



INTER-OFFICE MEMORANDUM

TO: Fulton County Board of Registration and Elections

FROM: Nadine Williams, Director
John Ross, Information Systems Manager
Vacant, Elections Chief
Sharon Benjamin, Deputy Elections Chief
Kathryn Glenn, Registration Chief
Shoshauna Jewell, Absentee Supervisor
Corey Henson, Elections Equipment Manager
Janell Barganier, Financial Systems Manager
Janice Dickenson, Administrative Manager
LaShandra Little, Voter Education and Outreach Manager

RE: **Monthly Operations Report –August 2025**

DATE: September 4, 2025

All Divisions were actively engaged in the election on August 26th.

ABSENTEE DIVISION	
DATE: 8-4-2025	
PREPARATION FOR ELECTION / WORK SUMMARY:	
Reviewing processes and procedures that impact the August 26, 2025, Special Election, Senate District 21.	
SOS DEADLINE DATES:	
Earliest Day to apply for Absentee by Mail for the August 26, 2025, Special Election Senate District 21	JUNE 9, 2025
DEADLINE FOR VOTER REGISTRATION/CHANGE OF ADDRESS: for the August 26th Special Election and the September 23rd Special Runoff Election. The last day for a person to register and be eligible to vote in the Special Election, Senate District 21 shall be at the close of business on the fifth Monday prior to the date of the election. O.C.G.A. §§ 21-2-224; 21-2-501	JULY 28, 2025
FIRST DAY TO MAIL ABSENTEE BALLOTS FOR AUGUST 26, 2025, Special Election Senate District 21. The board of registrars shall mail or issue official absentee ballots no more than 29 days, but not less than 25 days prior to any general primary election. O.C.G.A. § 21-2-384(a)(2)	AUGUST 4, 2025
Last day to request an Absentee ballot O.C.G.A. § 21-2-381 FOR AUGUST 26, 2025, SPECIAL ELECTION	AUGUST 15, 2025
FIRST DAY TO ACCEPT ABSENTEE APPLICATIONS FOR THE NOVEMBER 4th GENERAL/SPECIAL ELECTION Except as otherwise provided in Code Section 21-2-219 or for advance voting described in subsection (d) if Code Section 21-2-385, not earlier than 78 days or less than 11 days prior to the date of the primary or election, or runoff	AUGUST 18, 2025

ADMINISTRATION

DATE OF REPORT: September 4, 2025

PREPARATION FOR ELECTION / WORK SUMMARY:

OVERVIEW OF ACTIVITIES:

Procurement

- Oversaw procurement activities, ensuring timely and cost-efficient acquisition of goods and services.

▪ Invoice Processing

- Monitored and processed invoices for Annual Maintenance Listing (software licenses).

▪ Purchase Cards (P Cards) & Travel Cards (T Cards)

- Processed payment of invoices for P Card & T Card allowable charges.
- Prepared and submit monthly P Card & T Card reconciliation reports to Purchasing Dept.

▪ Human Resources

- Coordinated staff recruitment and onboarding processes.
- Managed and maintained HR-related documentation effectively.

INTERGOVERNMENTAL AGREEMENTS (IGA)

Intergovernmental Agreements provided to the following Cities to conduct November 4, 2025, Municipal and December Runoff Elections.

Alpharetta, Atlanta, Chattahoochee Hills, College Park, East Point, Fairburn, Hapeville, Johns Creek, Milton, Mountain Park, Palmetto, Roswell, Sandy Springs, South Fulton, and Union City.

Key Dates:

- **August 7, 2025** – Deadline for election payments related to the November Election
- **August 21, 2025** – Deadline to return the signed IGA to Fulton County
- **November 18, 2025** – Deadline for election payments related to the December Runoff Election

CAMPAIGN FINANCE REPORTS

Compiled and submitted late and non-filers report for June 30, 2025, filing period to the State Ethics Commission.

2025 Non-election Year:

The next reporting period: July 1, 2025 - December 31, 2025,
due December 31, 2025, with a grace period deadline, January 8, 2026.

