



Fulton County, GA

Department of Purchasing & Contract Compliance

Cecil Moore, Director

September 23, 2009

Re: 09RFP69808A-DR, MISDEMEANOR PROBATION SERVICES

Dear **PROPOSERS**:

Attached is one (1) copy of Addendum 1, hereby made a part of the above referenced **09RFP69808A-DR, MISDEMEANOR PROBATION SERVICES**.

Except as provided herein, all terms and conditions in the **09RFP69808A-DR** referenced above remain unchanged and in full force and effect.

Sincerely,

Donald R. Riley

Donald R. Riley, CPPB
Assistant Purchasing Agent

Winner 2000 - 2008 Achievement of Excellence in
Procurement Award • National Purchasing Institute



09RFP69808A-DR, MISDEMEANOR PROBATION SERVICES

Addendum No. 1

Page Two

This Addendum forms a part of the contract documents and modifies the original RFP documents as noted below:

The questions on the next page are the department's response to the questions that were submitted before the deadline date to the user department and the user department's responses are in blue.

For additional information regarding this addendum, contact Donald R. Riley, CPPB, Assistant Purchasing Agent at (404) 730-7916.

Except as provided herein, all terms and conditions in the bid referenced above remain unchanged and in full force and effect.

Failure to return a signed copy of this addendum could render your quote non-responsive.

ACKNOWLEDGEMENT OF ADDENDUM NO. 1

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Purchasing Department, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the RFP due date and time **October 1, 2009, 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 1, _____ day of _____, 2009.

Legal Name of Bidder

Signature of Authorized Representative

Title

Fulton County – RFP # 09RFP69808A-DR

Request/Questions:

1. Please provide the number of Active probationers for each of the past 4 months. (“Active” being defined as the number of individuals being supervised not the number of offenses... Example: John Doe – DUI, Following to Close, Suspended License. This would be “1” case as opposed to “3”.)

- May - 1075
- June - 1082
- July - 1003
- August - 1025

2. Of the total Active probationers for these same 4 months, how many have been labeled as Indigent and the supervision fee waived? We understand that once on probation an offender may experience financial hardships which would lead the Officer to approach the court related to converting fines, waiving fees etc... Our question is two-fold (a) how many offenders are sentenced directly to probation as Indigent with fees waived and (b) how many cases currently supervised have had the monthly fee obligation removed?

The court declares defendants indigent as well as the current provider doing hardship affidavits that the court approves for anyone on probation who request them. A) Approximately 50% of the defendants are sentenced directly from the court as indigent. B) Currently there are 102 cases that fees have been declared indigent.

3. Who declares the individual as Indigent?

The Court follows the guidelines instituted by the Georgia Supreme Court thru the Georgia Indigent Defense Council.

4. Based on 3.3 - A. – 1. – c. Does the current vendor provide a specialized supervision program for Domestic Violence offenders? If so, how many offenders are directed to participate in the program? If not, please provide the current number of Domestic Violence offenders which could be potentially ordered to participate if such a program existed.

There is not a specialized supervision program for Domestic Violence offenders in existence at this time. There are currently 179 probationers supervised by the current service provider that committed domestic violence offenses. Approximately fifteen participants are enrolled in a treatment program sponsored by our current provider. It is not the Court’s practice to order that a probationer participate in their program.

5. Based on 3.3 - A. – 1. – d. Does the current vendor provide a specialized supervision program for DUI offenders? If so, how many offenders are directed to participate in the program? If not, please provide the current number of DUI offenders which could be potentially ordered to participate if such a program existed.

State Court has a specialized alternative sanction DUI Court that is comprised of different County agencies. The current provider supports this program and a designated probation officer is considered part of the DUI Court Team. There are currently 16 participants in the program.

6. In reference to 3.3 – 1. – e, please define “Provide and supervise”. Historically the role of the Probation Office was to gather information related to potential worksites, gain approval from the court of the worksites, refer offenders to the worksites and gather documentation to confirm the service was completed. “Provide and supervise” implies you expect more than managing the referral process and gathering of documentation. Please clarify.

The current provide manages the entire probation process to include the referral of probationers to non – profit agencies to complete the court ordered community service work. The Court would like to see any additional services or programs that each vendor may able to implement in Fulton County.

7. Regarding 3.3 – 9. Is the Court currently waiving supervision fees and/or not ordering supervision fees be paid for successful completion within the first 30, 60 or 90 days of a probated sentence? If there is a “First X # days free” program in place, how many offenders on a monthly basis are supervised and pay no supervision fees.

The current provider allows for defendants to have their first probation fee waived if the defendant pays the fine in full by or on the first appointment date.

8. Please provide the fee schedule currently employed by the Court.

Basic / Intensive Supervision - \$35/month

9. Please provide the current ratio of probation officer to probationers.

1 Probation Officer to 204 defendants (1:204)