



## Department of Purchasing & Contract Compliance

Felicia Strong-Whitaker, *Interim Director*

July 6, 2009

Re: **09ITB68202A-DR, Video Conferencing Systems**

Dear **Bidder(s)**:

Attached is one (1) copy of Addendum 1, hereby made a part of the above referenced **09ITB68202A-DR, Video Conferencing Systems**.

Except as provided herein, all terms and conditions in the **09ITB68202A-DR** referenced above remain unchanged and in full force and effect.

Sincerely,

*Donald R. Riley*

**Donald R. Riley, CPPB**  
**Assistant Purchasing Agent**

Winner 2000 - 2008 Achievement of Excellence in  
Procurement Award • National Purchasing Institute



**09ITB68202A-DR, Video Conferencing Systems**

**Addendum No. 1**

**Page Two**

This Addendum forms a part of the contract documents and modifies the original RFP documents as noted below:

Section 7 (Scope of Work and Technical Specification) and Section 10 (Pricing Forms) has been modified for your review. See attach pages of this document for additional information.

For additional information regarding this addendum, contact Donald R. Riley, Assistant Purchasing Agent at (404) 730-7916.

Except as provided herein, all terms and conditions in the bid referenced above remain unchanged and in full force and effect.

Failure to return a signed copy of this addendum could render your bid non-responsive.

**ACKNOWLEDGEMENT OF ADDENDUM NO. 1**

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Purchasing Department, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the RFP due date and time **July 16, 2009 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 1, \_\_\_\_\_ day of \_\_\_\_\_, 2009.

\_\_\_\_\_  
Legal Name of Bidder

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Title

## SECTION 7 (revised)

### SCOPE OF WORK AND TECHNICAL SPECIFICATIONS

#### General Requirements:

The Fulton County Superior Court Administrator is seeking bids from qualified vendors to provide videoconferencing systems, components, and services as follows:

- A. Provide installed video conferencing station for courtroom located at the Fulton County Justice Tower, 185 Central Av., Atlanta, GA 30303.
  - B. Provide installed video conferencing station for room located at the Fulton County Jail, 901 Rice St., Atlanta, GA 30318.
  - C. Provide Mobile/portable video conferencing unit configured on rolling cart and designed for portable use wherever needed.
  - D. Wiring only (no equipment) in preparation for future permanent video conferencing station installation in an additional courtroom located at the Fulton County Justice Tower, 185 Central Av., Atlanta, GA 30303.
- A. Requirements for system in Courtroom at Justice Center Tower:

Polycom HDX 9004 CODEC, 8MBPS/4 MP/PP (Incl. software licenses and cabling bundle)
Polycom EagleEye HD Camera (Incl. cabling/power supply/mounting hardware bundle)
60" HD LCD Display, 1080i, progressive scan. (incl. mounting hdwe., cabling)
SHURE SCM810 8-Channel Mixer and Control
SHURE MX400D Series Microphone (Desktop, pedestal w/ mute)
BOGEN Model TPU60B Amplifier (60-Watt)
Re-Use Existing 70v Speakers - Ceiling Mount
Re-Use Existing Data Cabinet (Acoustic) 22U
APC Smart UPS w/ Ethernet LAN
Polycom PVX Software for PC

B. Requirements for system at Fulton County Jail:

Polycom HDX 9004 CODEC, 8MBPS/4 MP/PP (Incl. software licenses and cabling bundle)
Polycom EagleEye HD Camera (Incl. cabling/power supply/mounting hardware bundle)
60" HD LCD Display, 1080p, progressive scan. (incl. mounting hdwe., cabling)
SHURE SCM810 8-Channel Mixer and Control. NO SUBSTITUTES
SHURE MX400D Series Microphone (Desktop, pedestal w/ mute)
BOGEN Model TPU60B Amplifier (60-Watt)
4ea. 70V Speakers - Wall Mount
Data Cabinet (Acoustic) 22U
APC Smart UPS w/ Ethernet LAN
Polycom PVX Software for PC

C. Mobile/Portable Video Conferencing unit:

Polycom HDX 9002 CODEC Executive Collection, Single 50" HD 1080p LCD Display, Floor Stands for Camera, and Speakers, Eagle Eye camera, 60 Watt Sound System, 2ea. Polycom HDX Ceiling Microphone arrays. Software Licenses for 8 MBPS upgrade. Adequate cabling for external devices (camera, microphones, display, speakers, etc.) in order to enable flexible setup and operation of unit. NO SUBSTITUTES
Polycom PVX Software for PC
System must be of sturdy construction and configured on portable rolling cart which can be rapidly transported and easily setup for operation in locations where no video conferencing system presently exists.