ELECTION DAY			
September 23, 2025, special Runoff Election			
POSITION NEEDED	QUANTITY	RECRUITED	Trained Starts on 8/5/2025
Poll Manager	12	12	
Assistant Manager	24	24	
Clerks	24	24	
Reserves	5	5	
Technicians	12(Duplicate)	12(Duplicate)	
Total	65	65	

FINANCE	
DATE OF REPORT:	09/04/2025
PREPARATION FOR ELECTION / WORK SUMMARY:	
<p>We have completed the draft 2026 Elections and Operating budget. The Elections budget for 2026 includes four election cycles. The draft 2026 budgets were submitted to the Finance department for further review by the Fulton County budget committee. The draft budget for 2026 is noted below.</p> <p>The Fulton County Board of Commissioners (BOC) approved the 2025 Elections budget for a total of \$15 Million which included funding for the four PSC/Municipal elections. The approved 2025 Operating budget is \$5.4 Million.</p> <p>The Financial Systems manager has continued to update the 2025 budget reporting. We have updated the budgets for the July 15, 2025, PSC Primary run-off election. We have prepared a budget for the August 26, 2025, Special called election for State Senate 21 and for the special run-off election on September 23, 2025.</p> <p>We are also processing the vendor invoices for expenses incurred for 2025 elections work.</p> <p>We continue to review the budget to actual costs for the 2025 Election cycles. We are generating both the Accounting and Purchase order reports to review our costs and to stay within our budget.</p>	

Below are the 2025 Elections and Operations budgets:

2025 Budgets Approved:	
Operations Budget	\$5.4 Million

General Primary JUNE 17, 2025	\$4.7 Million
General Primary Run-off JULY 15, 2025	\$2.3 Million
General Election NOV 4, 2025	\$5.6 Million
General Run-off Election DEC 2, 2025	\$2.4 Million

Below are the Draft 2026 Elections and Operations budgets:

2026 Draft Budgets:	
Operations Budget	\$5.4 Million
General Primary MAY 2026	\$9.0 Million
General Primary Run-off JUNE 2026	\$3.9 Million
General Election NOV 2026	\$10.7 Million
General Run-off Election DEC 2026	\$3.8 Million

REGISTRATION			
DATE OF REPORT:		September 2, 2025	
PREPARATION FOR ELECTION / WORK SUMMARY:			
This Monthly Report summarizes key registration activities, workload levels, and voter registration statistics for the Registration Division of the Fulton County Registration & Elections Department for August 2025. Throughout the month, the VR staff focused on processing voter cancellation requests, conducting allowed list maintenance activities in the Georgia Registered Voter Information System (GARViS) due to the July 28 th cutoff period for the State Senate District 21 election, and continuously auditing the voter roll. Additionally, the Registration Division provided support to Advance Voting and election day poll workers and voters and handled all post-election responsibilities which included processing provisional ballots and completing retention responsibilities.			
REGISTRATION STATISTICS:			
August 1, 2025			August 31, 2025
VOTER REGISTRATION APPLICATIONS RECEIVED		20,645	
ACTIVE VOTERS		727,731	
INACTIVE VOTERS		113,625	
TOTAL OF REGISTERED VOTERS		841,356	
APPLICATIONS TO BE PROCESSED		22,227	
NEW REGISTRATIONS TO FULTON COUNTY		68	
REMOVALS FROM FULTON COUNTY		73,115	
FRONT DESK OPERATIONS			
August 1, 2025			August 31, 2025
Reason for Visiting Voter Registration			Total Number of Yellow Tickets
CERTIFICATE OF REGISTRATION			3
TEMPORARY VOTER ID CARD – APPLICATIONS			3
REGISTER TO VOTE – WALK-INS			17
PRECINCT CARD REQUESTS			40
VOTER STATUS ISSUES (CANCELLATION, INACTIVE, ETC.)			1
3 RD PARTY/VOTER DRIVES (APPLICATIONS)			292
LETTER RESPONSE			0
OUT OF COUNTY / OUT OF STATE INQUIRIES			3
VOTER LIST/STATS			0

OTHER – RANGES FROM VOTERS WANTING TO CHALLENGE OTHER VOTERS, DROPPING OFF THEIR ABSENTEE BALLOT/APPLICATION, OR GENERAL QUESTIONS	14
TOTAL:	373
List Maintenance Update 87- Felon Challenge Letters mailed / 432 - Deceased / 30 - VCR Portal Cancellation requests 239 - MOS / 72,028- NGE / 4 – Not verified Reject / 293 – Duplicates – 2- Jury Affidavit	

