



## FULTON COUNTY PURCHASING DEPARTMENT

Winner 2000- 2006 Achievement of Excellence in Procurement Award  
National Purchasing Institute

Jerome Noble, Director

October 31, 2006

### ADDENDUM NUMBER 1 REQUEST FOR BID #06ITBVEHICLES07K-NH COUNTY WIDE VEHICLE BID FOR 2007



Dear Vendors:

This addendum is in reference to **Request for Bid #06ITBVEHICLES07K-NH – County Wide Vehicle Bid**. This addendum provides additional information, requirements, terms, and clarifications about this procurement. The following changes are hereby made:

Please note **Sections 6 and 7** are to be included in your bid submittal (see attached). All pricing information is to be submitted on the Pricing Forms contained in Section 7 of this Addendum.

**Question:**

Ford has already stopped taking orders for 3/4 ton and larger trucks for the 2007 model year. We need to quote 2008 models because they will start being produced on January 1, 2007. If you can delay the closing date for bid # 06ITBVEHICLE07K-NH by at least several weeks we will have 2008 prices available.

**Response:**

**The Project Due Date has been changed to DECEMBER 7, 2006**

**Question:** In SECTION 8-6, you set out estimated quantities of the vehicles. Do you have a further breakdown by size such as compact, mid size, large and on the trucks by payload or GVW?

**Response:**

**91 Automobiles**

Compact – 2

Mid-size – 29

Full size sedans – 60

**(GVW) 25 Pick-Up Trucks**

5550 – 10

8800 – 10

12500 – 5

**(GVW) 14 Vans**

8600 – 7

9100 – 7

**(GVW) 6 Utility Vehicles**

12,500 – 6

**1 Full Size Cab & Chassis Truck**

31,000 – 1

**ALTERNATIVE FUEL VEHICLES****5 Automobiles**

Full size sedans – 5

**(GVW) 3 Pick-up Trucks**

5550 – 3

**(GVW) 4 Vans**

8600 – 4

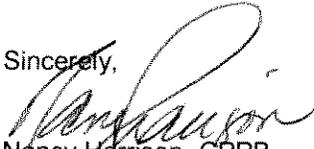
**1 Full Size Cab & Chassis Truck**

12,500 – 1

Please be advised that the information listed above is an estimate and Fulton County Government does not obligate itself to purchase any quantity whatsoever. Bidder agrees to sell to the County during the term of the contract at the unit price bid, regardless on actual quantity ordered.

The undersigned bidder acknowledges receipt of this addendum by returning (1) copy with the bid by the bid due date and time. Failure to include a signed copy of this addendum with your bid documents could render your bid non-responsive.

Except as provided herein, all terms and conditions in the ITB referenced above remain unchanged and in full force and effect.

 Sincerely,  
Nancy Harrison, CPPB  
Assistant Purchasing Agent

**Acknowledgment of Addendum 1 for  
ITB Number 06ITBVEHICLES2007K-NH**

Company Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Failure to include a signed copy of this addendum acknowledgement with your bid documents could render your bid non-responsive.

**SECTION 6****Insurance and Risk Management Provisions**

It is Fulton County Government's practice to obtain Certificates of Insurance from our Contractors and Vendors. Insurance must be written by a licensed agent in a company licensed to write insurance in the State of Georgia. Respondents shall submit with the bid/proposal evidence of insurability satisfactory to Fulton County Government as to form and content. Either of the following forms of evidence is acceptable:

- A letter from an insurance carrier stating that upon your firm/company being the successful Bidder/Respondent that a Certificate of Insurance shall be issued in compliance with the Insurance and Risk Management Provisions outlined below.
- A Certificate of Insurance complying with the Insurance and Risk Management Provisions outlined below (Request for Bid/Proposal number and Project Description must appear on the Certificate of Insurance).

Upon award, the Contractor/Vendor must maintain at their expense, insurance with policy limits equal to or greater than the limits described below. Any and all Insurance Coverage(s) and Bonds required under the terms and conditions of the contract shall be maintained during the entire length of the contract, including any extensions or renewals thereto, and until all work has been completed to the satisfaction of Fulton County Government.

Accordingly the Respondent shall provide a certificate evidencing the following:

**1. WORKERS COMPENSATION/EMPLOYER'S LIABILITY INSURANCE – STATUTORY (In compliance with the Georgia Workers Compensation Acts and any other State or Federal Acts or Provisions in which jurisdiction may be granted)**

Employer's Liability Insurance	BY ACCIDENT - EACH ACCIDENT	\$500,000
Employer's Liability Insurance	BY DISEASE - POLICY LIMIT	\$500,000
(Aggregate)	BY DISEASE - EACH EMPLOYEE	\$500,000

**2. COMMERCIAL GENERAL LIABILITY INSURANCE (Including contractual Liability Insurance)**

Bodily Injury and Property Damage Liability	Each Occurrence	-	\$1,000,000
(Other than Products/Completed Operations)	General Aggregate	-	\$2,000,000
Products\Completed Operation	Aggregate Limit	-	\$1,000,000
Personal and Advertising Injury	Limits	-	\$1,000,000
Fire Damage	Limits	-	\$ 100,000

**3. BUSINESS AUTOMOBILE LIABILITY INSURANCE**

<b>Combined Single Limits</b>	Each Occurrence	-	\$1,000,000
(Including operation of non-owned, owned, and hired automobiles).			

**4. ELECTRONIC DATA PROCESSING LIABILITY**

(Required if computer contractor)	Limits	-	\$1,000,000
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**5. UMBRELLA LIABILITY**

(In excess of above noted coverage's)	Each Occurrence	-	\$2,000,000
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**6. PROFESSIONAL LIABILITY**

(Required if respondent providing bid/quotation for professional services).	Each Occurrence	-	\$1,000,000
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**7. FIDELITY BOND**

(Employee Dishonesty)	Each Occurrence	-	\$ 100,000
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8. **BUILDERS RISK:** *If the bid/quotation involves construction-related services the respondent will provide* "All-risk" form of builder's risk insurance providing coverage against loss or damage by fire or other peril on an "all-risk" form, including demolition and increased cost of construction, debris removal and the full replacement cost of the Project foundations and containing an agreed amount endorsement, and, until Final Completion and Acceptance of the Project. Such policy of insurance shall contain at least the following sub-limits of insurance and deductibles:

**Sub-limits:**

Property in Transit	\$1,000,000
Property in Offsite Storage	\$1,000,000
Plans & Blueprints	\$25,000
Debris Removal	25% of Insured Physical Loss
Delay in Completion / Soft Cost	TBD

**Deductibles:**

Flood and Earthquake	\$25,000
Water Damage other than Flood	\$100,000
All other Perils	\$10,000

Owner and Contractor waive all rights against each other and any of their subcontractors, sub-subcontractors, agents and employees, each of the other, for damages caused by fire or other causes of loss to the extent covered by property insurance obtained pursuant to this Section, or other property insurance applicable to the Work, accept such rights as they have to the proceeds of such insurance.