D. Equip courtroom in the Justice Center tower with cabling and network connections in preparation for future permanent installation of video conferencing equipment and optional use of the mobile/portable video conferencing unit described in item C.

**1. Work to be Performed:**

1. The Vendor shall provide all labor, equipment, cabling, accessories, maintenance and other services required for the video conferencing solution(s) as explained in detailed specifications of this document.
2. The vendor shall be responsible for providing Project Management, Engineering design, De-Installation, Installation, configuration, testing, turn-up, documentation, customer orientation, and training for all items.

**2. Additional Requirements:**

- a. The Vendor shall work together with the Court, as needed, to effectively integrate the video equipment, display monitors and any associated framework and support structures within County provided architectural, safety, security and building code constraints such that all equipment, including display monitors, are functional; have a professional appearance; and are aesthetically suitable to the maximum extent possible.
- b. The placement and readability of the display monitors shall be ADA compliant and conform to local and state building codes.
- c. All equipment shall conform to safety and security requirements as deemed appropriate by the County.
- d. All equipment, cabling, and other installed components shall be in compliance with all applicable federal, state, and local construction, electrical and low voltage codes.
- e. Installation must be performed by or under direct the supervision of the holder of a valid Low-Voltage license issued by the State of Georgia.
- f. The system must be compatible with Fulton County's Ethernet network infrastructure.
- g. In order to maintain established standardization, any equipment in this bid which is specifically identified by brand and/or model (e.g. Polycom, Bogen, Shure, etc.) shall be considered NO SUBSTITUTES.
- h. Vendor shall provide County with complete manuals and/or appropriate documentation on all provided components and systems.

- i. Vendor must provide 3 years of comprehensive 8x5, next business day response onsite maintenance service.
- j. Completion of Installations and final testing of all components and systems must be completed within 60 days of vendor receiving purchase order from Fulton County.

### **3. Training:**

- a. Training of designated County personnel must be completed within 30 days following installation.
- b. The Vendor shall provide training to the system administrators and/or users on the Court's premises and shall include both formal and practical exercises.

### **4. Project Management:**

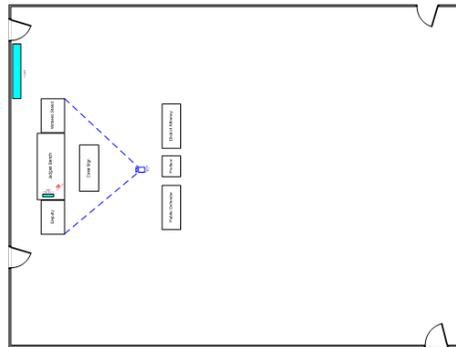
The Vendor shall:

- 4.a.1.1. Act as the prime contractor.
- 4.a.1.2. Be responsible for the specified on-going support and maintenance.
- 4.a.2. Be responsible for managing the end result including day-to-day project management for the implementation of application software, including any development, integration, installation, and testing activities provided in the Specifications Requirements.
- 4.a.3. Work closely with the designated County Staff.
- 4.a.4. Provide project management services including i) the creation and development of an overall Project Plan, developed by the Vendor and approved by the Court, which accounts for a Specifications Requirements document deliverable, ii) management of resource requirements, iii) direction of project tasks, and iv) interaction between the Vendor Project Manager and County Project Manager.
- 4.a.5. Provide timeline of tasks and milestones for this project as defined in a Project Plan developed by the Vendor and approved by the Court.

- 4.a.6. Provide regular status reports to the County indicating the status of project tasks - as requested.
- 4.a.7. Participate in periodic meetings with County staff, as deemed necessary by Vendor and Court.
- 4.a.8. Proactively anticipate project deviations and take immediate corrective action.
- 4.a.9. Proactively assist with resolution of issues with any aspect of Project Plan deliverables.
- 4.a.10. Provide the County with a single point of contact for all development, design and maintenance of project deliverables.
- 4.a.11. Work together with the Court, as needed, to effectively integrate the software application and hardware with the County provided platform and network architecture.

