



FULTON COUNTY PURCHASING DEPARTMENT
Winner 2000 – 2003 Achievement of Excellence in Procurement Award
National Association of Purchasing Management

Jerome Noble, Director
January 14, 2005

Addendum Number 2 - RFP #: Request for Proposal #05RFP8304K
North Fulton Water System Improvements Design Services

Dear Vendors:

This addendum is in reference to Request for Proposal #05RFP8304K – North Fulton Water System Improvements Design Services in support of the Fulton County Public Works Department. This addendum provides additional information, requirements, terms and clarifications about this project.

The following change is hereby made:

SECTION I: GENERAL REQUIREMENTS

- The Proposal Submission Date has been changed from Monday, January 31, 2005 to Monday, February 14, 2005.
- Item # 1.7, Page 14, Proposal Submittal, the fifth (5) bulleted item, “One (1) original and one (1) copy of the Proposal Exhibits must be submitted in one sealed package, clearly marked on the outside, is hereby removed
- Item # 1.18, Pages 16-26, Owner-Controlled Insurance Program, Pages 16-26, is hereby removed in its entirety.
- Item #1.23, Page 30, Evaluation and Recommendation Criteria, remove the original Proposal Evaluation Criteria Table, and replace with the attached **revised** Proposal Evaluation Criteria Table.

SECTION II: REQUIRED FORMS SUBMITTALS

- Item # 2.1, Page 33, Contractor’s Georgia Utilities License Certificate is hereby removed.
- Item # 2.1, Page 34, Contractor’s Georgia Utilities License Certificate Form is hereby removed.

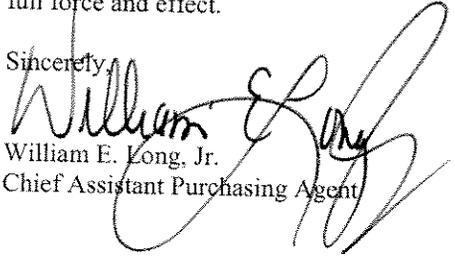
SECTION IV: COST FEE SCHEDULE

- A REVISED (January 14, 2005) Cost Fee Schedule is attached and must be used when submitting proposals.

The undersigned proposer acknowledges receipt of this addendum by returning (1) copy with the proposal by the bid due date and time. Failure to include a signed copy of this addendum with your proposal documents could render your proposal non-responsive.

Except as provided herein, all terms and conditions in the RFP referenced above remain unchanged and in full force and effect.

Sincerely,


William E. Long, Jr.
Chief Assistant Purchasing Agent

ACKNOWLEDGMENT OF RECEIPT OF ADDENDUM NUMBER 1

COMPANY NAME: _____ SIGNATURE: _____

NAME: _____ TITLE: _____ DATE: _____

Proposal Evaluation Criteria:

Technical		
Consideration	Explanation	W
Technical Approach	The Proposer will be evaluated on the technical approach section presented in the proposal. The County will consider sound engineering principles, ingenuity, and creativity.	25
Experience	The Proposer will be evaluated on the experience the firm has with related projects. The references listed in the proposal will be contacted to complete a phone survey. In particular, the County will give special consideration to quality of work and ability to complete projects on schedule. Modeling experience will be evaluated separately.	10
Modeling	The Proposer will be evaluated on their expertise and experience with H2ONet modeling software. Special consideration will be given to the proper with more that 5 years experience total using the H2ONet model.	10
Location	The Proposer will be given the full 10% for having an office in Fulton County, Georgia that performs the majority of work. 0% will be given otherwise.	10
Personnel Resumes	The Proposer will be evaluated on the experience of the team members.	10
Costs	The County will allocate 35% of the evaluation to costs presented in the cost proposal. The County will award the most points to the lowest reasonable and responsive cost proposal.	35
Total Points		10

1.24 SPECIAL PROVISIONS

Prior to commencement of the project, the Proposer shall recommend and secure the County's written approval of project work activities and the methods to be used in accomplishing the work for the Project. Any changes deviating from the approved shall require re-approval by the County.

The Proposer shall submit transmittals of all correspondence, telephone conversations, and minutes of all meetings relative to the Project.

The Proposer will notify all property owners or occupants each and every time of the intent to enter properties for the purpose of accomplishing work or other field investigations in accordance with the practices of the County. The Proposer shall discuss with and receive approval from the Fulton County Department of Environment and Community Development prior to sending said notices of intent to enter private property. Upon request by the Proposer, the County will provide the necessary documents identifying the Proposer for the purpose described in the Request for Proposal. If the property owner or occupant denies the Proposer permission to enter, such incident will be reported to the County and the County will initiate such action as is dictated by current policy and procedure.

The Proposer shall perform the services required to accomplish the work plan as stated. The Proposer shall meet with the County for review of the work on a regular monthly basis as determined by the County.

Revised January 14, 2005

SECTION IV:

Cost Fee Schedule

PLEASE COMPLETE AS DIRECTED AND INSERT IN YOUR SEPARATE SEALED COST PROPOSAL

Cost Proposal Summary Sheet

Task	Number of Hours by Discipline							Totals			
	Principal	Technical	Project Manager	Project Engineer	Modeler	Architect	CAD	Admin	Labor Cost	ODC Cost	Total Cost
1. Hydraulic Analysis											
2. Constructability Analysis											
3. Design											
4. Permitting											
5. Contractor Procurement Process											
6. Construction Engineering Services											
7. Management/Communication											
TOTAL COST											

Please include the labor rates to be applied for the entire project. If additional positions apply, please submit the appropriately modified Cost Proposal Summary Sheet.

Note: All costs for products and services required in Article A "Scope of Services" shall be included in the Cost Proposal Summary Sheet.
REVISED JANUARY 14, 2005