Certificates shall state that the policy or policies shall not expire, be cancelled or altered without at least thirty (30) days prior written notice to Fulton County Government. Policies and Certificates of Insurance are to list Fulton County Government as an Additional Insured (except for Workers' Compensation) and shall conform to all terms and conditions (including coverage of the indemnification and hold harmless agreement) contained in the Insurance and Risk Management Provisions.

If Fulton County Government shall so request, the Respondent, Contractor or Vendor will furnish the County for its inspection and approval such policies of insurance with all endorsements, or confirmed specimens thereof certified by the insurance company to be true and correct copies.

Such certificates and notices shall be sent to:

Fulton County Government – Purchasing Department  
 130 Peachtree Street, S.W.  
 Suite 1168  
 Atlanta, Georgia 30303-3459

It is understood that **Insurance in no way limits the Liability of the Contractor/Vendor.**

### USE OF PREMISES

Contractor shall confine its apparatus, the storage of materials and the operations of its workers to limits/requirements indicated by law, ordinance, permits and any restrictions of Fulton County Government and shall not unreasonably encumber the premises with its materials.

### PROTECTION OF PROPERTY

Contractor will adequately protect its own work from damage, will protect Fulton County Government's property from damage or loss and will take all necessary precautions during the progress of the work to protect all persons and the property of others from damage or loss.

Contractor shall take all necessary precautions for the safety of employees of the work and shall comply with all applicable provisions of the Federal, State and local safety laws and building codes to prevent accidents or injury to persons on, about, or adjacent to the premises where work is being performed.

Contractor shall erect and properly maintain at all times as required by the conditions and progress of the work, all necessary safeguards for the protection of its employees, Fulton County Government employees and the public and shall post all applicable signage and other warning devices to protect against potential hazards for the work being performed.

### INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

Contractor/Vendor hereby agrees to release, indemnify, defend and hold harmless Fulton County, its Commissioners, officers, employees, subcontractors, successors, assigns and agents, from and against any and all losses (including death), claims, damages, liabilities, costs and expenses (including but not limited to all actions, proceedings, or investigations in respect thereof and any costs of judgments, settlements, court costs, attorney's fees or expenses, regardless of the outcome of any such action, proceeding, or investigation), caused by, relating to, based upon or arising out of any act or omission by Contractor/Vendor, its directors, officers, employees, subcontractors, successors, assigns or agents, or otherwise in connection (directly or indirectly) with its acceptance, or the performance, or nonperformance, of its obligations under these agreements. Such obligations shall not be construed to negate, abridge or otherwise reduce any other rights or obligations of indemnity which would otherwise exist as to any party or person as set forth in this paragraph.

Contractor/Vendor's obligation to protect, defend, indemnify and hold harmless, as set forth hereinabove, shall also include, but is not limited to, any matter arising out of any actual or alleged infringement of any patent, trademark, copyright, or service mark, or other actual or alleged unfair competition disparagement of product or service, or other tort or any type whatsoever, or any actual or alleged violation of trade regulations.

Contractor/Vendor further agrees to protect, defend, indemnify and hold harmless Fulton County, its Commissioners, officers, employees, subcontractors, successors, assigns and agents from and against any and all claims or liability for compensation under the Worker's Compensation Act, Disability Benefits Act, or any other employee benefits act arising out of injuries sustained by any employees of Contractor/Vendor. These indemnities shall not be limited by reason of the listing of any insurance coverage.

06ITBVEHICLES07K-NH County Wide Vehicle Bid 2007 Models

Insurance Requirements

***If the bid/quotation involves construction services Contractor/Vendor will be responsible fully for any and all damage to the work during the course of construction, until the point of Final acceptance by Fulton County.***

FULTON COUNTY ACKNOWLEDGES THAT ALL PROVISIONS OF THIS INDEMNITY AGREEMENT MAY NOT BE APPLICABLE TO THE CONTRACTOR/VENDOR'S BUSINESS. TO THE EXTENT THAT CONTRACTOR/VENDOR MAY DEMONSTRATE SUCH NONAPPLICABILITY, FULTON COUNTY MAY NEGOTIATE AMENDMENTS TO THIS AGREEMENT AS THE CIRCUMSTANCES DICTATE.

CONTRACTOR/VENDOR ACKNOWLEDGES HAVING READ, UNDERSTANDING, AND AGREEING TO COMPLY WITH THIS INDEMNIFICATION AND HOLD HARMLESS AGREEMENT, AND THE REPRESENTATIVE OF THE CONTRACTOR/VENDOR IDENTIFIED BELOW IS AUTHORIZED TO SIGN CONTRACTS ON BEHALF OF THE RESPONDING CONTRACTOR/VENDOR.

COMPANY: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_

**SECTION 7****TECHNICAL SPECIFICATIONS  
06ITB-NH  
COUNTY WIDE VEHICLE BID 2007 MODELS****TECHNICAL REQUIREMENTS****1.0 GENERAL REQUIREMENTS FOR REQUIRED VEHICLES:****1.1 APPLICABLE DOCUMENTS, STANDARDS AND SPECIFICATIONS -**

The following documents, standards or specifications shall apply:

**1.1.1. COMPONENTS, ASSEMBLIES AND ACCESSORIES** - The vehicles shall have all of their components, assemblies and accessories installed and shall be delivered to the County, meeting or exceeding all applicable requirements of the Environmental Protection Agency Regulations; Federal Motor Vehicle Safety Standards; Federal Motor Carrier Safety Regulations and industry specifications, standards and regulations that are in effect on the date of manufacture. NOTE: All components, assemblies and accessories shall be factory installed, unless otherwise noted.

