

# Fulton County Public Safety Training Center

## January – December 2021

### Regional Academy Annual Calendar



**Fulton County Public Safety Training Center**  
**3025 Merk Road**  
**College Park, GA 30349**

<http://www.fultoncountyga.gov/public-safety-training-center>

Due to the COVID-19 pandemic, all classes are reduced to a maximum of twenty (20) students to provide social distancing as required by the CDC, State of Georgia, and Fulton County Government.



# MISSION STATEMENT



“To create an environment for educating  
and training professional public safety personnel through  
mandated and career development programs, which continually  
improve their ability to provide quality service to the community.”

**Accepting Officers from all agencies within the State of Georgia**



## History



### The History of the Fulton County Public Safety Training Center

The Fulton County Public Safety Training Center (FCPSTC) was made operational by the Fulton County Board of Commissioners in October 1987. The initial purpose of the FCPSTC was to provide in- service training for the Fulton County Police Department, Marshal's Office, and Sheriff's Office personnel. The intent was for the FCPSTC to be a true "public safety" training center, providing specialized courses for the Fulton County Fire Department as well.

The FCPSTC was originally located at 4710 Campbell Drive, College Park, in the basement of the Eastern Elementary School, built in 1935. The space was donated by the Fulton County School Board. The upper level of the school was occupied by an alternative school until 1991.

In April 1988, the Georgia Post Officers Standards and Training Council (GPOST) designated the FCPSTC as a certified regional training site for Basic Law Enforcement Training. Jacquelyn H. Barrett was the first certified Academy Director for the Training Center.

In April of 2005, the FCPSTC moved to 3025 Merk Road, College Park, occupying the former shooting venue for the 1996 Olympics. In addition to the training center's academic campus, the FCPSTC owns and operates an Emergency Vehicle Operations Course and the David L. Hagins Firing Range.

**The Advisory Board and Staff of the Fulton County Public Safety Training Center are proud to present basic law enforcement certification, basic jail certification, specialized, advanced, and in- service training to law enforcement personnel throughout the State.**

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## Fulton County Public Safety Training Center Academy Staff

<b>Capt. Greg Shelton, Academy Director</b>	<b>(404) 613-0754</b>
<b>, Asst. Academy Director</b>	<b>(404)</b>
Cynthelia McIntosh, Academy Administrative Coordinator/Registrar	(404) 612-8491
Chief Markus Jones, EMT Instructor/Academy Coordinator	(404) 612-1036
Lt. Wesley Spivey, Academy Range Master	(770) 658-0539
Lt. Kenya D. Stokes, Fulton County Sheriff's Range Master/Academy Coordinator	(404) 612-1001
Lt. Anthony Volley, Academy Coordinator	(404) 612-6666
Lt. Sherita Mattox, Academy Coordinator	(404) 612-7940
Sgt. LaPrincess Jenkins, Academy Coordinator	(404) 612-7940
Sgt. Aprille Moore, Academy Defensive Tactics Coordinator	(404) 612-3972
Sgt. Melissa Parker, Academy EVOC Coordinator	(404) 613-5712
Sgt. Julia Renfro, Academy Chief Coordinator	(404) 613-5704
Sgt. Clinton Pace, Academy Coordinator	(404) 612-1034
Dep. Shawn Bakhtiarnjed, F.C.S.O. Firearms Instructor/Academy Coordinator	(404) 482-5583



## BASIC LAW ENFORCEMENT CERTIFICATION COURSE



Class Number	Date	Class Hours
21-01	Jan. 4 – March 19, 2021	(408 hrs.)
21-02	March 1 – May 14, 2021	(408 hrs.)
21-03	April 26 – July 9, 2021	(408 hrs.)
21-04	June 21 – Sept. 3, 2021	(408 hrs.)
21-05	Aug. 16 – Oct. 29, 2021	(408 hrs.)
21-06	Oct. 4 – Dec. 17, 2021	(408 hrs.)

Prerequisite: GA P.O.S.T Form P-2 is required the 1st day of class. Any student without an approved P-2 number within 10 days of the start of the class will be removed and priority given to students with confirmed P-2 numbers.

Registration is on a first come first serve basis.

**All students (including part-time/repeat) are required to attend orientation the first day of class at 7:30 a.m.**

Class hours are Mon. – Fri., 7:45 a.m. – 5:00 p.m., unless otherwise directed.

Effective January 1, 2021, all new recruits will be required by GA POST to pass the Physical Ability Test (PAT) prior to enrollment in any law enforcement academy in the State.

