



DEPARTMENT OF PURCHASING & CONTRACT COMPLIANCE

**Winner 2000- 2006 Achievement of Excellence in Procurement Award
National Purchasing Institute**

Jerome Noble, Director



November 18, 2008

Re: 08RFP64304A-CJC, Solid Waste Service Landfill Post Closure

Dear Bidders:

Attached is one (1) copy of Addendum 2, hereby made a part of the above referenced 08RFP64304A-CJC, Solid Waste Service Landfill Post Closure.

Except as provided herein, all terms and conditions in the ITB referenced above remain unchanged and in full force and effect.

Sincerely,

Charlie Crockett

Charlie Crockett, CPPB
Assistant Purchasing Agent

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Addendum No. 2

Page Two

This Addendum forms a part of the contract documents and modifies the original ITB documents as noted below:

Below are Questions and Answers submitted for the aforementioned bid:

- Q. We would like to visit the landfills on Thursday the 6th of November, preferably in the morning. Can this be arranged?
- A. The sites are open to the public during normal business hours 8:30-4:30; you are welcome to visit the sites at your convenience. Let the staff onsite know that you are conducting an inspection for purposes of preparing a bid.
- Q. Groundwater/Surface Water Monitoring:
How many wells at each landfill are being tested for Appendix II constituents?
For each landfill, is there an approved subset of App. II constituents for each event?
If yes, how many wells are being tested for the approved subset?
How many surface water monitoring locations are at each landfill?
- A. The Morgan falls groundwater monitoring well network consist of four background and thirteen compliance monitor wells; and the Merk Miles groundwater monitoring well network consist of one background and thirty one compliance monitor wells. Morgan Falls has three and Merk Miles four surface water monitoring location. All samples are analyzed for Appendix II VOC and metals during the second event of each calendar year.
- Q. Methane Monitoring:
What is the frequency of test events (quarterly, monthly) for each landfill?
How many of the Methane Monitoring locations are bar punch holes?
- A. The methane monitoring is conducted quarterly for both landfills. Morgan Falls has 47 locations with 8 bar holes. Merk Miles has 56 locations with 21 bar punch holes.
- Q. Corrective Action Plan:
What are the approved parameters for the Monitored Natural Attenuation survey?
How many wells at each landfill are being tested for the MNA parameters?
- A. The corrective action plan for Merk miles and Morgan falls have not been formally approved; alls sampling requirements have been answered previously.
- Q. General:
Does the project manager have to be a licensed professional: i.e. PE or PG?
- A. No; however all documents submitted to the EPD must be certified by an appropriate person

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- Q. During the Pre-bid Conference, there was a verbal reference to a requirement for a Bid Bond and a Payment and Performance Bond. The only language in the RFP for the bond a requirement is pages 61 and 93 and is referenced as "if necessary", without terms and conditions. Bid Bonds and Payment and Performance Bonds are used for the construction industry bids to ensure that the contractor will complete the construction. This is a professional services contract with strict Fulton County Terms and Conditions and no construction. In addition, surety companies are reluctant to provide bonding on professional services contracts that have imprecise scopes of work. Can Fulton County eliminate the bond requirements?
- A. There will be NO Bid Bond, Payment bond or Performance Bond requirement for this project.
- Q. On Page 21 of the RFP under Section 3.3 - Scope of Work, you list three items: 1 - LFG Management; 2 - Methane Monitoring, 3 - Inspections. On the next page, you begin with 5 - Groundwater Monitoring. Is there an item No. 4 or should Groundwater Monitoring be listed as item 4?
- A. Yes.
- Q. Page 20 under Section 3.3 - Scope of Work, the fourth bullet item states: "Perform Landfill Maintenance Inspections and Implement Repairs". On Page 21 of the RFP under 3 - Inspections, you state "...unscheduled maintenance which may need to be performed by the landfill maintenance contractor". Are actual repairs (i.e. erosion repairs, etc.) the responsibility of us as the bidder or the responsibility of a separate contractor under another contract?
- A. This is the responsibility for a separate procurement.
- Q. Would this contractor perform his work under our supervision?
- A. No.
- Q. Is the \$100,000 allowance for Unscheduled Landfill Maintenance allocated to the other contractor performing the maintenance repairs or for us (the bidder)?
- A. This allowance is for the winner of this bid for any unscheduled maintenance that may be necessary or approved by the County
- Q. On Page 21 of the RFP under Project Management, it is not clear where the copies of the Operating Record are to be kept. Must the Consultant obtain a complete copy of the Operating Record for each landfill and keep it at their consulting office?
- A. Please disregard the item; The County will be responsible for the operating record.

