



Department of Purchasing & Contract Compliance

Felicia Strong-Whitaker, Interim Director

Fulton County, GA

November 26, 2013

Re: 13ITB32695C-MT – Preventive & Predictive Swimming Pool Maintenance

Dear Bidders:

Attached is one (1) copy of **Addendum 1**, hereby made a part of the above referenced **13ITB32695C-MT – Preventive & Predictive Swimming Pool Maintenance**

Except as provided herein, all terms and conditions in the Bid referenced above remain unchanged and in full force and effect.

Sincerely,

Malcolm Tyson
Assistant Purchasing Agent

Winner 2000 - 2009 Achievement of Excellence in
Procurement Award • National Purchasing Institute





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This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

1. A pre-bid conference will be held on **December 4, 2013 at 10:00 A.M.** in the Fulton County Purchasing Department Bid Room, located at 130 Peachtree Street, S.W. Suite 1168, Atlanta, Georgia 30303. ***Inquiries regarding the solicitation either technical or otherwise may be submitted in writing prior to the pre-bid conference and will be addressed at the pre-bid conference.*** Any additional questions asked at the pre-bid conference must be submitted in written form at the pre-bid conference and will be responded to in the form of an addendum with the County's official responses.

The Pre-bid conference will be conducted for the purpose of explaining the County's bid process, the specifications/technical documents, and to provide and initial verbal, non-binding verbal response to questions concerning these bid specifications and to discuss issues from the bidders perspective. However, no verbal response provided at the pre-bid conference binds the County. Only those responses to written and responded to by the County in written communications will be official.

2. **Section 2, Bid Form** has been deleted and replaced with **Attachment A**, (The Revised Bid Form)

3. Scope of Work, Section 3.2.4 has been deleted and replaced with the following:

Section 3.2.4 If the vendor does not have the requisite knowledge for undertaking maintenance and repair as described below, the selected vendor must have a subcontractor who is licensed and qualified to perform the required services. See required license(s) in Section 7, Special Conditions.

4. Scope of Work, Section 3.4.1 has been revised as follows:

3.1.1 To include all MONTHLY MAINTENANCE.

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5. Scope of Work, Section 3.4.3 has been revised as follows:

3.4.3 Inspect the refrigerant filter drier, replace if necessary

6. **Section 7, Special Conditions** has been deleted and replaced with **Attachment B** (The Revised Special Conditions)

ACKNOWLEDGEMENT OF ADDENDUM NO. 1

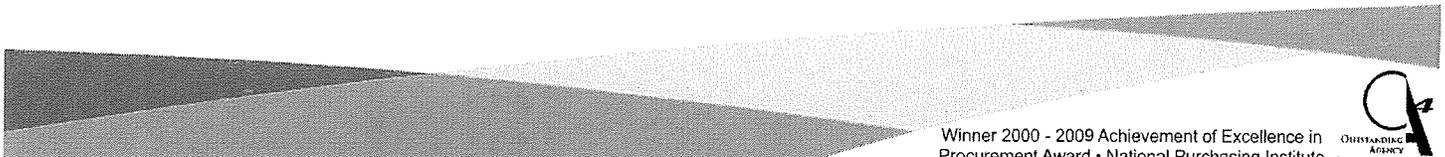
The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Department of Purchasing & Contract Compliance, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the **Bid** due date and time of **December 18, 2013 at 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 1, _____ day of _____, 20__.

Legal Name of Bidder

Signature of Authorized Representative

Title



ATTACHMENT A

BID FORM

Submitted To: Fulton County Government

Submitted By: _____

For: **# Preventive & Predictive Swimming Pool Maintenance**

Submitted on _____, 2013.

The undersigned, as Bidder, hereby declares that the only person or persons interested in the Bid as principal or principals is or are named herein and that no other person than herein mentioned has any interest in this Bid or in the Contract to be entered into; that this Bid is made without connection with any other person, company or parties making a Bid; and that it is in all respects fair and in good faith without collusion or fraud.

The Bidder further declares that he has examined the site of the work and informed himself fully in regard to all conditions pertaining to the place where the work is to be done; that he has examined the Drawings and Specifications for the work and contractual documents relative thereto, and has read all instructions to Bidders and General Conditions furnished prior to the openings of bids; that he has satisfied himself relative to the work to be performed.

The Bidder proposes and agrees, if this Bid is accepted, to contract with the Board of Commissioners of Fulton County, Atlanta, Georgia, in the form of contract specified, to furnish all necessary materials, equipment, machinery, tools, apparatus, means of transportation and labor necessary, and to complete the construction of the work in full and complete accordance with the shown, noted, and reasonably intended requirements of the Specifications and Contract Documents to the full and entire satisfaction of the Board of Commissioners of Fulton County, Atlanta, Georgia, with a definite understanding that no money will be allowed for extra work except as set forth in the attached General Conditions and Contract Documents for the following prices.

