

METROPOLITAN ATLANTA HIV HEALTH SERVICES PLANNING COUNCIL
Fulton County Department of Health & Wellness
99 Jesse Hill Jr. Drive
4th Floor Conference Room
9:00 A.M.
August 18, 2016

The August 18, 2016 Planning Council Meeting was called to order at 9:02 A.M by Chair, Ken Lazarus.

Call to Order/Opening Remarks

Ken opened the meeting by welcoming new members to the Planning Council. He referenced the 1983 Denver Principles and the quote, “nothing about us, without us.”

Adoption of the Agenda

Katherine Lovell motioned for the adoption of the agenda without corrections. Daniel Driffin seconded the motion. The motion was carried without opposition.

Approval of Minutes

Committee members reviewed the minutes and the following corrections were requested:

- On page3, Michelle Beadles name should be changed to include two L’s
- On Page 4, the “R” should be moved from Amistad’s name
- On Page 5, in the 5th paragraph the word “companies” should be changed to “county”
- On page 6, the word “empowerment” should be added where Jay-Paul Kirk’s resource center is mentioned
- The time that the meeting was adjourned as well as the motion for adjournment should be added

The adoption of the May 19, 2016 minutes was made by Dwight Curry Anderson as presented with corrections and seconded by James Lark. The motion passed unopposed.

Consumer Caucus Update – Tim Webb, Consumer Caucus Chair

Timothy Webb announced that the Consumer Caucus met on August 17, 2016. He thanked Brigid Scarborough from the Health Initiative for her presentation on the Affordable Care Act. The next Consumer Caucus meeting will be held at noon on September 21, 2016 at Atlanta Legal Aid, 54 Ellis Street. Ken noted that the Planning Council is in the process of developing a plan to host Consumer Caucus meetings outside of the Metro Atlanta area of the EMA.

Atlanta Area Outreach Initiative (AAOI) Update – Kim Moon, AAOI Co-Chair

The AAOI is scheduled for February 4, 2017. The committee is partnering with the Housing Committee, and the Fulton/Atlanta High Impact Prevention Program. The committee is in the process of securing the parking lot adjacent to the Loudermilk for additional vendor space and testing. Hermeyone Bell will be sending out a call of abstract. The next committee meeting is 08/22/2016. The meeting will be held at 99 Jesse Hill Jr Drive in the 4th floor conference room. The meeting time is 2:00 PM.

Action Item--Integrated Plan Update – Katherine Lovell

Katherine summarized the directive made by CDC and HRSA in May 2015 for federally funded agencies to work together to create an Integrated HIV Prevention and Care Plan. She named the different parties involved and the members of the writing team. She further emphasized the changes made within the Integrated Plan since the 1st Draft was presented to the Planning Council. Katherine provided a condensed overview of the goals, objectives, and strategies within the 42 pages. Katherine then described the collaborations, partnerships, and stakeholders responsible for monitoring and improvement. She highlighted the Comprehensive Planning Committees discussions and recommendations to the plan. Comments were provided by individuals and parties regarding the weakness and value of the document. She reinforced the instructions of HRSA and CDC as it pertains to the Guidance of the Integrated Plan.

Katherine stated the motion brought forth from the Executive Committee to accept the plan with “reservations”, ask HHS for T.A., and ask Jeff Cheek to create a task force group.

There was a robust discussion regarding the Letter of Concurrence and the committee’s adoption of the Integrated Plan.

Nicole Roebuck moved to call the question. Ken Lazarus restated the motion. The motion passed 29:5.

James Lark motioned to extend the Planning Council meeting by 15min. The motion was seconded by Katherine Lovell. The motion carried unopposed.

Action Item Priorities Committee-Tim Young, Chair

Tim Young mentioned the Priorities Committee met on August 04 and August 05, 2016. The following motions were brought forth from the Executive Committee:

FY2016

- ▶ **MOTION #1:** Motion to include Non-Medical Case Management and Medical Transportation as eligible Supportive Services under Rapid Entry Clinics (OAHS) Service Category; funding to include no less than 84% of \$1,029,710 for Rapid Entry, up to 12% for Non-Medical Case Management, and up to 4% for Medical Transportation.
- ▶ **MOTION #2:** Motion to provide a total of \$12,540 in funding to 13.1 Medical Transportation – Rapid Entry Clinics.
- ▶ **MOTION #3:** Motion to use any remaining FY16 Rapid Entry funds as a one-time funding to assist with the transition of clients from centralized case management to other providers.

A motion was seconded by Reggie Dunbar to adopt FY2016 Motions 1, 2, and 3 coming out of Executive Committee. The motion carried 30:1.

