



Monthly Refund Report August 2020

Attached are the monthly refund report and a copy of Policy 200-4. Fulton County routinely refunds monies paid to us by corporations or individuals when the intended project or service could not be accomplished. The responsible department determines when monies are to be refunded and would submit a request for disbursement of funds in accordance with Policy 200-4 – Refund of Money Paid to Fulton County. This package is prepared by the Fulton County Department of Finance.

AUGUST 2020 REFUND REPORT

Department Name	Vendor Name	Fund	Amount	Description
Arts & Cultrure (181)				
181	AMANDA SMITH	100	95.75	ARTS CENTER CLASS REGISTRATION
181	Ann Rawn	100	79.05	ARTS CENTER CLASS REGISTRATION
181	BROOKE BROWN	100	79.00	ARTS CENTER CLASS REGISTRATION
181	CHARLOTTE SNEED	100	89.05	ARTS CENTER CLASS REGISTRATION
181	DARA AROUH	100	93.00	ARTS CENTER CLASS REGISTRATION
181	DEBORAH BROOCKER	100	95.85	ARTS CENTER CLASS REGISTRATION
181	DORIT HEART	100	79.00	ARTS CENTER CLASS REGISTRATION
181	Dr. Ketra Rice	100	153.00	ARTS CENTER CLASS REGISTRATION
181	Dr. Misty Boachie	100	79.00	ARTS CENTER CLASS REGISTRATION
181	GAIL TIMMIS	100	85.85	ARTS CENTER CLASS REGISTRATION
181	Geneva Ikeda	100	79.05	ARTS CENTER CLASS REGISTRATION
181	HELENE ABRAHAM	100	105.85	ARTS CENTER CLASS REGISTRATION
181	JEANNE MIRKOVIC	100	103.00	ARTS CENTER CLASS REGISTRATION
181	JENNIFER MCMEECHAN	100	111.00	ARTS CENTER CLASS REGISTRATION
181	JOANN DUNBAR	100	79.05	ARTS CENTER CLASS REGISTRATION
181	Joyce Howard	100	87.55	ARTS CENTER CLASS REGISTRATION
181	JUANITA CURRAN	100	79.05	ARTS CENTER CLASS REGISTRATION
181	Laura Davis	100	79.05	ARTS CENTER CLASS REGISTRATION
181	LAURIE AMERSON	100	85.85	ARTS CENTER CLASS REGISTRATION
181	Leslie Mullis	100	79.05	ARTS CENTER CLASS REGISTRATION
181	Lucynda Coker	100	79.00	ARTS CENTER CLASS REGISTRATION
181	Lynn Elson	100	158.10	ARTS CENTER CLASS REGISTRATION
181	MARCIE CANAVAN	100	79.05	ARTS CENTER CLASS REGISTRATION
181	MARIA ROBERTS	100	158.10	ARTS CENTER CLASS REGISTRATION
181	MARILYNN WILSON	100	79.05	ARTS CENTER CLASS REGISTRATION
181	Mary Frances Christiansen	100	79.00	ARTS CENTER CLASS REGISTRATION
181	MELISSA MCMILLAN	100	79.05	ARTS CENTER CLASS REGISTRATION
181	Norma Pitzer	100	79.05	ARTS CENTER CLASS REGISTRATION
181	RONALD ARENSON	100	89.05	ARTS CENTER CLASS REGISTRATION
181	RUTH WHITE	100	79.05	ARTS CENTER CLASS REGISTRATION
181	Sandra Davis	100	111.00	ARTS CENTER CLASS REGISTRATION
181	Sandra Locke	100	89.05	ARTS CENTER CLASS REGISTRATION
181	SANDRA LOCKE	100	89.05	ARTS CENTER CLASS REGISTRATION
181	Sharon Kilfeather	100	79.05	ARTS CENTER CLASS REGISTRATION
181	Sonja Allers	100	87.55	ARTS CENTER CLASS REGISTRATION
181	Trisha Williamson	100	79.05	ARTS CENTER CLASS REGISTRATION
181	Trudy Hanna	100	340.00	ARTS CENTER CLASS REGISTRATION
181	TRUE COLORS THEATER	100	14,000.00	ARTS CENTER CLASS REGISTRATION
Subtotal		38	17,650.30	

Public Works (540)

