

METROPOLITAN ATLANTA HIV HEALTH SERVICES PLANNING COUNCIL  
 Fulton County Department of Health & Wellness  
 99 Jesse Hill Jr. Drive  
 Atlanta, GA 30303  
 May 21, 2015

9:00AM

Voting Members Present

Charles Fuller	Ken Lazarus, 2 <sup>nd</sup> Vice-Chair
Cheryl Courtney-Evans	Michael DeMayo
Deb Bauer	Nicole Roebuck
Gene Farber	Phyllis Malone
Harvinder Makkar	Reggie Dunbar, III
James Lark	Ruby Lewis Hardy
Jeanette Nu'Man	Sanjay Sharma
Jerona Blue	Stephanie Laster
Katherine Lovell	Steven Bales
Katrina Barnes	Terry Stidom
Kim Moon	Timothy Webb
Larry Lehman	Timothy Young
Lisa Roland	Trevor Pearson, 1 <sup>st</sup> Vice-Chair

Voting Members Not Present

Albert Mitchell	Joaquin Hubert
Andre Johnson	Kedric Williams
Ashley Hall	Marisol Lopez
Acuff Burgess	Mikki Hollinger
Carolyn Stephens	Moneta Sinclair
David Reznik	Nacaela Penn
Dazon Dixon Diallo, Chair	Norris Williams
Dwight Anderson	Raymond Mace
Shiley Hartsel	Denise Zeigler
Jeff Graham	Robert Anderson
Sharon Fickling	Sean Williams
Sonya Chapman	Tammy Kinney
Thomas Green	Tracie Graham

The Planning Council meeting was called to order at 9:08 a.m., by 1<sup>st</sup> Vice-Chair, Trevor Pearson.

The Planning Council congratulated Jeff Cheek on being selected as Director of the Ryan White Part A Program.

A motion was made by Timothy Webb and seconded by Katherine Lovell to adopt the Planning Council agenda. The motion carried.

A motion was made by Kim Moon and seconded by Timothy Webb to amend the motion to adopt the March 19<sup>th</sup> Planning Council minutes with the revisions. The motion Carried.

**Consumer Caucus: Timothy Webb**

- The Caucus met on Wednesday, May 20<sup>th</sup> at AID Atlanta from 12:00 p.m. – 2:00 p.m.
- The Caucus revised their Standard Operating Procedures. There will be a 30 day comment period for Caucus participants

**AAOI Update: Freda Jones**

- The 1<sup>st</sup> AAOI planning meeting for 2016 will be held mid-June/July.

**Grantee Update: Jeff Cheek –**

- A moment of silence was given in recognition of the passing of prior Planning Council member Chip Carson
- The Planning Council was provided with the FY14 Year End Closeout report.

<b>FY14 YEAR END CLOSEOUT</b>				
<b>FUNDING CATEGORY</b>	<b>BUDGET</b>	<b>EXPENDITURES</b>	<b>UNEXPENDED</b>	<b>% EXPENDED</b>
Formula	\$ 14,189,548.32	\$ 13,963,916.18	\$ 225,632.14	98%
Supplemental	\$ 5,996,867.42	\$ 5,783,026.05	\$ 213,841.37	96%
MAI	\$ 2,099,546.00	\$ 2,099,546.00	\$ -	100%
Carryover	\$ 391,416.00	\$ 270,005.39	\$ 121,410.61	69%
<b>TOTAL</b>	<b>\$ 22,677,377.74</b>	<b>\$ 22,116,493.62</b>	<b>\$ 560,884.12</b>	<b>98%</b>

- The Grantee will request \$225,632.14 in carryover funds from HRSA. The Priorities Committee will be requested to establish priority category allocations for the carryover funds during the June meetings. Following Planning Council approval, the request will be submitted to HRSA as part of the conditions of award due to HRSA in July.
- Jeff, informed the Planning Council of the challenges that many agencies had with expending dollars within the allotted 10 month period opposed to the traditional 12 month funding cycle.. The change in funding cycle was the result HRSA's directive to the Grantee to align the contracting period with the HRSA funding cycle.

