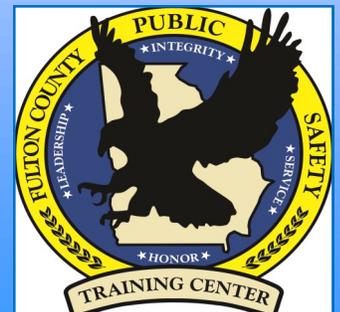


**Fulton County Public Safety  
Training Center  
Annual Training Calendar  
January – December 2016**



**Fulton County Public Safety Training Center  
3025 Merk Road  
College Park, GA 30349  
[www.fultonpolice.org](http://www.fultonpolice.org)**



## MISSION STATEMENT



“To create an environment for educating and training professional public safety personnel through mandated and career development programs, which continually improve their ability to provide quality service to the community.”

# History



## **The History of the Fulton County Public Safety Training Center**

The Fulton County Public Safety Training Center (FCPSTC) was made operational by the Fulton County Board of Commissioners in October, 1987. The initial purpose of the FCPSTC was to provide in-service training for the Fulton County Police Department, Marshal's Office, and Sheriff's Office personnel. The intent was for the FCPSTC to be a true "public safety" training center, providing specialized courses for the Fulton County Fire Department as well.

The FCPSTC was originally located at 4710 Campbell Drive, College Park, in the basement of the Eastern Elementary School, built in 1935. The space was donated by the Fulton County School Board. The upper level of the school was occupied by an alternative school until 1991.

In April 1988, the Georgia Post Officers Standards and Training Council (GPOST) designated the FCPSTC as a certified regional training site for Basic Law Enforcement Training. Jacquelyn H. Barrett was the first certified Academy Director for the Training Center.

In April of 2005, the FCPSTC moved to the current location at 3025 Merk Road, College Park, occupying the former shooting venue for the 1996 Olympics. In addition to the training center's academic campus, the FCPSTC owns and operates an Emergency Vehicle Operations Course and the David L. Hagins Firing Range.

Today the Staff and the Advisory Board of the Fulton County Public Safety Training Center are proud to present basic law enforcement certification, basic jail certification, specialized, advanced, and in-service training to law enforcement personnel across the state.

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**FULTON COUNTY PUBLIC SAFETY TRAINING CENTER**

**ACADEMY STAFF**

Capt. Tina Johnson, Director .....	(404) 346 - 7940
Capt. Arlene Brooks, Asst. Director .....	346 - 7945
Cynthelia McIntosh, Registrar .....	346 - 7955
Jacqueline Reed, Administrative Coordinator .....	346 - 7949
Lt. Greg Shelton, Chief Course Coordinator .....	346 - 7942
Lt. Breylan Hicks, Range Master .....	346 - 8650
Lt. Charles Y. Taylor, Instructor/Coordinator .....	346 - 8380
Lt. Twantta Jennings, Instructor/Coordinator .....	346 - 7970
Sgt. Adrian B. Massey, Instructor/Coordinator .....	346 - 7977
Sgt. Wesley P. Spivey, Asst. Range Master .....	346 - 8396
Sgt. Robert B. Davis, IV, Instructor/Coordinator .....	613 - 5704
Sgt. Keith Le'Mon, Instructor/Coordinator .....	346 - 7959
Sgt. Kenya D. Stokes, Instructor/Coordinator .....	346 - 7978

**Fulton County Fire Department - Training Staff**

Capt. Stanley Hudgins, Training Director .....	(404) 346 - 7976
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**Fulton County Marshal's Office - Training Staff**

Cpl. Anthony Cappuccio, Instructor/Coordinator .....	(404) 346 - 7969
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**MARTA Police Department - Training Staff**

Sgt. Robert Davis, IV, Instructor/Coordinator .....	(404) 613 - 5704
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**Fulton County Police Department - Training Staff**

Capt. Tina Johnson, FCPD Training Division Commander .....	(404) 346 - 7940
Cynthelia McIntosh, Administrative Assistant .....	346 - 7955
Jacqueline Reed, Administrative Coordinator .....	346 - 7949
Lt. Greg Shelton, FCPD Training Coordinator .....	346 - 7942
Lt. Breylan Hicks, Range Master .....	346 - 8650
Sgt. Adrian B. Massey, FCPD Training Officer .....	346 - 7977
Sgt. Wesley Spivey, FCPD Asst. Range Master .....	346 - 8396

