



FULTON COUNTY PURCHASING DEPARTMENT
Winner 2000- 2005 Achievement of Excellence in Procurement Award
National Purchasing Institute



Jerome Noble, Director

March 3, 2006

ADDENDUM NUMBER 1
REQUEST FOR PROPOSAL #06RFP48785K-NH

DESIGN AND ENGINEERING SERVICES FOR
SOUTH FULTON MAINTENANCE AND OPERATION CENTER
MODIFICATIONS & ADDITIONS

Dear Vendors:

**ATTENTION: PROJECT NUMBER HAS CHANGED FROM W033 to S229.
ADDENDUM WILL CONTINUE TO REFERENCE NEW PROJECT
NUMBER.**

This addendum is in reference to **Request for Proposal #06RFP48785K-NH – S229 – South Fulton Maintenance and Operation Center Modifications & Additions project** in support of the Fulton County Public Works Department. This addendum provides additional information, requirements, terms and clarifications about this project. The following changes are hereby made:

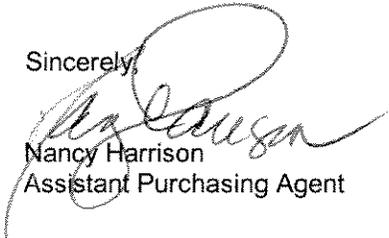
1. The following addition and revision has been made to Section 4 – Evaluation Criteria: (Revised Proposal Evaluation – Selection Criteria Section attached. Please use revised section for proposal submittal.)
 - Staff Qualification: 25 points max -changed to- **20 points max**
 - (Additional Criteria) Financial Responsibility: **5 points max**

Three copies of the firms audited financial statements are to be submitted in a separate, sealed envelope labeled as "Financial Statements", showing this RFP Number and Name. This shall include the most recent year-end audited financial statement along with financial references. Firms that conduct financial audits shall provide audit certified financial statements.

The undersigned bidder acknowledges receipt of this addendum by returning (1) copy with the proposal by the bid due date and time. Failure to include a signed copy of this addendum with your proposal documents could render your bid non-responsive.

Except as provided herein, all terms and conditions in the RFP referenced above remain unchanged and in full force and effect.

Sincerely,


Nancy Harrison
Assistant Purchasing Agent

ADDENDUM NUMBER 1
INVITATION TO BID # 06RFP48785K-NH
DESIGN AND ENGINEERING SERVICES FOR
SOUTH FULTON MAINTENANCE AND OPERATION CENTER
MODIFICATIONS & ADDITIONS

The undersigned bidder acknowledges receipt of this addendum by returning (1) copy with the proposal by the proposal due date and time. Failure to include a signed copy of this addendum with your proposal documents could render your proposal non-responsive.

COMPANY NAME: _____ SIGNATURE: _____

NAME: _____ TITLE: _____ DATE: _____

SECTION 4

EVALUATION CRITERIA

4.1 PROPOSAL EVALUATION – SELECTION CRITERIA

The following criteria will be used to evaluate the proposals submitted in response to this RFP:

Evaluation and Selection Criteria:

1. Experience: *20 points max*

Experience and performance of the firm on projects of similar nature, magnitude and complexity. Proposers should provide client references (name, title, address, phone numbers, list of work completed for the client, minimum of five clients other than Fulton County).

2. Staff Qualification: *20 points max*

Provide resumes of assigned staff that have qualifications and experience to perform the anticipated work to the project and availability of personnel and other commitments for full time participation for the proposed project (3 pages maximum per resume).

3. Project Approach: *25 points max*

Provide a project approach work plan summarizing the team's quality control and methods for project execution and coordination. Describe the project management plan, deliverables and project schedule.

4. Availability: *10 points max*

Availability of the firm to conduct work and availability of staff to perform work and for immediate response to County staff as needed.

5. Cost Proposal: *10 points max*

Firm shall submit cost of proposal in separate sealed envelope. The envelope shall include the RFP number on the outside of the envelope, prime respondents name, and proposal date. In addition to the cost proposal, firms shall show the positions and hourly rates for all employees that may be assigned to the project.

6. Local Preference: *10 points max*

Businesses or joint-venture teams located within the geographic boundary of Fulton County shall be awarded the point value.

6. Financial Responsibility: *5 points max*

Three copies of the firms audited financial statements are to be submitted in a separate, sealed envelope labeled as "Financial Statements", showing this RFP Number and Name. This shall include the most recent year-end audited financial statements along with financial references. Firms that conduct financial audits shall provide audit certified financial statements.

The County reserves the right to make investigations, as it deems necessary to determine the ability of any proposer to perform the work or service requested. Information the County deems necessary to make this determination shall be provided by the proposer. Such information may include, but shall not be limited to, current financial statements by an independent CPA; verification of availability of personnel; and past performance records.