

1 **RESOLUTION APPROVING THE FORMATION OF THE INFORMATION**
2 **TECHNOLOGY INVESTMENT COUNCIL AS THE MODEL OF GOVERNANCE**
3 **OF INFORMATION TECHNOLOGY IN FULTON COUNTY; AND FOR OTHER**
4 **PURPOSES**

5
6 **WHEREAS**, the Board of Commissioners authorized an organizational
7 assessment of Fulton County Information Technology ("FCIT"); and

8 **WHEREAS**, FCIT has initiated a reorganization that addresses the deficits
9 identified by the organizational assessment, implements best practices and moves
10 Fulton County into a position to take advantage of emerging technologies; and

11 **WHEREAS**, information technology ("IT") is an essential component of the
12 resources and assets of Fulton County; and

13 **WHEREAS**, the IT resources and assets of Fulton County must be protected
14 from cybercrime or terrorist attacks which could disrupt services, jeopardize the safety,
15 health and welfare of residents of Fulton County, and result in substantial losses for the
16 taxpayers of Fulton County; and

17 **WHEREAS**, authorized users of Fulton County's network may be using
18 applications and devices that inadvertently expose the network to unlawful and
19 malicious intrusion; and

20 **WHEREAS**, establishing and enforcing compliance with relevant and rigorous
21 policies, standards and procedures is essential to safeguard and use IT assets and
22 resources efficiently and effectively; and

23 **WHEREAS**, enhancement of coordination among County Departments/County
24 Agencies and FCIT is necessary to ensure that IT services are delivered timely and
25 efficiently to meet the specific needs of each Department/Agency and the residents of

1 Fulton County in a fiscally sound, responsible manner and in a way that does not
2 expose the network to unlawful and malicious intrusion; and

3 **WHEREAS**, Fulton County is committed to the use of best practices in the
4 management and utilization of IT; and

5 **WHEREAS**, best practices require that Fulton County establish an effective
6 governance framework for IT in Fulton County; and

7 **WHEREAS**, the Chief Information Officer ("CIO") is requesting that the Board of
8 Commissioners formally approve the formation and implementation of the Information
9 Technology Investment Council ("ITIC") led by the CIO as the model of governance of
10 IT that will best meet the specific needs of each Department/Agency and the residents
11 of Fulton County; and

12 **WHEREAS**, the ITIC model of governance will enable FCIT to provide necessary
13 oversight and delivery of Fulton County's technology investment decisions and provide
14 strategic direction for the use of technology to enable Fulton County to achieve its
15 goals; and

16 **WHEREAS**, the ITIC model of governance will ensure the delivery of the
17 efficient, effective and fiscally sound use of technology and services in Fulton County
18 within an acceptable level of risk.

19 **NOW, THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of
20 Fulton County hereby approves the establishment the ITIC led by the CIO to facilitate
21 FCIT's provision of oversight and delivery of the County's technology investment
22 decisions and accountability for ensuring that the County's technology investments and
23 services are efficient, effective, fiscally sound and are within an acceptable level of risk.

1 **BE IT FURTHER RESOLVED**, that the Charter of the Fulton County ITIC,
2 attached hereto as Exhibit "A," is hereby approved as the statement of the purpose and
3 responsibilities of the ITIC and the general procedures for making decisions by the ITIC.

4 **BE IT FURTHER RESOLVED**, that the CIO, County Manager, Chief Operating
5 Officer, Chief Financial Officer, Chief Strategy Officer, Deputy Director IT, Departmental
6 Relations, County Attorney, Human Resources Director, a representative of the Tax
7 Assessor's Office and a member representative of the Judicial Technology Committee,
8 a CJIS Policy Board member, and a iASWorld Users Group member shall be and are
9 hereby appointed as the permanent members of the ITIC and all such officers and
10 employees are directed to fully participate as members of the ITIC.

11 **BE IT FURTHER RESOLVED**, that the Chair of the ITIC shall be the CIO and,
12 that in the absence of the CIO, the Chief Financial Officer is directed to preside as Chair
13 of the ITIC and to execute the duties and responsibilities of the Chair of the ITIC as may
14 be necessary to effectuate the purposes of the ITIC.

15 **BE IT FURTHER RESOLVED**, that the CIO is authorized to create standing
16 subcommittees comprised of permanent members appointed by the CIO and to create
17 temporary project-focused committees that may be comprised of both permanent
18 members and ad hoc members from individual Departments/Agencies as may be
19 deemed appropriate by the CIO to support the ITIC and each such Department/Agency,
20 officer or employee so appointed is directed to fully participate as sub-committee
21 members of the ITIC.

1 **BE IT FURTHER RESOLVED**, that the ITIC is authorized to create and
2 implement such other internal procedures and rules as are reasonable and necessary to
3 conduct its business and effectuate the purpose and goals of the ITIC.

4 **BE IT FURTHER RESOLVED**, that the ITIC is authorized to implement
5 procedures and standards developed by FCIT as may be necessary to procure,
6 safeguard and use efficiently and effectively the IT assets and resources of Fulton
7 County.

8 **BE IT FURTHER RESOLVED**, that the individual Departments/Agencies will
9 coordinate their IT projects and procurement with the ITIC to ensure that the County's
10 technology investment decisions are efficient, effective, fiscally sound and are within an
11 acceptable level of risk and consistent with the strategic direction for the use of
12 technology in Fulton County.

