

**Addendum #3**

**DATE: 6-19-14**

**CONTENT FOR ADDENDUM #3:**

- 1. Smith Dalia Architects – Addendum #3.**

***A D D E N D U M N O . : 0 3***

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<b>Project Name:</b>	Metropolitan Library
<b>Project Number:</b>	11165

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Date:	19 June 2004
To:	Evan Jahn - Heery/Russell; Jeff Lewis, William Mensah - Winter-Construction
From:	Sara Singleton, SDA
Copies:	Robyn Zurfluh, Craig Wertz, Glenn Grosse - SDA

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This addendum forms a part of the Contract Documents and modifies the original "Revised Pricing Documents" dated 05/28/14.

This Addendum includes changes to the Specifications:

**CHANGES TO LANDSCAPE:**

- Note on L100 that reads-
  - "(4) BENCHES, REPURPOSED BRICK BASE WITH REPURPOSED GRANITE CAP, EACH BENCH HAS (3) STAINLESS STEEL DIVIDERS"Should instead read
  - "(4) BENCHES, REPURPOSED GRANITE RUBBLE BASE WITH REPURPOSED WHITE GRANITE SLAB CAP, EACH BENCH HAS (3) STAINLESS STEEL DIVIDERS"

**CHANGES TO ARCHITECTURAL:**

- Detail of Site Bench added, see ASD 07 attached.
- A711 CPU rack is in FFE scope.

**CHANGES TO STRUCTURAL:**

- Detail 10/S402 to be referenced at roof intersection near Grid J, 3 & P, 4 to support brick parapet extending onto roof.

**CHANGES TO PLUMBING:**

- P001 Passive Radon System to be changed to Fan Assist System.