**Fulton County Sheriff's Office - Training Staff**

Capt. Arlene Brooks, FCSO Training Director .....	(404) 346 - 7945
Lt. Charles Taylor, FCSO Range Master .....	346 - 8380
Ms. Mildred Jackson, (Retired) Records & Document Specialist .....	346 - 7958
Lt. Twantta Jennings, Instructor/Coordinator .....	346 - 7970
Chief Markus Jones, Instructor/Coordinator .....	346 - 7961
Sgt. Keith Le'Mon, Instructor/Coordinator .....	346 - 7959
Sgt. Charles Martin, Instructor/Coordinator .....	346 - 8380
Sgt. Kenya Stokes, Instructor/Coordinator .....	346 - 7978
Sgt. Robert Walburg, FCSO Asst. Range Master .....	346 - 8380
Miracle Williams, Record & Document Coordinator .....	346 - 7968
Capt. Teresa Williams, (Retired) Deputy Sheriff .....	346 - 7956
James Bates, Security Specialist .....	346 - 8380

## BASIC LAW ENFORCEMENT CERTIFICATION COURSE



<b>Jan 4 - March 18, 2016</b>	<b>16 - 4</b>	<b>(408 hrs.)</b>
<b>March 7 - May 20, 2016</b>	<b>16 - 5</b>	<b>(408 hrs.)</b>
<b>May 2 - July 15, 2016</b>	<b>16 - 6</b>	<b>(408 hrs.)</b>
<b>July 11 - Sept. 23, 2016</b>	<b>16 - 7</b>	<b>(408 hrs.)</b>
<b>Aug. 15 - Oct. 28, 2016</b>	<b>16 - 8</b>	<b>(408 hrs.)</b>
<b>Sept. 26 - Dec. 9, 2016</b>	<b>16 - 9</b>	<b>(408 hrs.)</b>

**Prerequisite: GA P.O.S.T Form P-2 is required the 1<sup>st</sup> day of class**

Class hours are Mon. – Fri., 8:00 a.m. – 5:00 p.m., unless otherwise directed.

All Basic Law Enforcement recruits will be required to bring a USB Flash drive for downloading required materials. The Peace Officers Reference text (PORT) will be provided in this method.

Note: All (including part-time/repeat) students are required to attend orientation the first day of class at 7:30 a.m.

Maximum Students: 25

## BASIC JAIL CERTIFICATION COURSE



<b>Jan. 4 - 15, 2016</b>	<b>16 - 4</b>	<b>(80 hrs.)</b>
<b>March 14 - 25, 2016</b>	<b>16 - 5</b>	<b>(80 hrs.)</b>
<b>May 16 - 27, 2016</b>	<b>16 - 6</b>	<b>(80 hrs.)</b>
<b>July 11 - 22, 2016</b>	<b>16 - 7</b>	<b>(80 hrs.)</b>
<b>Sept. 12 - 23, 2016</b>	<b>16 - 8</b>	<b>(80 hrs.)</b>
<b>Nov. 7 - 18, 2016</b>	<b>16 - 9</b>	<b>(80 hrs.)</b>

**Prerequisite: GA P.O.S.T Form P-2 is required the 1<sup>st</sup> day of class**

Class hours are Mon. – Fri., 8:00 a.m. – 5:00 p.m., unless otherwise directed.

Please contact the Registrar for class schedule and time.

Note: All students (including part-time/repeat students) are required to attend orientation the first day of class at 7:30 a.m.

Maximum Students: 25

**FULTON COUNTY PUBLIC SAFETY TRAINING CENTER**  
**REQUIRED EQUIPMENT/STANDARDS OF APPEARANCE**

The following equipment is required of cadets attending the Basic Law Enforcement Training Program at FCPSTC.

**EQUIPMENT**

1. Solid Black Shoes/Boots: one pair (must hold a shine, inspected daily)
2. Solid Black Polo Shirt (3)
3. Solid Black crew cut t-shirts, (3) (for Physical Exercise)  
(long sleeve for winter classes and short sleeve for spring & summer classes.)
4. Pants, khaki (5.11 Tactical cotton preferred)
5. Duty Under Belt, black
6. Duty belt and 4 belt keepers, black (leather or nylon)
7. Holster (leather or nylon), security level 2 minimum
8. Pistol with three magazines and magazine pouch in .40, .45 or 9mm calibers. Pre-service candidates must have pistol approved by range master prior to the first day of class. Weapon cleaning supplies (optional but recommended)
9. Flashlight with batteries and flashlight holder/ring
10. Handcuffs with keys and handcuff case (no corrections high security cuffs, please)
11. Expandable baton and baton holster.
12. Groin protector and mouth guard (optional)
13. Safety glasses (for range)<sup>14</sup>.
14. Classroom supplies (notebook, paper, pencils, black ball point pens)
15. A flash drive (thumb drive) for downloading required material. The Peace Officers Reference Text (PORT) and Academy Rules & Regulations will be provided to you this way.