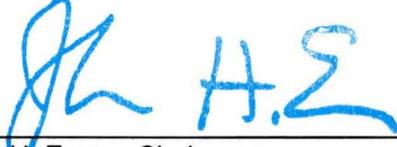
13 **BE IT FURTHER RESOLVED**, that the existence and authority of the ITIC shall
14 not in any way diminish or supplant the authority, responsibilities, and duties of the CIO
15 or any other official or employee of Fulton County, it being the express intent of the
16 Board of Commissioners that the ITIC be used as a tool to complement and support the
17 CIO and FCIT as they further the strategies and goals of Fulton County.

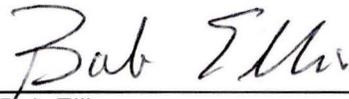
18 **BE IT FURTHER RESOLVED**, that FCIT and the ITIC are authorized to enforce
19 compliance with all relevant policies, standards and procedures as may be necessary to
20 procure, safeguard and use efficiently and effectively the IT assets and resources of
21 Fulton County.

1 BE IT FURTHER RESOLVED, that this Resolution will take effect upon its
2 adoption and that all resolutions and parts of resolutions in conflict with this Resolution
3 are hereby repealed to the extent of such conflict.

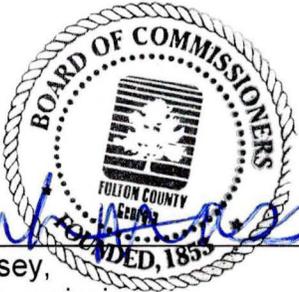
4 PASSED AND ADOPTED, this 21st day of September, 2016.

5
6 FULTON COUNTY BOARD OF
7 COMMISSIONERS
8

9
10 By: 
11 John H. Eaves, Chairman
12 District 7 (At Large)
13 Co-sponsor

14 By: 
15 Bob Ellis
16 District 2
17 Co-sponsor
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21 ATTEST:



22 
23 Mark Massey,
24 Clerk to Commission
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APPROVED AS TO FORM:

29 
30 Patrise Perkins-Hooker,
County Attorney

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ITEM # 16-0804 RCS 9/21/16
RECESS MEETING

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EXHIBIT "A"

IT Investment Council Charter

Fulton County Information Technology Investment Council Charter

Council Purpose: The Fulton County Technology Investment Council (“ITIC”) is a standing governance structure formed to enable the Fulton County Department of Information Technology (“FCIT”) to provide necessary oversight and delivery of Fulton County’s technology investment decisions and provide strategic direction for the use of technology to enable Fulton County to achieve its overall goals.

Key Principles:

- The County Executive Team will define strategic County objectives, plans and initiatives
- FCIT will closely monitor Department strategies and adapt the IT strategy as needed
- All major initiatives and programs will be approved by the ITIC

Council Membership: The permanent members of the ITIC are the Chief Information Officer (“CIO”), County Manager; Chief Operating Officer; Chief Financial Officer; Chief Strategy Officer; Deputy Director IT; Departmental Relations: County Attorney; Human Resources Director; representative of the Tax Assessor’s Office, and a member representing each of the following committees, Boards and Groups: Judicial Technology Committee, CJIS Policy Board, and the iASWorld User Group.

Council Chair: The permanent Chair of the ITIC is the CIO. In the absence of the CIO, the Chief Financial Officer will preside as Chair of the ITIC.

Council Responsibilities: The ITIC is accountable for ensuring that Fulton County’s use of technology and the delivery of technology services in Fulton County is efficient, effective, and fiscally sound and within an acceptable level of risk and consistent with Fulton County’s overall goals and strategic direction. The ITIC will

- Use metric driven criteria to determine recommended IT capital expenditure levels
- Determine prioritization of major initiatives

- Resolve escalated program/project scheduling conflicts among Departments and Agencies
- Recommend IT & digital strategies
- Ensure optimal execution of the Fulton County IT roadmap
- Work with the CIO to ensure that the business and technology strategies are clearly understood and executed within all Fulton County Departments and Agencies
- Proactively and equally share in discussions to determine enterprise strategy
- Champion the enterprise and technology strategy within their respective lines of authority
- Ensure that operational plans are consistent with the enterprise and technology strategies
- Ensure that existing and changing needs of the citizens of Fulton County are clearly understood by the FCIT and are incorporated into the investment portfolio as appropriate
- Leverage the IT architectural road map
- Manage interdependencies within Departments and Agencies, partners and suppliers created by new investment and change projects
- Influence and resolve cross-functional issues that result from any new investment and change projects
- Ensure that benefits from technology investments are completely realized

Meetings and Internal Operating Procedures:

The IT Investment Council will meet monthly starting September 2016. The Chair may move to quarterly meetings once the new structure and processes are fully incorporated into the IT organization.

Decisions are made by discussing items or issues and coming to a simple majority agreement. This agreement does not necessarily mean that each member concurs with the decision itself, but rather, supports the decision and will visibly demonstrate that support in the public arena within the County.

Members of the Council will have voting rights. In the event of a tie, the Chair will make the final decision.

The Chair may appoint standing committees comprised of permanent Council members and may appoint project-focused committees comprised of both permanent members and ad hoc members from individual Departments and Agencies as may be deemed appropriate by the Chair.

The ITIC may create and implement other internal operating procedures and rules as are reasonable and necessary to conduct the business and effectuate the purpose and goals of the ITIC.

Approved by: _____ Effective Date: _____
Dick Anderson, County Manager

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RECESS MEETING