



DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE
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National Purchasing Institute



Felicia Strong-Whitaker, Interim Director

July 16, 2009

Re: 09RFP68331YC-BL
Food Management Services – Fulton County Sheriff's Office

Dear *Bidders*:

Attached is one (1) copy of **Addendum 2**, hereby made a part of the above referenced 09RFP68331YC-BL, Food Management Services – Fulton County Sheriff's Office.

Except as provided herein, all terms and conditions in the 09RFP68331YC-BL, Food Management Services – Fulton County Sheriff's Office referenced above remain unchanged and in full force and effect.

Sincerely,

William E. Long, Jr., CPPB
Chief Assistant Purchasing Agent
Department of Purchasing & Contract Compliance

This Addendum forms a part of the contract documents and modifies the original RFP documents as noted below:

QUESTIONS

QUESTION: What is the current cost per meal for inmates?

RESPONSE: *\$1.22 per meal up to 8,000 per day, \$1.15 per meal over 8,000*

QUESTION: Is there a different cost for staff? If so, can you provide the current price per meal?

RESPONSE: *All meals are priced at \$1.22 per meal up to 8,000 per day, \$1.15 per meal over 8,000*

QUESTION: What role do the trustees play in the kitchen?

RESPONSE: *Keeping kitchen clean, warehousing and storage; unless they are part of the Culinary Arts Program, then they can work in the food prep areas with supervision.*

QUESTION: How many trustees will you provide?

RESPONSE: *Approximately 30, 10 per shift*

QUESTION: We understand that the vendor is responsible for repairs due to neglect and abuse. Who is responsible for regular repair and maintenance to the equipment?

RESPONSE: *The County at no charge to vendor will replace equipment which in the opinion of the County has exceeded its useful life.*

QUESTION: Are you just looking for a menu with 3 hots only?

RESPONSE: *Any changes must be approved either by the Sheriff or the Chief Jailor*

QUESTION: How many total staff members do you have in the jail?

RESPONSE: *Approx. 450 divided over 3 shifts*

QUESTION: Do you pay for the contractors meals in the ODR?

RESPONSE: *No, if they eat in staff dining room currently they must pay \$2.00*

QUESTION: What is the current cost for grease removal? Who do you currently use?

RESPONSE: *Griffin Grease Mill*

QUESTION: Who is responsible for pest control?

RESPONSE: *Vendor*

QUESTION: What items/supplies belong to the current vendor that will have to be replaced to run the operation?

RESPONSE: *Hot boxes, carts, utensils, pots and pans*

QUESTION: How often do you have lock-downs?

RESPONSE: *Seldom*

QUESTION: Who pays for the styro in the case of a lock down?

RESPONSE: *Vendor*

QUESTION: Is "Ensure" part of the diet plan? If so, who has to provide it? Medical? Or Food Service?

RESPONSE: *Yes, food service vendor*

QUESTION: How often do you have special functions? Is it done on china or paper?

RESPONSE: *Sometimes twice a week, then may be months without a special event; average Paper or plastic*

QUESTION: What is usually the number that we prepare for on special functions?

RESPONSE: *Varies from 10 to 150*

QUESTION: What is a typical menu for your functions?

RESPONSE: *Sandwiches, finger foods, fruit and vegetables, cookies, cake etc.*

QUESTION: How many inmates currently receive styro trays at a normal feeding?

RESPONSE: *1,100*

QUESTION: What is considered a trustee meal and how many trustees are fed at each meal?

RESPONSE: *A double portion of meat and a regular portion of drink, fruit vegetables and desert.*

QUESTION: How many diets do you currently have?

RESPONSE: *Approx. 490*

QUESTION: How many double portions do you currently serve with your diets?

RESPONSE: *1*

QUESTION: Is there currently a different price for diet meals?

RESPONSE: *No*

QUESTION: May we have a copy of your current inmate menu?

RESPONSE: *Yes*

QUESTION: May we have a copy of your current Staff Dining menu?

RESPONSE: *Yes*

QUESTION: Ref. Pg. 35, I: All menus (see Exhibit 2). Exhibit 2 was not included with the bid specs. Please resend this attachment.

RESPONSE: *Menus are being sent out*

QUESTION: Ref pg. 25, #15. Please provide clarification on, No pre-cooked casseroles or other pre-cooked itemsno raw meat will be used by the vendor. Please clarify what the county would like to serve as entrees for the menu as no pre-cooked and no raw is unclear? Example: meat patties are pre-cooked and ground meats

come raw and frozen from food suppliers.

RESPONSE: ***No raw meat is to be served, cooked items prepared for food service such as grilled chicken patties which must be heated to 160 degrees is acceptable.***

QUESTION: Ref. pg. 38, Section 3, Please clarify what Fulton County's objectives are for a full-time, on-site dietitian and what the job description and requirements will be.

RESPONSE: ***5 years experience in corrections industry and food service providing for a minimum of 2000***

QUESTION: Ref. pg. 38, Section 3 states that a resume for a full-time "on-site" dietitian be provided. ARAMARK has on staff 10 full time registered and licensed dietitians with over 35 years experienced combined in corrections to be available whenever required. Will this meet your expectations?