**Academy uniforms must be worn on the first day of class.**

**GROOMING**

- Haircuts will be in accordance with applicable departmental standards for uniformed law enforcement officers. Pre-service cadets will maintain a professional appearance according to generally accepted standards for uniformed law enforcement officers.
- Female cadets will ensure that their hair does not constitute a tactical safety issue. Long hair must be secured to prevent it from being grabbed by an assailant.
- Male cadets must shave daily. Cadets who are unable to shave for medical reasons must provide an excuse signed by a physician or other licensed medical practitioner.
- Cadets may wear mustaches if they are permitted by applicable departmental standards for uniformed law enforcement officers. Mustaches must be neatly trimmed.

## REQUIRED EQUIPMENT/STANDARDS OF APPEARANCE

*CONT'D*



### **JEWELRY**

- Jewelry worn by cadets will not be visible.
- For safety, cadets will not wear earrings.

### **EXCEPTIONS AND INTERPRETATION**

- Exceptions to these standards may be granted, on a case-by-case basis, by the Director or designee.

**GEORGIA PEACE OFFICER STANDARDS AND  
TRAINING COUNCIL**



**CAREER DEVELOPMENT PROGRAM**

**GEORGIA PEACE OFFICER STANDARDS AND TRAINING COUNCIL**

**CAREER DEVELOPMENT PROGRAM**

**INTERMEDIATE CERTIFICATION COURSES**

CRIMINAL PROCEDURES	40 Hours
FIRST RESPONDER	40 Hours
INTERPERSONAL RELATIONS/CRISIS INTERVENTION	8 Hours
HEALTH AND WELLNESS AWARENESS	22 Hours
OFFICER SURVIVAL	40 Hours

Each person applying for the Intermediate Level Certification must:

- A) Be a certified, registered, or exempt officer currently employed by a Georgia Law Enforcement Agency certified by P.O.S.T.
  - B) Have at least 2 years experience as a full-time, paid peace officer
  - C) Have successfully completed the five (5) required core courses, as outlined in the application, at a P.O.S.T. recognized training facility
  - D) Have a minimum of ten (10) quarter hours or the semester equivalent from an accredited college or university.
- Reference GA P.O.S.T. rules 464 -.2 (T).

**ADVANCED CERTIFICATION COURSES**

ADVANCED FIREARMS	32 Hours
ADVANCED REPORT WRITING	16 Hours
ADVANCED TRAFFIC LAW	24 Hours
CRIME SCENE PROCESSING	24 Hours
INTERVIEWS AND INTERROGATIONS	24 Hours
SEARCH WARRANTS AND AFFIDAVITS	16 Hours
SPECIALIZED PATROL TECHNIQUES	16 Hours

Each person applying for the Advanced Level Certification must:

- A) Possess the Intermediate Certificate  
Be a certified, registered or exempt peace officer currently employed by a Georgia Law Enforcement agency, certified by the Georgia Peace Officer Standards and Training Council.  
Have at least four (4) years experience as a full-time, paid peace officer  
Have successfully completed the seven (7) required core courses (listed on the application) at a P.O.S.T. recognized training facility
  - B) Have a minimum twenty (20) quarter or twelve (12) semester hours from an accredited College or university.
- Reference GA P.O.S.T. rule 464 -.2 (T).

Effective Jan. 2015, all voluntary certification applications will require a \$30 application fee.  
All fees can be paid by debit, credit or PayPal account online at web link  
<https://www.gpostc.org/rtt/order.php>

## SUPERVISORY CERTIFICATE

Each person applying for Supervisory level certification must:

- A) Currently hold a supervisory position and have done so for at least one year prior to certification. A supervisory position is defined as “one where the holder of such a position is responsible for the direct supervision of personnel occupying basic operational line positions, patrol, investigation or support.” The position title may be sergeant, corporal, officer-in-charge or team leader. A person in this position commonly performs both the direct supervision of personnel and actual law enforcement duties. Also, included would be coordination of supervised personnel, evaluation, and recordkeeping. Determination will be based on job function and not position title.
- B) Possess 45 college quarter or 30 semester hours from an accredited college or university, and
- C) Complete the 120-hour “P.O.S.T. Supervisory Development Course”.

Reference GA POST Rule 464-13-.08

Effective Jan. 2015, all voluntary certification applications will require a \$30 application fee.

All fees can be paid by debit, credit or PayPal account online at web link

<https://www.gpostc.org/rtt/order.php>.

## INTERMEDIATE CERTIFICATION COURSES

### Criminal Procedure

Feb. 22 - 26, 2016 (40 hrs.)

July 25 - 29, 2016 (40 hrs.)

This 40-hour course will familiarize students with the latest Supreme Court rulings concerning criminal laws. The students will receive instructions on the latest legal guidelines for search and seizure, laws of arrest, identification, and rights notification. Other topics includes elements of crimes and police liability. Each officer must bring a current Georgia Criminal Code book to class.

