



Fulton County, GA

Department of Purchasing & Contract Compliance

December 11, 2012

Re: 13RFP86393A-CC, Health Promotion Initiatives

Dear Proposers:

Attached is one (1) copy of Addendum 2, hereby made a part of the above referenced Request for Proposal.

Except as provided herein, all terms and conditions in the RFP referenced above remain unchanged and in full force and effect.

Sincerely,

Cheryl Cochran

Cheryl Cochran
Chief Assistant Purchasing Agent

Winner 2000 - 2009 Achievement of Excellence in
Procurement Award • National Purchasing Institute



13RFP86393A-CC, Health Promotion Initiatives
Addendum No. 2
Page Two

This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

- **The legal prevailing time for the Pre-Proposal Conference scheduled is changed to Friday, December 14, 2012 at 10:00 a.m.**
- **Responses to Questions are hereby added under the attachment to this addendum.**

NOTE: As a Reminder

Please provide the name(s) or number of representatives your company will send to the Pre-Proposal Conference no later than December 13, 2012 at 2:00 p.m. legal prevailing time to Cheryl.cochran@fultoncountyga.gov or/and Sharon.ellis-keeley@fultoncountyga.gov.

If you plan to attend, please bring a copy of the RFP package downloaded from the County's website and all addendums. If you cannot attend the Pre-Proposal Conference due to previous scheduling or out of town/state, etc., you may participate in teleconferencing. If you are interested, please e-mail your request to Cheryl.cochran@fultoncountyga.gov or/and Sharon.ellis-keeley@fultoncountyga.gov. The telephone number and access code will be provided to you by e-mail response.

ACKNOWLEDGEMENT OF ADDENDUM NO. 2

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Department of Purchasing & Contract Compliance, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the RFP due date and time **Thursday, December 27, 2012, 11:00 A.M. legal prevailing time.**

This is to acknowledge receipt of Addendum No. 2, _____ day of _____, 20__.

Legal Name of Bidder

Signature of Authorized Representative

Title

Q1. I am writing to request a clarification for the Health Promotions RFP in the following section:

Section 3.3 Scope of Work
Activity 4 – Smoke Free Campus

“Fulton County is seeking a vendor that can assist, provide, and implement the following:”

The following bullet points have costs associated with them outside of management of said elements. Should the proposer include the projected costs of the activities that fall outside of staff/management into the overall proposal?

Conduct Education/Media Campaign about... Smoke: Should the actual costs of placing ads or designing/printing materials be contemplated in the proposed budget or should the proposed budget only contemplate the costs associated with managing the process?

A1. Designing and printing materials should be contemplated in the proposed budget. As these are restricted to the campus or a specific institution, we are also looking for the budget be placed towards placing ads in those institutions.

Q1a. Develop and pass policy... Conduct education events and presentations on... Policy Adoption: Should the actual cost of the events be contemplated in the proposed budget or should the proposed budget only contemplate the costs associated with planning/managing/running the events?

A1a. We are hoping that through these efforts, the vendor would have galvanized the local campus or institution stake holders to conduct these events.

Q1b. Implement an annual Great American Smoke Out event in November: Should the actual cost of the event be contemplated in the proposed budget or should the proposed budget only contemplate the costs associated with planning/managing/running the event?

A1b. The cost associated with planning managing and running the event along with the local stakeholders at the campus/institution or the target population.

Q2. I had planned on attending however I'm now not available at the new time. Do we have to attend the pre-proposal conference to respond to the RFP?

A2. No. The Pre-Proposal conference is not mandatory.

Q3. I plan to attend the pre-proposal conference on December 13th at 2:00 p.m. When you mentioned that we should bring our RFP package, you are not referring to a completed RFP package are you? I understand that the completed RFP package is not due until December 27th.

A3. You should bring a copy of the RFP package that you downloaded from the County's website.

Q4. What is the new time?

A4. The new legal prevailing time for the Pre-Proposal Conference was changed by addendum No. 1 to 2:00 PM in lieu of 9:30 AM, December 13, 2012; however, this addendum (No. 2) changes the date and time to Friday, December 14, 2012 at 10:00 AM legal prevailing time.