All Basic Law Enforcement recruits will be required to bring a USB Flash drive for downloading required materials. The Peace Officers Reference text (PORT) will be provided in this method.

**Academy uniforms must be worn on the first day of class. (See Equipment listed below on page 7 & Appearance Standards on page 9)**

**Maximum Students: 20**

[Click here to access authorization form](#)

## BASIC LAW ENFORCEMENT TRAINING PROGRAM EQUIPMENT

1. Solid Black Shoes/Boots: one pair (must hold a shine, inspected daily)
2. Solid Black Polo Shirt (3) (long sleeve for winter classes & short sleeve for spring & summer classes.)
3. Solid Black crew cut t-shirts, (3) (To be worn during Physical Exercise Training, long sleeve for winter classes and short sleeve for spring & summer classes.)
4. Pants, Tactical pants Khaki color
5. Duty Under Belt, black
6. Duty belt and 4 belt keepers, black (leather or nylon)
7. Holster (leather or nylon), security level 2 minimum
8. Pistol with three magazines and magazine pouch in .40, .45 or 9mm calibers.
9. Flashlight with batteries and flashlight holder/ring
10. Handcuffs with keys and handcuff case (no corrections high security cuffs, please)
11. Expandable baton and baton holster.
12. Groin protector and mouth guard (optional)
13. Classroom supplies (notebook, paper, pencils, black ball point pens)
14. **A flash drive (thumb drive) for downloading required material.** The Peace Officers Reference Text (PORT) and Academy Rules & Regulations will be provided to students via the flash drive they bring.





## BASIC JAIL CERTIFICATION TRAINING

Class Number	Date	Class Hours
21-01	January 11-22, 2021	(80 hrs.)
21-02	March 22 – April 2, 2021	(80 hrs.)
21-03	May 17 – 28, 2021	(80 hrs.)
21-04	July 12 - 23, 2021	(80 hrs.)
21-05	September 20 – Oct. 1, 2021	(80 hrs.)
21-06	October 25 – November 5, 2021	(80 hrs.)

**Prerequisite:** GA P.O.S.T Form P-2 is required the 1<sup>st</sup> day of class. Any student without an approved P-2 number within 10 days of the start of the class will be removed and priority given to students with confirmed P-2 numbers. Registration is on a first come first serve basis.

**Academy uniforms must be worn on the first day of class.** (See equipment requirement listed below and Appearance Standards on page 9).

**All students are required to report to orientation the first day of class at 7:30 am**

Class hours are Mon. – Fri., 7:45 a.m. – 5:00 p.m., unless otherwise directed.

**Maximum Students: 20**

### BASIC JAIL OFFICER TRAINING PROGRAM EQUIPMENT

1. Solid Black Shoes/Boots: one pair (must hold a shine, inspected daily)
2. Solid Black Polo Shirt (3) (long sleeve for winter classes & short sleeve for spring & summer classes.)
3. Solid Black crew cut t-shirts, (3) (To be worn during Physical Exercise Training, long sleeve for winter classes and short sleeve for spring & summer classes.)
4. Pants, Tactical pants Khaki color
5. Duty Under Belt, black
6. Handcuffs with keys and handcuff case (no corrections high security cuffs, please)
7. Classroom supplies (notebook, paper, pencils, black ball point pens)
8. **A flash drive (thumb drive) for downloading required material.** The Peace Officers Reference Text (PORT) and Academy Rules & Regulations will be provided to you this way.

[Click here to access authorization form](#)



**FULTON COUNTY PUBLIC SAFETY TRAINING CENTER**  
**STANDARDS OF APPEARANCE**  
**BASIC LAW AND JAIL STUDENTS**

**GROOMING**

- Haircuts will be in accordance with applicable departmental standards for uniformed law enforcement officers. All recruits will maintain a professional appearance according to generally accepted standards for uniformed law enforcement officers.
- Female recruits will ensure that their hair does not constitute a tactical safety issue. Long hair must be secured to prevent it from being grabbed by an assailant.
- Male recruits must shave daily. Recruits who are unable to shave for medical reasons must provide an excuse signed by a physician or other licensed medical practitioner.
- Recruits may wear mustaches if they are permitted by applicable departmental standards for uniformed law enforcement officers. Mustaches must be neatly ~~trimmed~~.

**JEWELRY**

- Male and Female recruits may wear wedding bands.
- Female recruits may wear studs ONLY.
- NO Jewelry will be worn during any training involving physical contact with another student or instructor. (I.e. Control tactics, practical exercises, and/or performance examinations.)

