



DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

Felicia Strong-Whitaker, Interim Director

January 14, 2014

**Re: 14DW91710C
Electronic Monitoring Services 2014**

Dear Quoters:

Attached is one (1) copy of Addendum 1, hereby made a part of the above referenced **14DW91710C, Electronic Monitoring Services 2014.**

Except as provided herein, all terms and conditions in the **14DW91710C** referenced above remain unchanged and in full force and effect.

Sincerely,

Diann Wathington
Procurement Officer

Winner 2000 - 2009 Achievement of Excellence in
Procurement Award • National Purchasing Institute



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This Addendum forms a part of the contract documents and **modifies** the original RFQ documents as noted below:

Question: *As your incumbent contractor, the avg nhdaily population for this contract has averaged eleven (11) units in-use on participants for the past twelve (12) months & only five (5) units in-use on participants - Will it increase new contract?*

Answer: Yes, it will increase for FY 2014.

Question: *By 1 Cost for unused inventory (shelf fee) \$ _____shelf fee? please clarify if this line item should be the price for one unit/day units/day and if NOT, please clarify how many?*

Answer: *The court is seeking to obtain two (2) units to be housed at the court; these will serve as on hand inventory as to when the Judge orders a participant to be placed on EM from the bench; with these units, the court is seeking to not pay a shelf fee for storage/maintenance of these units.*

Question: *For this training, is the county willing to accept the contractor performing webinar training?*

Answer: Yes

Question: *What is the initial dollar value of the grant funding?*

Answer: Not available

Question: *Upon the basis that each training may incorporate up to thirty (30) trainees, how many separate training sessions are anticipated to be needed to train the County staff so as to not disable ongoing operations?*

Answer: One (1)

Question: *Will you please define in detail specifically how the County will calculate the data in these five (5) line items to determine the overall lowest responsible and responsive vendor?*

Answer: Not available

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Question: *Is the grant for only the initial year or is it renewable for multiple contract years and, if so, how many total years?*

Answer: Quotes are not renewed, they are quoted only for twelve (12) months and must be requoted at the end of the twelve month period.

Question: *How many contractor local staff is currently involved in performing installation/retrieval for the County for this entire contract?*

Answer: There is four (4) local staff.

Question: *Will installation and servicing of the monitoring equipment take place at the Juvenile Court location, or at the Offender's home?*

Answer: At FCJC and participant's home

Question: *Will removal of the monitoring equipment take place at the Juvenile Court location, or at the Offender's home?*

Answer: At FCJC and participant's home

Question: *If installation and removal take place at the Juvenile Court location, does the Court have adequate space to store equipment and for equipment installers to complete the process?*

Answer: Yes

Question: *During approximately what hours would installation or removal need to take place?*

Answer: 8 – 5 EST; M – F

Question: *Please confirm that the Court can provide a 24 hour notice prior to the need for installation or removal.*

Answer: Yes

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Question: *Will the Court consider pricing submissions based on its own officers completing the installation and removal of the electronic monitoring equipment, which will significantly decrease the Court's overall program cost?*

Answer: **Yes**

Question: *There are a variety of GPS modalities, such as Active GPS, Passive GPS, Hybrid Active and Passive, etc. What type of GPS monitoring does the Court require?*

Answer: **ExacuTrack One**

Question: *Is the Court expecting a final invoice at the end of August, 2014 for services that have not yet been rendered through the remaining months of the contract?*

Answer: **No**

Question: *What is the average length of time that juveniles are required to be on electronic monitoring?*

Answer: **30 Days**

Question: *Re: Pricing Sheets: Please indicate whether the price needed is per day, per month, or per year.*

Answer: **Per day**

Question: *If Contractor is required to perform installations/services at the participants home, what programmatic circumstances does the participant face that will ensure that the participant stays home until the Contractor installer arrives?*

Answer: **Any installations to be completed at participant's residence will be conducted by the Probation Officer.**

Question: *How will the Contractor be provided with participant referrals from the County? (via phone?, fax?, e-mail?, electronic data transfer?)*

Answer: **All contact methods will be utilized**

The quote closing has not been changed from February 19, 2014 at 2:00 PM.