FY2017

- ▶ **MOTION 1:** Motion to increase FY17 budget by 5%
- ▶ **MOTION 2:** Motion to increase FY17 funding in the amount of \$4,459,630
- ▶ **MOTION 3:** Motion to set the following FY17 funding ranges :
 - FLAT FUNDING: FY17 base allocation percentages to remain the same as FY16.
 - INCREASE of FUNDING: An amount of \$1 to \$2,229,815 allocation percentages remain the same as the base.
 - INCREASE of FUNDING: An amount of \$2,229,816 to \$4,459,630 even allocations among OAHS, ADAP Formulary Stop-Gap Medications, Rapid Entry Clinics, and Oral Health.
 - DECREASE of FUNDING: A decrease up to \$250,000 will be applied according to the percent allocations in the base.
 - DECREASE of FUNDING: A decrease of >\$250,000 the Priorities Committee will convene to reconsider allocations.

A motion was seconded by Dwight Curry Anderson to approve FY2017 Motions 1, 2 and 3 coming out of Executive Committee. The motion carried 27 to 0.

FY2017

- ▶ **MOTION 4:** Motion to change FY17 State ADAP ranking from 3 to 8.
- ▶ **MOTION 5:** Motion to keep remaining Core Services in their current sequential ranking:
 - 1. Outpatient/Ambulatory Health Services
- 1.1 ADAP Formulary Stop-Gap Medication
- 1.2 Rapid Entry Clinics
 - 2. Oral Health Services
 - 3. State ADAP
 - 4. Medical Nutrition Therapy
 - 5. Medical Case Management
 - 6 Mental Health Services - Outpatient
 - 7. Substance Abuse Services
 - 8. Health Insurance Premium Support
- ▶ **MOTION 6:** Motion to move the Housing Support Service Category Ranking from #17 to #10 with all remaining categories shifting consecutively.
- ▶ **MOTION 7:** Motion to change Service Category Non-Medical Case Management Rapid Entry (9.1) and Medical Transportation Rapid Entry (13.1) from Core Services to FY16 Support Services.
- ▶ **MOTION 8:** Motion to add category 9.1 Non-Medical Case Management Rapid Entry (9.1) and Medical Transportation Rapid Entry (14.1) to Support Service FY17.
- ▶ **MOTION 9:** Motion to move \$12,540 remaining from unexpended FY16 Support Service category housing funds to 13.1 Medical Transportation – Rapid Entry Clinics.
- ▶ **MOTION 10:** Motion to increase FY17 budget amount to \$27,935,947.82
- ▶ **MOTION 11:** Motion to move \$27,935,947.82 to Service Category (minus fixed administrative dollars).

- ▶ **MOTION 12:** Motion to keep flat funding and percentages at base level within the FY17 established percentages and numbers.
- ▶ **MOTION 13:** Motion to allocate FY17 MAI dollars to Outpatient Ambulatory Medical Care

A motion was seconded by Dwight Curry Anderson to approve FY2017 Motions 4 through 13 coming out of Executive Committee. The motion carried 27 to 0.

FY2017

- ▶ **MOTION 14: Motion to establish the following FY17 Directives:**
 - **OUTPATIENT AMBULATORY MEDICAL CARE:** Increase access to care through the implementation of co-locations of agencies and for expanded hours for areas with disparate health outcomes as identified by the Assessment Committee.
 - **ORAL HEALTH CARE (Capacity):** To the greatest extent possible expand oral health care options within the EMA by contracting with an oral health provider who will accept referrals from all Ryan White Part A agencies.
 - **MEDICAL TRANSPORTATION:** Provide greater access to care by funding additional forms of medical transportation including non-traditional methods such as gas cards, Uber, etc.
 - **PATIENT NAVIGATION (Care and Retention of Key Population):** Through the Patient Navigation Program increase care and retention of those living with HIV Disease; explore ways to expand Patient Navigation to include Rapid Entry.
 - **AIDS PHARMACEUTICAL ASSISTANCE:** Any unallocated dollars remaining in this category during the Outside Review Process may be moved to the Primary Care category for Primary Care medications.
 - **MENTAL HEALTH/SUBSTANCE ABUSE:** Due to the inter-relationship between MH and SA, funds may be moved between categories, IF all approved services have been funded at some level under the Priority Category. Example: if all initiatives under MH have been at least partially funded, remaining MH funds may be moved to fund SA initiatives.
 - **INDIVIDUAL SS CATEGORIES:** Must be funded at a level no less than 50%; if funding remains above 50% and Outside Review Committee did not approve additional applicants/services; then funding may be moved to other SS categories.
 - **CONTINUUM OF CARE:** Expand access to care to include areas outside of the urban core and within the Eligible Metropolitan Area. Continue to explore ways in which to integrate Rapid Entry to Care
 -

A motion was seconded by Dwight Curry Anderson to approve FY2017 Motion #14, specifying the directives for FY17 coming out of Executive Committee. The motion carried 28 to 1.

