



DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

**Winner 2000- 2006 Achievement of Excellence in Procurement Award
National Purchasing Institute**

Jerome Noble, Director



April 24, 2007

**Re: Bid# 07ITB55742-BR
Newspapers, Magazines, and Serials Subscriptions for the Library**

Dear Bidders:

Attached is one (1) copy of Addendum 1, hereby made a part of the above referenced ITB.

Except as provided herein, all terms and conditions in the bid referenced above remain unchanged and in full force and effect.

Sincerely,

Brian Richmond
Assistant Purchasing Agent

Bid# 07ITB55742-BR Newspapers, Magazines, and Serials Subscriptions for the Library

Addendum No. 1

Page Two

This Addendum forms a part of the contract documents and answers a question posed by an interested vendor:

1. Question: On page 23 of the ITB, the checklist does not seem to match up with the forms provided with the bid.

In section 4 of the checklist Form D – Georgia Utility Contractor License is listed. However this is not attached to the bid and from there forward the attachments are mislabeled on the checklist. Should there be a Georgia Utility Contractor License attachment to the bid or is this just a misprint?

Answer: Please replace page 23 of the bid document, the page with the heading “Required Bid Submittal Check List for Invitation To Bid (ITB)” with the following page (page three of this addendum).

Required Bid Submittal Check List for Invitation To Bid (ITB)

The following submittals shall be completed and submitted with each bid (see table below)

"Required Bid Submittal Check List." Please check to make sure that the required submittals are in the envelope before it is sealed. Failure to submit all required submittals may deem your proposal non-responsive.

Submit one (1) Original bid, signed and dated and (5) **complete** copies of the Original Bid including all required documents.

Item #	Required Bid Submittal Check List	Check (√)
1	Bid Form	
2	Acknowledgement of each Addendum	
3	Purchasing Forms Form A - Non-Collusion Affidavit of Prime Bidder/Offeror Form B - Non-Collusion Affidavit of Sub-contractor Form C - Certificate of Acceptance of Request for Bid/Proposal Requirements Form D - Certification Regarding Debarment Form E - Corporate Certificate Form F - Disclosure Form & Questionnaire	
4	Office of Contract Compliance Requirements Exhibit A - Promise of Non-Discrimination Exhibit B - Employment Record Exhibit C - Schedule of Intended Subcontractor Utilization Exhibit D - Letter of Intent to Perform as Subcontractor Exhibit E - Declaration Regarding Subcontractor Practices Exhibit F - Joint Venture Disclosure Affidavit Exhibit G - Prime Contractor/Subcontractor Utilization Report Equal Business Opportunity Plan (EBO Plan)	
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ACKNOWLEDGEMENT OF ADDENDUM NO. 1

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Purchasing Department, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the ITB due date and time of Tuesday May 1, 2007 11:00 A.M.

This is to acknowledge receipt of Addendum No. 1, _____ day of _____, 2007.

Legal Name of Bidder

Signature of Authorized Representative

Title