**EXCEPTIONS**

- Exceptions to these standards may be granted, on a case-by-case basis, by the Director or ~~designee~~.

**DRESS CODE FOR ADVANCED/SPECIALIZED STUDENTS**

- Some courses may require wearing uniforms or special attire. Course catalog or Course Coordinators will advise students if certain clothing is necessary.
- Students are otherwise expected to dress in attire appropriate for presenting a professional appearance.
- Unacceptable clothing includes, but is not limited to, flip flops, shorts, short-shorts, tank tops and t-shirts.

**EXCEPTIONS AND INTERPRETATION**

- Exceptions to these standards may be granted, on a case-by-case basis, by the Director or designee.

# ***GEORGIA PEACE OFFICER STANDARDS AND TRAINING COUNCIL***



## ***CAREER DEVELOPMENT PROGRAM***

# **FULTON COUNTY PUBLIC SAFETY TRAINING CENTER**

## **CAREER DEVELOPMENT PROGRAM**

### **INTERMEDIATE CERTIFICATION COURSES**

CRIMINAL PROCEDURES	40 Hours
HEALTH AND WELLNESS AWARENESS	22 Hours
FIRST RESPONDER	40 Hours
INTERPERSONAL RELATIONS/CRISIS INTERVENTION	8 Hours
OFFICER SURVIVAL	40 Hours

Each person applying for the Intermediate Level Certification must:

- A) Be a certified, registered, or exempt peace officer currently employed by a Georgia Law Enforcement Agency certified by the Georgia Peace Officer Standards and Training Council (P.O.S.T.);
- B) Have at least 2 years' experience as a full-time, paid peace officer;
- C) Have successfully completed the five (5) required core courses, as outlined in the application, at a Georgia P.O.S.T. Council recognized training facility;
- D) Have a minimum of ten (10) quarter hours or six (6) semester hours from an accredited college or university as defined by GA P.O.S.T. rule 464 -.2(t).

### **ADVANCED CERTIFICATION COURSES**

ADVANCED FIREARMS	32 Hours
ADVANCED REPORT WRITING	16 Hours
ADVANCED TRAFFIC LAW	24 Hours
CRIME SCENE PROCESSING	24 Hours
FIREARMS INSTRUCTOR COURSE	80 Hours
INTERVIEWS AND INTERROGATIONS	24 Hours
SEARCH WARRANTS & AFFIDAVITS	16 Hours
SPECIALIZED PATROL TECHNIQUES	14 Hours

Each person applying for the Advanced Level Certification must:

- A) Possess the Intermediate Certificate  
Be a certified, registered or exempt peace officer currently employed by a Georgia Law Enforcement agency, certified by the Georgia Peace Officer Standards and Training Council.  
Have successfully completed the seven (7) required core courses (listed on the application) at a P.O.S.T. recognized training facility
- B) Have a minimum twenty (20) quarter or twelve (12) semester hours from an accredited college or university as defined by GA P.O.S.T. rule 464 -.2 (t).

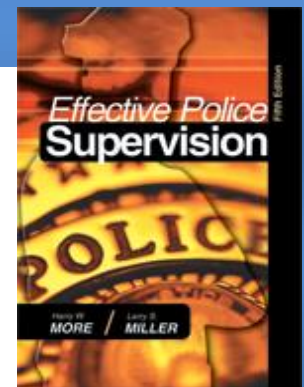
**August 9 – 13, 2021 (40 hrs.)**

Course Coordinator: Sgt. Julia Renfroe  
Maximum Students: 20



**September 20 – 24, 2021 (40 hrs.)**

Course Coordinator: Sgt. Julia Renfroe  
Maximum Students: 20

A black book with the word "LAW" in gold letters, with a wooden gavel resting on it.



### Supervision III

April 12 – 16, 2021 (40 hrs.)

October 11 – 15, 2021 (40 hrs.)

**Prerequisite:** Successful completion of Supervision courses levels 1-2.

This course Supervision Level III is the last of three (3) required courses for P.O.S.T. Supervisory Certification. Topics include motivation, news media relations, high risk supervision, stress management, interpersonal communications skills, and other current issues in supervision. Latest legal guidelines for search and seizures, laws of arrest, identification, and rights notification.

Other topics include elements of crimes and police liability. Each officer must bring a current Georgia Criminal Code book to class.

Course Coordinator: Sgt. Julia Renfro  
Maximum Students: 20

[Click here to access authorization form](#)



### Management I

April 19 - 23, 2021 (40 hrs.)