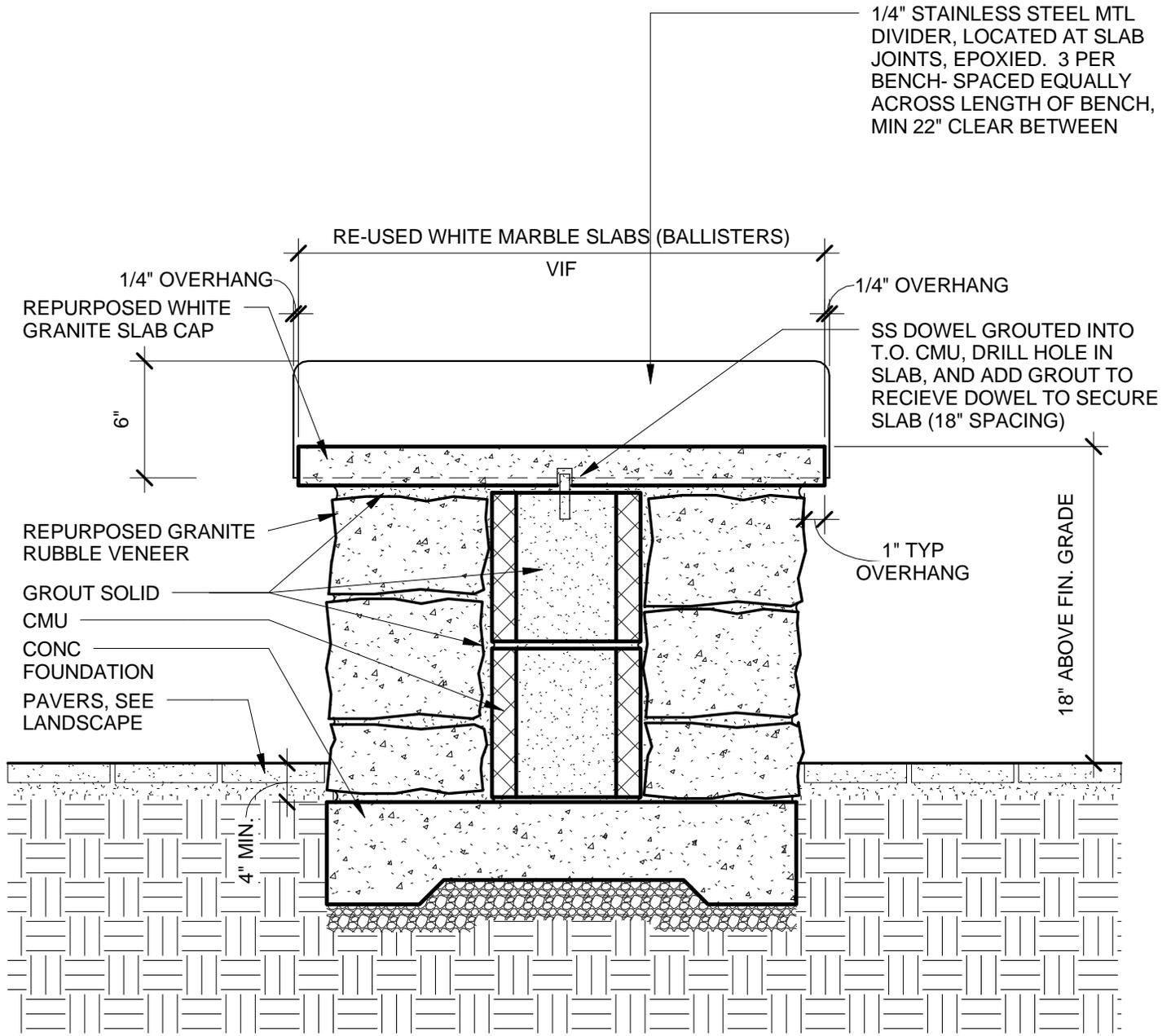
**CHANGES TO SPECIFICATIONS:**

- 01 3000 Submittal Service section has been revised, see attached.

END OF ADDENDUM

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1/4" STAINLESS STEEL MTL DIVIDER, LOCATED AT SLAB JOINTS, EPOXIED. 3 PER BENCH- SPACED EQUALLY ACROSS LENGTH OF BENCH, MIN 22" CLEAR BETWEEN

RE-USED WHITE MARBLE SLABS (BALLISTERS)

VIF

1/4" OVERHANG

REPURPOSED WHITE GRANITE SLAB CAP

6"

1/4" OVERHANG

SS DOWEL GROUTED INTO T.O. CMU, DRILL HOLE IN SLAB, AND ADD GROUT TO RECIEVE DOWEL TO SECURE SLAB (18" SPACING)

REPURPOSED GRANITE RUBBLE VENEER

GROUT SOLID  
CMU  
CONC  
FOUNDATION  
PAVERS, SEE  
LANDSCAPE

1" TYP OVERHANG

18" ABOVE FIN. GRADE

4" MIN.

**SMITH DALIA**  
ARCHITECTS, LLC  
621 NORTH AVENUE, NE  
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ATLANTA, GEORGIA 30308-2805

METROPOLITAN LIBRARY  ATLANTA-FULTON PUBLIC LIBRARY SYSTEM 1332 METROPOLITAN PARKWAY, ATLANTA, GEORGIA, 30310	Supplemental Drawing <b>DETAIL AT SITE BENCH</b>  Scale: 1 1/2" = 1'-0"	Project No: 11165 Date: 06/19/14 Referenced Sheet:  L101, A000	Sheet No.: <b>ASD 07</b> ADDENDUM 03
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NOT FOR CONSTRUCTION

**SECTION 01 3000**

**\* ADMINISTRATIVE REQUIREMENTS**

**PART 1 GENERAL**

**1.01 SECTION INCLUDES**

- A. Electronic document submittal service.
- B. Preconstruction meeting.
- C. Site mobilization meeting.
- D. Progress meetings.
- E. Construction progress schedule.
- F. Progress photographs.
- G. Submittals for review, information, and project closeout.
- H. Number of copies of submittals.
- I. Submittal procedures.