VOTER EDUCATION	
DATE OF REPORT:	August 31, 2025
PREPARATION FOR ELECTION / WORK SUMMARY:	
<p>In August, the Voter Education and Outreach team focused on promoting the Senate District 21 Special Election across the county. They attended various events in different cities to ensure residents were informed about the upcoming elections.</p> <p>The VEO Manager stays informed and participates in all sessions of the GA House of Representatives Blue-Ribbon Study Committee on elections, providing updates about proposed legislation affecting elections next year to the Leadership team. The next meeting is scheduled to be held in Savannah, Georgia, on Thursday, September 18, 2025. The VEO Manager also continues to monitor all GA Election Board meetings.</p> <p>The VEO Manager conducted Deputy Registrar Training for Fulton County School administrators to keep them updated on laws and election procedures for 2025, enabling them to host voter registration drives at their schools. The VEO team is working with Atlanta Public Schools and Fulton County Schools to participate in open house and back-to-school events where voter education and registration support are needed. The VEO Manager sent out letters to each Fulton County high school and senior centers within the county regarding</p>	

third-party organizations conducting voter registration drives, as well as assisting with absentee applications to help reduce misinformation among seniors.

The VEO Manager attended the Georgia Association of Registration and Elections Officials (GAVREO) conference to complete the mandatory training required each year to receive election updates for the 2025 year.. The VEO team has begun reaching out to senior centers to assist with absentee ballot applications for the upcoming November General Election, as seniors will need to request ballots for each election. The VEO team continues to plan events and will keep reaching out to schools, community groups, nonprofits, and government officials to organize future activities across the county.

VOTER EDUCATION ACTIVITIES

Activity	Total for the Month	Year Total
Deputy Registrar Training	101	410
Voter Registration	120	451
Voter Identification Cards	6	27
Outreach Events	75	296
Absentee Application	151	391
Deputy Registrar Events	3	16
Connections for VEO.	50	1050
Event Interactions	11,746	39,421
Media Inquiries	3	18

August Events 2025

Date	Type of Event	Location
8/1/2025	Mobile Voter Education and Outreach	Peyton Forest ES (301 Peyton Rd, SW Atlanta, 30311)
8/1/2025	Voter Education and Outreach	Mechanicsville Library 400 Formwalt Street SW Atlanta, GA 30312
8/1/2025	Voter Education and Outreach	Harper-Archer Elementary School, 3399 Collier Dr NW, Atlanta, GA 30331
8/1/2025	Voter Education and Outreach	Siloam Church International, 3695 Roosevelt Hwy, College Park, GA 30349
8/2/2025	Voter Education and Outreach	Lakewood Christian Manor (2141 Springdale Rd SW #930, Atlanta, GA 30315)

8/2/2025	Voter Education and Outreach	Kathryn Johnston Memorial Park (870 Proctor St NW, Atlanta, GA 30314-3244)
8/2/2025	Voter Education and Outreach	Southwind Clubhouse 5080 Rosewood Place Union City, GA 30213
8/2/2025	Mobile Voter Education and Outreach	Ivy Community Foundation, 3850 Stone Rd SW, Atlanta, GA 30331
8/2/2025	Voter Education and Outreach	Welcome All Park, 4255 Will Lee Road, South Fulton, GA 30349
8/2/2025	Voter Registration Drive	Pittsburgh Yards - Black Famers Market (352 University Ave., SW Atlanta, GA 30331)
8/4/2025	Voter Education and Outreach	Fairburn Branch Library 60 Valley View Dr Fairburn, GA 30213
8/5/2025	Voter Education and Outreach	True Light Haven (295 Penelope Dr NW, Atlanta, GA 30314)
8/5/2025	Voter Education and Outreach	Wolf Creek Library 3100 Enon Road South Fulton, GA 30331
8/5/2025	Mobile Voter Education and Outreach	Veteran's Park, 511-599 Park St, Palmetto, GA 30268
8/5/2025	Voter Education and Outreach	Fire Station 22, 855 Hollywood Rd, Atlanta GA 30318
8/7/2025	Deputy Registrar Training	Virtual email veo@fultoncountyga.gov
8/7/2025	Voter Education and Outreach	Fulton County Government (141 Pryor St SW, Atlanta, GA 30303)
8/8/2025	Mobile Voter Education and Outreach	Union City Ballpark, Roosevelt Hwy @, Dixie Lake Rd, Union City, GA 30291
8/9/2025	Mobile Voter Education and Outreach	Creel Park (2775 Creel Rd, South Fulton, GA 30349)
8/9/2025	Voter Education and Outreach	St. Paul Missionary Baptist Church, 2870 Headland Dr, East Point, GA 30344