**Prerequisite:** Successful completion of Supervision Courses Levels 1-3.

This course is the first of three required for P.O.S.T. Management Certification and is intended for law enforcement managers. Topics include evolution of management, stress management, principles of management, planning, organizing, and directing.

**Special Notes:** Dress Code: Students are expected to wear department-issued Class A or B uniforms or business attire to this course. Shorts, jeans, and t-shirts are prohibited.

Course Coordinator: Lt. Sherita Mattox  
Maximum Students: 20

[Click here to access authorization form](#)



**May 3 - 7, 2021 (40 hrs.)**

This course is the second of three required for P.O.S.T. Management Certification. Topics include: management accountability, media relations, communications, problem solving, decision making, budgeting, and human resource management.

Course Coordinator: Lt. Sherita Mattox  
Maximum Students: 20

**Qualifications**  
Ensure all employees have the required qualifications

**Monitoring**  
Monitor progress of testing and assessment enterprise wide

**Training**  
Manage training activities across the organization

**Administration**  
Manage and collect test scores and other records

**Courses**  
Integrate 3rd party courses or design your own

**Learning Management System**

**June 14 - 18, 2021 (40 hrs.)**

This course is the last of three required for P.O.S.T. Management Certification. Students attending this course will be assigned to a group charged with the completion of a comprehensive management project. This project is then presented for evaluation.

Course Coordinator: Lt. Sherita Mattox  
Maximum Students: 20

A word cloud shaped like a graduation cap, featuring terms like COACHING, TRAINING, DEVELOPMENT, PERSONAL, LEADING, SKILLS, GOALS, BUSINESS, GUIDING, LIFET, COACHING, PERSONAL, LEARNING, PROFESSIONAL, HELP, GOALS, LEAD, PERSONAL, BUSINESS, DEVELOPMENT, PROFESSIONAL, GOALS, LEAD, PERSONAL.

**Advanced Report Writing**  
**March 11 – 12, 2021      (16 hrs.)**  
**October 7 - 8, 2021      (16 hrs.)**

This course is designed to enhance the report writing skills of all law enforcement officers. Topics covered in this course will include the writing of preliminary, supplemental, and special reports. The course will also include the process of coordinating various reports necessary for case preparation, to successfully complete the course students must achieve a minimum score of at least 70% on a written examination.

Course Coordinator: Sgt. Melissa Parker

Maximum Students:      20

[Click here to access authorization form](#)



**Officer Survival**  
**August 30 – Sept. 3, 2021   (40 hrs.)**

This course is designed to maximize the officer's ability to survive in today's increasingly hazardous law enforcement environment. Training will cover both physical and mental conditioning as well as appropriate responses to dangerous situations,

**NOTE:** Students will be required to participate in practical exercises that will be physically demanding. Practical exercises will include engaging multiple targets, decision reaction, pistol and shotgun skills, as well as building clearance exercises.

**Students are required to bring the following:**

- Flashlight
- Duty Leather Gear
- Service Handgun
- 500 Rounds of Practice Ammo
- Body Armor (if available)

**First Day of Class report to:**

David L. Hagins Firing Range  
5301 Aldredge Drive  
College Park, GA 30349

Course Coordinators:    Lt. Wesley Spivey  
Maximum students:      20

[Click here to access authorization form](#)



**Instructor Training**  
**March 8 - 26, 2021      (80 hrs.)**  
**Oct. 25 – Nov. 12, 2021 (80 hrs.)**

The Instructor Training course is for public safety officers who are responsible for instructing departmental personnel and constructing lesson plan development. The course topics range from instructor liability and lesson plan design, to testing and evaluation of learning skills. During the course, students will be required to write an original lesson plan on an approved public safety topic and develop presentation skills necessary to deliver that lesson. Lesson plan topics must be related to a basic training course topic. Once applicants are accepted in the class they will receive an email list of the approved basic course topics to choose from. Successful completion of course, requires satisfactorily completing the preparation and presentation of a one (1) hour lesson plan with 80% or better and passing a written examination with 80% or better. Each agency is limited to one (1) applicant per course offering, unless authorized by the Director.

**NOTE:**

This class has been expanded to three (3) weeks. Eighty (80) hours will be spent in the classroom and an additional week (40 hours) is set aside to work individually or with the course coordinator to improve the quality of the student's lesson plan.

**REGISTRATION:**

As a part of registration, each application must provide a **Writing Sample** consisting of a minimum ½ to one (1) page describing their desire to become a State Certified instructor. Applicants may also discuss their knowledge and skills possessed making them a good instructor. Applications submitted without a writing sample will be rejected.

