



DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

Winner 2000- 2007 Achievement of Excellence in Procurement Award  
National Purchasing Institute

Jerome Noble, Director



October 10, 2007

Re: **07RFPUJCMS2007GR**  
**Unified Justice Case Management System**

Dear **Proposers**:

Attached is one (1) copy of Addendum 1, hereby made a part of the above referenced solicitation number - **07RFPUJCMS2007GR- Unified Justice Case Management System**.

Except as provided herein, all terms and conditions in the **RFP** referenced above remain unchanged and in full force and effect.

Sincerely,

  
Gus Roberson, CPPO, Contracts Administrator  
[Gus.roberson@fultoncountyga.gov](mailto:Gus.roberson@fultoncountyga.gov)  
Tel: 404-730-5800 fax: 404-893-1743

**07RFPUJCMS2007GR**  
**United Justice Case Management System**

**Addendum No. 1**

This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

1. Item 2.5, Term of Contract, page 2-3:

This solicitation is to acquire a system which addresses the functional, operational, and legal requirements of the County's Justice Agencies in providing a Unified Justice Case Management System. The County anticipates the duration of this project to comprise three (3) years. The contract (agreement) resulting from award of this solicitation will be for a period of one (1) year with two (2) additional one (1) year renewal options pending successful performance and available funding.

Change last sentence to read as follows:

*The contract (agreement) resulting from award of this solicitation will be for a period of **thirty six (36) months** subject to approval by the Board of Commissioners pending successful performance and available funding.*

2. Item 2.6, Required Submittals page 2-4:

See **Exhibit 1** for the Required Submittal Checklist. This checklist will assist you to ensure that all required documents are submitted. Failure to submit all required documents may deem your proposal non-responsive.

**SPECIAL NOTE: Responding vendors are required to provide six (6) copies of your entire proposal response in electronic format (excluding the cost proposal and Contract Compliance documents). Refer to Section 3.1.2 for specific instructions.**

Change Special Note to read as follows:

*Responding vendors are required to provide six (6) copies of your entire proposal response in electronic format (excluding the **financial statements**, cost proposal and Contract Compliance documents). Refer to Section 3.1.2 for specific instructions.*

3. Item 3.1.2, Number of Copies, page 3-2, last sentence:

Proposers shall submit one (1) original and five (5) copies each of the Technical and Cost Proposals. Proposers shall submit one (1) original and two (2) copies of the Contract Compliance Exhibits. Proposers shall submit one (1) original of the Financial Information with the Technical Proposal marked "Original" and one (1) copy in a separate sealed envelope. All Proposals must be complete with all requested information.

**Note: Proposers shall provide six (6) copies of your entire proposal response (excluding the cost proposal and Contract Compliance documents) in electronic format (CD or DVD) viewable in either Microsoft Office Tools or Adobe Acrobat.**

Change Note to read as follows:

*Proposers shall provide six (6) copies of your entire proposal response (excluding the **financial statements**, cost proposal and Contract Compliance documents) in electronic format (CD or DVD) viewable in either Microsoft Office Tools or Adobe Acrobat.*

4. Section 9, Exhibit 1, page 9-29:

**Note: Proposers shall provide six (6) copies of your entire proposal response (excluding the cost proposal and Contract Compliance documents) in electronic format (CD or DVD) viewable in either Microsoft Office Tools or Adobe Acrobat.**

Change Note to read as follows:

*Proposers shall provide six (6) copies of your entire proposal response (excluding the **financial statements**, cost proposal and Contract Compliance documents) in electronic format (CD or DVD) viewable in either Microsoft Office Tools or Adobe Acrobat.*

### **Question Received from Vendor:**

1. In regards to RFP# 07RFPUCMS2007GR can a company located in another country (with no offices in the US) act as a Primary Bidder? My company, located in Fulton County, can partner with them and act as a contact point with your department locally. I am unable to act as the Primary Bidder only because my company does not have the personnel, skills, or financial resources to back up the proposal.

The answer is **YES**. See the solicitation document, page 2-5, item 2.11.

In accordance with Fulton County Government Code 102-357, the prime contractor must perform no less than 51% of the work. Additionally, due to the nature of this project and its complexity, the awarded contractor must meet all of the requirements as specified in the RFP to include the resources, personnel, finances, etc, and should be available at all times during the course of this contract.

#### 2.11 MINIMUM PARTICIPATION REQUIREMENTS FOR PRIME CONTRACTORS

Pursuant to Fulton County Code 102-357, Prime Bidders on the project must perform no less than 51% of the scope of work required under the project.

**RFP Due Date and Time Change:**

**The RFP due date and time is changed to November 21, 2007 at 11:00 AM**

ACKNOWLEDGEMENT OF ADDENDUM NO. 1

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Purchasing Department, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the RFP due date and time **November 21, 2007; 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 1, \_\_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
Legal Name of Bidder

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Title