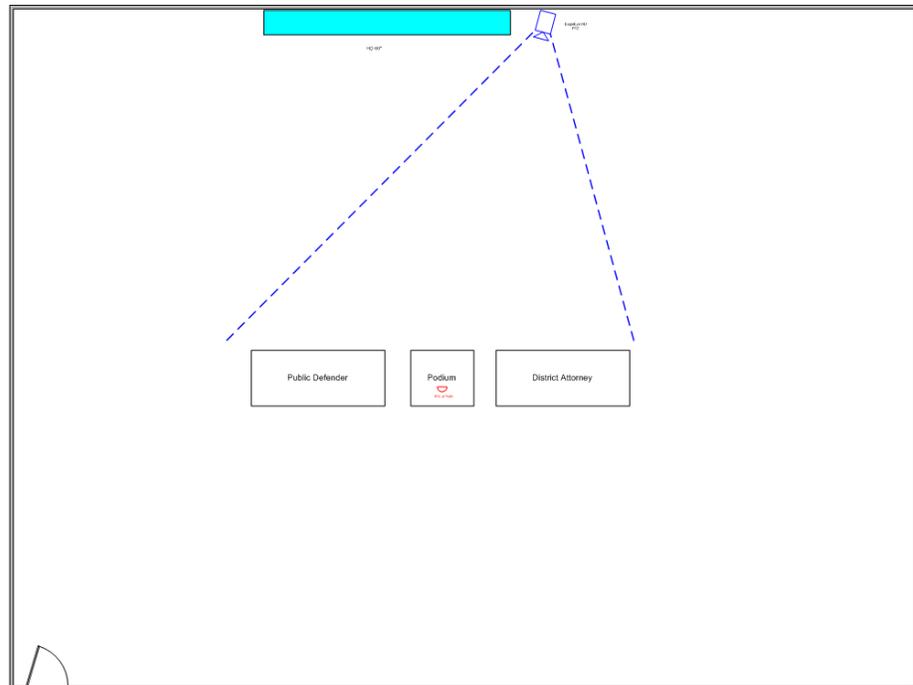
## 5. Diagrams:

### a. Basic Courtroom Diagram:



DATE: 06/11/2016	FILE: 06/11/2016
PROJECT: 06/11/2016	PROJECT: 06/11/2016
PROJECT: 06/11/2016	PROJECT: 06/11/2016
PROJECT: 06/11/2016	PROJECT: 06/11/2016

### b. Basic Jail Diagram:



**SECTION 10 PRICING FORMS (Revised 6/26/09)**

**A. Courtroom in the Justice center Tower:**

Description	Cost
Polycom HDX 9004 CODEC, 8MBPS/4 MP/PP (Incl. software licenses and cabling bundle)	
Polycom EagleEye HD Camera (Incl. cabling/power supply/mounting hardware bundle)	
60" HD LCD, 1080p, progressive scan (incl. mounting hdwe., cabling)	
SHURE SCM810 8-Channel Mixer and Control	
SHURE MX400D Series Microphone (Desktop, pedestal w/ mute)	
BOGEN TPU60B Amplifier (60-Watt)	
APC Smart UPS w/ Ethernet LAN	
Cabling Materials	
Total Labor and Services (excluding maintenance)	
3 Years - On-site Maintenance and Support 8x5xNBD	

**B. Jail courtroom:**

Description	Cost
Polycom HDX 9004 CODEC, 8MBPS/4 MP/PP (Incl. software licenses and cabling bundle)	
Polycom EagleEye HD Camera (Incl. cabling/power supply/mounting hardware bundle)	
60" HD LCD Display, 1080p, progressive scan, (incl. mounting hdwe., cabling)	
SHURE SCM810 8-Channel Mixer and Control	
SHURE MX400D Series Microphone (Desktop, pedestal w/ mute)	
BOGEN TPU60B Amplifier (60-Watt)	
BOGEN Speakers - Wall Mount	
Data Cabinet (Acoustic) 22U	
APC Smart UPS / Ethernet LAN	
Cabling Materials	
Total Labor and Services (excluding maintenance)	
3 Years - Onsite Maintenance and Support 8x5xNBD	

**C. Mobile/Portable video conferencing unit equipped as follows:**

Description	Cost
Polycom HDX 9002 CODEC Executive Collection, Single 50" HD LCD, Floor Stand, Polycom Eagle Eye camera, 60 Watt Sound System, 2- Polycom HDX Microphone arrays (incl. Software Licenses for 8 MBPS upgrade etc./ Cabling, Cart).	
Total Labor and Services (excluding maintenance)	
3 Years - Maintenance and On-site Support 8x5xNBD	

**D. courtroom 7F cabling and network connections:**

Description	Cost
Total Materials	
Total Labor and Services	

<b>TOTAL COST FOR ITEM A</b>	\$
<b>TOTAL COST FOR ITEM B</b>	
<b>TOTAL COST FOR ITEM C</b>	\$
<b>TOTAL COST FOR ITEM D</b>	\$
<b>GRAND TOTAL COST (ALL ITEMS)</b>	\$