Course Coordinator: Lt. Charles Taylor  
Maximum Students: 25



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### First Responder

(44 hrs.)

This 44 hours of specialized training is offered during the Basic Law Enforcement Training classes. Please contact **the Registrar** for availability at (4) 346-7940.



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## INTERMEDIATE CERTIFICATION COURSES

### Health & Wellness Awareness

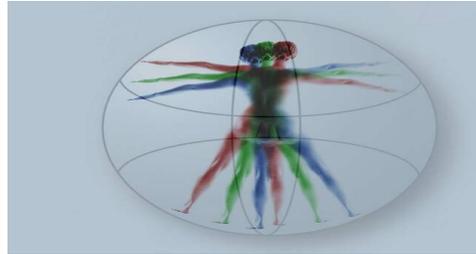
May 9 - 11, 2016 (22 hrs.)

Dec. 6 - 8, 2016 (22 hrs.)

Each training session is outlined to emphasize and encourage improved health and wellness among public safety personnel. Course components include topics on cardiovascular strength and flexibility conditioning, nutrition, weight control, stress control, and the effects of drugs and alcohol. Students will assess his/her health status and plan a self improvement conditioning program.

Course Coordinators: Sgt. Kenya Stokes

Maximum Students: 25



### Officer Survival

June 13 - 17, 2016 (40 hrs.)

This course is designed to maximize the officer's ability to survive in today's increasingly hazardous law enforcement environment. Training will cover both physical and mental conditioning as well as appropriate responses to dangerous situations.

**NOTE:** Students will be required to participate in practical exercises that will be physically demanding. Practical exercises will include engaging multiple targets, decision reaction, pistol and shotgun skills, as well as building clearance exercises.

#### Students are required to bring the following:

- Flashlight
- Duty Leather Gear
- Service Handgun
- 500 Rounds of Practice Ammo
- Body Armor (if available)
- Twenty (20) rounds of .00 buckshot
- 12 Gauge Departmental Shotgun

**First Day of Class report to:**  
**David L. Hagins Firing Range**  
**5301 Aldredge Drive**  
**College Park, GA 30349**

Course Coordinators: Lt. Breylan Hicks

Maximum Students: 20



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## ADVANCED CERTIFICATION COURSES

### Advanced Firearms

March 28 - 31, 2016 (32 hrs.)

**Prerequisite:** *All applicants must be an employed - certified Peace Officer capable of shooting a passing score of 240 to begin the course.*

This training includes instructions in firearms, range safety, weapons care, maintenance, and performance with various types of police weapons, including the shotgun. Developmental range exercises will include engaging multiple targets, failure-to-stop drills, engaging moving targets, and decision reaction.

**Students must bring:**

- Duty Sidearm
- Leather Gear
- 600 Rounds of Ammunition

First Day of Class Student must report to:  
**David L. Hagins Firing Range**  
5301 Aldredge Drive  
College Park, GA 30349

Course Coordinator: Lt. Breylan Hicks

Maximum Students: 24



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### Advanced Report Writing

April 27 - 28, 2016 (16 hrs.)

October 13 - 14, 2016 (16 hrs.)

This course is designed to enhance the report writing skills of all law enforcement officers. Topics covered in this course will include the writing of preliminary, supplemental, and special reports. The course will also include the process of coordinating various reports necessary for case preparation.

Course Coordinator: Sgt. Adrian B. Massey

Maximum Students: 25



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## ADVANCED CERTIFICATION COURSES

### Advanced Traffic Law

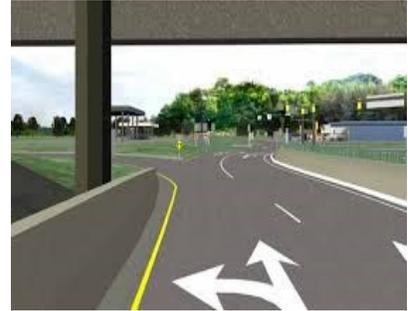
March 7 - 9, 2016 (24 hrs.)

Sept. 6 - 8, 2016 (24 hrs.)

This three (3) day course is designed to provide the participant with an overview of the Georgia Traffic Codes. It will include an update of numerous topics of concern to law enforcement including the rules of the road, licensing, inspections, accidents, serious offenses, and other significant statutes and/or case law.

#### Topics discussed in this course will include:

- Uniform rules of the road
- Driver's license/IMPLIED consent
- Speed detection devices
- Bridges, ferries and highways
- Abandoned vehicles
- Serious traffic offenses
- Titles/VIN's



Each officer should bring a current Georgia Criminal Code book to class.

Course Coordinator: Lt. Greg Shelton

Maximum Students: 25

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### Crime Scene Processing

April 11 - 13, 2016 (24 hrs.)