**1.02 RELATED REQUIREMENTS**

- A. Section 01 9113 - General Commissioning Requirements: Additional procedures for submittals relating to commissioning.
  - 1. Where submittals are indicated for review by both Architect and the Commissioning Authority, submit one extra and route to Architect first, for forwarding to the Commissioning Authority.
  - 2. Where submittals are not indicated to be reviewed by Architect, submit directly to the Commissioning Authority; otherwise, the procedures specified in this section apply to commissioning submittals.

**PART 2 PRODUCTS - NOT USED**

**PART 3 EXECUTION**

**3.01 \*ELECTRONIC DOCUMENT SUBMITTAL SERVICE**

- A. See Section 01 3515 - LEED Certification Procedures for electronic submittal service for LEED reports and other LEED submittals.
- B. All documents transmitted for purposes of administration of the contract are to be in electronic (PDF) format and transmitted via an Internet-based submittal service that receives, logs and stores documents, provides electronic stamping and signatures, and notifies addressees via email.
  - 1. Besides submittals for review, information, and closeout, this procedure applies to requests for information (RFIs), progress documentation, contract modification documents (e.g. supplementary instructions, change proposals, change orders), applications for payment, field reports and meeting minutes, and any other document any participant wishes to make part of the project record.
  - 2. Contractor and Architect are required to use this service.
  - 3. It is Contractor's responsibility to submit documents in PDF format.
  - 4. Users of the service need an email address, Internet access, and PDF review software that includes ability to mark up and apply electronic stamps (such as Adobe Acrobat, [www.adobe.com](http://www.adobe.com), or Bluebeam PDF Revu, [www.bluebeam.com](http://www.bluebeam.com)), unless such software capability is provided by the service provider.
  - 5. All other specified submittal and document transmission procedures apply, except that electronic document requirements do not apply to samples or color selection charts.
- C. \*Cost: The cost of the service will be paid by Owner.
- D. \*Submittal Service: The selected service is:
  - 1. Constructware.

### **3.02 PRECONSTRUCTION MEETING**

- A. Owner will schedule a meeting after Notice of Award.
- B. Attendance Required:
  - 1. Owner.
  - 2. Architect.
  - 3. Contractor.
  - 4. Commissioning Agent.
- C. Agenda:
  - 1. Execution of Owner-Contractor Agreement.
  - 2. Submission of executed bonds and insurance certificates.
  - 3. Submission of list of Subcontractors, schedule of values, and progress schedule.
  - 4. Designation of personnel representing the parties to Contract, Owner, Contractor and Architect.
  - 5. Procedures and processing of field decisions, submittals, substitutions, applications for payments, proposal request, Change Orders, and Contract closeout procedures.
  - 6. Scheduling.
  - 7. Scheduling activities of a Geotechnical Engineer.
- D. Record minutes and distribute copies within two days after meeting to participants, with two copies to Architect, Owner, participants, and those affected by decisions made.

### **3.03 SITE MOBILIZATION MEETING - NOT REQUIRED (OWNER TO VERIFY)**

#### **3.04 PROGRESS MEETINGS**

- A. Schedule and administer meetings throughout progress of the Work at maximum monthly intervals.
- B. Make arrangements for meetings, prepare agenda with copies for participants, preside at meetings.
- C. Attendance Required: Contractors Project Manger, Job superintendent, major Subcontractors and suppliers, Owner, Architect, as appropriate to agenda topics for each meeting.
- D. Agenda:
  - 1. Review minutes of previous meetings.
  - 2. Review of Work progress.
  - 3. Field observations, problems, and decisions.
  - 4. Identification of problems that impede, or will impede, planned progress.
  - 5. Review of submittals schedule and status of submittals.
  - 6. Maintenance of progress schedule.
  - 7. Corrective measures to regain projected schedules.
  - 8. Planned progress during succeeding work period.
  - 9. Maintenance of quality and work standards.
  - 10. Effect of proposed changes on progress schedule and coordination.
  - 11. Other business relating to Work.
- E. Record minutes and distribute copies within two days after meeting to participants, with two copies to Architect, Owner, participants, and those affected by decisions made.

