



DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

**Winner 2000- 2013 Achievement of Excellence in Procurement Award
National Purchasing Institute**



Felicia Strong-Whitaker, Interim-Director

October 14, 2013

**Re: 14ITB90000B-BR
Desktop PCs**

Dear Bidders:

Attached is one (1) copy of Addendum 1, hereby made a part of the above referenced Bid(ITB).

Except as provided herein, all terms and conditions in the bid referenced above remain unchanged and in full force and effect.

Sincerely,

A handwritten signature in cursive script that reads "Brian Richmond".

Brian Richmond
Assistant Purchasing Agent

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This Addendum forms a part of the contract documents and answers questions asked by interested vendors:

1. **Question:** Is there install needed?
Answer: Onsite installation is not required.
2. **Question:** Are we responsible for taking the old equipment out?
Answer: No.
3. **Question:** Does imaging have to be on the PCs before they are shipped?
Answer: Imaging must be completed before delivery of PCs to the County.
4. **Question:** The industry has been moving away from the PCI standard to PCI-E. Please confirm you require a PCI slot.
Answer: The requirement for an available PCI standard slot is hereby removed. However, the requirement remains for at least one available PCIe x1 expansion slot and one available PCIe x16 expansion slot. Therefore, the specification listed within Section 3, Page #2, Item #17 is now changed to "Minimum Available Expansion Slots: 1ea. PCIe x1 Slot and 1ea. PCIe x16 Slot".
5. **Question:** What 4th generation iCore Processor is the County's minimum specification now that the 4th generation has replaced the 3rd generation processors?
Answer: The minimum specification for the processor is unchanged. However, respondents may bid a 4th generation Intel Core i5 or Core i7, provided it has the same or better features and performance than that of the specified processor.
6. **Question:** In section 1, pages 5 and 6, the county lists the award criteria, but does not give a valuation weight to any of the criteria. Can you provide the valuation weight assigned to each criteria a proposal will be evaluated under?
Answer: There is no numerical value given to the criteria. Fulton County will judge each bidders' response based on the bid documents submitted.

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- . 7. **Question:** Does the vendor need to complete or sign the sample contract documents included in the Bid request, or include the copy as provided in the Bid documentation?

Answer: The sample is for informational purposes only. There is no need to fill it out.

8. **Question:** Section 3, page 2, item 24 and 25: The county states the Disk image supplied by Fulton County must be factory installed on all units.

- a. Would the county prefer to have the imaging done by the local vendor at local facilities that can be toured by Fulton County staff upon request?

Answer: The disk images may be installed at the factory or at a vendor's facility, with no preference by the County. Regardless of where performed, imaging must be completed before delivery of units to the County.

- b. The county requests the vendor to stock an unlimited number of disk images provided by Fulton County, but states in #24, that the imaging is to be completed at factory. Is it the county's intent to have the vendor store all disk images and provide the imaging/staging of the devices at local facilities before delivery?

Answer: See answer above.

9. **Question:** Can you please confirm that the County has a current Microsoft Licensing Agreement with Software Assurance?

Answer: Yes, the County currently has a Microsoft ELA w/ Software Assurance.

10. **Question:** Section 3, page 2, # 22: The county requests that an evaluation unit meeting bid specifications be provided within 10 days of the County's request following the bid closing. If the vendor is providing a custom built unit, would Fulton accept an evaluation unit that meets specification as closely as possible, with the vendor listing any deviation of the evaluation unit, confirming that the deviation is only on the evaluation unit, and not the unit proposed?

Answer: No... Any evaluation unit provided must meet all bid specifications.

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11. **Question:** Section 3, page 3, # 32: Is it Fulton's intent that the vendor be authorized to sell and service the PC devices proposed, or authorized only to sell?

Answer: The referenced item (Section 3, page 3,#32) states that the vendor must be authorized by manufacturer to SELL bid PC. Section 3, page 3, #31 addresses service requirements.

12. **Question:** Please confirm, Fulton is requesting one original hard copy of the proposal, and 3 electronic copies on CD or USB in PDF format.

Answer: In Section 1, Instructions to bidders, Page 1 of 13, Under part 2. **BID PREPARATION**, please change

"Bidders shall SUBMIT ONE (1) ORIGINAL, SIGNED AND DATED, AND THREE (3) PDF copies on the forms provided in the Bid Document"

to Read:

"Bidders shall SUBMIT ONE (1) HARD COPY ORIGINAL, SIGNED AND, DATED AND THREE (3) HARD copies of the Bid Document.

13. **Question:** Section 3 makes mention of the product specification, imaging, and asset tagging. Does Fulton also require installation services, trash removal service, or specific delivery services (inside delivery within certain business hours)?

Answer: Onsite PC installation services or related trash removal is NOT required. Inside delivery is required, and must be performed Monday–Friday 9am-5pm, excluding holidays.

14. **Question:** Could Fulton elaborate how many desktop computers are currently in use, and the age of these systems?

Answer: Approximately 4000. Most systems are between one and five years old.

ACKNOWLEDGEMENT OF ADDENDUM NO. 1

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Purchasing Department, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the **ITB due date and time of Tuesday, October 22, 2013, 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 1, _____ day of
_____, 2013.

Legal Name of Bidder

Signature of Authorized Representative

Title