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- Q. The Prime Contractor/Consultant must do 51% of the work according to the RFP. Should this percentage include the allowances identified in Section 3.5, the cost proposal format table? Or should it be 51% of the costs that we develop for the previous five line items? Given the clarifications that may be required to be issued as addenda, and the fact that the GA SWANA conference is next week, will the County consider extending the due date by one week?
- A. The prime must perform at least 51% of the work including the allowance, this item may be waived if deemed in the best interest of the County or if the work is highly specialized and can not be done by the prime contractor.
- Q. Mowing – Is this part of the RFP, if so what is frequency? Does it also include transfer station?
- A. No
- Q. Quarterly methane monitoring – Does this include “in waste” gas wells, in addition to “out of waste” probes? If not, what category do the “in waste” wells fall under and what is frequency? Flare Preventative Maintenance – Does this include only typical manufacturer recommended service/inspections?
- A. Yes; or what is necessary to keep the flare system operational
- Q. The term of the contract and the prices to be provided are for one year only, correct?
- A. This contract will be renewal up to three additional years.
- Q. If the contract is extended one more year, does the price apply to the second year or is a small inflation-adjustment allowed?
- A. No
- Q. The contract is for providing professional services and not construction work. Can you waive the bonding requirements (i.e., bid, performance, and payment bonds)?
- A. Yes
- Q. It is assumed that regular meetings are not needed and that meetings will only be scheduled on an as-needed basis, correct?
- A. Yes
- Q. Will the selected contractor be given keys to access the sites whenever it is convenient to the contractor or will site access be limited?

A. Contractor will have complete access.

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Q. If site access will be limited, please explain how contractor can get access to sites and What are the work hours that the contractor needs to adhere to?

A. Not applicable

Q. How many hard copies does the County require for deliverables (i.e., reports)?

A. Two; one copy for the County and one copy for the EPD

Q. How many groundwater monitoring wells are located at each site? How many of these wells need to be monitored for the Appendix II list of constituents? Is Appendix II sampling done during both semi-annual monitoring events?

A. Answer given above

Q. How many of the groundwater wells at each site have designated pumps?

A. None

Q. For wells without designated pumps, what is the approved procedure for sampling the wells (e.g., pumping, bailing)?

A. bailer

Q. How many well volumes do we need to pump before sampling? Or can we conduct low-flow purging until parameters are stabilized and then sample.

A. Three (3)

Q. We understand that MNA is the selected remedy for the site. What wells and what parameters are we to sample and what is the monitoring frequency.

A. Answered above

Q. How many surface water monitoring points need to be sampled at each site and for which parameters? And what is the frequency?

A. Answered above

Q. For each site, how many of the methane monitoring probes are designated wells and how many are bar hole punches?

A. Answered above

Q. What is the required frequency for balancing the gas well field? Are monitoring results to be reported to the County? Where should we include this item in the cost table? With the methane monitoring task?

- A. No frequency is given; on an as need basis. Can be billed to contingency/unscheduled task funds.

