



OCTOBER 21, 2015

Re: 16ITB98998C-DR, JANITORIAL SERVICES for SELECTED FULTON COUNTY FACILITIES

Dear **Proposer(s)**:

Attached is one (1) copy of Addendum 2, hereby made a part of the above-referenced Invitation to Bid (ITB).

Except as provided herein, all terms and conditions in the ITB referenced above remain unchanged and in full force and effect.

Sincerely,

Donald R. Riley

**Donald R. Riley, CPPB
Assistant Purchasing Agent**

16ITB98998C-DR, JANITORIAL SERVICES for SELECTED FULTON COUNTY FACILITIES

Addendum No. 2

Page Two

This Addendum forms a part of the contract documents and modifies the original ITB documents as noted below:

Attached hereto are responses to questions submitted in reference to the above ITB.

Except as provided herein, all terms and conditions in the bid referenced above remain unchanged and in full force and effect.

Failure to return a signed copy of this addendum could render your bid non-responsive.

ACKNOWLEDGEMENT OF ADDENDUM NO. 2

The undersigned proposer acknowledges receipt of this addendum by returning two (2) copy of this form with the bid package to the Department of Purchasing, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the ITB due date and time **NOVEMBER 4, 2015 at 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 2, _____ day of _____, 20__.

Legal Name of Bidder

Signature of Authorized Representative

Title

Questions regarding 16ITB98998C-DR, JANITORIAL SERVICES for SELECTED FULTON COUNTY FACILITIES

1. Can I clarify that there are two group H. One is Arts Center and the other is Wolf Creek. My question is are they considered to be two separate groups but, they are both called group H. If we bid group H. Do we have to bid both groups H?

Response: Contractor please refer to the Facility List (Pg. 90), one will see that Wolf Creek is part of Group H. It is not a separate Group. It is separated on the pricing sheet because it requires yearly Janitorial support and seasonal Event support. Contractors are highly encourage to Bid on the entire Group H; however, the County cannot instruct nor advise vendors on how to bid because the award basis of award is to the lowest responsive and responsible contractor.

2. Can you specify who is the contractor for group B, E, F, G, H and I?

Response: Group B (Rite Way) Group E (Chi-Ada) Group F (Rite Way) Group G (Quality-(South Senior Centers); Group G (GBM-(North & Central Senior Centers); Group H & I (Rite Way)

3. According to the Bid notice for ITB 13 ITB 87106C- MT, two current contractors; GBM, Diversified were not listed on its bid notification. How these two contractors has providing services for the current contract without submit its bid. Please address

Response: All of the Janitorial Groups were listed on 13ITB87106C-MT (Groups A, B, C, D, E, F, G, H, & I) ; however, KeeClean was relieved of their cleaning responsibilities during one of the contract years; thereby, requiring the issuing of 15ITB94539C-DR (Group A, C, D, & G). GBM submitted a bid during this ITB. Diversified is the name of the company that has recently acquired Rite Way Service, LLC.

4. The official bid tabulation, states that the annual bid is \$9,000 for the cleaning of Wolf Creek Amphitheatre, is this the correct yearly amount that Fulton County is being invoiced, or is this a per event amount?

Response: It is highly unprofessional for the County to discuss an invoice of an existing Contractor with any Contractor. If you have not done so, please visit the Amphitheater, read the Scope of Work carefully, and bid what you feel your Company should charge to meet the requirements of the Contract. Contractors may request an open records request on projects for janitorial services within the past three (3) years for additional information concerning this request.

Click on the link below and it will guide you thru the open records process. <http://fultoncountyga.gov/fcpccd-open-records-request> The addendum will be posted later on today with the detailed information below: The Department of Purchasing policy for an Open Records Request pursuant to O.C.G.A §50-18-70 is as follows:

The Department of Purchasing applies an hourly charge for administrative and clerical staff related to the search, retrieval, review, preparation and copying of the department's records. The hourly charge is \$13.00 per hour.

The Act also authorizes the department to charge 25¢ per page, for copies of documents.

It is the policy of Fulton County, that review of Purchasing files are conducted in the Department of Purchasing located in the Fulton County Government Center, 130 Peachtree Street, Public Safety Building, 1st Floor, Suite 1168, Atlanta, Georgia 30303-3459. The department hours of operations are Monday through Friday, 8:30 a.m. to 5:00 p.m.

Written Open Records Request can be forwarded via the following methods:

Open Records Request must apply only to Department of Purchasing solicitations. To submit an Open Records Request Form [click here](#)

Or

Mail: Felicia Strong-Whitaker
Director
Department of Purchasing
130 Peachtree Street, Suite 1168
Atlanta, Georgia 30303-3459
Fax: [\(404\) 893-6273](tel:(404) 893-6273)

Full payment must be received prior to delivery of any records. Payment options are limited to cash, check or money order payable to "Fulton County Government".

5. Are there any other Wolf Creek Amphitheatre 2016 events, in addition to concerts that the awarded bidder will be responsible for cleaning?

Response: There is no definitive answer. As stated on the Pricing Sheet and Scope of Work, Wolf Creek Amphitheater Events are seasonal that operates from March – October of each year. The Contract Administrator has no control

over the scheduling of Events. Bid in accordance with the Pricing Sheet provided to you in the bid document.

6. Previously, Wolf Creek Amphitheatre was bid separately; Now it is in group 'H' along with the Fulton County Arts Centers – Can it be bid on by itself?

Response: The County cannot instruct nor advise vendors on how to bid because the award basis of award is to the lowest responsive and responsible contractor.

7. If the Arts Centers are the only interest in Group 'H,' is it mandatory to also bid on the Wolf Creek Amphitheatre?

Response: Wolf Creek Amphitheater is part of Group H. Contractor please refer to the Facility List (Pg. 90), one will see that Wolf Creek is part of Group H. It is not a separate Group. It is separated on the pricing sheet because it requires yearly Janitorial support and seasonal Event support. Contractors are highly encourage to Bid on the entire Group H; however, the County cannot instruct nor advise vendors on how to bid because the award basis of award is to the lowest responsive and responsible contractor.

8. Is the trailer included in the overall square footage for the Fulton County Drug Court?

Response: No. The County will provide an internal team of cleaners for the trailer.

9. GBM is not currently listed on the 2013, janitorial services bid pricing analysis. What are they currently invoicing Fulton County for the locations they clean? Also, can this be broken down by location?

Response: It is highly unprofessional for the County to discuss an invoice of an existing Contractor with any Contractor. If you have not done so, please visit the Amphitheater, read the Scope of Work carefully, and bid what you feel your Company should charge to meet the requirements of the Contract. Contractors may request an open records request on projects for janitorial services within the past three (3) years for additional information concerning this request.

Please review the County entire response to question #4.