8/9/2025	Voter Education and Outreach	Cascade United Methodist Church, 3144 Cascade Rd, Atlanta, GA 30311
8/11/2025	Voter Education and Outreach	Northwest Branch Scott Crossing 2489 Perry Boulevard Atlanta, GA 30318
8/13/2025	Mobile Voter Education and Outreach	Making Way Housing Inc (377 Westchester Blvd NW, Atlanta, GA 30314)
8/14/2025	Voter Education and Outreach	Central Library & System Headquarters One Margaret Mitchell Square Atlanta, GA 30303
8/15/2025	Voter Education and Outreach	Fairburn City Center, 320 NW Broad St., Fairburn, GA 30213
8/15/2025	Mobile Voter Education and Outreach	Hawthorne Station Subdivision Aralynn Way, College Park 30337
8/16/2025	Voter Education and Outreach	High Museum of Art (1280 Peachtree St NE, Atlanta, GA 30309)
8/16/2025	Voter Education and Outreach	Jess Lucas Y-Teen Park (680 S Central Ave, Atlanta, GA 30354)
8/16/2025	Voter Education and Outreach	C.T. Martin Natatorium and Recreation Center at 3201 Martin Luther King Jr., SW Atlanta GA 30314
8/16/2025	Voter Education and Outreach	Georgia International Convention Center, (2000 Convention Center Concourse, College Park 30344)
8/16/2025	Mobile Voter Education and Outreach	Liberty Community Services (2524 Martin Luther King Jr. Blvd Dr., Atlanta, GA 30311)
8/18/2025	Mobile Voter Education and Outreach	Lakewood Christian Manor (2141 Springdale Rd SW #930, Atlanta, GA 30315)
8/18/2025	Voter Education and Outreach	Christian City Recreation Center (7345 Red Oak Rd, Union City, GA 30291)
8/18/2025	Mobile Voter Education and Outreach	Marietta Road High Rise (2295 Marietta Rd NW, Atlanta, GA 30318)
8/18/2025	Voter Education and Outreach	Quality Living Services Villa, (4020 Danforth Rd SW, Atlanta, GA 30331)

8/19/2025	Voter Education and Outreach	New Beginnings Senior Center (66 Brooks Dr, Fairburn, GA 30213-1336)
8/19/2025	Voter Education and Outreach w/TVIC	A.G. Rhodes Health & Rehab (350 Boulevard SE, Atlanta, GA 30312)
8/19/2025	Mobile Voter Education and Outreach	Baptist Towers (1881 Myrtle Dr SW, Atlanta, GA 30311)
8/19/2025	Deputy Registrar Training	Virtual email veo@fultoncountygga.gov
8/20/2025	Voter Education and Outreach	Canterbury Court, 3750 Peachtree Rd, NE Atlanta GA 30319
8/20/2025	Voter Education and Outreach	Maggie Russell Towers, 400 Ralph McGill Blvd NE, Atlanta, GA 30312
8/21/2025	Voter Education and Outreach	Fulton County Government (141 Pryor St SW, Atlanta, GA 30303)
8/21/2025	Mobile Voter Education and Outreach	Lutheran Towers (727 Juniper St NE, Atlanta, GA 30308)
8/21/2025	Fulton County Elections Academy	register at www.fultonelections.com
8/22/2025	Voter Education and Outreach	Sanford Estates Gracious Retirement Living (500 Walton Way, Roswell, GA 30076)
8/22/2025	Mobile Voter Education and Outreach	Peyton Forest ES (301 Peyton Rd, SW Atlanta, 30311)
8/23/2025	Voter Education and Outreach	Freedom Farmer's Market 453 John Lewis Freedom Pkwy Atlanta, GA 30307
8/23/2025	Mobile Voter Education and Outreach	Greenbriar Mall, 2841 Greenbriar Pkwy SW, Atlanta, GA 30331
8/23/2025	Voter Education and Outreach	John H. Harland Boys & Girls Club, 434 Peeples St SW, Atlanta, GA 30310