**1.1.2. CERTIFICATION** - It shall be the bidder's responsibility to submit with the bid all the certifications required under this specification, including non-discrimination requirements as stated in Section 13.0. Failure to comply with this provision may be cause for bid rejection.

**2.2 DESIGN:** All vehicles and allied equipment shall be new and in current production. All vehicles shall be complete and include accessories customarily furnished, together with such modifications as may be necessary to enable the vehicle to function reliably and efficiently in sustained operation. The vehicles and all allied equipment shall be designed to permit accessibility for maintenance purposes with minimal disturbance of other components or assemblies. The term "Heavy-Duty" as used to describe an item shall be defined to mean in excess of the usual quantity, quality, or capacity that is normally supplied with the standard production item.

**2.3. EXTERIOR AND INTERIOR SOUND LEVEL:** Vehicle shall comply with noise emission standards for Motor Carriers engaged in Interstate Commerce.

**2.4 COOLING SYSTEM:** The cooling system shall be of the heavy-duty, pressurized, liquid forced circulation type. Systems shall consist of all necessary components of such design and capacity to maintain the engine optimum safe temperature under all operating conditions without any loss of coolant. Optimum engine temperatures shall be maintained with the vehicle loaded and continuously operating at all drivable altitudes and grades in ambient temperature ranging from minus 30 to plus 120 degrees Fahrenheit. Shall be thermostat controlled and suitable for operation with permanent type antifreeze solution. Easily accessible drain outlets shall be

provided to allow complete cooling system drainage. Coolant recovery system is to be furnished.

- 2.5 EXHAUST SYSTEM:** Exhaust systems shall be the manufacturer's heaviest duty systems available for engine furnished. Systems shall be corrosion resistant, be securely fastened and routed to protect components from hazards, and shall comply with the requirements of Federal Motor Carrier Safety Regulations.
- 2.6 CONTROLS AND OPERATING MECHANISMS:** All controls, operating mechanism and instruments shall be located for left-hand drive. Controls shall be complete and conveniently accessible to the driver. Instruments and controls shall be clearly identified as to function.
- 2.7 GLASS:** Glass shall be tinted (unless otherwise specified) and shall conform to Federal Motor Carrier Regulations 393-60.
- 2.8 HEATER AND DEFROSTER:** Vehicles shall be equipped with liquid coolant heating systems with fresh air intakes. Discharge outlets to floor and defroster louvers shall be provided. Systems shall be equipped with multi-speed blowers.
- 2.9 MATERIALS:** Materials shall be new and of quality conforming to current engineering and manufacturing practices. Materials shall be free of defects and shall be suitable for intended service.
- 2.10 STANDARD EQUIPMENT:** The vehicle shall include all components, assemblies and accessories as offered by the vehicle manufacturer and referred to as "standard equipment or features" at time of bid submittal.
- 2.11 WHEELS:** Manufacturer's recommended size and capacity for the vehicle offered. Rim contours and sizes shall conform to the current recommendations of the Tire and Rim Association, Inc.
- 2.12 TIRES:** All tires furnished shall be blackwall, tubeless type with standard highway tread design. Capacity to the maximum load imposed by the evenly and fully loaded vehicle. A spare tire and wheel, factory installed, shall be furnished. All tires must conform to current recommendations of the Tire and Rim Association, Inc.
- 2.13 TOOLS:** A factory installed jack and lug wrench must be provided for each vehicle.
- 2.14 TEST AND INSPECTIONS:** It shall be the vendor's responsibility to perform all tests and inspections required by this specification unless otherwise stated in the purchase order, data sheet, and/or contract. The vendor may use in the process his own facility or any recognized independent laboratory acceptable to Fulton County.

Fulton County reserves the right to perform visual test, test drive or any of the test and inspection requirements needed to further determine compliance with this specification. This shall be performed and witnessed in the presence of County Officials at no extra cost. If required, the model shall be submitted within five (5) days from the date of notification.

Failure to comply with this provision may be cause for bid rejection.

- 2.15 QUALITY AND QUANTITY CONTROL:** A system of test and inspection shall be used to ensure receipt of the quality and quantity of vehicles supplied. Vehicles will be promptly inspected and any discrepancies from purchase order or vendor invoice will be reported to the Purchasing Department immediately.
- 2.16 PROTECTION:** The vendor shall assume all costs arising from the use of patented materials, devices, or processes incorporated in the materials furnished. The vendor further agrees to indemnify and hold harmless Fulton County and its duly authorized agents from suits of law or actions of any nature for, or on account of the use of any patented materials, equipment devices and/or processes.
- 2.17 MARKING:** All paperwork shall be identified with the Fulton County purchase order number.
- 2.18 SHIPPING:** The vendor shall follow delivery instructions as stated on the purchase order or contract. It shall be the vendor's responsibility to determine that the vehicles arrive at the destination in an undamaged condition ready for intended use.
- 2.19 DELIVERY SCHEDULE AND LIABILITY:** It shall be the vendor's responsibility to maintain delivery schedule as stated on bid. The County must be notified of any change at least ten (10) days prior to original delivery date. The vendor shall not, for any reason, delay delivery of items necessary to the upkeep of the County.

Fulton County reserves the right to enforce a Late Delivery Penalty to a delinquent vendor in the amount of one percent (1%) for each day of delay to a maximum of five percent (5%) of the total purchase order or contract amount beginning after a ten (10) day grace period following the originally anticipated delivery date.

The Supply, Maintenance & Transportation Division of the General Services Department must be contacted for instructions before delivery of the equipment. The telephone number is 404-730-6520 or 6519.

NOTE: Fulton County will purchase only current model vehicles either certified by the EPA as meeting at a minimum Low Emission Vehicle (LEV) Federal emission standards, or classified as Alternative Fuel Vehicles (AFV). The purchase of EPA Tier 2 vehicles will only be authorized if LEVs and AFVs are not available. At delivery, the invoice must state the type of fuel system (dedicated, bi-fuel, dual fuel, etc.); the type of fuel (CNG, gasoline, diesel); and the EPA certified emission standard (LEV, ULEV, SULEV, ILEV, ZEV, or Tier 2 Bin number/standard). The County's present choices in order of priority of alternative fuel vehicles are: Dedicated, OEM, compressed natural gas (CNG), electric vehicles (EV), hybrid vehicles (HEV) or liquid propane gas (LPG). The County is also purchasing OEM, EPA-certified LEV, single fuel, unleaded gasoline or diesel vehicles.

