



DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE
Winner 2000- 2008 Achievement of Excellence in Procurement
Award
National Purchasing Institute



Felicia Strong-Whitaker, Interim Director

JULY 22, 2009

Re: **09ITB68334YC-BL**
Title and Forensic Title Search Services

Dear ***Bidders***:

Attached is one (1) copy of Addendum 1, hereby made a part of the above referenced **09ITB68334YC-BL, *Title and Forensic Title Search Services***

Except as provided herein, all terms and conditions in the **09ITB68334YC-BL *Title and Forensic Title Search Services*** referenced above remain unchanged and in full force and effect.

Sincerely,

William E. Long, Jr. CPPB
Chief Assistant Purchasing Agent

**09ITB68334YC-BL, Title and Forensic Title Search Services
Addendum No. 1
Page Two**

This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

The successful bidder will be required to provide an "Errors and Omissions" Bond in an amount to be determined by the Sheriff's Department.

QUALIFICATIONS FOR FORENSIC TITLE EXAMINERS

For Attorneys: (Must be license to practice law in the State of Georgia)

For each Attorney that you intend to use in performing the scope of work, please provide the following:

Your training and experience in performing forensic title searches, including where and how you received your training.

Your experience in certifying a title for marketability.

Experience in drafting chain of title letter and the number of years that you have been performing this particular practice.

For Title Examiners:

For each Title Examiner that you intend to use in performing the scope of work, please provide the following:

Provide experience in performing commercial real estate chain of title examinations in inner cities or urban areas, including the years of such service and the specific cities/urban areas.

Provide experience in performing residential real estate chain of title examinations in inner cities or urban areas, including the years of such service and the specific cities/urban areas.

Provide experience with problem chain of titles which are involved in litigation, giving the specific cases of record.

Provide experience with working out titles with sequential estates.

For Paralegals/legal Assistants:

For each Paralegal or legal Assistant that you intend to use in performing the scope of work, please provide the following:

Experience in working on pulling raw title data together into a cogent chain of title letter, etc.

Experience in pulling raw title date for various record sources (e.g., governmental records, courthouse, probate court, etc.).

ACKNOWLEDGEMENT OF ADDENDUM NO. 1

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Purchasing Department, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the RFP due date and time **August 5, 2009, 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 1, _____ day of _____, 2009.

Legal Name of Bidder

Signature of Authorized Representative

Title