**EQUIPMENT:**

Students are required to bring a laptop with Microsoft Office 2007 or newer software and a flash-drive to store course material.

**ATTIRE:**

Dress code is business attire or a departmental issued uniform. No shorts, jeans or t-shirts allowed.

Note: The Instructor Training Course is challenging and will require a great amount of effort on your part. It takes commitment and dedication to successfully complete the program.

**Course Coordinators:**            **Sgt. Aprille L. Moore**  
   **Sgt. Julia L. Renfroe**

**Maximum Students:**            **15**

[Click here to access authorization form](#)





**Crisis Intervention Training**  
**February 22 - 26, 2021 (40 hrs.)**  
**May 17 – 21, 2021 (40 hrs.)**



This forty (40) hour course teaches the participant to recognize the signs and symptoms of mental illness. This course sponsored by the Georgia Public Safety Training Center (GPSTCI) instructs officers on De-escalation Techniques. The student will also learn about Post Traumatic Stress Disorder (PTSD).

The Georgia Crisis Intervention Team (CIT) Program is a dynamic collaboration of professionals committed to ensuring that persons with mental illness and other brain disorders receive treatment, in lieu of incarceration in most cases.

The program includes a law enforcement training component delivered via a 40- hour course curriculum approved by the Georgia Peace Officer Standards and Training Council as follows:



- Classroom instructional training involving various mental health topics that address mental illnesses, developmental disabilities, and addictive disease.
- Site visits to either local emergency receiving facilities, day programs, and/or local recovery facilities.
- Performance-based training involving the development of de-escalation techniques and crisis intervention skills via role-play scenarios.

Law enforcement officer who successfully complete the course are equipped with the skills necessary to safely and effectively respond to individuals with mental health needs and/or in crisis.

Upon successful completion of this course the participants will be issued a CIT pin.

To register for CIT training you must go to **"GPSTC website"** under the location **"Region 3 Fulton SO"**, 90 days before the start of class. Please remember to consult with your agency training coordinator.

**Mental Health/First Aid Training**  
**September 15, 2021 (8 hrs.)**



This course provides the skills to help someone who is experiencing a mental health crisis. The evidence behind the program demonstrates that it does build mental health literacy, helping the public identify, understand and respond to signs of mental illness. Just as CPR helps you assist an individual having a heart attack, Mental Health First Aid helps you assist someone experiencing a mental health or substance use-related crisis. In the Mental Health First Aid course, you learn risk factors and warning signs for mental health and addiction concerns, strategies for how to help someone in both crisis and non-crisis situations, and where to turn for help.

**Topics covered:**

Depression and mood disorders, Anxiety disorders, Trauma, Psychosis and Substance Use disorders.

Mental Health First Aid teaches about recovery and resiliency – the belief that individuals experiencing these challenges can and do get better and use their strengths to stay well.

To register for CIT training, you must go to “**GPSTC website**” under the location “Region 3 Fulton SO”, 90 days before the start of class. Please remember to consult with your agency training coordinator.

**Field Training Officer**

**May 17 – 21, 2021 (40 hrs.)**

**September 13 - 17, 2021 (40 hrs.)**

The Field Training Officer Program combines on-the-job instructions with objective evaluation and documentation, thereby enabling students to incorporate the best method within their own department. This course is open to any certified law enforcement officer. To successfully complete the course students must achieve a minimum score of at least 70% on a written examination.

*To apply for **GA POST FTO certification** you must have a minimum of three years of law enforcement experience and minimum of two years with your current agency.*

Topics for discussion will include:

- Developing an FTO Program
- Motivation
- Case Studies
- Legal Issues
- Counseling & Instructional Techniques

**Special Notes:**

Students should bring a lap top computer to class.

Course Coordinators: Lt. Anthony Volley

Maximum Students: 20

[Click here to access authorization form](#)



### Advanced Firearms

April 20 - 23, 2021	(32 hrs.)
June 22 – 25, 2021	(32 hrs.)
September 14 - 17, 2021	(32 hrs.)

**Prerequisite:** *All applicants must be an employed - certified Peace Officer capable of shooting a passing score of 240 to begin the course.*

This training includes instructions in firearms, range safety, weapons care, maintenance, and performance with various types of police weapons, including the shotgun. Developmental range exercises will include engaging multiple targets; failure-to-stop drills, engaging moving targets, and decision reaction. To successfully complete the course students must achieve a minimum score of at least 70% on a written examination.