- 2.20 DELIVERY DOCUMENTATION:** The vendor shall provide the following documents at time of delivery.

- Manufacturer's line set ticket
- Delivery ticket
- Warranty Certificate
- Certificate of origin conveying the title of vehicle
- Completed tag application
- History sheet
- Original invoice (for LEV or alternative fuel vehicle, see invoicing item 2.19 above)

All certificates and tag applications must show the owner as "Fulton County". **DO NOT** complete the address section of these forms. They will be filled in by the Owner.

**2.21 PRE-DELIVERY SERVICING AND ADJUSTMENT:** The dealer shall not attach any identification, advertising or similar material to the vehicle. Prior to acceptance by the County, the dealer shall service and adjust each vehicle for operational use to include, as a minimum, the following:

1. Focusing of lights
2. Tuning of engine
3. Adjustment of accessories
4. Checking of electrical, braking and suspension system
5. Charging of battery
6. Front end or four-wheel alignment (as appropriate for the vehicle)
7. Inflation of tires
8. Balancing of all wheels, including the spare
9. Complete lubrication of engine, chassis and operating mechanisms with recommended grades of lubricants for the ambient air temperature at the point of delivery.
10. Servicing of cooling system with permanent type anti-freeze and summer coolant for minus 20 degrees Fahrenheit protection.

**2.22 WARRANTY:** It shall be the vendor's responsibility to submit, at time of shipment, the original manufacturer's warranty of the material(s) supplied.

The material(s) shall be guaranteed to be free of construction and workmanship defects for a minimum period of at least 36,000 miles or 36 months from date of acceptance. Any parts or portion found not in accordance with this specification will be rejected and returned to vendor at vendor's expense for its immediate replacement.

### **3.0 ADDITIONAL REQUIREMENTS**

**3.1** Bidders must submit a set of descriptive/technical literature with each copy of the bid, plainly marked with:

A - Company Name:

B - Group to which literature pertains for the item and components bid.

**3.2** The bidder shall furnish satisfactory evidence of his ability to construct the equipment specified and/or shall state the location of the factory where the equipment is to be built. All equipment covered in this bid shall be domestically assembled.

06ITBVEHICLES07K-NH County Wide Vehicle Bid 2007 Models

Technical Specifications

3.3 List three (3) most recent fleet purchasers of ten (10) or more vehicles.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3.4 Bidder must furnish a copy of manufacturer's suggested preventive maintenance schedule for each vehicle at time of delivery.

3.5 Bidder must maintain within the Metro Atlanta area, adequate indoor heated facilities and personnel to perform warranty work. The bidder is also required to provide warranty services. For warranty service involving shop work, equipment will be delivered to and picked up from the bidder by Fulton County Central Maintenance Facility personnel. Proper insurance coverage shall be provided for equipment in bidder's possession. Service contractor's facility must be approved by Central Maintenance Facility.

Location of bidder's facility:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Bidder's telephone number: \_\_\_\_\_

Bidder's cell phone number: \_\_\_\_\_

Bidder's fax number: \_\_\_\_\_

Bidder's E-Mail Address: \_\_\_\_\_

Understand and Comply: Yes \_\_\_\_\_ No \_\_\_\_\_

3.6 Bidders located outside the Metro Atlanta limits must designate a local maintenance facility that is authorized to perform warranty services.

3.7 Bidder must be able to supply ninety percent (90%) of parts required to maintain the vehicles within twenty-four (24) hours and have access to the remaining ten percent (10%) within 72 hours.

3.8 Bidders will supply (after the award of bid but prior to the delivery of equipment) original manufacturer part crossover numbers for parts that are not manufactured by the equipment manufacturer.

3.9 Training  Fulton County requires its personnel be highly knowledgeable of the equipment, parts and servicing of all the items in its motorized inventory. We therefore require that knowledgeable vendors provide continuing training. A minimum of eight training hours per year is normally required.

Types of training (Operating and Service) you will provide to the County.

Type of Training	Training Hours	Cost to County

**06ITBVEHICLES07K-NH County Wide Vehicle Bid 2007 Models**

**Technical Specifications**


- 3.10 For each type of unit provided, the successful bidder must provide two (2) commercial parts manuals, two (2) commercial shop repair manuals, two (2) sets of any and all published companion manuals (to include electrical trouble shooting manuals, wiring diagram manuals, emission diagnosis manuals and body collision repair manuals where applicable), one (1) operating manual, one (1) manufacturer's preventive maintenance schedule; one (1) cross reference index (showing manufacturer's parts number and supplier catalog number), and one (1) VHS video cassette on repair and maintenance.
- 3.11 Fulton County does not obligate itself to purchase any quantity whatsoever. Bidder agrees to sell to the County during the term of the contract at the unit price bid, regardless of actual quantity ordered.
- 3.12 If the bidder proposes to furnish another product, such products shall be clearly identified in the bid. The evaluation of bids and the determination as to equality of products offered shall be the responsibility of the County and will be based on information furnished by the bidder. Accordingly, to insure that sufficient information is available the bidder may be required to submit literature and/or samples prior to award. These shall be supplied within seven (7) days, if required.
- 3.13 All bidders, including bidders whose products may be referenced, shall clearly indicate manufacturer/trade name and identifying number in space provided within pricing summary of this Request for Bid.
- 3.14 The purchase of any item by the County as a result of this Invitation to Bid is not a judgment of one product against another. Consideration of application, need and price will constitute purchase determination.

