



Fulton County, GA

Department of Purchasing & Contract Compliance

February 25, 2013

Re: Request for Quote # 13CR87248YB - Drug & Alcohol Substance Abuse Testing

Dear ***Bidder:***

Attached is one (1) copy of Addendum 1, hereby made a part of the above referenced Request for Quote # 13CR87248YB - Drug & Alcohol Substance Abuse Testing.

Except as provided herein, all terms and conditions in the Request for Quote # 13CR87248YB - Drug & Alcohol Substance Abuse Testing referenced above remain unchanged and in full force and effect.

Sincerely,

Cynthia Richardson
Procurement Officer

Winner 2000 - 2009 Achievement of Excellence in
Procurement Award • National Purchasing Institute



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Drug & Alcohol Substance Abuse Testing
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This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

Below are our questions regarding RFQ# 13CR87248YB - Drug & Alcohol Substance Abuse Testing

QUESTIONS and <i>RESPONSES</i>

QUESTION: Will the screening/testing be DOT, non-DOT, or both?

RESPONSE: Testing will be done for non-DOT

QUESTION: Are alcohol tests (only mentioned in RFQ title) required?

RESPONSE: Alcohol testing is not required, only mentioned in title

QUESTION: If alcohol testing is required, does the county have an estimated number of tests?

RESPONSE: N/A

QUESTION: Will the vendor perform any collections, or just the County's testing officers?

RESPONSE: Only County testing officers will perform test

QUESTION: Is the requirement outlined in paragraph three of the *Transportation to Laboratory* section information that should be recorded and reported to the County?

RESPONSE: Paragraph three pertains only to what the county (employee) collection site supervisor responsibility is.

QUESTION: Is there a suitable place at the specimen pickup location for a small, locking specimen storage container (provided by vendor)?

RESPONSE: Yes-location will be identified

QUESTION: Paragraph three of the *Standard Confirmatory Test* section states "Before any test result is reported, it shall be reviewed [by the MRO]. Should the vendor's MRO verify lab-negative results in addition to lab non-negative results?"

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RESPONSE: Yes, any test results

QUESTION: Is the report outlined in Paragraph four of the *Standard Confirmatory Test* section what is to be given to the County via website, or are there any methods of reporting that will be utilized?

RESPONSE: Yes

QUESTION: For web (or any other) reporting, should all testing officers have access to all test results, or should a testing officer only have access to his/her collections?

RESPONSE: No, results should only be accessible to county identified employee.

QUESTION: Is the requirement in Paragraph ten of the *Standard Confirmatory Test* section referring to the laboratory's certifying scientist or the vendor's MRO?

RESPONSE: Whichever is responsible for attesting to the validity of the test reports.

QUESTION: Is expert testimony by either the MRO or qualified laboratory personnel billable separately, or should that cost be factored into the unit price?

RESPONSE: No, cost factored into the unit cost

QUESTION: According to paragraph four of the *Standard Confirmatory Test* section, a specimen number is to be assigned to each collection in addition to the specimen number located on the CCF (Custody & Control Form, aka chain of custody). Is that statement correct, and if so, is this number assigned by the Testing Officer or the vendor?

RESPONSE: Yes, although the a specimen number is assigned by the collection site the drug testing laboratory (vendor) may have its own number system which is used.

QUESTION: Will the County make available to bidders the current contract, or specifically, the pricing?

RESPONSE: **No**

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ACKNOWLEDGEMENT OF ADDENDUM NO. 1

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Department of Purchasing & Contract Compliance, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the Quote due date and time March 4, 2013., **2:00 P.M.**

This is to acknowledge receipt of Addendum No. 1, _____ day of _____, 2013.

Legal Name of Bidder

Signature of Authorized Representative

Title