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- Q. Is the cost of remote monitoring (i.e., using Omnimetrix) to be paid by the selected Contractor or directly the County?
- A. Contractor
- Q. Is work related to flare shutdowns (i.e., investigation and startup) part of the unscheduled task budget, or do we need to estimate these costs? If the latter, how many shutdowns per year should we assume based on recent history at the sites?
- A. Unscheduled task budget.
- Q. The sites do not have NPDES permits, and no NPDES monitoring or reporting is needed, correct?
- A. Yes
- Q. Please confirm that no work is included in this contract relative to the Merk Miles Transfer Station.
- A. No scheduled task is included in the detail scope of work, however work may be assigned on an as need or unscheduled basis. This is a very nominal part of this procurement. Over the past year we conducting inspection of retaining wall, developed specification for repair of gravel road, etc... This work will be assigned on an as need basis.
- Q. Please provide Project Managers experience qualification requirements in lieu of the "experience in the State of Georgia in Road Design".
- A. The project manager must have experience with solid waste management, landfill post closure, and familiarity with submitted documents to the Georgia Environmental Protection Division
- Q. As stated on Page 21 of the RFP, 1. Landfill Gas System Management. The consultant shall be responsible for the operation of the system and insuring the system operates 24 hours per day, 7 days per week. How is the contractor to price this activity? Is this cost item for the monitoring of the system only with any repair associated costs, including contractor labor included in one of the allowance items? Are there remote monitoring systems installed on these flare systems that will be transferred to the new contractor for remote monitoring capabilities?
- A. The contractor will be responsible for implement a basic maintenance schedule. Repairs and labor cost and unscheduled work will be paid out of unscheduled/contingency funds. The remote monitoring system will be transferred to the new contractor.
- Q. Is there any guidance available as to what the required Flare system preventive maintenance basis is for each system, each year?

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- A. The County will provide copies of the operation manuals for both landfills to the winner bidder. However, The County's expectation is that the remote monitoring system can be used to effectively monitor the operation of the system. However, it is likely that at least monthly inspections of the system are required ten hours or less. Repair and labor cost for unscheduled or needed work will be billed to the unscheduled/Contingency funds.
- Q. As discussed during the Pre-bid Meeting it is assumed the contractor will complete the quarterly landfill inspections and forward the completed reports including recommended repairs to Fulton County. Confirm that the actual repairs will be completed either by the existing landfill maintenance contractor or covered under the unscheduled *landfill maintenance allowance*. If follow up inspections are required to confirm repairs were properly completed by others how will the post closure contractor be compensated within this contract?
- A. The County's will select a separate contractor to provide basic site work; The County's intent is to procure the services of a firm that can provide any and all landfill post closure services if needed. However, any work required of the bidder that is not specifically listed will be paid from the unscheduled landfill maintenance allowance.
- Q. Is the first item of 3.3 Cost Proposal, Hourly Rate (as per labor categories) for time and materials work not specifically included in the other Cost Proposal Items? Is the contractor to include individual labor category cost breakdowns for each major cost item i.e. quarterly landfill inspections, quarterly monitoring, etc. or just provide labor category summaries and a single total labor cost for that item?
- A. Yes; include the cost by major category; alternatively the bidder can include a fixed cost without labor category information. However a labor rate is need to charge to the allowance for unscheduled or other task.
- Q. Detail the bid bond and P&P bond requirements. What is the intended duration of this post closure contract in years? Is the cost proposal for one year only?
- A. The contract can be renewed for a total of four years
- Q. Can Fulton County extend the bid due date to 26 November 2008?
- A. Yes

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ACKNOWLEDGEMENT OF ADDENDUM NO.2

The undersigned bidder acknowledges receipt of this addendum by returning one (1) copy of this form with the bid package to the Purchasing Department, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the RFP due date and time **December 4, 2008 at 11:00 A.M.**

This is to acknowledge receipt of Addendum No.2, _____ day of _____, 2008.

Legal Name of Bidder

Signature of Authorized Representative

Title