**4.0 ESTIMATED ORDER QUANTITIES FOR 2007**

4.1 Gasoline and Diesel Powered Vehicles

**VEHICLE TYPE ESTIMATED ORDER QUANTITY**

Automobiles	<u>91</u>
Pick-Up Trucks	<u>25</u>
Vans	<u>14</u>
Utility Vehicles	<u>6</u>
Full Size Cab & Chassis Trucks	<u>1</u>

42 Alternate Fuel Vehicles

**VEHICLE TYPE ESTIMATED ORDER QUANTITY**

Automobiles	<u>5</u>
Pick-Up Trucks	<u>3</u>
Vans	<u>4</u>
Utility Vehicles	<u>0</u>
Full Size Cab & Chassis Trucks	<u>1</u>

**5.0 BRAND NAME OR TRADE NAME INSTRUCTIONS**

- 5.1** If items in this **Invitation to Bid** have been identified, described or referenced by a brand name or trade name description, such identification is intended to be descriptive, but not restrictive and is to indicate the quality and characteristics of products that may be offered. All products may be considered for award if such products are clearly identified in the bids and are determined by Fulton County to meet its needs in all respects.
- 5.2** If the bidder proposes to furnish another product, such products shall be clearly identified in the bid. The evaluation of bids and the determination as to equality of products offered shall be the responsibility of the County and will be based on information furnished by the bidder. Accordingly, to insure that sufficient information is available the bidder may be required to submit literature and/or samples prior to award. These shall be supplied within seven (7) days, if required.
- 5.3** All bidders, including bidders whose products may be referenced, shall clearly indicate manufacturer/trade name and identifying number in space provided within pricing summary of this Request for Bid.
- 5.4** The purchase of any item by the County as a result of this Invitation to Bid is not a judgment of one product against another. Consideration of application, need and price will constitute purchase determination.

**6.0 EXTENDED SERVICE CONTRACT**  Extended warranty coverage is recommended for purchase with high mileage vehicles (vehicles driven more than 18,000 miles annually). Each Bidder shall provide a separately priced extended coverage contract for each vehicle offered.

- 6.1** Manufacturer's warranty shall be clearly stated, with extended warranty options for the total mileage/total age of the vehicle.
- 6.2** For each of these options, include extended warranty pricing for:
- 6.2.1 Bumper-to-Bumper coverage
  - 6.2.2 Drive Train coverage
  - 6.2.3 Any other options offered

## **7.0 INVOICING**

Invoices submitted against the contract must include the following detailed information.

1. Purchase order number.
2. Date of delivery.
3. Invoice number.
4. Company name, address and phone number.
5. All costs for labor and equipment individually listed with the total at the bottom.
6. Description of product.

Invoices will be returned unpaid to the vendor when one of the following conditions exists:

1. Invoices do not contain all the required information.
2. Price on the invoice does not correspond to the bid price.

Unless the work has been completed, any invoice which attempts to change the terms of this contract is null and void and vendor shall be required to provide a proper invoice to Fulton County prior to payment.

The Vendor(s) agrees to observe Fulton County's goal of paying all valid invoices within thirty (30) days of receipt by the Department.

Fulton County shall make payment to Vendor by U.S. Mail approximately thirty (30) days after the receipt of a proper invoice by the Fulton County. Parties hereto expressly agree that the above contract term shall supersede the rates of interest, payment periods, and contract and subcontract terms provided for under the Georgia Prompt Act, O.C.G.A. 13-11-1etseq, pursuant 13-11-7(b), and the rates of interest, payment periods, and contract and sub-contract terms provided for under the Prompt Pay Act shall have no application to this contract. Parties further agree that Fulton County shall not be liable for any interest or penalty arising from late payments.

## **8.0 BID EVALUATION**

Fulton County will consider the following criteria, where applicable, in determining the low total net bid responsible vendor for contract award:

1. Item pricing.
2. Ability of the vendor to meet response schedules in the time specified.
3. Compliance with all other terms and conditions required in this specification.

## **9.0 BID SUBMITTAL REQUIREMENTS**

The following information shall be submitted along with bid. Insufficient information on any of these items may lead to disqualification of the bidder.

1. Three (3) references in support of the qualification and experience
2. Copy of current business license

**06ITBVEHICLES07K-NH County Wide Vehicle Bid 2007 Models**

**Technical Specifications**

**Remarks or Exceptions:**

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**END OF SECTION 8 – TECHNICAL SPECIFICATIONS**

SECTION 9  
PRICING FORMS

Automobiles and Station Wagons - 2007 Models

Automobiles, Vans, Pick-ups and Utility Vehicles

BIDDER: \_\_\_\_\_ MANUFACTURER: \_\_\_\_\_

EPA CLASSIFICATION	DESCRIPTION (MINIMUM REQUIREMENTS)	NAME AND MODEL NUMBER	ENGINE SIZE CID/LIT	HP	ADD FOR DRIVER AIR BAG	ADD FOR ANTI-LOCK BRAKES	ADD FOR FULL SIZE SPARE TIRE	ADD FOR HID ALTERNATOR	ADD FOR CRUISE \$	DELIVERY (CALENDAR DAYS ARO)	UNIT PRICE F.O.B. DESTINATION \$
COMPACT CERTIFIED LEV	4-DOOR SEDAN, 4 CYL										(08A)
COMPACT CNG ***	4-DOOR SEDAN, 4 CYL										(08B)
COMPACT HYBRID****	4-DOOR SEDAN, 3 / 4 CYL										(08C)
MID-SIZE (5 OR 6 PASSENGER), CERTIFIED LEV	4-DOOR SEDAN, 6 CYL 3.0 L MIN.										(08D)
MID-SIZE (5 OR 6 PASSENGER), HYBRID****	4-DOOR SEDAN, 6 CYL 3.0 L MIN.										(08E)
LARGE CERTIFIED LEV	4-DOOR SEDAN, 8 CYL 4.6 L MIN.										(08F)
MID-SIZE (6 passenger) Certified LEV	4-DOOR STATION WAGON, 6 CYL (3.0 L min.)										(08G)

All of the above vehicles are to have the following equipment:

Automatic Transmission	Rear Window Defogger	Seats, Front Bucket or Split Bench	4 Speed W/ Overdrive	Tinted Glass
Cruise Control	Power Brake	AM/FM Stereo Radio	Factory Installed Color Keyed Carpet	
Power Steering	Mirrors, Left & Right	Color Keyed Floor Mats	Air Conditioning	
Spare Tire and Wheel	CNG Vehicles - must Have Largest OEM Fuel Capacity Available			

\*\*\*CNG (compressed natural gas) or \*\*\*\*HYBRID vehicles (Hybrid Gasoline engine and Electric battery) must be, at a minimum, EPA certified, LEV (low emission vehicle) certified, OEM dedicated vehicles. See item 2.19 about new invoice requirement on alternative fuel and low emission vehicles.