Aug. 1 - 3, 2016 (24 hrs.)

This course is designed to develop the student's knowledge and proficiency in the area of crime scene analysis. It is performance oriented and incorporates maximum exposure through the use of practical exercises. This course will include:

- Documentation
  - Searching techniques
  - Evidence preservation techniques
  - Collection techniques
  - Processing of physical evidence, and
- Many other areas related to crime scene investigation



Course Coordinator: Cpl. Anthony Cappuccio

Maximum Students: 20

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## ADVANCED CERTIFICATION COURSES

### Interviews & Interrogations

Jan. 6 - 8, 2016 (24 hrs.)  
Nov. 28 - 30, 2016 (24 hrs.)

Interviews and interrogations is an advanced course based on current techniques. Students will receive updated laws from the Georgia Criminal Code Books for use while performing actual field Interviews. To participate in the field exercise students must have transportation, Departmental I.D. and a weapon.

Topics covered include:

- ◆ Recognizing and dealing with critical incidents and stress
- ◆ Source and informant development
- ◆ Determining deception by use of body language and verbal clues
- ◆ Obtaining confessions, writing, and reporting interviews and,
- ◆ Death notification



Course Coordinator: Sgt. R. B. Davis, IV  
Maximum Students: 20

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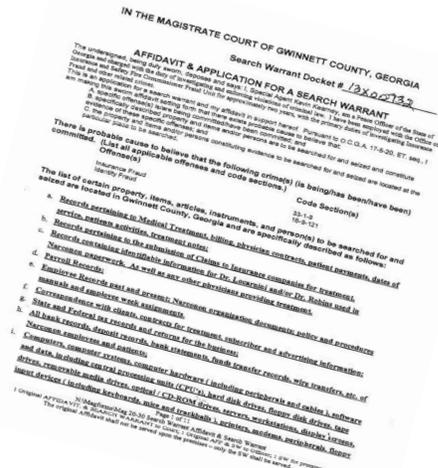
### Search Warrants & Affidavits

April 18 - 19, 2016 (16 hrs.)  
August 8 - 9, 2016 (16 hrs.)

This course will provide the student with an understanding of all aspects and processes of developing and writing a search warrant and affidavit. Topics of discussion in this course will include the application for a search warrant, the development of an affidavit, and the execution process. This course is also designed to familiarize the student with guidelines for searching without a warrant. Each officer must bring a current Georgia Criminal Code book for reference.

Course Coordinator: Lt. Charles Y. Taylor  
Maximum Students: 20

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## ADVANCED CERTIFICATION COURSES

### Specialized Patrol Techniques

May 17 - 18, 2016 (16 hrs.)

Aug. 22 - 23, 2016 (16 hrs.)

This course provides the peace officer with a working knowledge of the current techniques of traditional and specialized patrol programs, as well as information on current and future trends in patrol service. Officers attending this course will receive training in the implementation of current techniques in traditional patrol and specialized program aids to increasing the officers understanding and directions in patrol services. Information will include STEP programs, DUI units, Street Crime Prevention and Special Patrol Units.

Course Coordinator: Sgt. Adrian B. Massey

Maximum Students: 25

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## SPECIALIZED COURSES

### Basic Police Motorcycle Training

April 25 - 29, 2016 (40 hrs.)

**Prerequisite: Must possess a valid Class M License**

This course is designed to provide motorcycle officers with formal instruction in the safe operation of a motorcycle during an emergency. Emphasis is placed on building officers' confidence in close quarter driving situations, balance, throttle control, turning, acceleration, braking, safety and efficiency. Subjects include legal issues, driver attitudes, vehicle dynamics, defensive driving and practical driving skills.

Equipment Needed:

- Police Motorcycle
- Helmet
- Gloves
- Boots (with ankle support)



Course Coordinator: Lt. Greg Shelton

Maximum Students: 15

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### Crisis Intervention Training

February 1 - 5, 2016 (40 hrs.)

October 3 - 7, 2016 (40 hrs.)

This forty (40) hour course teaches the participant to recognize the signs and symptoms of mental illness. This course sponsored by the Georgia Bureau of Investigations (GBI) and the National Alliance in Mental Illness (NAMI) instructs officers on De-escalation Techniques. The student will also learn about Post Traumatic Stress Disorder (PTSD) through a presentation at the Veteran's Administration Hospital. Upon successful completion of this course the participants will be issued a CIT pin and patch.

This course will require a Registration Form from your authorizing agency and contact with Lt. Twantta Clerk-Jennings; [Twantta.Jennings@fultoncountyga.gov](mailto:Twantta.Jennings@fultoncountyga.gov) before confirmation into the class.

