RESOLUTION RESTRICTING USE OF ELECTRONIC WIRE TRANSFERS FOR TRAVEL ADVANCES

WHEREAS, Fulton County has enacted Policy and Procedure No. 200-10 governing the process to authorize and reimburse elected officials serving as department heads, members of various boards, Board of Commissioners' staff and County employees for expenses incurred while conducting official Fulton County business; and

WHEREAS, Policy and Procedure No. 200-10 does not expressly prohibit the use of electronic wire transfers for travel advances; and

WHEREAS, on occasion, the electronic transfer of County funds to an individual's personal account has been authorized for travel advances; and

WHEREAS, the electronic transfer of County funds to an individual's personal account lends itself to the appearance of impropriety; and

WHEREAS, the Board of Commissioners finds that it is necessary to eliminate any perception that elected officials serving as department heads, members of various boards, Board of Commissioners' staff and County employees are not adhering to the highest ethical standards and behavior; and

WHEREAS, Policy and Procedure 200-10 provides that requests for travel are to be made well in advance to take advantage of the lowest reasonable rates available; and

WHEREAS, elected officials serving as department heads, members of various boards, Board of Commissioners' staff and County employees have a duty to verify available funding and the least expensive option before approving travel for official Fulton County business; and

WHEREAS, adherence to the timetable provided in Policy and Procedure 200-10 for execution of a travel and training request would minimize the possibility of emergency travel advances;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners hereby directs the County Manager to change internal protocols and to prepare an amendment to Policy and Procedure 200-10 to prohibit electronic transfers for travel advances.

BE IT FURTHER RESOLVED, that this Resolution shall become effective when passed and adopted, and that all resolutions and parts of resolutions in conflict with this Resolution are hereby repealed.

PASSED AND ADOPTED by the Board of Commissioners of Fulton County, Georgia this _____ day of April, 2012.

SPONSORED BY:

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Emma I. Darnell, Vice-Chair
District 5

ATTEST:

_____
Mark Massey, Clerk to the Commission

APPROVED AS TO FORM:

_____
R. David Ware, County Attorney

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