



Fulton County, GA

Department of Purchasing & Contract Compliance

*Cecil S. Moore, CPPO, CPPB, CPSM, C.P.M., A.P.P
Director*

September 28, 2011

Re: #11RFP77841K-MH Geotechnical, Materials Testing and Special Inspections Services for Eight (8) New Branch Libraries & Two (2) Library Renovations/Expansions

Dear **Bidders**:

Attached is one (1) copy of Addendum 2, hereby made a part of the above referenced **RFP**.

Except as provided herein, all terms and conditions in the **RFP** referenced above remain unchanged and in full force and effect.

Sincerely,

Mark Hawks

**Mark Hawks
Assistant Purchasing Agent**

Winner 2000 - 2009 Achievement of Excellence in Procurement Award • National Purchasing Institute



**#11RFP77841K-MH Geotechnical, Materials Testing and Special Inspections
Services for Eight (8) New Branch Libraries & Two (2) Library
Renovations/Expansions**

**Addendum No. 2
Page Two**

This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

Question01: *Geotechnical work is already being performed for 3 of the 10 libraries utilizing firms on the Fulton County on-call contract for Environmental, Engineering and Testing Services. Will firms selected for this current RFP only be utilized to perform work on the other 7 libraries?*

Answer 01: Refer to Sections 1.1 and 1.4 of the RFP.

Question 02: *Under the new RFP, will the firm selected to perform a geotechnical study be automatically awarded the materials testing and special inspections for that particular library?*

Answer 02: The County shall have the option to assign scope from this RFP to one or more selected firms at any library as deemed to be most advantageous and in the best interest of the County.

Question 03: *Will firms already selected for the on-call Environmental, Engineering and Testing contract be eligible for selection under this current RFP?*

Answer 03: Yes.

Question 04: *How many firms will be selected under this new RFP?*

Answer 04: Refer to Section 2.16, the last bulleted item: "The County reserves the right to select one or more Firms to perform Geotechnical, Material Testing and Special Inspection Services for the ten (10) projects contained within Phase 1 of the AFPLS's CIP".

Question 05: *How can each firm determine the amount of fees to be allocated to DBEs for inclusion in the contract compliance forms?*

Answer 05: Fulton County does not set goals for minority participation. Refer to Section 6.3 of the bid documents.

Question 06: *Will Fulton County provide an atypical project for use in determining fees for the geotechnical design exploration, construction materials testing, and Special Inspections?*

Answer 06: No.

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**Addendum No. 2
Page Three**

Question 07: *Will Construction durations, schedule, & quantities, and Schedule of Special Inspections be provided?*

Answer 07: Approved Construction durations, schedules, and quantities will not be available before proposals are submitted. Any information currently available is in the RFP. Please refer to Section 3.3, the Schedule of Fees, and Appendices 1 & 2. Special Inspections scope is covered in Section 3.3, SCOPE OF WORK.

Question 08: 3.1.2 Number of Copies

Cost Proposal, one (1) original and one (1) copy in a separate sealed envelope

Answer 08: Cost Proposal, one (1) original and five (5) copies in a separate sealed envelope

Question 09: 1) List of Items, Schedule of Requirements, Scope of Work, Terms of Reference, Bill of Materials required.

2) Soft Copy of the Tender Document through email.

3) Names of countries that will be eligible to participate in this tender.

4) Information about the Tendering Procedure and Guidelines

5) Estimated Budget for this Purchase

6) Any Extension of Bidding Deadline?

7) Any Addendum or Pre Bid meeting Minutes?

Answer 09: All documents pertaining to this solicitation (Addendum) if there is any and the solicitation document can be downloaded free at www.fultoncountyga.gov

There are no geographical restrictions to this solicitation.

Question 10: Schedule of Fees (Page 3-16) – Please provide clarification regarding the rates for the professional personnel positions numbered 1 - 8. Should the proposer include the billable rate or payroll rate for those positions?

Answer 10: The rates for positions 1-8 in the Schedule of Fees are to be payroll rates.

Question 11: Part 5 (Page3-11) – The proposal requests audited financial statements for the last three years. Would the county consider proposers be allowed to submit 3 years of financial statements prepared and compiled by a CPA in lieu of audited financials? As a small business, our company is not required to have audited financial statements.

Answer 11: Points will only be given for Audited financial statements.

ACKNOWLEDGEMENT OF ADDENDUM NO. 2

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Department of Purchasing & Contract Compliance, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the RFP due date and time **October 3, 2011, 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 2, _____ day of _____, 20__.

Legal Name of Bidder

Signature of Authorized Representative

Title