#### Students must bring:

- Duty Sidearm
- Leather Gear
- 600 Rounds of Ammunition

First Day of Class Student must report to:  
**David L. Hagins Firing Range**  
5301 Aldredge Drive  
College Park, GA 30349



**Course Coordinator: Lt. Kenya Stokes**  
**Maximum Students: 20**

[Click here to access authorization form](#)

### Advanced Crime Scene Processing

May 11 – 13, 2021	(24 hrs.)
September 14 – 16, 2021	(24 hrs.)

**Prerequisite:** All participants must be a certified peace officer or assigned to a Crime Scene Investigative unit.

This course is designed to improve the student's knowledge and proficiency in crime scene analysis. The course should aid any public safety personnel who investigate crime scenes or process physical evidence. It is performance oriented and incorporates maximum exposure using practical exercises. This course will include:

- Documentation
- Searching techniques
- Evidence preservation techniques
- Collection techniques
- Processing of physical evidence
- Many other areas related to crime scene investigation

**Course Coordinator: Sgt. Aprille L. Moore**  
**Maximum Students: 20**

[Click here to access authorization form](#)



**Firearms Instructor Training**  
**April 5 – 16, 2021      (80 hrs.)**  
**Shoot in   April 2, 2021**

**Prerequisite:** Admission requires that each student show proof of their GA P.O.S.T. General Instructor Certification on the first day of class. Additionally, students will be required to score 90% or higher on the Georgia Semi-Automatic Qualification Course on April 2, 2021. All shoot in starts at 8:00 am at the David L. Hagins Firing Range. There will be “no practice” session allowed prior to shoot in. Optics are approved.

**NOTE:** The certificate from the Firearms Instructor Training Course does not demonstrate Instructor Certification status. Only the 80 hours (SII01G) certificate of instructor training is acceptable.

This course is designed to develop qualified firearms instructors who can manage and conduct firearms training programs. Students will be trained in contemporary firearms techniques, equipment, and accessories and will participate in a variety of combat shooting drills including drawing techniques, safe loading and unloading procedures, proper use of cover, immediate actions, engagement of multiple targets, and a variety of other shooting problems. Subject matter will include: safety, range operation, ballistics, instructor liability, low light firing, semi-automatic pistols, patrol rifle, shotguns and course of fire development.

**Training Location:**  
**David L. Hagins Firing Range**  
**5301 Aldredge Road, S.W.**  
**College Park, Georgia 30349**

**Course Coordinators:**    **Lt. Wesley Spivey**  
**Maximum Students:**      **15**

[Click here to access authorization form](#)





## DUPLICATE /REPLACEMENT CERTIFICATE REQUEST

1. All requests for duplicate/replacement diploma must be made in writing to the Fulton County Public Safety Training Center (FCPSTC). The Training Division will then:
  - a) Verify the student attendance
  - b) Verify the student status of completion and,
  - c) Determine the requestor (s) authorization for the request
2. If it is determined that the student is eligible to receive a duplicate diploma, the Training Division will contact the requestor to verify the mailing address. A duplicate payment fee of \$20 per diploma should be made payable by cashier's check or money order to the Fulton County Public Safety Training Center. Upon receipt of the cashier's check or money order by the Training Division, a duplicate diploma will be reprinted and stamped "**DUPLICATE**".
3. The current Academy Director will sign all certificates. The completed certificate (s) will be returned to the requestor.

Each student may access their transcript at: [www.gapost.org](http://www.gapost.org).

## **BASIC LAW/JAIL ADDITIONAL INFORMATION UPDATE**

The Fulton County Public Safety Training Center cannot accept Hope Grant applicants at this time. Tuition for the Basic Law enforcement course is \$3,093.00. This fee must be paid by certified check/ money order on the first day of class. All students are required to have GA POST (P2 form) approval by the 1st Day of Class, **No exceptions**. All monies are due the first day of class and are non-refundable. All funds must be paid by certified check, bank or U.S. Postal money order (No cash or personal checks accepted).

**Note:** **All students (including repeat students) are required to attend orientation at 7:30 a.m. on the First Day of Class.**

Regular Class hours are Mon. - Fri., 7:45 a.m. - 5:00 p.m., unless otherwise specified.