PICK-UP TRUCKS WITH AUTOMATIC TRANSMISSION - 2007 MODELS  
 BIDDER: \_\_\_\_\_ MANUFACTURER \_\_\_\_\_

EPA CLASSIFICATION	DESCRIPTION (MINIMUM REQUIREMENTS)	NAME AND MODEL NUMBER	ENGINE SIZE CID/LIT	HP	ADD FOR DRIVER AIR BAG	ADD FOR ANTI-LOCK BRAKES	ADD FOR HD ALTERNATOR	ADD FOR EXTENDED CAB	ADD FOR CRUISE \$	DELIVERY (CALENDAR DAYS ARG)	UNIT PRICE F.O.B. DESTINATION \$
Small Certified LEV	2WD, SWB, 1200 Payload, 6 Cyl.										(9a)
Small Certified LEV	4WD, LWB, 1400 Payload, 6 Cyl.										(9a)
Small Electric Vehicle	2WD, SWB, 700 Payload, 90 HP										(9c)
Standard, Full Size Certified LEV	2WD, SWB, 1200 Lb. Payload, 6 Cyl.										(9d)
Standard, Full Size Certified LEV	2WD, LWB, 2600 Lb. Payload, 8 Cyl. Min 5.4 L.										(9e)
Standard, Full Size CNG**	2WD, LWB, 2650 Lb. Payload, 8 Cyl Min 5.4 L. w/ Miship Underbody Tank										(9f)
Standard, Full Size Certified LEV	2WD, LWB, 2600 Lb. Payload, 8 Cyl. Min 5.4 L.										(9g)
Standard, Full Size Certified LEV	2WD, LWB, 4100 Lb. Payload, 8 Cyl. Min 5.4 L.										(9h)
Standard Certified LEV	4WD, LWB, 1400 Lb. Payload, 8 Cyl.										(9i)
Standard, Full Size Certified LEV	4WD, LWB, 1600 Lb. Payload, 8 Cyl. Min 5.4 L.										(9j)
Standard, Full Size Certified LEV	4WD, LWB, 2600 Lb. Payload, 8 Cyl. Min 5.4 L.										(9k)
Standard, Full Size Propane***	4WD, LWB, 2600 Lb. Payload, 8 Cyl. Min 5.4 L.										(9l)
Standard, Full Size Certified LEV	4wd, LWB, 3000 Lb. Payload, 8 Cyl. Min 5.4 L.										(9m)

All above vehicles to have the following equipment:  
 Automatic Transmission, 4 Speed W/ Overdrive/Rear Window Defogger/Spare - Full Size Spare Tire and Wheel  
 Power Steering (Standard)/Tinted Glass Vinyl Floor Covering  
 CNG Vehicles must Have Largest O.E.M. Fuel Capacity Available  
 (Note inclusion of heavy-duty bed-liner as standard equipment for all pickup trucks.)  
 SWB - Short Wheelbase With Short Cargo Box  
 LWB - Long Wheelbase with Long Cargo Box  
 Heavy Duty Plastic Bed Liner  
 Step - Step Type Bumper  
 Power Brakes(Standard) AM-FM Stereo Radio Mirrors, Left & Right Air Conditioning  
 Bench Seats (Extended Cab Option Requires 3rd Door and Bench Seat in Standard Trucks and Flip Seats in Compacts)

\*\*\*CNG (compressed natural gas) or LPG (Liquid Propane Gas) alternative fueled vehicles must be, at a minimum, EPA certified, LEV (low emission vehicle) certified, OEM dedicated vehicles.  
 See item 2.19 about new invoice requirement on alternative fuel and low emission vehicles.

Pricing Forms

061TBVEHICLES07K-NH County Wide Vehicle Bid 2007 Models

REQUEST FOR BID - AUTOMOBILES, VANS, PICK-UPS AND UTILITY VEHICLES

PICK UP TRUCKS AND FULL-SIZE CAB AND CHASSIS TRUCKS - 2007 MODELS

BIDDER: \_\_\_\_\_ MANUFACTURER: \_\_\_\_\_

EPA CLASSIFICATION	DESCRIPTION (MINIMUM REQUIREMENTS)	NAME AND MODEL NUMBER	ENGINE SIZE CID/LIT HP	ADD FOR DRIVER AIR BAG	ADD FOR ANTI-LOCK BRAKES	ADD FOR FULL-SIZE SPARE TIRE	ADD FOR HD ALTERNATOR	ADD FOR CRUISE \$	DELIVERY (CALENDAR DAYS ARO)	UNIT PRICE, F.O.B. DESTINATION \$
STANDARD, FULL-SIZE Certified LEV	CREW CAB 2WD, 1WB, 4520 LB. PAYLOAD, 8 CYL., 6.0L DIESEL, SINGLE REAR WHEEL									(10a)
STANDARD, FULL-SIZE Certified LEV	CREW CAB 2WD, 1WB, 5360 LB. PAYLOAD, 8 CYL., 6.0L DIESEL, DUAL REAR WHEEL									(10b)
SPECIALTY CAB AND CHASSIS Certified LEV	2WD, 14" WHEELBASE CAB AND CHASSIS W/ 60" CA, DUAL REAR WHEELS, 9030LB PAYLOAD AND 15,000 GVWR, 8 CYL., 7.3 L. DIESEL MINIMUM									(10c)
SPECIALTY CAB AND CHASSIS Certified LEV	2WD, 14" WHEELBASE CAB AND CHASSIS W/ 60" CA, DUAL REAR WHEELS, 11,420 LB PAYLOAD AND 17,500 GVWR, 8 CYL., 7.3 L. DIESEL MINIMUM									(10d)

ALL OF THE ABOVE VEHICLES ARE TO HAVE THE FOLLOWING EQUIPMENT:

POWER STEERING  
 POWER BRAKES  
 TINTED GLASS  
 FULL-SIZE SPARE TIRE AND WHEEL MOUNTED - ALL TIRES TO BE 225/70R X 19.5 F.BSW ALL SEASON  
 AUTOMATIC TRANSMISSION W/ 4 SPEED TRANSMISSION POWER TAKE-OFF (PTO) PROVISION

TRAILER TOWING PACKAGE  
 MANUAL TRAILER TOW 6" X 9"  
 SEATS-FRONT HD VINYL FULL BENCH AIR CONDITIONING, FRONT  
 36 GALLON AFT AXLE FUEL TANK

FACTORY INSTALLED COLOR KEYS CARPET  
 COLOR KEYS FLOOR MATS  
 HEAVY DUTY PLASTIC BED LINER\*

(Note inclusion of heavy-duty bed-liner as standard equipment for all pickup trucks.)

