE TECHNICAL PROPOSAL, THE COST PROPOSAL AND CONTRACT COMPLIANCE EXHIBITS SHALL BE SUBMITTED IN SEPARATE, SEALED ENVELOPES OR PACKAGES. THE INCLUSION OF ANY COST INFORMATION IN THE TECHNICAL PROPOSAL MAY RESULT IN SUCH PROPOSAL BEING REJECTED BY THE COUNTY.**

2. Page 3-5 – Section 5 – Proposer Financial Information
   The cost of audited financial statements is a burden to small and minority firms. Can this requirement be reduced to a compilation?

   **Answer:** No. All information is to be provided as required for this RFP. Five (5) Points are awarded for financial information. Points will be deducted for information that is not submitted.

3. Can the following information be submitted as each task is identified.
   Attachment A – DBE Subcontractor Utilization –
   Attachment B – Subcontractor Utilization –
   Documentation of Good Faith Efforts –
   Fulton County Contract Compliance Certificate

   **Answer:** No. All information is to be provided as required for this RFP.

ACKNOWLEDGEMENT OF ADDENDUM NO. 1

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Department of Purchasing & Contract Compliance, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the RFP due date and time **Monday, March 26, 2012, 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 1, _____ day of _____, 20__.

_____
Legal Name of Bidder

_____
Signature of Authorized Representative

_____
Title

# ATTACHMENT A

## Form C: Certificate of Acceptance of Request for Proposal Requirements

## Revised

**FORM C:** **CERTIFICATE OF ACCEPTANCE OF REQUEST FOR PROPOSAL REQUIREMENTS**

This is to certify that on this day, offeror acknowledges that he/she has read this solicitation document, pages #_____ to #_____ inclusive, including any addenda # _____ to #_____ exhibit(s) #_____ to #_____, attachment(s) #_____ to #_____, and/or appendices #_____ to #, in its entirety, and agrees that no pages or parts of the document have been omitted, that he/she understands, accepts and agrees to fully comply with the requirements therein, and that the undersigned is authorized by the offeror to submit the proposal herein and to legally obligate the offeror thereto.

This is also to certify that the offeror has reviewed the form Fulton County contract included in the solicitation documents and agrees to be bound by its terms, or that the offeror certifies that it is submitting any proposed modification to the contract terms with its proposal. The offeror further certifies that the failure to submit proposed modifications with the proposal waives the offeror's right to submit proposed modifications later. The offeror also acknowledges that the indemnification and insurance provisions of Fulton County's contract included in the solicitation documents are non-negotiable and that proposed modifications to said terms may be reason to declare the offeror's proposal as non-responsive.