Course Coordinator: Lt. Twantta Jennings

Maximum Students: 25

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## SPECIALIZED COURSES

### Field Training Officer

March 7 - 11, 2016 (40 hrs.)

Oct. 10 - 14, 2016 (40 hrs.)

The Field Training Officer Program combines on-the-job instructions with objective evaluation and documentation, thereby enabling students to incorporate the best method within their own department. This course is open to any certified law enforcement officer. To apply for certification with GA POST you must have a minimum of three years of law enforcement experience.

Topics for discussion will include:

- Developing an FTO Program
- Motivation
- Case Studies
- Legal Issues
- Counseling & Instructional Techniques



Course Coordinator: Sgt. Wesley P. Spivey

Maximum Students: 20

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### Instructor Training

Aug. 12 - 26, 2016 (80 hrs.)

**Requirement:** Each officer's writing sample must accompany the registration form. The writing sample should be no less & no more than one (1) page doubled-spaced.

The Georgia POST Instructor Training Course provides the State required training for potential instructors. Course applicants are required to submit a writing sample on the subject they wish to base his/her lesson plan. Only those applicants who have a strong working knowledge of their topics should apply. Only the continuing development of capable instructors will insure consistent professional law enforcement officers training statewide.

Successful completion of the classroom segment satisfies the first step of the requirements for Georgia POST certification as an instructor. Each officer must return to the originating academy to perform their "On-Site Evaluation" and "Code of Conduct" along with the Instructor application for submission to GA POST.

Course Coordinator: Capt. T. Johnson

Maximum Students: 16

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**SPECIALIZED COURSES**

**Shotgun Skills**

**Sept. 7 - 9, 2016      (24 hrs.)**

This course is designed to improve shooting skills with 12 gauge pump and semi-automatic shot guns. Range exercises and classroom instruction will be provided in mounting, loading, unloading, and shooting drills to increase the officer's effectiveness with this versatile weapon. Officers will also participate in exercises using multiple targets, tactical shooting positions, proper use of cover, and one-hand operation.

Special Notes:

Students should bring a 12 gauge pump action or semi-automatic shotgun equipped with a sling.

Course Coordinator: Sgt. Wesley Spivey

Maximum Students: 20

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**Tactical Rifle**

**Oct. 3 - 7, 2016      (40 hrs.)**

This course is designed for uniformed personnel armed with a rifle while on duty, or for Special Response Containment Team officers armed with an open-sighted rifle. The emphasis of the course is to train Riflemen, and will include shooting with a sling, shooting from various positions, effects of weather, moving targets leads, safety, maintenance, and liability. Students will engage single and multiple targets from 50-200 yards, both stationary and moving.

**Equipment Required:**

- ☐ An open- sighted rifle
- ☐ Sling
- ☐ Extra magazines
- ☐ Duty Gear
- ☐ Telescopic sights, or Optical sights of any kind



Course Coordinator: Sgt. Wesley Spivey

Maximum Students: 20

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## DUPLICATE/REPLACEMENT CERTIFICATE



### DUPLICATE CERTIFICATE REQUEST

1. All request (s) for duplicate/replacement diploma must be made in writing to the Fulton County Public Safety Training Center (FCPSTC). The Training Division will then:
  - a) Verify the student attendance
  - b) Verify the student status of completion and,
  - c) Determine the requestor (s) authorization for the request
2. If it is determined that the student is eligible to receive a duplicate diploma, the Training Division will contact the requestor to verify the mailing address. A duplicate payment fee of \$20 per diploma should be made payable by cashier's check or money order to the Fulton County Public Safety Training Center. Upon receipt of the cashier's check or money order by the Training Division, a duplicate diploma will be reprinted and stamped "DUPLICATE".
3. The current Academy Director will sign all certificates . The completed certificate (s) will be returned to the requestor.
4. Each student may access their transcript at [www.gapost.org](http://www.gapost.org).

## BASIC LAW/JAIL INFORMATION UPDATE

The Fulton County Public Safety Training Center cannot accept Hope Grant applicants at this time. Tuition for the Basic Law enforcement course is \$3,093.00. This fee must be paid by certified check/money order on the first day of class. All students are required to have GA POST (P2 form) approval by the 1st Day of Class, No exceptions.

**Note: All students (including part-time/repeat students) are required to attend orientation at 7:30 a.m. on the First Day of Class.**

Daily report time for recruits is 7:45 a.m.

Regular Class hours are Mon. - Fri., 8:00 a.m. - 5:00 p.m., unless otherwise specified.

The policy for VA benefit recipients must reference Title 38 CFR 21455. The student will be refunded the unused portion of prepaid Veterans tuition and fees on a pro-rated basis. Any amount in excess of \$10.00 for an enrollment or registration fee will also be pro-rated. Tuition for the Basic Jail Course is \$1,200.00. This fee must be paid by certified check/money order on the first day of class.