RESPONSE: ***Yes***

QUESTION: Pg. 22, 3.3; 1. You are requesting 3 hot meals per day, but on page 24, #9. cold foods are to arrive to the inmate at a maximum of 45 degrees. Currently you are serving 2 hots and 1 cold meal. Should we only give you a price for 3 hot meals or do you want a price for either or both?

RESPONSE: ***RFP request quote for 3 hot meals daily, if there is a substantial difference please provide price also for 2 hot and one cold.***

QUESTION: Pg. 24 and 25 gives a list of equipment in the kitchen. Could you please give us a current list of equipment and is there any equipment that is in need of replacement. How old is the equipment and what have the maintenance costs been on the equipment for the last year?

RESPONSE: ***We are not aware of equipment that currently needs replacement***

QUESTION: What is the cost of your vector control now for the kitchen? Who is your current provider?

RESPONSE: ***This is provided by the Food Service Vendor***

QUESTION: Pg. 28. #5-Pg. 29,#10- Will the county continue to be responsible for repairs on the equipment as is your current method?

RESPONSE: *The vendor will be responsible for repairs*

QUESTION: Who is providing your grease trap removal at this time and who is your contract with? What is the current cost?

RESPONSE: *M & J Tank Cleaning Service*

QUESTION: Is the contractor responsible for all equipment replacement?

RESPONSE: *Yes*

QUESTION: What personnel positions are you requesting a resume for in our proposal?

RESPONSE: *Dietician, 3 managers and 3 lead supervisors*

QUESTION: Are you requesting the contract to be included in our Proposal? If so, are we to include any exceptions or signatures?

RESPONSE: *No, please list all items in which there may be exceptions*

QUESTION: Is there a bid, performance or payment bond for this proposal or contract?

RESPONSE: *A bid bond, in the amount of 5% of the total bid amount must be submitted with your bid; and a performance bond in the amount of 100% will be required only of the awarded bidder. The Bid Bond form is attached.*

ACKNOWLEDGEMENT OF ADDENDUM NO. 2

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Purchasing Department, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the RFP due date and time **July 29, 2009, 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 2, _____ day of _____, 2009.

Legal Name of Bidder

Signature of Authorized Representative

Title

BID BOND

**09RFP68331YC-BL
FOOD MANAGEMENT SERVICES
FULTON COUNTY GOVERNMENT**

KNOW ALL MEN BY THESE PRESENTS, THAT WE _____

hereinafter called the PRINCIPAL, and _____

hereinafter called the SURETY, a corporation chartered and existing under the laws of the State of _____, and duly authorized to transact Surety business in the State of Georgia, are held and firmly bound unto the Fulton County Government, in the penal sum of _____ Dollars and Cents (\$_____) good and lawful money of the United States of America, to be paid upon demand of the Fulton County Government, to which payment well and truly to be made we bind ourselves, our heirs, executors, administrators and assigns, jointly and severally and firmly by these presents.

WHEREAS the PRINCIPAL has submitted to the Fulton County Government, for **09RFP68331YC-BL, Food Management Services** a Bid;

WHEREAS the PRINCIPAL desires to file this Bond in accordance with law;

NOW THEREFORE: The conditions of this obligation are such that if the Bid be accepted, the PRINCIPAL shall within ten (10) calendar days after receipt of written notification from the COUNTY of the award of the Contract execute a Contract in accordance with the Bid and upon the terms, conditions and prices set forth therein, in the form and manner required by the Fulton County Government, and execute sufficient and satisfactory Performance and Payment Bonds payable to the Fulton County Government, each in the amount of one hundred (100%) percent of the total contract price in form and with security satisfactory to said Fulton County Government, then this obligation to be void; otherwise, to be and remain in full force and virtue in law; and the SURETY shall upon failure of the PRINCIPAL to comply with any or all of the foregoing requirements within the time specified above immediately pay to the Fulton County Government, upon demand the amount hereof in good and lawful money of the United States of America, not as a penalty but as liquidated damages.

In the event suit is brought upon this Bond by the COUNTY and judgment is recovered, the SURETY shall pay all costs incurred by the COUNTY in such suit, including attorney's fees to be fixed by the Court.

Enclosed is a Bid Bond in the approved form, in the amount of

_____ Dollars

(\$_____) being in the amount of five (5%) percent of the CONTRACT Sum. The money payable on this bond shall be paid to the Fulton County Government, for the failure of the Bidder to execute a CONTRACT within ten (10) days after receipt of the Contract form and at the same time furnish a Payment Bond and Performance Bond.

IN TESTIMONY THEREOF, the PRINCIPAL and SURETY have caused these presents to be duly signed and sealed this _____ day of _____ 2009.

ATTEST:

PRINCIPAL

_____ BY _____ (SEAL)

CERTIFICATE AS TO CORPORATE PRINCIPAL

I, _____, certify that I am the Secretary of the Corporation named as principal in the _____ within bond; that _____, who signed the said bond of said corporation; that I know this signature, and his/her signature thereto is genuine; and that said bond was duly signed, sealed and attested for in behalf of said Corporation by authority of its governing body.

SECRETARY

(CORPORATE SEAL)

SURETY

_____ BY _____
(SEAL)