

**DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE**

**Winner 2000- 2006 Achievement of Excellence in Procurement Award
National Purchasing Institute**

Jerome Noble, Director



January 2, 2008

**Re: 071TB58420K-RS
Riverside Road Pump Station Upgrade**

Dear Bidders:

Attached is one (1) copy of Addendum 3, hereby made a part of the above referenced Invitation to Bid # 071TB58420K-RS Riverside Road Pump Station Upgrade.

This Addendum forms a part of the contract documents and modifies the original documents as noted below:

Except as provided herein, all terms and conditions in the Invitation to Bid referenced above remain unchanged and in full force and effect.

Sincerely,

A handwritten signature in cursive script that reads "Donna Jenkins".

Donna Jenkins,
Assistant Purchasing Agent

See attached documents

ITB # 071TB58420K-RS Riverside Road Pump Station Upgrade
Addendum No. 2
Page 2 of 4

ADDENDUM No. 3

- 1) Under Section 00100 – Instruction to Bidders, Required Bid Submittal Check List for Invitation to Bid, Item #4 – Purchase forms (Section 00420) has a list of Form A-E. But included within Section 00420 has Form F – Declaration of Employee-Number Categories & G – Georgia Security and Immigration Contractor Affidavit and Agreement. Are they required to be submitted? Please clarify.

Answer: Yes they are required to be submitted. Please disregard the Required Bid Submittal Check List, in its entirety, listed in the document and replace it with the corrected Check List listed on page three of this addendum.

- 2) The Invitation to Bid states, that the Bid is due on Monday, January 14, 2008. It is standard practice that Bids are usually turned in on Tuesday –Friday. This allows the contractor time to prepare sections of the Bid the day before. Can this Bid Date be changed to reflect this?

Answer: No the date can not be changed.

ITB # 071TB58420K-RS Riverside Road Pump Station Upgrade
Addendum No. 2
Page 3 of 4

ADDENDUM No. 3

Required Bid Submittal Check List for Invitation To Bid (ITB)

The following submittals shall be completed and submitted with each bid (see table below "Required Bid Submittal Check List."). Please check to make sure that the required submittals are in the envelope before it is sealed. Failure to submit all required submittals may deem your proposal non-responsive.

Submit one (1) Original bid, signed and dated and (3) **complete** copies of the Original Bid including all required documents.

Item #	Required Bid Submittal Check List	Check (✓)
1	Bid Form (Section 00300) – All dollar amounts must be both in writing AND figures and represent prices for the published scope of work without exceptions.	
2	Acknowledgement of each Addendum (acknowledged both on the Bid Form, Section 00300, and on the form included with each addendum).	
3	Bid Bond (Section 00410) (separate envelope if Public Works Construction project)	
4	Purchasing Forms (Section 00420) Form A - Non-Collusion Affidavit of Prime Bidder/Offeror Form B - Certificate of Acceptance of Request for Bid/Proposal Requirements Form C - Georgia Utility Contractor License (if applicable) Form D - Certificate Regarding Debarment Form E - Disclosure Form & Questionnaire Form F - Declaration of Employee-Number Categories Form G – Georgia Security and Immigration Contractor Affidavit and Agreement Form H – Georgia Security and Immigration Subcontractor Affidavit	
5	Office of Contract Compliance Requirements (Section 00430) Exhibit A - Promise of Non-Discrimination (for Prime and each Sub) Exhibit B - Employment Record (for Prime and each Sub) Exhibit C - Schedule of Intended Subcontractor Utilization Exhibit D - Letter of Intent to Perform as Subcontractor Exhibit E - Declaration Regarding Subcontractor Practices Exhibit F - Joint Venture Disclosure Affidavit Exhibit G - Prime Contractor/Subcontractor Utilization Report Equal Business Opportunity Plan (EBO Plan)	
6	Risk Management Insurance Provisions Form (Section 00490) and proof of insurance, either letter from insurer or Certificate of Insurance.	

**ITB # 071TB58420K-RS Riverside Road Pump Station Upgrade
Addendum No. 2
Page 4 of 4**

ACKNOWLEDGEMENT OF ADDENDUM NO. 3

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the bid package to the Purchasing Department, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30335 by the **Bid due date and time on Monday, January 14, 2008 at 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 3, _____ day of _____, 200__.

Legal Name of Bidder

Signature of Authorized Representative

Title