



FULTON COUNTY

December 10, 2015

Re: **Construction Management Services 15RFP003B-BR**

Dear Proposers:

Attached is one (1) copy of Addendum #2, hereby made a part of the above-referenced Request for Proposal (RFP).

Except as provided herein, all terms and conditions in the RFP referenced above remain unchanged and in full force and effect.

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Sincerely,

Brian Richmond  
Assistant Purchasing Agent

This Addendum forms a part of the contract documents and answers questions asked by interested vendors and makes a change in the specifications:

1. **Question:** What are the relevant metrics associated with construction management services:

Number of land disturbance permits issued in 2014 and 2015 through October

**Answer:** LDP's issued 2014 = 153 issued and 2015 = 206 issued (until 10-31-15)

Number of final plats approved in 2014 and 2015 through October

**Answer:** Final Plat: 2014 = 6 and 2015 = 5 (until 10-31-15)

Number of construction inspections conducted in 2014 and 2015 through October

**Answer:** This information is not currently tracked

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2. **Question:** Total fees collected for land development review, land development permitting and land development inspections for 2014 and 2015 through October  
**Answer:** 2014 - \$418,907.00 and 2015 - \$291,870.00
  3. **Question:** The flat fee required in the Cost Proposal Form provides a cost for the service based upon the current development activity level described in Addendum 1. What percent increase in development activity does the County project in years 2017 and 2018?  
**Answer:** Given the current political environment, P&CS cannot make a projection for future year's development activity.
  4. **Question:** To facilitate the construction inspection activity described in the RFP, will the County provide a daily list of construction sites with addresses for which inspections have been requested?  
**Answer:** As the selected vendor will be managing land development inspections it will assumed that the vendor will manage scheduling all requested inspections.
  5. **Question:** Does the County's permit tracking software allow the entry of inspection results in the field? Does the County's system require land development inspectors to have laptop computers?  
**Answer:** No
  6. **Question:** What is the approximate total monthly mileage for all land development construction inspectors?  
**Answer:**
    - Average annual mileage per site inspector for the last 12 months: 9,497
    - Average monthly mileage per site inspector for the last 12 months: 791

7. **Question:** Does the inspection function outlined in the RFP include enforcement and prosecution in court?  
**Answer:** The selected vendor will be expected to issue citations and prepare all necessary paperwork to get any enforcement case ready for presentation to the Solicitor's office.
8. **Question:** Will the County provide staff to intake plans, collect fees and issue permits?  
**Answer:** Yes
9. **Question:** Provisions for addressing increases or decreases in development activity. To allow the County to increase services on an "as needed basis", would the County consider the option of providing an hourly rate per Construction Management category instead of a flat fee?  
**Answer:** No
10. **Question:** As an alternative, will the County consider a cost proposal that calls for a lump sum and an hourly rate per labor category? This approach will allow the County to tap additional resources on an as needed basis at a specific hourly rate when the workload increases.  
**Answer:** No
11. **Question:** Can the County provide a copy of its Stormwater Management Program including its current MS4 plan.  
**Answer:** We do not have a compliant Stormwater Management Program.
12. **Question:** Can project files containing inspection reports from 2014 and 2015 be made available to proponents for review?  
**Answer:** No
13. **Question:** Does the County have a GIS system established showing pipelines, inlet and outlet structures and outfalls?  
**Answer:** Yes
14. **Question:** Are there solid waste landfills in unincorporated Fulton County that would fall under its MS4 program?  
**Answer:** No
15. **Question:** Is there a county map available for review which shows infrastructure that falls under the MS4 program?  
**Answer:** Yes via a GIS mapping program.
16. **Question:** What other departments within Fulton County sign off/approve permit applications?  
**Answer:** None

17. **Question:** Does the program include review and approval of permanent storm water infrastructure or other development design documents?  
**Answer:** Yes
18. **Question:** How many nodes and outfalls are in your MS4 program, respectively?  
**Answer:** Based on a 2012 inventory there are approximately 19,311 storm water structures (catch basins, grate inlets, headwalls, etc.) in the County's MS4 system in Unincorporated South Fulton. There are also approximately 486 detention ponds, of which 33 have been accepted for maintenance by the County in Unincorporated South Fulton County..
19. **Question:** If an MS4 inspection form is in use currently, can you provide a copy of it?  
**Answer:** We do not have a current MS4 inspection form
20. **Question:** Can you provide a copy of your current Phase I Permit # GAS000117 Permit?  
**Answer:** Yes
21. **Question:** Do you have a PDF map your current MS4 inventory? Normally, this can exported from GIS, if available.  
**Answer:** We do not have a PDF map available at this time but maps can be generated using the GIS mapping system. .
22. **Question:** In your current MS4 program, do you inspect only 20% of your MS4 inventory on an annual basis or do you inspect 100% of your MS4 inventory on an annual basis?  
**Answer:** Our goal is 20%.
23. **Question:** . Please confirm in writing that submittal of Form H is not required.  
**Answer:** During the pre-proposal conference on Thursday, December 3, 2015, the representative from the Contract Compliance Department spoke of a Form H not being required anymore. The form he was speaking of is EXHIBIT H, which was the FULTON COUNTY FIRST SOURCE JOBS PROGRAM, which was not included as part of this proposal. That is a program that the Contract Compliance Department no longer asks vendors to participate in. In the proposal, there is a FORM H: LOCAL PREFERENCE AFFIDAVIT OF BIDDER/OFFEROR (Page 5-18) and that form is for those vendors who can prove they have a legitimate business address in Fulton County and wish to be awarded the 5 points given in SECTION 4, EVALUATION CRITERIA, (Page 4-1).

**The due date has been extended to Tuesday, December 22, 2015, 11:00 AM.**

**ACKNOWLEDGEMENT OF ADDENDUM NO. 2**

The undersigned Proposer acknowledges receipt of this Addendum by returning one (1) copy of this form with the proposal submittal package to the Department of Purchasing & Contract Compliance, Fulton County Public Safety Building, 130 Peachtree Street, S.W., Suite 1168, Atlanta, Georgia 30303 by the **RFP due date and time of Tuesday, December 22, 2015, 11:00 AM.**

This is to acknowledge receipt of Addendum No. 2, \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Legal Name of Bidder

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Title