REQUEST FOR BID - AUTOMOBILES, VANS, PICK-UPS AND UTILITY VEHICLES

VANS, PASSENGER - 2007 MODELS

BIDDER: \_\_\_\_\_ MANUFACTURER: \_\_\_\_\_

EPA CLASSIFICATION	DESCRIPTION (MINIMUM REQUIREMENTS)	NAME AND MODEL NUMBER	ENGINE SIZE CID/LIT	HP	ADD FOR DRIVER AIR BAG	ADD FOR ANTI-LOCK BRAKES	ADD FOR FULL SIZE SPARE TIRE	SIZE OF ALTERNATOR	ADD FOR CRUISE \$	DELIVERY (CALENDAR DAYS/ARO)	UNIT PRICE F.O.B. DESTINATION \$
MINI-VANS Certified LEV	7 PASSENGER, 6 CYL., MIN 3.8 L.										(11a)
STANDARD CNG***	8 PASSENGER, LWB, MIN 5.2 L., 7,700 LB. GVW										(11b)
STANDARD Certified LEV	12 PASSENGER, LWB, 8 CYL., MINIMUM 5.4L										(11c)
STANDARD, CNG***	12 PASSENGER, 8 CYL MINIMUM 5.4L										(11d)
STANDARD, CNG***	15 PASSENGER, 8 CYL MINIMUM 5.4L										(11e)
STANDARD Certified LEV	15 PASSENGER, LWB, 8 CYL MINIMUM 5.4L										(11f)
STANDARD Certified LEV	15 PASSENGER, LWB, 8 CYL MINIMUM 6.0L DIESEL ENGINE										(11g)

ALL OF THE ABOVE VEHICLES ARE TO HAVE THE FOLLOWING EQUIPMENT:

AUTOMATIC TRANSMISSION, 4 SPEED W/ OVERDRIVE  
 POWER BRAKES  
 POWER STEERING  
 ALTERNATOR, HEAVIEST DUTY AVAILABLE  
 MIRRORS-LH & RH (MINI-VAN ONLY)  
 MIRRORS-LH & RH, LOW MOUNT, FACTORY OR DEALER INSTALLED (STANDARD ONLY) 6"X9" (APPROX) DEALER INSTALLED (STANDARD ONLY)

AIR CONDITIONING AND HEAT, FRONT & REAR  
 ALL GLASS TINTED, INCLUDING REAR WINDOWS  
 FULL LENGTH HEADLINER  
 FLOOR COVERING, FULL-LENGTH CARPET  
 SPARE TIRE AND WHEEL MOUNTED (UNDERBODY TIRE CARRIER REQUIRED FOR MINI-VAN)

SIDE WINDOWS, FULL LENGTH  
 RADIO, AM/FM STEREO  
 REAR WINDOW DEFOGGER

UPHOLSTERY, VINYL, FULL-LENGTH TRIM PANELS FOR WALLS AND DOORS  
 HANDLING PACKAGE TO INCLUDE FRONT STABILIZER BAR AND FRONT AND REAR HEAVY DUTY SHOCK ABSORBERS

CNG VEHICLES MUST HAVE LARGEST O.E.M. FUEL CAPACITY AVAILABLE

LWB - LONG WHEELBASE

VANS, CARGO 2007 MODELS

REQUEST FOR BID - AUTOMOBILES, VANS, PICK-UPS AND UTILITY VEHICLES

BIDDER: \_\_\_\_\_ MANUFACTURER: \_\_\_\_\_

EPA CLASSIFICATION	DESCRIPTION (MINIMUM REQUIREMENTS)	NAME AND MODEL NUMBER	ENGINE SIZE CID/LIT. HP	ADD FOR DRIVER AIR BAG	ADD FOR ANTI-LOCK BRAKES	ADD FOR FULL SIZE SPARE TIRE	SIZE OF ALTERNATOR	ADD FOR CRUISE	DELIVERY (CALENDAR DAYS ARO)	UNIT PRICE, F.O.B. DESTINATION \$
MINI-VAN Certified LEV	1700 LB. PAYLOAD, 6 CYL., FWD									(12a)
STANDARD Certified LEV	2000 LB. PAYLOAD, SWB, 5 CYL., RWD									(12b)
STANDARD Certified LEV	1950 LB. PAYLOAD, LWB, 8 CYL. MINIMUM 5.4L, 6,600 LB. GVWR MIN.									(12c)
STANDARD, CNG***	2165 LB. PAYLOAD, LWB, 8 CYL. MINIMUM 5.4L, 7,200 LB. GVWR MIN.									(12d)
STANDARD Certified LEV	3,000 LB. PAYLOAD, LWB, 8 CYL. MINIMUM 5.4L, 8,600 GVWR LB. MIN.									(12e)
STANDARD Certified LEV	4160 LB. PAYLOAD, LWB, 8 CYL. MINIMUM 5.4L, 9,500 LB. GVWR MIN.									(12f)
STANDARD, CNG***	4160 LB. PAYLOAD, LWB, 8CYL. MINIMUM 5.4L., 9,500 LB. GVWR MIN.									(12g)

ALL OF THE ABOVE VEHICLES ARE TO HAVE THE FOLLOWING EQUIPMENT:

AUTOMATIC TRANSMISSION 4 SPEED W/ OVERDRIVE	RADIO, AM/FM STEREO	HEADLINER - FULL LENGTH
POWER STEERING	WINDOWS IN SIDE AND REAR DOORS FLOOR COVERING, FULL-LENGTH VINYL	UPHOLSTERY, VINYL, FULL-LENGTH TRIM PANELS FOR DOORS
POWER BRAKES	REAR WINDOW DEFOGGER	FULL SIZE SPARE TIRE AND WHEEL MOUNTED
AIR CONDITIONING AND HEAT,	FRONTALL GLASS TINTED	UNDERBODY TIRE CARRIER REQUIRED FOR MINI-VAN
MIRRORS-LH & RH, LOW MOUNT, FACTORY OR DEALER INSTALLED (APPROX 6" X 9")		
ALTERNATOR, HEAVIEST DUTY AVAILABLE		
HANDLING PACKAGE TO INCLUDE FRONT STABILIZER BAR AND FRONT AND REAR HEAVY DUTY SHOCK ABSORBERS (HANDLING PACKAGE WILL NOT BE REQUIRED ON MINI-VAN)		
CNG VEHICLES MUST HAVE LARGEST O.E.M. FUEL CAPACITY AVAILABLE		

RWD - REAR WHEEL DRIVE	LWB - LONG WHEELBASE	SWB - SHORT WHEELBASE
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\*\*\*CNG (compressed natural gas) or LPG (Liquid Propane Gas) alternative fueled vehicles must be, at a minimum, EPA certified, LEV (low emission vehicle) certified, OEM dedicated vehicles. See item 2.19 about new invoice requirement on alternative fuel and low emission vehicles.

