



Department of Purchasing & Contract Compliance

Cecil S. Moore, CPPO, CPPB, CPSM, C.P.M., A.P.P
Director

Fulton County, GA

February 11, 2010

**Re: Bid# 10ITB71888YB-BR
ARMED AND UNARMED SECURITY SERVICES**

Dear bidders:

Attached is one (1) copy of Addendum 1, hereby made a part of the above referenced Bid(ITB).

Except as provided herein, all terms and conditions in the bid referenced above remain unchanged and in full force and effect.

Sincerely,

Brian Richmond
Assistant Purchasing Agent

Winner 2000 - 2009 Achievement of Excellence in
Procurement Award • National Purchasing Institute



**Bid# 10ITB71888YB-BR ARMED AND UNARMED SECURITY SERVICES
Addendum No. 1
Page Two**

This Addendum forms a part of the contract documents and answers questions asked by interested vendors and **modifies** the original bid documents as noted below:

After page 92 of the bid, the page number of the next page now reads "94". Please change it to read "93".

Question: Will there be a Mandatory Site Visit, if so may we have the day and time.

Answer: No, we will not have a Mandatory Site Visit.

Question: Who is the current supplier of the guard services?

Answer: Confidential Security Agency

Question: What are the billable rates for these 4 categories?

1-account manager,

2-security officer

3-security officer

4-security officer

Answer:

1. Account Manager - \$17.00 hr.
2. 2 Security Officers - $11.37 \times 2 = \$22.74$
3. 3 Security Officers - $11.37 \times 3 = \$34.11$
4. 4 Security Officers - $11.37 \times 4 = \$45.48$

Question: Must a security company have an established office in operation in Fulton County at the time of submitting the proposal in order to be found responsive?

Answer: No.

Question: Please clarify for me the bid bond requirements. I understand what you need but just want to know that if my bid is NOT accepted or not chosen, my cashier's check will be returned. I am hearing conflicting information on this and would like to know the correct answer.

Answer: If your company is not awarded the contract, your bid bond will be returned.



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(The information on this page refers to the next four (4) pages of this addendum)

This staffing plan has been set by the current contractor. The awarding contractor has the option to set the number of staff needed for the hours of operation, not exceed the hours allotted to that post.

Clarification of some of the areas in question:

- Government Center Complex covers all of the entrances and exits to the center.
Security Supervisors, Monday- Friday, 120 hour
Sat. & Sun, 48 hours, = 168 hours
- Pryor Street Entrance, Mon-Fri.
0500-1300, 2 officer, 16 H/D, =80hrs.wk
0800-1600, 2 officers, 16H/D, =80hrs.wk
1300-2000, 1officer, 7H/D, =35hrs.wk
- Rovers, Sun. – Mon
0001-2400, 2officers, 3shifts,=296
- Public Safety Building, Mon-Fri.
0500-1000, 1 officer,6H/D,=30hrs
1000-1700, 1 officer,6H/D,= 30hrs
- Stadium Parking, using a (1) Government Center rover at the stadium along with the regular officer.

Please replace pages 93-97 of the bid with the following four (4) pages:

				TOTAL SERVICE HOURS		
Rate Calculations						
	Hour/Week			Billing Rate		Weekly Amount
PROJECT MGR	40		x	\$	=	\$
SHIFT SUPERVISOR	240		x	\$	=	\$
SECURITY OFFICER	3682.5		x	\$	=	\$
ARMED GUARD	173		x	\$	=	\$
Total Hours/ Week	4135.5					
				Total Weekly Amount		\$
Per Year Total Weekly Amount (\$)	X 52					=\$

Department/Facility		DAYS		GRD	TOTAL
	Post	OPEN	HRS/OPN	REQD	Hours/Week
Police Department	Project Manager	Mon-Fri		1	40
Government Center Complex	Shift Supervisor	Mon-Fri	0001-2400	1	168
	Pryor St Entrance Guards	Mon-Fri	0500-2000	5	195
Not Serviced	It 99 Peachtree				
Rovers	Patrol interior & exterior	Mon-Sun	0001-2400	2	296
Peachtree Entrance (MLK)	Screening	Mon-Fri	0830-1700	3	120
Not Serviced	Breezeway				
Not Serviced	Cafeteria Entrance				
	Loading Dock				
130 Peachtree/Public Safety	PSB Entrance	Mon-Fri	0500-1000	2	60
Not Serviced	SOC				
Not Serviced	Fire Control Center				
Not Serviced	Media Entrance	F-S-S-M			
Mitchell St. Parking Lot	194 Mitchell Street	Mon-Fri	0600-2200	1	80
Supply, & Maint. Transportation Division					
Stadium Orange Parking Lot	Motor Patrol	Mon-Fri	0615-1945	2	62.5
Foot Patrol & Vehicle					
Jefferson St. Homeless Shelter	Entrance Screening/Foot/Patrol				
	Armed Guard	Mon-Sun	1500-0700	1	112
	Unarmed Guard	Mon-Sun	1500-0700	1	112
Justice Center Complex	Main Entrance Lobby	Mon-Fri	1730-0800	1	128
		Sat-Sun	0800-0800	2	32
	Fire Control Center	Mon-Fri	0001-2400	2	64



