



INTER OFFICE MEMORANDUM

TO: Delores Miles
Purchasing Department

FROM: Nicola Hosier 
Human Services Department

DATE: December 19, 2007

SUBJECT: Floral Arrangements and Decorations – Quote #08DM57985YC

REQUESTED ACTION: Recommend approval of the most responsive respondent (Dreams Florist Design, Inc.) Quote 08DM57985YC.

CRITICAL DATE FOR ACTION: January 2, 2008

PURPOSE: To floral arrangements and decorations in accordance with the specifications in the Quote #08DM57985YC.

DISCUSSION: The Purchasing Department solicited "Request for Quotes", which resulted in three (3) bids received. After careful review of the bids submitted, it is our recommendation Dreams Florist Design, Inc., is the most responsive vendor. Therefore, it is our recommendation that this quote be accepted to Dreams Florist Design, Inc.

FUNDING:

100-183-1830-1160	- \$1,000.00
100-183-1833-1160	- \$1,000.00
100-183-1834-1160	- \$16,000.00
100-183-1835-1160	- \$500.00
100-183-1836-1160	- \$200.00
100-183-6250-1160	- <u>\$2,000.00</u>
TOTAL:	\$20,700.00

If there are any questions, please contact Nicola Hosier at 404-730-7944.

Thank you.

Cc: File



Fulton County Public Bid Opening

Bid: RFQ 183 08DM57985YC

Close Date/Time: 2007-11-09 14:00:00

Commodity Group	Code	Description	Bid Amount
Vendor Code	Legal Name		
1	Default Commodity Group	96139 Floral Designing & Arranging Services	
	VS0000000842	DREAMS FLORIST DESIGN INC	\$16.00
	TOTA012805-P	TOTAL PLANT & FLORAL SERVICE, INC	\$25.00
	VS0000013145	SHELIA MANTS	\$19.95
2	Default Commodity Group	96139 Floral Designing & Arranging Services	
	VS0000000842	DREAMS FLORIST DESIGN INC	\$40.00
	TOTA012805-P	TOTAL PLANT & FLORAL SERVICE, INC	\$35.00
	VS0000013145	SHELIA MANTS	\$34.95
3	Default Commodity Group	96139 Floral Designing & Arranging Services	
	VS0000000842	DREAMS FLORIST DESIGN INC	\$50.00
	TOTA012805-P	TOTAL PLANT & FLORAL SERVICE, INC	\$45.00
	VS0000013145	SHELIA MANTS	\$49.95
4	Default Commodity Group	96139 Floral Designing & Arranging Services	
	VS0000000842	DREAMS FLORIST DESIGN INC	\$14.00
	TOTA012805-P	TOTAL PLANT & FLORAL SERVICE, INC	\$35.00
	VS0000013145	SHELIA MANTS	\$29.95
5	Default Commodity Group	96139 Floral Designing & Arranging Services	
	VS0000000842	DREAMS FLORIST DESIGN INC	\$30.00
	TOTA012805-P	TOTAL PLANT & FLORAL SERVICE, INC	\$45.00
	VS0000013145	SHELIA MANTS	\$44.95
6	Default Commodity Group	96139 Floral Designing & Arranging Services	
	VS0000000842	DREAMS FLORIST DESIGN INC	\$45.00
	TOTA012805-P	TOTAL PLANT & FLORAL SERVICE, INC	\$55.00
	VS0000013145	SHELIA MANTS	\$64.99
7	Default Commodity Group	96139 Floral Designing & Arranging Services	
	VS0000000842	DREAMS FLORIST DESIGN INC	\$25.00
	TOTA012805-P	TOTAL PLANT & FLORAL SERVICE, INC	\$15.00
	VS0000013145	SHELIA MANTS	\$7.50