**Membership Committee Presentation: “Planning 101” Terry Stidom**

The Membership Committee (Terry Stidom, Chair) conducted the annual Planning Council refresher course, titled “Planning 101”. (See Attachment)

**Committee Updates:**

**Assessment Committee:** Jeanette Nu’Man - The Committee has drafted a full report for the Priorities Committee and is preparing to present to during the Committee’s upcoming

deliberations. The Assessment Committee meets the 1<sup>st</sup> Wednesday of each month at Positive Impact Health Centers from 9:30 a.m. – 11:30 a.m.

**Comprehensive Planning Committee:** Katherine Lovell - The Comprehensive Planning Committee met in May. The Chair indicated that HRSA is requiring a joint Comprehensive Plan between treatment and prevention. The next Committee meeting will be held Wednesday, July 8<sup>th</sup> at 9:30 a.m. at Grady IDP.

**Council Procedures:** Larry Lehman - The Council Producers Committee will meet soon to review the Planning Council's Grievance policy.

**Evaluation Committee:** No Report

**Housing Committee:** James Lark - The Housing Committee is hosting a pre-housing fair June 13<sup>th</sup> at Woodruff Park. The Committee in conjunction with JPPG will host a second housing fair on Friday, July 24<sup>th</sup> at the Loudermill Center. For more information regarding the housing fair contact Planning Council Project Officer Sandra Vincent at [Sandra.Vincent@fultoncountyga.gov](mailto:Sandra.Vincent@fultoncountyga.gov).

**Membership Committee:** Terry Stidom - The Membership Committee is reviewing the Committee's Standard Operating Procedures.. There will be a 30 day comment period prior to approval by the Membership Committee.

**Public Policy Committee:** Wes Sanders - The Public Policy Committee will meet on June 8<sup>th</sup> at the last meeting the Public Policy Committee elected Reggie Dunbar, III as the vice-chair for the Committee. AIDS Watch was held April 13<sup>th</sup> -14<sup>th</sup> the Committee developed informational fact sheets for legislative packets.

**Priorities Committee:** Timothy Young - The Priorities Committee will meet soon to set the FY16 –FY17 funding allocations. The meetings will be held at the Grantee's Office located at 137 Peachtree Street; dates and times will be announced later.

**Quality Management Committee:** Nicole Roebuck – The Quality Management Committee is reviewing the EMA standards ensuring they are aligned with HRSA standards. The next Quality Management Committee meeting is Thursday, June 4<sup>th</sup> at Grady IDP room 354.

#### Public Forum:

Timothy Webb announced AID Atlanta is hosting a fund raiser for AIDS Watch on Wednesday, June 3<sup>rd</sup> at Taco Mac on Peachtree Street. Taco Mac will donate 10% of the profit. AIDS Healthcare Foundation is hosting "Devote to End" free AIDS event on Thursday, August 6<sup>th</sup> at 8p.m.

Trevor Pearson announced the leadership training date will be announced at a later time. If members are interested in participating they should email Sandra Vincent at [Sandra.Vincent@fultoncountyga.gov](mailto:Sandra.Vincent@fultoncountyga.gov) or Trevor Pearson at [trevpear@yahoo.com](mailto:trevpear@yahoo.com). The training will consist of 12- 25 members.

Michael Banner informed the Planning Council Here's To Life, Inc. is offering Substance Abuse treatment for gay males ONLY. For more information contact Michael Banner at [Mbannerhtl@gmail.com](mailto:Mbannerhtl@gmail.com).

The meeting was adjourned at 10:29 a.m.

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**Meeting Date: May 21, 2015**

**Minutes Approval Date: July 14, 2015**

**Attested By:**

**{Electronic Signature}**

**Ken Lazarus, 2<sup>nd</sup> Vice-Chair**



**Sandra Vincent, Secretary**

