



# **Monthly Refund Report March 2025**

Attached are the monthly refund report and a copy of Policy 200-4. Fulton County routinely refunds monies paid to us by corporations or individuals when the intended project or service could not be accomplished. The responsible department determines when monies are to be refunded and would submit a request for disbursement of funds in accordance with Policy 200-4 – Refund of Money Paid to Fulton County. This package is prepared by the Fulton County Department of Finance.

MARCH 2025 REFUND REPORT

Department	Vendor Name	Check Amount	Description
Public Works (540)	ANDRE FOURIE	202.15	SEWER
	ASHKAN MIRHOSSEINI	246.77	WATER
	ELITE PINNACLE HOMES LLC	689.50	SEWER
	ELVA L FLORES	5,747.77	SEWER
	GREGG JANES	107.65	WATER & SEWER
	HAROLD CUMBIE	6,496.98	WATER
	HIGHLANDS AT PARK BRIDGE HOA	2,678.06	WATER
	JAMES VOGL JR	72.63	WATER & SEWER
	JIN YI	107.12	WATER & SEWER
	JUNE RISTOW	289.52	WATER
	KEVIN GILL	1,276.02	WATER & SEWER
	KEVIN MULROY	100.35	WATER & SEWER
	LEONARD WILLIAMS	2,634.35	SEWER

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Department	Vendor Name	Check Amount	Description
	MIKAIL KARA	497.85	WATER & SEWER
	MINIM PRODUCTIONS INC	2,431.01	REFUND- FIRE HYDRANT DEPOSIT
	MNB HOME INC & FARHANG PEJMAN	2,068.47	WATER & SEWER
	North Fulton Charities	774.54	WATER & SEWER
	North Fulton Charities	369.00	WATER & SEWER
	North Fulton Charities	509.40	SEWER
	PEGGY GREER	73.32	WATER & SEWER
	ROBERT A PAGAN	35.64	WATER & SEWER
	SUMMIT CONSTRUTION & DEVELOPMENT LLC	1,968.03	WATER
	SUSAN DEVANE	4,271.63	SEWER
	SVAP II ROS LLC	2,525.52	SEWER
	THOMAS NEWTON	271.06	WATER & SEWER
	WALTER CANGEMI	231.33	SEWER
Grand Total		36,675.67	



## POLICY AND PROCEDURE

SUBJECT: Refund of Money Paid to Fulton County for  
Specific  
Programs That For Some Reason May Not Be  
Accomplished

DATE: November 17, 1993

NUMBER: 200-4

**Statement of Policy:** Whenever a person, firm or other legal entity shall pay any sum of money to Fulton County for a specified purpose or service, but which because of circumstances cannot be accomplished in whole or in part, the Finance Director shall be authorized to refund such payment based on the recommendation of the responsible Department Head and upon supporting evidence to justify such refund.

**Background:** This policy outlines the actions to be taken to refund monies to individuals or corporate entities when a project in which they are involved is not completed, or is cancelled.

**Applicability:** This policy applies to all departments that have accepted fees or deposits for a purpose or service that for some reason cannot be accomplished. It does not apply to deposits received for projects that are covered by the Georgia Code dealing with Development Impact Fees or other development fees outlined in the Georgia Code. Additionally, refunds involving litigation or other legal matters must include an opinion from the County Attorney attesting to the propriety of the refund or a court document ordering the refund.

**Responsibility:** Department Heads are responsible for determining when monies are to be refunded. The Department Head will forward the supporting documents to the Finance Director, who will review them for completeness and for applicable refunds. A monthly report of refunds will be furnished to the County Manager and the Board of Commissioners.

**Procedures:** The Department Head will prepare a Payment Voucher and attach all necessary documentation, i.e., copies of cash receipt documents showing that the funds were, in fact, previously received and a memorandum stating the circumstances under which the refund is being made. This documentation will be forwarded to the Director of Finance for approval.

**Departmental Sponsor:** Finance Department

**Policy Review Date:** May 1997

**References:**  
Minutes of the Board of Commissioners, March 4, 1964  
Minutes of the Board of Commissioners, June 2, 1982  
Minutes of the Board of Commissioners, November 17, 1993

**Departments Affected:** All Departments and Offices of Appointed or Elected Officials