Company:_____

Signature:_____

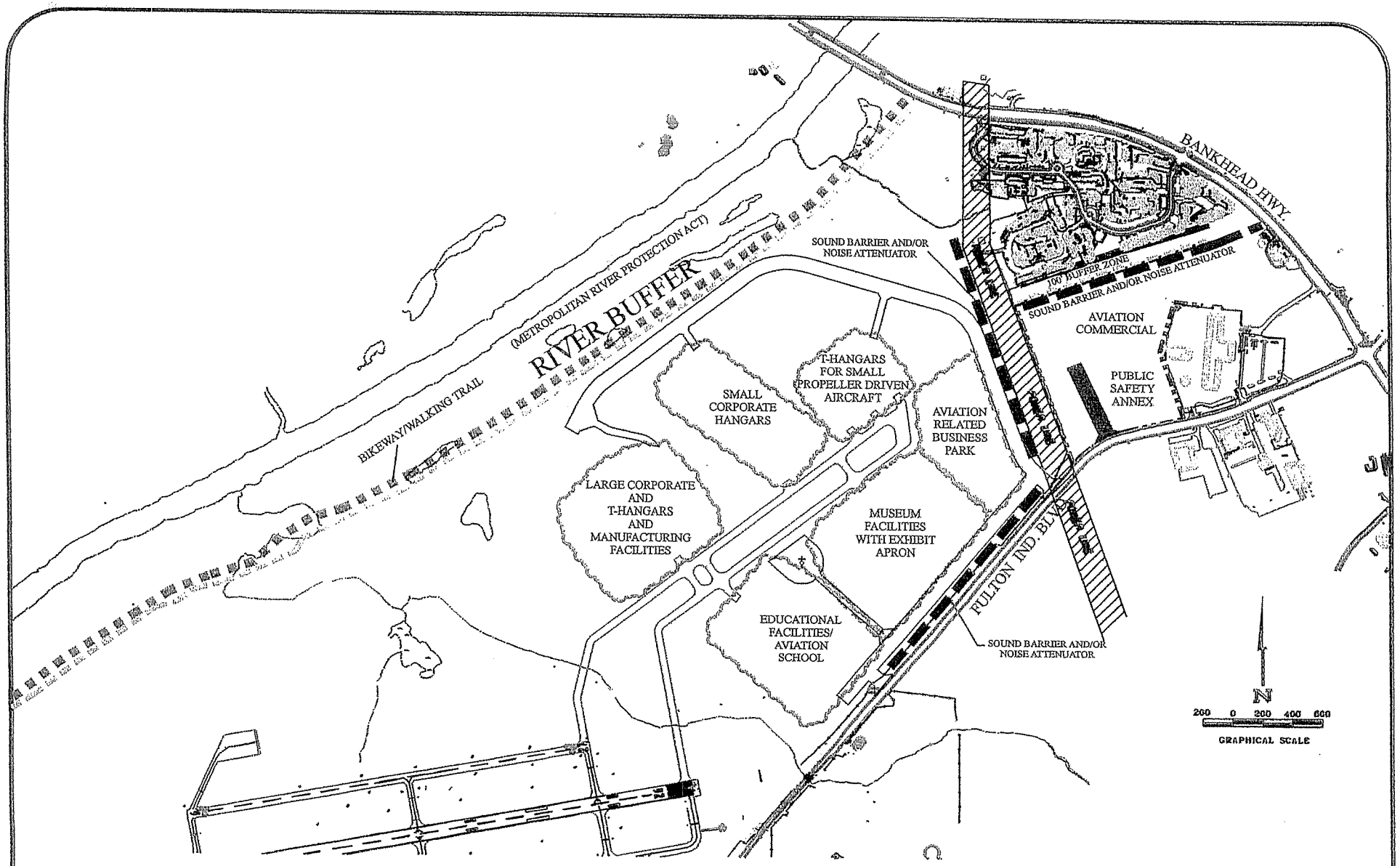
Name: _____

Title:_____ Date: _____

**(Affix Corporate Seal)**

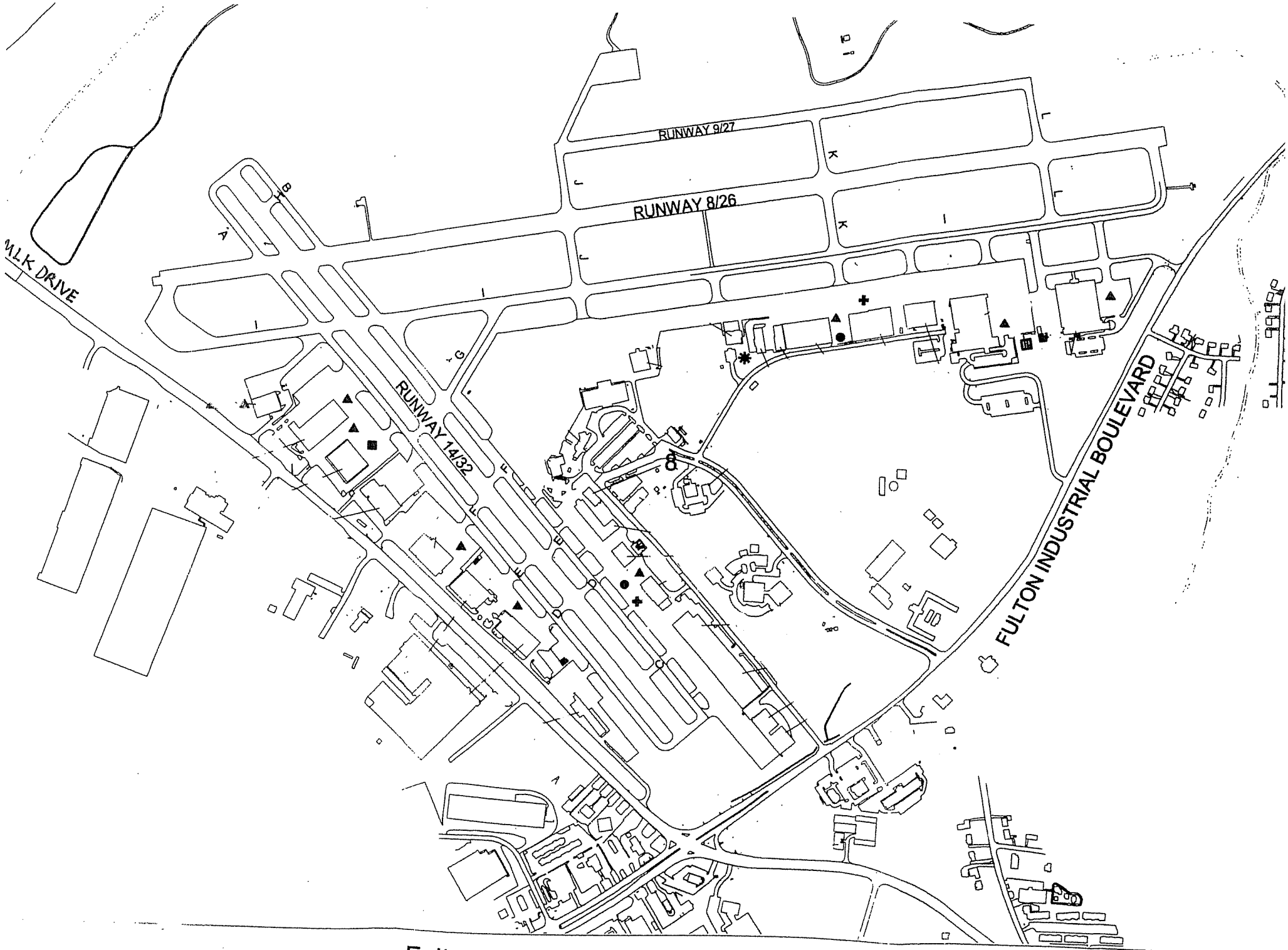
# ATTACHMENT B

## Diagrams of Fulton County Airport-Brown Field




Fulton County Airport
Brown Field

# North Terminal Area




Fulton County Airport