#### **3.05 CONSTRUCTION PROGRESS SCHEDULE**

- A. Within 30 days after date of the Agreement, submit preliminary schedule defining planned operations for the first 60 days of Work, with a general outline for remainder of Work.
- B. If preliminary schedule requires revision after review, submit revised schedule within 10 days.
- C. Within 20 days after review of preliminary schedule, submit draft of proposed complete schedule for review.
- D. Submit updated schedule with each Application for Payment.

### **3.06 PROGRESS PHOTOGRAPHS**

- A. Provide photographs of site and construction throughout progress of Work produced by an experienced photographer, acceptable to Architect.
- B. In addition to periodic, recurring views, take photographs of each of the following events:
  - 1. Completion of site clearing.
  - 2. Excavations in progress.
  - 3. Foundations in progress and upon completion.
  - 4. Structural framing in progress and upon completion.
  - 5. Enclosure of building, upon completion.
  - 6. Final completion, minimum of ten (10) photos.

### **3.07 SUBMITTALS FOR REVIEW**

- A. When the following are specified in individual sections, submit them for review:
  - 1. Product data.
  - 2. Shop drawings.
  - 3. Samples for selection.
  - 4. Samples for verification.
- B. Submit to Architect for review for the limited purpose of checking for conformance with information given and the design concept expressed in the contract documents.
- C. Samples will be reviewed only for aesthetic, color, or finish selection.
- D. After review, provide copies and distribute in accordance with SUBMITTAL PROCEDURES article below and for record documents purposes described in Section 01 7800 - CLOSEOUT SUBMITTALS.

### **3.08 SUBMITTALS FOR INFORMATION**

- A. When the following are specified in individual sections, submit them for information:
  - 1. Design data.
  - 2. LEED submittals and reports.
  - 3. Certificates.
  - 4. Test reports.
  - 5. Inspection reports.
  - 6. Manufacturer's instructions.
  - 7. Manufacturer's field reports.
  - 8. Other types indicated.
- B. Submit for Architect's knowledge as contract administrator or for Owner. No action will be taken.

### **3.09 SUBMITTALS FOR PROJECT CLOSEOUT**

- A. When the following are specified in individual sections, submit them at project closeout:
  - 1. Project record documents.
  - 2. Operation and maintenance data.
  - 3. Warranties.
  - 4. Bonds.
  - 5. Other types as indicated.
- B. Submit for Owner's benefit during and after project completion.

### **3.10 NUMBER OF COPIES OF SUBMITTALS**

- A. Documents: Submit one electronic copy in PDF format; an electronically-marked up file will be returned. Create PDFs at native size and right-side up; illegible files will be rejected.
- B. Extra Copies at Project Closeout: See Section 01 7800.
- C. Samples: Submit the number specified in individual specification sections; one of which will be retained by Architect.

1. Retained samples will not be returned to Contractor unless specifically so stated.

### **3.11 SUBMITTAL PROCEDURES**

- A. Transmit each submittal with a copy of approved submittal form.
- B. Sequentially number the transmittal form. Revise submittals with original number and a sequential alphabetic suffix.
- C. Identify Project, Contractor, Subcontractor or supplier; pertinent drawing and detail number, and specification section number, as appropriate on each copy.
- D. Apply Contractor's stamp, signed or initialed certifying that review, approval, verification of Products required, field dimensions, adjacent construction Work, and coordination of information is in accordance with the requirements of the Work and Contract Documents.
- E. Schedule submittals to expedite the Project, and coordinate submission of related items.
- F. For each submittal for review, allow 15 days excluding delivery time to and from the Contractor.
- G. Identify variations from Contract Documents and Product or system limitations that may be detrimental to successful performance of the completed Work.
- H. Provide space for Contractor and Architect review stamps.
- I. When revised for resubmission, identify all changes made since previous submission.
- J. Distribute reviewed submittals as appropriate. Instruct parties to promptly report any inability to comply with requirements.
- K. Submittals not requested will not be recognized or processed.

**END OF SECTION**