THE BASE BID IS THE AMOUNT UPON WHICH THE BIDDER WILL BE FORMALLY EVALUATED AND WHICH WILL BE USED TO DETERMINE THE LOWEST RESPONSIBLE BIDDER.

The base bid may not be withdrawn or modified for a period of sixty (60) days following the receipt of bids.

BASE BID AMOUNT (Do not include any Bid Alternates)

\$ _____
(Dollar Amount In Numbers)

(Dollar Amount in Words)

The Bidder agrees hereby to commence work under this Contract, with adequate personnel and equipment, on a date to be specified in a written "Notice to Proceed" from the County.

The Bidder declares that he understands that the quantities shown for the unit prices items are subject to either increase or decrease, and that should the quantities of any of the items of work be increased, the Bidder proposes to do the additional work at the unit prices stated herein; and should the quantities be decreased, the Bidder also understands that payment will be made on the basis of actual quantities at the unit price bid and will make no claim for anticipated profits for any decrease in quantities; and that actual quantities will be determined upon completion of work, at which time adjustments will be made to the contract amount by direct increase or decrease.

Must include pro-rated cost of periodic maintenance suggested above for Pool Pak and Desrt Aire units.

Item No.	Item Description	Estimated Quantity	Unit of Issue	Unit Price (\$)
1	Dorothy Benson Multipurpose Facility	Twice a week inspection (8 visits/per Month)	Per Month	\$ _____
2	Harriett G. Darnell Multipurpose Center	Twice a week inspection (8 visits/per Month)	Per Month	\$ _____
3	H.J.C. Bowden Multipurpose Center	Twice a week inspection (8 visits/per Month)	Per Month	\$ _____
4	Helene S. Mills Multipurpose Center	Twice a week inspection (8 visits/per Month)	Per Month	\$ _____
5	South Fulton Community Center/Welcome All Park (Lap Pool)	Twice a week inspection (8 visits/per Month)	Per Month	\$ _____
6	South Fulton Community Center/Welcome All Park (Splash Pool)	Twice a week inspection (8 visits/per Month)	Per Month	\$ _____
6	Total Cost (#1 thru # 5)			\$ _____

Note: If the Bidder is a corporation, the Bid shall be signed by an officer of the corporation; if a partnership, it shall be signed by a partner. If signed by others, authority for signature shall be attached.

The full name and addresses of persons or parties interested in the foregoing Bid, as principals, are as follows:

Name	Address
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

END OF SECTION

ATTACHMENT B

SECTION 7

SPECIAL CONDITIONS

8.1 Experience and Qualifications

The vendor must have a minimum of three years of maintenance of pool and repair of the pool environment control system.

8.2 Licenses

The vendors must submit below proof of licenses/or certifications with the bid, to demonstrate that they are qualified to perform maintenance on pool systems. Failure to provide proof of licenses/or certifications shall be deemed non-responsive.

1. Refrigerant License issued by EPA.
2. Pesticides Applicator License

8.3 Delivery

The successful vendor must provide pool maintenance service to the following addresses:

<u>Facility:</u>	<u>Phone Number:</u>
Dorothy Benson Multipurpose Center 6500 Vernon Woods Drive Sandy Springs, GA 30328	(404) 613-4900
Harriett G. Darnell Multipurpose Center 677 Fairburn Road Atlanta, GA 30331	(404) 699-8580
H.J.C. Bowden Multipurpose Center 2885 Church Street East Point, GA 30344	(404) 762-4821
Helene S. Mills Multipurpose Center 515 John Wesley Dobbs Ave S.W. Atlanta, GA 30312	(404) 523-4158

South Fulton Multi-Purpose Center
@Welcome All Park
4255 Will Lee Road
College Park, GA 30349 (404) 612-4058

The successful vendor shall provide delivery within twenty-four (24) hours after receipt of order.

Due to fluctuation of raw materials/commodities Fulton County understand that pricing change periodically. The successful vendor must notify a designated Fulton County Human Service staff member within 10 days of increase. Notification must be made in writing with a copy of raw materials Consumer Price Index (CPI) increase information.

Insurance might be required depending on equipment repair, if owned by the County; that equipment must be identified if applicable.

Vendors must provide normal operating hours of the business.

8.4 Warranty

The successful vendor will be responsible for providing a warranty on all parts and labor for a minimum period of ninety (90) days, with the manufacturer's warranty period (if greater), to prevail. Any repair or replacement required within the warranty period will be at the expense of the successful vendor. Parts under warranty will be replaced at no additional cost to Fulton County.