8/23/2025	Voter Registration Drive	Serenbe Farmers Market (10640 Serenbe Lane., Chattahoochee Hills, GA 30268)
8/25/2025	Mobile Voter Education and Outreach	Martin House Apartments (3724 Martin Luther King Jr Dr SW, Atlanta, GA 30331)
8/25/2025	Voter Education and Outreach	Roswell Senior Center 1250 Warsaw Rd Roswell, GA 30076
8/25/2025	Voter Education and Outreach	Dorothy Benson Multipurpose Sr (6500 Vernon Woods Dr, Sandy Springs, GA 30328)
8/25/2025	Deputy Registrar Training	Virtual email veo@fultoncountyga.gov
8/26/2025	Voter Education and Outreach	Sunrise @ Huntcliff Summit II, 8592 Roswell Rd, Sandy Springs, GA 30350
8/26/2025	Voter Education and Outreach	2 Martin Luther King Jr. Drive SE, Atlanta, Georgia 30334
8/26/2025	Voter Education and Outreach	Decision Point Ministries Church, 5450 Campbellton Road SW, Atlanta, Georgia 30331
8/27/2025	Voter Education and Outreach	Brookdale Chambrel Roswell (1000 Applewood Drive, Roswell, GA 30076)
8/27/2025	Voter Education and Outreach	Ashley Auburn Pointe @ The Clubhouse 357 Auburn Pointe Dr SE Atlanta, GA 30312
8/27/2025	Voter Education and Outreach	John Lewis Student Center at Georgia Tech (756 Delmar Ave. SW Atlanta, GA 30312)
8/27/2025	Mobile Voter Education and Outreach	Wind Down Wednesday, 2714 E Point St (2714 E Point St, East Point, Georgia 30344)
8/28/205	Voter Education and Outreach	True Light Haven, 295 Penelope Dr. NW Atlanta 30314
8/28/2025	Voter Education and Outreach	PruittPlace Buckhead, 3088 Lenox Rd., NE, Atlanta, GA 30319
8/28/2025	Voter Education and Outreach	Village Park Milton, 11940 Alpharetta Hwy, Alpharetta, GA 30009

8/28/2025	Voter Education and Outreach	Addington Place Johns Creek, 5050 Kimball Bridge Rd, Johns Creek, Ga 30005
8/28/2025	Mobile Voter Education and Outreach	Veranda @ Auburn Point, 55 Hilliard Street SE, Atlanta, GA 30312
8/28/2025	Mobile Voter Education and Outreach	Veranda @ Auburn Point III 315 Tanner Street SE Atlanta, GA 30312
8/28/2025	Voter Education and Outreach	Veranda @ Auburn Point II 115 Hilliard Street SE Atlanta, GA 30312
8/28/2025	Voter Education and Outreach	Decision Point Ministries Church, 5450 Campbellton Road SW, Atlanta, Georgia 30331
8/28/2025	Voter Registration Drive	The Terra School (255 Prom Field Road, Chattahoochee Hills, GA 30268)
8/29/2025	Voter Education and Outreach	John C. Birdine Neighborhood Center 215 Lakewood Way SW Atlanta, GA 30315
8/29/2025	Voter Education and Outreach	Veranda @ Auburn Point II 115 Hilliard Street SE Atlanta, GA 30312
8/29/2025	Mobile Voter Education and Outreach	Martin House Apartments (3724 Martin Luther King Jr Dr SW, Atlanta, GA 30331)
8/30/2025	Mobile Voter Education and Outreach	Historic Fourth Ward Park (680 Dallas St NE, Atlanta, GA 30308-2915)
8/30/2025	Voter Education and Outreach	Fairburn City Center, 320 NW Broad St. Fairburn, GA 30213
8/31/2025	Mobile Voter Education and Outreach	Historic Fourth Ward Park (680 Dallas St NE, Atlanta, GA 30308-2915)