



**DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE**

**Winner 2000- 2007 Achievement of Excellence in Procurement Award  
National Purchasing Institute**

**Jerome Noble, Director**



October 12, 2007

Re: 07RFP57904YA-CC Radio Frequency Identification File Tracking System  
(RFID)

Dear Proposers:

Attached is one (1) copy of Addendum 2, hereby made a part of the above referenced Request for Proposal No. 07RFP57904YA-CC Radio Frequency Identification File Tracking System.

Except as provided herein, all terms and conditions in the Request for Proposal (RFP) referenced above remain unchanged and in full force and effect.

Sincerely,

*Cheryl Cochran*

Cheryl Cochran  
Chief Assistant Purchasing Agent

This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

### **Answers to Questions Submitted Under This RFP**

- Should purchased RFID tags be pre-encoded (serialized) with identification numbers? Or should the offeror include an RFID printer for tag encoding by Fulton County as part of the proposal?

The tags can be pre-encoded; however, we would like to associate our own unique ID to each tag to match our case numbers.

- Can you provide guidelines for the size of requested RFID labels? If exact size is unknown, further information as to placement of the tags (i.e. inside file folder covers) would be helpful.

The exact size is unknown; however, the size should be conducive to placing them on a traditional file folder that is legal paper size. The placement of the tag on the file folder should be a recommendation from any potential vendor.

- In reference to Exhibit II, item 1.7: Our system allows for use of RFID pads, but requires user interaction on a PC/Terminal to indicate if files are being checked in or out before reading tags with the RFID tracking pads. Is this the intended use by Fulton County?

Exhibit II, item 1.7 refers to using the RFID system to secure evidence in an evidence room. The intention is to track if evidence labeled with an RFID tag is moved in or out of the room. This particular use should be accomplished automatically without the requirement of a user initiating it. Other uses of the system such as checking in and out file from one location to another may require the user to initiate login or logout functions.

- Additionally, our system requires each RFID pad to be connected via USB to a PC or laptop. Will this work for Fulton County?

Yes, this is referenced in Exhibit II, item 1.9.; however, the handheld tracker should be docked to a PC but maintain wireless ability for ease of use.

- In reference to Exhibit II, item 4.1: What events should trigger a security control alert?

Any event outside of the define security controls. For example, if a piece of evidence leaves the designated evidence room and it contains and RFID tag a trigger would alert the appropriate user. If unauthorized users are attempting to move files from one location to another without proper authorization this would trigger an alert.

- Approximately how many areas does the D.A. want to make sure and get coverage with RFID? For example 50 desk, two file rooms, and three door ways. Are any of these locations remote locations? and how many? Is there a number that was provided or can be provided?

The exact number of “scanning locations” is yet to be determined. However, I can anticipate at least 30 areas. Three of these are file rooms, three remote locations, two doorways, and twenty-two desks or physical locations. We would also like the ability to create logical locations by use of “scanning cards” to allow for files to be checked out to individuals.

- Were there any other questions and answers for clarification that will be distributed to interested parties?

No

ACKNOWLEDGEMENT OF ADDENDUM NO. 2

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Purchasing Department, Fulton County Public Safety Building, 130 Peachtree Street SW, Suite 1168, Atlanta, Georgia 30303 by the RFP due date and time **October 18, 2007 11:00 A.M legal prevailing time.**

This is to acknowledge receipt of Addendum No. 2, \_\_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
Legal Name of Proposer

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Title