



Fulton County, GA

Department of Purchasing & Contract Compliance

August 7, 2012

**Re: 12RFP052312K-NH Medical and Office Furniture, Fixtures & Equipment
Design and Installation for the Oakhill Child Adolescent and Family Center**

Dear Proposers:

Attached is one (1) copy of Addendum 3, hereby made a part of the above referenced Request for Proposal (RFP).

Except as provided herein, all terms and conditions in the RFP referenced above remain unchanged and in full force and effect.

Sincerely,

Nancy Harrison

Nancy Harrison, CPPB
Assistant Purchasing Agent

Winner 2000 - 2009 Achievement of Excellence in
Procurement Award • National Purchasing Institute



**12RFP052312K-NH Medical and Office Furniture, Fixtures & Equipment Design and Installation for the Oakhill Child Adolescent and Family Center
Addendum No. 3
Page Two**

This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

- **The due date for the project referenced above has been changed to August 15, 2012**
- **Attached hereto are responses to questions submitted in reference to the above RFP.**

ACKNOWLEDGEMENT OF ADDENDUM NO. 3

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Department of Purchasing & Contract Compliance, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the RFP due date and time **August 15, 2012, 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 3, _____ day of _____, 20__.

Legal Name of Bidder

Signature of Authorized Representative

Title

Question: For Open Area E29-the workstations- what is the function of the space? What are the specific needs of the user and will they see patients in the space?

Response: The Open Area E29 – workstations used for Public Health staff. The stations must be able to accommodate computers, need drawers, shelving and file cabinets e.g. standard office workstation set up.

Question: I do not see the AutoCad drawings as an attachment on the web-site as indicated in Addendum 1. Can we get AutoCad drawings of the plans to work with? We will need them to provide a new design concept/lay-out.

Response: The AutoCad files are located on the county website as an attachment to the solicitation document. You have to open the solicitation document to view the attachments.

Question: As requested in the Pre-Bid conference a photo of the Finish board and list of the finishes is needed to coordinate finishes. A photo of the finish board will be helpful due to the time constraints of trying to order and receive the finishes as specified, if unavailable in our libraries.

Response: The finish boards are not available at this time.

Question: To clarify the fourth paragraph on page 3-9 of section 3 of the RFP, item 3.5 Section 2- Completed Cost Proposal Forms, it states to include final quantities based on the Vendor's design concept. However the overall cost is to only include the items as indicated on the plans for an "apples to apples evaluation of cost. If additional items are proposed for the "design concept" would they be included separately as a "value add cost" so as not to be included in the base Cost Proposal?

Response: No, the entire cost of your design has to be included in the Cost Proposal; the award is not based on cost alone.

Question: Where is Workforce Development and also WIA. Can you provide room numbers?

Response: They are in the Education Building and the Room numbers are E119 through E260

Question: Item 4 of Addendum 1 indicates that the "drawings are correct". Does that mean that the worksheets are not as we also could not find room numbers 281 or 282.

Response: There are no rooms 281 or 282. An additional blank worksheet has been attached to this document to accommodate errors or omissions. Please submit additional worksheets as you deem necessary.

Question: Also, what are the room numbers for the Workforce Development section?

Response: E119 through E260

Question: Is the classroom E119 and the Storage area E120 that is referred to?

Response: (See above)

Question: Also could not establish the WIA 15 workstations and the 11 offices. We assume it is E219 and the offices E223 to E230, however the quantities do not add up.

Response: E119, E250 through E254; E255 through E260 workstations and offices. The number of workstations needed is 12.

Question: Is the Resource Room number E203?

Response: Yes

Question: If so are we to keep both tables shown on the plan as well as the furniture listed in the sheet? What takes precedence for the end users desires, the plan or the furniture list?

Response: Furniture List

Question: Vital room M252 indicates a vitals cart, scale, infant scale and infant measuring board. Are these items to be provided with this bid or are they covered elsewhere?

Response: Yes – they are not covered elsewhere

Question: I am assuming that everything on the plans that appears to be attached to the wall is built-in millwork and not to be provided under this contract. Is that a correct assumption? Lobby desk A101 appears to be built-in, whereas the Admin and Resource Center workstation appear to be furniture. I assume the unit in Vitals that the infant scale and measuring grid are on is to be a built-in unit. Storage E217, M210 M211 appears to be built-in shelving. Records M206 and Intake M207 appears to be built-in workstations and shelving, is that correct? The center unit in the Medical Workroom is a heavier line so it appears to be built-in or is it to be a portable table?

Response: Yes, attachments to the wall are built – in millwork. Units in Vitals are built in. Desk lobby A101 is built in; Admin and Resource Center are furniture; Storage rooms E217, M210, M211 no built in shelving; Records M206 is not built in and Intake M207 is built in. Center Unit in Medical Workroom is built in

Question: Item 6 on Addendum #1 indicates a list of Breakrooms to include refrigerators and microwaves. Room A113 is not on the list, however it appears that it too should get a microwave and refrigerator. Is that correct?

Response: Yes

Question: Do we need to supply the following appliances? washer/dryer, refrigerator, vented hood, oven, etc. Projection screens. Otoscope and Wall transformer.

Response: Yes

OAK HILL FFE WORKSHEET HEALTHCARE FACILITY

Section :

Room No. / Name:

Option #

ITEM No.	GENERIC NAME	QUAN.	ITEM DESCRIPTION - Manuf., Style, Model No., Color, Finish	CATALOG#	UNIT COST	VENDOR - Attach contact information
1						
2						
3						
4						
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