### **Reservations**

To reserve slots in the Basic Law Enforcement and Basic Jail Certification Courses, you will be required to:

- Submit a completed Fulton County Public Safety Training Center (FCPSTC) Student Authorization Form.
- List either Basic Jail or Basic Law Enforcement as the course title.
- Indicate the corresponding course start dates from the FCPSTC calendar.
- List the employing agency and agency address and contact information.
- List the employing agency training coordinator name, contact information and signature.
- List the name and Okey number for each student scheduled to attend.

All follow up communications will reference the contact information you provide. Please ensure that the training coordinator contact number and email address is correct on the form.

After completing the student authorization form, you may submit by fax or e-mail to:

**Cynthelia.McIntosh@fultoncountyga.gov or Attention: Registrar  
Fulton County Public Safety Training Center  
3025 Merk Road, College Park, GA 30349-2350 Fax:  
(404) 612-0468**

The registrar will return an email/fax confirmation upon receipt of registration to the requesting agency.



## DIRECTIONS

**Fulton County Public Safety Training Center**  
**3025 Merk Road**  
**College Park, GA 30349**  
**(404) 612-7940**

### Approaching from South:

- Merge onto I-85 N.
- Merge onto I-285 N-GA-407N via exit 68 toward Atlanta Bypass/International.
- Take Exit #2- Camp Creek Parkway.
- Turn left onto Camp Creek Parkway S.W. (GA Hwy 6.). Go 3.7 miles to Merk Road.
- Turn left onto Merk Road S.W. (Go approximately 0.8 miles, take the first right turn into the **Wolf Creek Amphitheater**, which is the same as the Fulton County Public Safety Training Center. The academy is located on Lot C (Building #2). Academy training and Graduations entry is on the lower level – at the “double blue doors”.

### Approaching from the North:

- Merge onto I-75/I-85 South.
- Take GA-166 W to I-285 South.
- Take Exit #2 - Camp Creek Parkway.
- Turn right onto GA Hwy 6 - Camp Creek Parkway. Go 3.7 miles to Merk Road
- Turn left onto Merk Road. (Go approximately 0.8 miles, and then take the first right into the **Wolf Creek Amphitheater**, which is the same as Fulton County Public Safety Training Center. The academy is located on Lot C (Building #2). Academy training and Graduations entry is on the lower level – at the “double blue doors”.



## Parking

**No student parking is allowed on Lot C. This lot is for Academy Staff Only.**

## **Fulton County Public Safety Training Center**

### **Fee Schedule**

<b>Subject</b>	<b>Cost \$</b>
Advanced & Specialized Tuition	\$ 15.00
Basic Law (408 hrs.)	\$3,093.00
Basic Jail Officer (80 hrs.)	\$1,200.00
Part-time student (200 hrs.)	\$1,683.50
Basic Repeat (per hr.)	\$ 7.00
Firearms Repeat	\$ 280.00
EVOC	\$ 405.00
Certification Reprints	\$ 15.00

**As a Regional Academy, Fulton County (FC) provides training to all law enforcement officer(s) on a first-come, first served basis.**

#### **Tuition exemption is allowed for:**

- 1) All officers employed within the Fulton County Region and identified as active with a State of Georgia public safety agency.
- 2) All Advanced and Specialized training will be available to officers' throughout the state.
- 3) Repeat fees are paid for all Basic Training classes by student/agency.
- 4) Per State of Georgia stipulations, fees are charged to all private Institutions (after approval).

#### **Veterans Benefit:**

Effective August 1, 2019, the Veterans Benefits and Transition Act of 2018, Section 3679 of Title 38 was amended to ensure that any individual entitled to educational assistance under Chapter 31, Vocational Rehabilitation and Employment, or Chapter 33, POST-9/11 GI Bill benefit is allowed to attend or participate in the educational training upon proof of a certificate of eligibility for entitlement.

The policy for VA benefit recipients must reference (Title 38 CFR 21455). The student will be refunded the unused portion of prepaid Veterans tuition and fees on a pro-rated basis. Any amount in excess of \$10.00 for an enrollment or registration fee will also be pro-rated.



## REGISTRATION

To register for a class, complete the attached "Student Authorization Form". Submit the completed authorization form to the REGISTRAR'S OFFICE via fax: (404) 612 - 0468. All registration forms must be authorized by the agency Training Coordinator, Chief of Police or designated personnel. All applications must be received ten (10) days prior to course start date.