All monies are due the first day of class and are non-refundable. All funds must be paid by certified check, bank or U.S. Postal money order (No cash or personal checks accepted).

### Reservations

To reserve slots in the Basic Law Enforcement and Basic Jail Certification Courses, you will be required to:

- Submit a completed Fulton County Public Safety Training Center (FCPSTC) Student Authorization Form.
- List either Basic Jail or Basic Law Enforcement as the course title.
- Indicate the corresponding course start dates from the FCPSTC calendar.
- List the name and Okey number for each student scheduled to attend.

All follow up communications will reference the contact information you provide. Please ensure that the training coordinator contact number and email address is correct on the form.

After completing the student authorization form, you may submit by fax or e-mail to:

**Cynthia.McIntosh@fultoncountyga.gov**  
**or**  
**Attention: Registrar**  
**Fulton County Public Safety Training Center**  
**3025 Merk Road, College Park, GA 30349-2350**  
**Fax: (404) 346-7941**

The registrar will return an email/fax confirmation upon receipt of registration to the requesting agency.

## DIRECTIONS

**Fulton County Public Safety Training Center**  
3025 Merk Road  
College Park, GA 30349  
(404) 346-7940

### Approaching from South:

Take I-285 North, Exit #2 - Camp Creek Parkway

Turn left and go across the bridge.

Continue traveling west on Camp Creek Pkwy (approximately 3.6 miles).

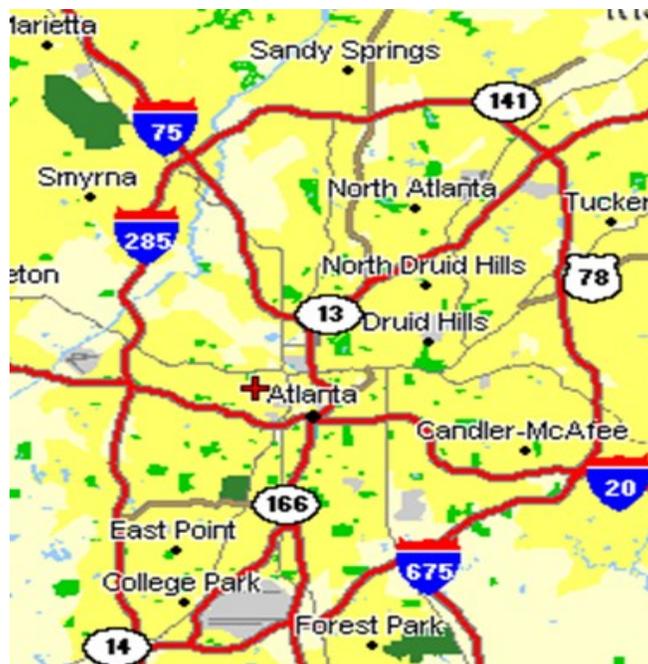
Turn left onto Merk Road. Go approximately 0.8 miles, then take the first right into the Wolf Creek Amphitheater - Fulton County Public Safety Training Center Complex. All classes are conducted on the 1st Floor of the 2nd building. Student entrance on the lower level.

### Approaching from the North:

Take I-285 South, Exit #2 - Camp Creek Parkway

Turn right and travel west on Camp Creek Pkwy (approximately 3.6 miles).

Turn left onto Merk Road. Go approximately 0.8 miles, then take the first right into the Wolf Creek Amphitheater/Fulton County Public Safety Training Center Complex. All classes are conducted on the 1st floor of the 2nd building. Student entrance on the lower level.



**Fulton County Public Safety Training Center**  
**Fee Schedule**  
**Effective February, 2015**



<b>Subject</b>	<b>Cost \$</b>
Advanced & Specialized Tuition	\$15.00/hr.
Basic Law (408 hrs.)	\$3,093.00
Basic Jail Officer (80 hrs.)	\$1200.00
Part-time student (200 hrs.)	\$1,683.50
Basic Repeat (per hr.)	\$7.00/hr.
--- Firearms Repeat	\$280.00
--- EVOG Repeat	\$405.00
Certification Reprints	\$ 15.00

As a Regional Academy, Fulton County (FC) provides training to all law enforcement officer(s) on a first-come, first served basis.

**Tuition exemption is allowed for:**

- 1) All officers employed within the Fulton County Region as a county public safety agency.
- 2) All Advanced and Specialized training will be available to officers throughout the state.
- 3) Repeat fees are paid for all Basic Training classes by student/agency.
- 4) Per State of Georgia stipulations, fees are charged to all private Institutions (after approval).

