



METROPOLITAN ATLANTA HIV HEALTH SERVICES PLANNING COUNCIL

Zoom
 Virtual Meeting
 August 11, 2022- 9:00 a.m.

Executive Committee Meeting

MINUTES

Attendees:

Bruce Garner (P) Planning Council Chair	Daniel D. Driffin (A) Planning Council 1 st Vice-Chair	Masonia Traylor (A) Planning Council 2 nd Vice-Chair
Tim Young (P) Priorities Chair	Tony Merritt (P) Evaluations Vice-Chair	Leroy Braxton
Rhiannon Laramie (A) Assessment Vice- Chair	Jeff Graham (A) Public Policy Chair	Steve Liburd Someone Cares
David Reznik (A) Oral Health Task Force Chair	Katherine Lovell (P) Membership Chair	Kevin Taylor DHE
Barry Sermons (P) Evaluations & Vulnerable Populations Chair	Brandon Pruitt	Sandra Vincent Project Officer
Larry Lehman (A) Council Procedures Chair	Frederick Carter DHE	Alecia Head DHE
Katherine Lovell (P) Membership Chair	Jane Mosley	Moya Van Rossum Administrative Coordinator
Jeanette Nu'Man (A) Assessment Chair	Bridget Harris DHE	Faith Miller Administrative Coordinator
Nicole Roebuck (A) Quality Management Chair	Jeff Cheek DHE, Recipient	Jasmine Rattray DHE

Call to Order/ Opening Remarks- Bruce Garner, Chair

The Executive Committee Meeting of the Metropolitan Atlanta HIV Health Services Planning Council was called to order at 9:09 a.m. by Bruce Garner, Chair.

Adoption of Agenda

A motion was made by Timothy Young to adopt the agenda and Katherine Lovell, seconded the motion. The motion carried.

Approval of Minutes

A motion was made to approve the minutes from the July 14, 2022 meeting by Barry Sermons. Anthony Merritt seconded the motion. The motion carried.

Planning Council Update - Sandra Vincent, Project Officer

Sandra Vincent, the Planning Council’s Project Officer, announced that the Planning Council was selected to participate in the HRSA conference. She has been working with RDE concerning the needs assessment process. They will be recording after the meeting and the recording will be available at the HRSA National Conference. She will be providing the Planning Council and other stakeholders with information regarding their attendance at the conference which is open to everyone.

The Integrated/Comprehensive Plan has commenced with the writing team. The Project Officer has also met with the leadership who is currently serving as the Comp Plan Chairs of the Planning Council, and there are plans to roll out listening sessions as well as to partner with other agencies and stakeholders to get information in the form of listening sessions

concerning where we need to go as next steps as an EMA. There will also be a strategic planning session that will be comprised of stakeholders as well as the Planning Council and the State planning body, to come together and have a brainstorming session on what our new plan needs to entail, and other information we get from that session. There have been multiple recommendations to change our Comprehensive Plan title for the committee to Integrated Plan. Ms. Vincent called for the remaining work plans for all the chairs which have not submitted their work plans. She takes the work plans and makes them a part of the meeting packet so that everybody knows what is happening. As they go through the committee work plan and updates, people will have information that we can go back and look at and see what all the committees are doing.

Priorities Committee Action item – Jeff Cheek, DHE Recipient
Action Item Reference Attachment A

Committee Chair Report and Work Plan Update - Daniel D. Driffin, 1st Vice-Chair

Assessment Committee- Jeanette Nu'Man, Vice-Chair

No update.

Comprehensive Plan Committee- Daniel Driffin, 1st Vice-Chair

Daniel Driffin advised they have started the process by meeting with the Department of Public Health at the State level and they have scheduled a meeting for next Thursday. They are currently attempting to identify some listening sessions over the next few months.

Consumer Caucus- Timothy Webb, Chair

No update.

Council Procedures Committee- Larry Lehman, Chair

No update

Evaluations Committee- Barry Sermons, Chair

The Committee meets virtually the last Monday of each month at noon and the next meeting will be on July 25th they are prepared to approve this year's survey to be recorded in September 2022. Meeting schedules for March 28th for introductions and to assign roles between April to July. Evaluation will report the results to the Planning Council.

Housing Committee- Eric Thompson, Chair

No update.

Membership Committee- Katherine Lovell, Chair

Membership Committee met last month and is looking for topics/participation input from the Latino community to assist vulnerable populations with building their Latino population. Attendance was addressed in the last meeting and letters will be sent to those who have not met the quota. Those who participate at the committee level but are not a part of the agency.

Public Policy Committee- Jeff Graham, Chair

The Public Policy Committee met last Friday and discussed the ADAP formulary letter sent to DPH last month. The Committee Chair requested the ADAP letter, HOPWA funding levels, and the AIDS Budget Advocacy Coalition chart to be a part of the Planning Council Packet for the next Planning Council meeting.

Priorities Committee- Timothy Young

The Priorities Committee meets as necessary.

Quality Management- Nicole Roebuck

No update.

Vulnerable Populations Task Force- Barry Sermons, Chair

Daniel Driffin, 1st Vice-Chair, read the Task Force Mission Statement. The task force has been having trouble making quorum. The net action item is to present a report to QM and a committee. The next meeting is on August 23rd.

Oral Health Task Force- Dr. David Reznik

No update

**Recipient Update- Jeff Cheek, DHE Director
Grant-At-A-Glance- Frederick Carter, DHE Accountant**

DHE has new staff members. In month 6 of the fiscal year. Priorities will have to meet due to the necessity to rank and set priorities for every service covered by Ryan White services. DHE received the HRSA site visit report after more than a year it talks about the planning council and its satisfaction and frustrations. As a follow-up to the frustration, the Recipient recommends that at the next exe meeting how to move those functions out of office. The report is available to review at ww.ryanwhiteatl.org. Discussion pursues.

Other Business- Masonia Traylor, 2nd Vice-Chair

The Public Policy Committee would like to add Monkey Pox to the Agenda for the next Planning Council meeting and the Committee would like to invite Dr. Melanie Thompson to do a brief presentation.

The Committee discussed arrangements for the Planning Council to request a meeting with the Mayor of Atlanta, Andre Dickens to discuss their HOPWA concerns.

Chair Bruce Garner thanked the Planning Council staff for all their help in providing the Priorities Committee with all the information that they need to make their decisions.

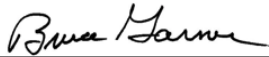
The motion was made to accept the agenda for the next Planning Council meeting by Nicole Roebuck and seconded by Jeff Graham. The motion carried.

ADJOURNMENT



**TIME MEETING ADJOURNED: 11:02 AM
NEXT MEETING DATE/TIME: 09/08/2022
NEXT MEETING LOCATION: Via Zoom**

Attested by:



Minutes Approval Date: 9/08/22