**Fax To: Registrar**  
***Fulton County Public Safety Training Center***  
***3025 Merk Road***  
***College Park, GA 30349***  
***FAX: (404) 612-0468***

For assistance with registration regarding any classes please contact Cynthelia McIntosh at 404-612-8491 or by email at [Cynthelia.McIntosh@fultoncountyga.gov](mailto:Cynthelia.McIntosh@fultoncountyga.gov)

Student cancellation(s) must be confirmed at least (five) 5 working days prior to the course start date. Substitution of students by authorized agency officials is recommended in lieu of cancellation. All course cancellation should be submitted to the training coordinator at least two (2) days prior to the class start date. Cancellations/substitutions for all classes should be reported in writing via fax to (404) 612-0468 or by email to: [Cynthelia.McIntosh@fultoncountyga.gov](mailto:Cynthelia.McIntosh@fultoncountyga.gov).

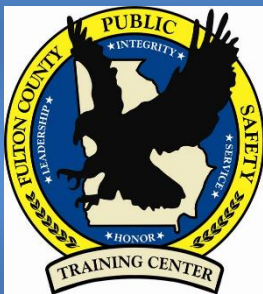
NO FEE is charge to active Georgia certified law enforcement officers, (only officers with specified courses required by GA P.O.S.T.). Private industry/institutions (if approved) are required to pay \$15.00/per hour for tuition at the time of registration. Tuition for training will vary based upon the number of course hours (in-service, advanced and specialized). Applicable agencies will be invoiced upon registration.

All monies are non-refundable and must be paid by certified check or money order on the first day of class.

All certified checks and/or money order should be made payable to:

***Fulton County Public Safety Training Center***  
***3025 Merk Road***  
***College Park, GA 30349***

NOTE: No tuition is required for Advanced and Specialized courses requested by currently employed G.A. P.O.S.T. certified law enforcement officers. Actively employed certified officers will be given priority in all classes.



## Fulton County Public Safety Training Center

3025 Merk Road  
College Park, Georgia 30349  
Captain Greg A. Shelton, Director

### Student Authorization Form

**Please Type or Print Clearly**

Course Title: \_\_\_\_\_ Course Date(s) \_\_\_\_\_

Employing Agency: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Agency Fax #: \_\_\_\_\_ Phone#: \_\_\_\_\_ Agency e-mail: \_\_\_\_\_

Training Coordinator: \_\_\_\_\_ Training Coordinator e-mail: \_\_\_\_\_

Authorizing Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Submission of incorrect data may be grounds for investigations/dismissal from class

To enroll student (s) in the indicated course above, an Okey number should be listed in the designated space below:

Name: \_\_\_\_\_ OKEY#: O \_\_\_\_\_ Sworn \_\_\_\_\_ Certified \_\_\_\_\_ Support Personnel \_\_\_\_\_

Name: \_\_\_\_\_ OKEY#: O \_\_\_\_\_ Sworn \_\_\_\_\_ Certified \_\_\_\_\_ Support Personnel \_\_\_\_\_

Name: \_\_\_\_\_ OKEY#: O \_\_\_\_\_ Sworn \_\_\_\_\_ Certified \_\_\_\_\_ Support Personnel \_\_\_\_\_

Name: \_\_\_\_\_ OKEY#: O \_\_\_\_\_ Sworn \_\_\_\_\_ Certified \_\_\_\_\_ Support Personnel \_\_\_\_\_

Name: \_\_\_\_\_ OKEY#: O \_\_\_\_\_ Sworn \_\_\_\_\_ Certified \_\_\_\_\_ Support Personnel \_\_\_\_\_

#### **AN AUTHORIZING OFFICIAL MUST SIGN ALL APPLICATIONS BEFORE IT CAN BE PROCESSED.**

If the student is not confirmed for this class before the start date, the application will be cancelled. Cancellations should be done by fax or email [Cynthelia.McIntosh@fultoncountyga.gov](mailto:Cynthelia.McIntosh@fultoncountyga.gov). **No phone cancellations will be accepted.**

#### **SUBMIT ALL COMPLETED APPLICATIONS TO:**

Attention: Registrar  
Fulton County Public Safety Training Center  
3025 Merk Road  
College Park, Georgia 30349-2350

**FAX (404) 612-0468 or email to: [Cynthelia.McIntosh@fultoncountyga.gov](mailto:Cynthelia.McIntosh@fultoncountyga.gov)**

**A hard/fax copy with the Training Coordinator/Agency Head Approval must be received prior to confirmation.**

All monies are non-refundable and must be paid by certified check or money order on the first day of class.



**Fulton County Public Safety Training  
Center**

**3025 Merk Road  
College Park, GA 30349**

**Main: 404-612-7940**

**Fax: 404-612-0468**

**[www.fultoncountyga.gov](http://www.fultoncountyga.gov)**