SMALL/MID-SIZE UTILITY VEHICLES - 2007 MODELS  
 REQUEST FOR BID - AUTOMOBILES, VANS, PICK-UPS AND UTILITY VEHICLES  
 BIDDER: \_\_\_\_\_ MANUFACTURER: \_\_\_\_\_

EPA CLASS	DESCRIPTION (MINIMUM REQUIREMENTS)	NAME AND MODEL NUMBER	ENGINE SIZE (CID/LIT HP)	ADD FOR DRIVER AIR BAG	ADD FOR ANTI-LOCK BRAKES	ADD FOR REAR WIN DEFOGGER	ADD FOR HD ALTERNATOR	ADD FOR TOWING PACKAG E	ADD FOR CRUISE \$	DELIVERY (CALENDAR DAYS ARO)	UNIT PRICE, F.O.B. DESTINATION \$
SPECIALTY Certified LEV	2WD, 2-Door, Minimum 100" Wheelbase, 6-Cylinder, 4.0 Liter Minimum										(13a)
SPECIALTY Certified LEV	4WD, 2-Door, Minimum 100" Wheelbase, 6 Cyl, 4.0 L. Min.										(13b)
SPECIALTY Certified LEV	2WD, 4-Door, Minimum 107" Wheelbase, 6 Cyl, 4.0 L. Min.										(13c)
SPECIALTY Certified LEV	2WD, 4-Door, Minimum 107" Wheelbase, 8 Cyl, 4.6 L. Min.										(13d)
SPECIALTY HYBRID****	4WD, 4-Door, Minimum 107" Wheelbase, 6 Cyl, 4.0 L. Min.										(13E)
SPECIALTY Certified LEV	4WD, 4-Door, Minimum 107" Wheelbase, 6 Cyl, 4.0 L. Min.										(13F)
SPECIALTY Certified LEV	4WD, 4-Door, Minimum 107" Wheelbase, 8 Cyl, 4.6 L. Min.										(13G)

ALL OF THE ABOVE VEHICLES ARE TO HAVE THE FOLLOWING EQUIPMENT:

POWER STEERING	AUTOMATIC TRANSMISSION,	4 SPEED W/ OVERDRIVE	MIRRORS, LH & RH
POWER BRAKES	AIR CONDITIONING	SEATS-FRONT BUCKET OR SPLIT BENCH	AM/FM STEREO RADIO
TINTED GLASS	CRUISE CONTROL	FULL SIZE SPARE TIRE AND WHEEL MOUNTED	ALL TERRAIN TIRES (4WD ONLY)
COLOR KEYS CARPET AND FACTORY INSTALLED COLOR KEYS FLOOR MATS			

\*\*\*\* HYBRID VEHICLE (Hybrid Gasoline engine and Electric battery) must be certified low emission vehicle complied with EPA Tier 2 standards.

REQUEST FOR BID - AUTOMOBILES, VANS, PICK-UPS AND UTILITY VEHICLES

FULL-SIZE UTILITY VEHICLES - 2007 MODELS

BIDDER: \_\_\_\_\_ MANUFACTURER: \_\_\_\_\_

EPA CLASS	DESCRIPTION (MINIMUM REQUIREMENTS)	NAME AND MODEL NUMBER	ENGINE SIZE BELOW CID/LIT HP	ADD FOR DRIVER AIR BAG	ADD FOR ANTI-LOCK BRAKES	ADD FOR REAR DEFROGGER	ADD FOR HD ALTERNATOR	ADD FOR TOWING PACKAGE	ADD FOR CRUISE	DELIVERY (CALENDAR DAYS ARO)	UNIT PRICE F.O.B. DESTINATION \$
SPECIALTY Certified LEV	2WD, 4-door, Min. 116" Wheelbase, 8 Cyl., 6,500 Lb. GVWR Min., 5.3 L. Min.								\$		(14d)
SPECIALTY Certified LEV	4WD, 4-door, Min. 116" Wheelbase, 8 Cyl., 6,500 Lb. GVWR Min., 5.3 L. Min.										(14b)
SPECIALTY Certified LEV	2WD, 4-Door, Min. 130" Wheelbase, 8 Cyl., 8,600 Lb. GVWR Min., 6.0 L. Min.										(14c)
SPECIALTY Certified LEV	4WD, 4-Door, Minimum 130" Wheelbase, 10 Cyl., 8,600 Lb. GVWR Min., 6.8 L. Min.										(14d)
SPECIALTY Certified LEV	4WD, 4-Door, Minimum 130" Wheelbase, 8-Cyl., 8,600 Lb. GVWR Min., 7.3 L. Min. Diesel										(14e)

ALL OF THE ABOVE VEHICLES ARE TO HAVE THE FOLLOWING EQUIPMENT:

POWER BRAKES SEATS-FRONT BUCKET OR SPLIT BENCH  
 POWER STEERING AUTOMATIC TRANSMISSION, 4 SPEED W/ OVERDRIVE  
 TINTED GLASS/CRUISE CONTROL COLOR KEYPED CARPET AND FACTORY INSTALLED COLOR KEYPED FLOOR MATS  
 AIR CONDITIONING, FRONT AND REAR WHERE AVAILABLE (4-DOOR ONLY)

MIRRORS, LH & RH, LOWMOUNT, FULL SIZE SPARE TIRE AND WHEEL MOUNTED

FACTORY INSTALLED 6" X 9" (STD ONLY)

15. Towing Hitches

Towing Hitches			
Class	Design Limits	Appropriate for following Vehicles	Additional Cost

16. Other Options

Item	Manufacturer	Model #	Unit Price
Tool Box			
Utility Body			
Amber Light Bar			
Attach literature on each option			