		Sat-Sun	0800-0800	2	16
	Rovers	Sun – Sat	0001-2400	4	160
Drug Court -Jefferson Street	Entrance. Screening/Foot Patrol				
	Armed Guard	Mon-Fri	0800-2100	1	61
	Unarmed Guard	Mon-Fri	0800-2100	1	63
Library I (line 1)					
Central Library	Shift Supervisor	Mon-Fri	0001-2400	1	80
Central Library	Entrance/Foot Patrol	Mon-Sun	0001-2400		300
Ponce De Leon Library	Foot Patrol	Mon-Sat			44
Southwest Regional Library	Foot Patrol	Mon-Sun		1	30
Auburn Ave. Research Library	Entrance/Foot Patrol	Mon-Sun	0001-2400		232
Tax Commissioner Office					
North Service Center Tag Office	Foot Patrol	Mon-Fri	0800-1700	1	40
South Service Center Tag Office	Foot Patrol	Mon-Fri.	0800-1700	1	40
Greenbriar Service Center	Foot Patrol	Mon-Fri.	0800-1700	1	40
Alpharetta Square Service Center	Foot Patrol	Mon-Fri.	0800-1700	1	40
132 Mitchell Street	Entrance	Mon-Fri.	0800-1700	1	40
Human Services					
137 Peachtree	Entrance	Mon-Fri.	0700-1900	2	60
Workforce Development	Monitor	Mon-Fri.	0800-1700	1	40
Helene Millis Senior Ct.	Entrance/Foot Patrol	Mon. – Fri.	0800-1700	1	40
Library II (line 5)					
Stewart Lakewood Library	Entrance/Foot Patrol	Mon. – Sat.	See Sch.	1	46
Dogwood Library	"	Mon. – Sat.	See Sch.	1	40



Cleveland Library	"	Mon. – Sat.	See Sch.	1	30
Peachtree Library	"	Mon. - Sat	See Sc.	1	46
Central Library	"	As sch.		3	100
Juvenile Court	Entrance/Foot Patrol	Mon. – Fri.	1600-2400	2	80
		Sat.-Sun	0001-2400	2	96
Holiday's					240
Fulton County Health Department					
Alridge Health Center	Senior Supervisor	Mon-Fri	0900-1700	1	40
**Mon-Wed-Fri 0001-0770	Security Officer (s)	Sun-Tu-Th-Sat	0800-0800	1	248
Adamsville Health Center	Security Officer	Mon-Fri	0800-1700	1	40
Lakewood Health Center	Security Officer	Mon-Fri	0800-1700	1	40
College Park Health Center	Security Officer	Mon-Fri	0800-1700	1	40
Neighborhood Health Center	Security Officer	Mon-Fri	0800-1700	1	40
Medical Examiner's Office	Monitor	Mon-Sun	2300	1	56
			0700	1	24
Mental Health					
ADTC – 265 Blvd.	Screening	Mon. – Fri.	0700-2130	4	134
Fairburn- 475 Fairburn Rd.	Screening	Mon. Fri.	0800-1700	2	80
1636 Connally Drive	Screening	Mon. – Fri	0800-1700	2	80
2799 Met. Pkwy. (Oakhill)	Screening	Mon. – Fri.		1	17
	Totals				
	Project Manager				40
	Shift Supervisor				240
	Security Officer				3682.5
	Armed				173



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ACKNOWLEDGEMENT OF ADDENDUM NO. 1

The undersigned bidder acknowledges receipt of this addendum by returning one (1) copy of this form with the bid package to the Purchasing Department, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the bid due date and time of **Tuesday, March 2, 2010, 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 1, _____ day of _____, 2010.

_____ Legal Name of Bidder

_____ Signature of Authorized
Representative

_____ Title