## REGISTRATION

**NOTE: We are now accepting applications for Pre-Service students, please contact Mrs. Cynthia McIntosh for added information.**

To register for a class, complete the attached "Student Authorization Form". Submit the completed authorization form to the REGISTRAR'S OFFICE via fax: (404 )346 - 7941. All registration forms must be authorized by the agency Training Coordinator, Chief of Police or designated personnel. All applications must be received ten (10) days prior to course start date.

**Fax To: Registrar**  
**Fulton County Public Safety Training Center**  
**3025 Merk Road**  
**College Park, GA 30349**  
**FAX: (404) 346-7941**

Cancellation must be confirmed at least (five) 5 working days prior to the course start date. Substitution of students by authorized agency officials is recommended in lieu of cancellation. All course cancellation should be submitted to the training coordinator at least two (2) days prior to the class start date. Cancellations/substitutions should be reported via fax to the Training Center at (404) 346-7941 or to [Cynthia.McIntosh@fultoncountyga.gov](mailto:Cynthia.McIntosh@fultoncountyga.gov)

NO FEE is charge to active Georgia certified law enforcement officers, (only officers with specified courses required by GA P.O.S.T.). Private industry/institutions (if approved) are required to pay \$15.00/per hour for tuition at the time of registration. Tuition for training will vary based upon the number of course hours (in-service, advanced and specialized).

Applicable agencies will be invoiced upon registration. **All monies are non-refundable and must be paid by certified check or money order on the first day of class.**

All certified checks and/or money order should be made payable to:

**Fulton County Public Safety Training Center**  
**3025 Merk Road**  
**College Park, GA 30349**

NOTE: No tuition is required for Advanced and Specialized courses requested by currently employed G.A. P.O.S.T. certified law enforcement officers. Basic Law/Jail training students employed by agencies outside of Fulton County will be assessed tuition based upon the State of Georgia stipulations. Currently employed certified officer will be given priority.





FULTON COUNTY PUBLIC SAFETY TRAINING CENTER

Student Authorization Form

Application Must be Received at least 10 Days Prior to Course Start Date

Please Type or Print Clearly

Course Title: \_\_\_\_\_ Course Date (s) \_\_\_\_\_ - \_\_\_\_\_

Employing Agency \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Agency Fax#: \_\_\_\_\_ Phone# \_\_\_\_\_ Agency e-mail \_\_\_\_\_

Training Coordinator Name: \_\_\_\_\_ Training Coordinator E-mail : \_\_\_\_\_

Authorizing Signature \_\_\_\_\_ Date \_\_\_\_\_

Submission of incorrect data may be grounds for investigations/dismissal from class

Requests registration of the following student (s) in the above-indicated course. Okey#'s should be listed in order of priority.

Name: \_\_\_\_\_ Okey# O \_\_\_\_\_ Sworn \_\_\_\_\_ Certified \_\_\_\_\_ Support Personnel \_\_\_\_\_

Name: \_\_\_\_\_ Okey# O \_\_\_\_\_ Sworn \_\_\_\_\_ Certified \_\_\_\_\_ Support Personnel \_\_\_\_\_

Name: \_\_\_\_\_ Okey# O \_\_\_\_\_ Sworn \_\_\_\_\_ Certified \_\_\_\_\_ Support Personnel \_\_\_\_\_

Name: \_\_\_\_\_ Okey# O \_\_\_\_\_ Sworn \_\_\_\_\_ Certified \_\_\_\_\_ Support Personnel \_\_\_\_\_

Name: \_\_\_\_\_ Okey# O \_\_\_\_\_ Sworn \_\_\_\_\_ Certified \_\_\_\_\_ Support Personnel \_\_\_\_\_

AN OKEY NUMBER MUST BE PROVIDED FOR EACH APPLICANT. AN AUTHORIZING OFFICIAL MUST SIGN ALL APPLICATIONS BEFORE IT CAN BE PROCESSED. If the student is not confirmed for this class before the start date, the application will be cancelled. All cancellations must be done by fax or Email. No phone cancellations will be accepted.

SUBMITT ALL COMPLETED APPLICATIONS TO:

Attention: Registrar
Fulton County Public Safety Training Center
3025 Merk Road
College Park, Georgia 30349
FAX (404) 346-7941

A hard/fax copy with Training Coordinator/Agency Head Approval must be received prior to confirmation . All monies are non-refundable and must be paid by certified check or money order on the first day of class.

NOTE: For Basic Law and Basic Jail Classes students listed above must have a valid P2 from GA POST 10 days prior to the start date of the requested class. All students are enrolled on a first-come, first-served basis.



## Organization

Phone: 404-346-7940

Fax: 404-346-7941

E-mail: [www.fultonpolice.org](http://www.fultonpolice.org)

**Fulton County Public Safety Training Center**  
3025 Merk Road  
College Park, GA 30349