Grantee Update – Jeff Cheek

Jeff stated his office has submitted all documents due for the FY16 Program Service Report. They are in the process of submitting documents for the FY17 year. He announced he will be attending the HRSA conference along with Ken, Bridget, and Sandra. Ken and Sandra have been requested to make presentations. Jeff will be doing a presentation on the HIV Task Force.

DATA Presentation – Joseph Lynn

Joe Lynn reviewed the FY16 Clients EMA Compared Data Chart included in the Planning Council meeting packet. The document details the FY16 clients per service category for the periods of 03/01/2016 until 07/31/2016. Through a side by side overview the document also compared the clients served during the same time period in fiscal year 2014 and 2015.

Expenditure Update - Michelle Beadles

Michelle Beadles provided a review of the document entitled, “Grant at a Glance”. The table reviewed the budget, expenditures, unexpended funds, percentage of budget spent, and the percentage of unexpended funds for categories such as the: formula, supplemental, MAI, and FY14 supplemental. The table noted that 28% of the budget has currently been spent. 72% of unexpended funds are left.

COMMITTEE UPDATES

Assessment Committee Chair – Jeanette Nu’man

Steven Bales, the committee Co-chair reported on the behalf of the Chair, Jeanette Nu’man. He mentioned Assessment Committee meets the first Wednesday of each month at 9:30 AM at Atlanta Legal Aid at 54 Ellis Street NE Atlanta, Georgia 30303.

Comprehensive Planning Committee Chair – Katherine Lovell

Katherine Lovell thanked all committee members of the Comprehensive Planning committee for their hard work and dedication.

Council Procedures Chair – Larry Lehman

Larry Lehman noted the comment period for the By-Laws for committee members ends tomorrow. The next meeting will be held on August 31, 2016 @ 10:00 AM. The meeting will be held at Positive Impact, 1117 West Peachtree St NW Atlanta, GA 30309.

Evaluation Committee Chair – Armistad St. Arromand

No Report

Housing Committee Chair – Spencer Burton-Webb

Spencer Burton-Webb announced the committee last met on August 11. The committee reviewed 21 applications. The committee is working to remove barriers that individuals with HIV face particularly those related to housing and support services. The HOPWA contracts cannot be finalized until his office receives a letter from HUD in mid-September. The committee will be hosting a housing fair in collaboration with AAOI.

Membership Committee Chair – Stephanie Laster

Stephanie Laster reported the Membership Committee met last month to review the attendance roster. Notices were sent out to Planning Council members whose status is in jeopardy. Also, since the Planning Council year has been changed to align with the Fiscal Year the membership drive has been postponed.

Policy Committee Chair – Jeff Graham

Michelle White reported on behalf of committee chair Jeff Graham. She mentioned the committee met on August 12, 2016. During the meeting the committee discussed the Fulton County Task Force Policy, the need for state level advocacy, and the educational needs of open enrollment.

The next meeting of the Policy Committee will be Friday, September 10 at 2:30 pm at the Rush Center.

Priorities Committee Chair – Timothy Young

Tim Young reiterated the fact that the committee met August 4 and 5. During the meeting the committee reviewed data and made motions. The committee plans to begin meeting quarterly going forward.

Quality Management (QM) Committee Chair – Nicole Roebuck

Nicole Roebuck mentioned the Quality Management committee did not meet on their scheduled meeting day due to the Priorities Committee being in session. The committee has completed the Medical case management standards and is working towards completing the Non-medical standards.

Public Form:

Ryan Woodberry highlighted the Mental Health and Substance Abuse Services of Aniz.

Dwight Curry Anderson expressed that Together for Life meets every Monday at the Fulton County Health center, 99 Jesse Hill Jr Drive.

Reggie “Dunbar reported that Positive Vets meets the second Thursday of each month at Absolute Care from 2 to 4 PM. They are trying to get the VA involved. Everyone is welcome to attend the meetings.

Tim Webb announced events that will be sponsored by the Impulse Group.

Amistad St. Arromond announced that he has individuals in need of housing assistance.

Betty Ruth Mitchell from the Legacy House announced that she has handouts available for her agency.

Adjournment:

The Chair opened the floor to accept a motion to adjourn. The motion to adjourn was made by Reggie Dunbar and seconded by Katherine Lovell.

The meeting was adjourned at 11:19 A.M.

Meeting Date: August 18, 2016

Minutes Approval Date: September 15, 2016

Attested By:

Ken Lazarus

Ken Lazarus , Planning Council Chair