540	BON TOH	201	252.95	WATER & SEWER
540	CLAUS TRITT	201	62.84	WATER
540	DATEK LTD	201	247.28	SEWER
540	DEMETRIS CRAWFORD	201	248.44	SEWER
540	DESIREE GOLDFUSS	201	27.48	WATER
540	DONALD A. SEAMAN	201	64.69	WATER
540	FISERV/ BASTOGNE INC	201	787.62	WATER & SEWER
540	FRANKLIN COLON LAVREANO	201	1,573.48	SEWER

AUGUST 2020 REFUND REPORT

Department Name	Vendor Name	Fund	Amount	Description
Arts & Cultrure (181)				
540	G D LINDSEY	201	814.86	WATER & SEWER
540	GOLDEN KEY LLC DBA	201	369.16	SEWER
540	H SNAPP	201	101.90	WATER & SEWER
540	HAN CHOE	201	207.09	WATER
540	Iesha & Willie Lay	201	54.00	WATER & SEWER
540	JACQUELINE BOWEN	201	50.70	WATER & SEWER
540	Jeffrey Levitan	201	371.98	WATER
540	JOAN HOLLEY	201	64.84	SEWER
540	JOSEPH MONEBRAKE	201	500.39	SEWER
540	KATRINA DUPOUY	201	226.09	WATER & SEWER
540	KIERRARIA COSBY	201	1,599.12	SEWER
540	KIMBERLY CARTER & KASSANDRA LEC	201	13.83	WATER & SEWER
540	LELAND ROBINSON	201	8,649.63	SEWER
540	Liam Johnson	201	345.87	WATER & SEWER
540	LILACH & ELI ZEMACH	201	11.08	SEWER
540	MEDLOCK PARTNERS, LLC	201	3,169.76	WATER
540	MELISSA BYMAN	201	361.10	SEWER
540	MICHAEL PARDO	201	213.63	WATER
540	MITRA PEDRAMI	201	110.90	WATER & SEWER
540	NILSA MORENO	201	280.69	SEWER
540	RAHUL MALIK	201	932.02	WATER & SEWER
540	ROCKY KENNEDY	201	122.10	SEWER
540	Ronnie Smith	201	1,507.34	WATER
540	Sandra Cramer	201	96.00	WATER
540	TALON NEIGHBORHOODS LLC	201	745.25	WATER & SEWER
540	Ted Jenkins	201	879.55	WATER & SEWER
540	TRATON HOMES	201	299.07	WATER & SEWER
540	TROY CLARIDA	201	165.42	WATER
540	ULGUEOL HERNANDEZ	201	446.80	WATER
540	ZIHUA TANG	201	169.49	WATER & SEWER
Subtotal		38	26,144.44	
Cooperative Extension (650)				
650	LAKETTA BARLOW	434	300.00	FACILITY RENTAL
Subtotal		1	300.00	
Grand Total		77	44,094.74	



POLICY AND PROCEDURE

SUBJECT: Refund of Money Paid to Fulton County for
Specific
Programs That For Some Reason May Not Be
Accomplished

DATE: November 17, 1993

NUMBER: 200-4

Statement of Policy: Whenever a person, firm or other legal entity shall pay any sum of money to Fulton County for a specified purpose or service, but which because of circumstances cannot be accomplished in whole or in part, the Finance Director shall be authorized to refund such payment based on the recommendation of the responsible Department Head and upon supporting evidence to justify such refund.

Background: This policy outlines the actions to be taken to refund monies to individuals or corporate entities when a project in which they are involved is not completed, or is cancelled.

Applicability: This policy applies to all departments that have accepted fees or deposits for a purpose or service that for some reason cannot be accomplished. It does not apply to deposits received for projects that are covered by the Georgia Code dealing with Development Impact Fees or other development fees outlined in the Georgia Code. Additionally, refunds involving litigation or other legal matters must include an opinion from the County Attorney attesting to the propriety of the refund or a court document ordering the refund.

Responsibility: Department Heads are responsible for determining when monies are to be refunded. The Department Head will forward the supporting documents to the Finance Director, who will review them for completeness and for applicable refunds. A monthly report of refunds will be furnished to the County Manager and the Board of Commissioners.

Procedures: The Department Head will prepare a Payment Voucher and attach all necessary documentation, i.e., copies of cash receipt documents showing that the funds were, in fact, previously received and a memorandum stating the circumstances under which the refund is being made. This documentation will be forwarded to the Director of Finance for approval.

Departmental Sponsor: Finance Department

Policy Review Date: May 1997

References:
Minutes of the Board of Commissioners, March 4, 1964
Minutes of the Board of Commissioners, June 2, 1982
Minutes of the Board of Commissioners, November 17, 1993

Departments Affected: All Departments and Offices of Appointed or Elected Officials