



INTER-OFFICE MEMORANDUM

TO: Fulton County Board of Registration and Elections

FROM: Nadine Williams, Director
John Ross, Elections Chief
Sharon Benjamin, Deputy Elections Chief
Kathryn Glenn, Registration Chief
Jodi Brittian, Absentee Manager
Corey Henson, Elections Equipment Manager
Janell Barganier, Financial Systems Manager
Janice Dickenson, Administrative Manager
Dominic Olomo, Information Systems Manager
LaShandra Little, Voter Education and Outreach Manager

RE: **Monthly Operations Report –May 2025**

DATE: June 2, 2025

ABSENTEE DIVISION	
DATE: 6/2/25	
PREPARATION FOR ELECTION / WORK SUMMARY:	
Reviewing processes and procedures that impact the June 17 th , 2025, Special Primary Public Service Commissioner (PSC) /Special Election	
ABSENTEE OPERATIONS:	
<ul style="list-style-type: none">▪ Weekly Meetings with the Division's personnel <p>On-going:</p> <ul style="list-style-type: none"><input type="checkbox"/> Notifying electors who will receive a provisional ballot<input type="checkbox"/> Notifying electors whose application was rejected<input type="checkbox"/> Processing applications received daily	
SOS DEADLINE DATES:	
Earliest Day to apply for Absentee by Mail for the June 17 th , 2025, Primary Election	MARCH 31, 2025
DEADLINE FOR VOTER REGISTRATION/CHANGE OF ADDRESS FOR THE JUNE 17th, 2025, PRIMARY ELECTION. The last day for a person to register and be eligible to vote in the Presidential Preference Primary election shall be at the close of business on the fifth Monday prior to the date of the election. O.C.G.A. §§ 21-2-224; 21-2-501	MAY 19, 2025
FIRST DAY TO MAIL ABSENTEE BALLOTS FOR JUNE 17th, 2025, PRIMARY ELECTION. The board of registrars shall mail or issue official absentee ballots no more than 29 days, but not less than 25 days prior to any general primary election. O.C.G.A. § 21-2-384(a)(2)	MAY 27, 2025
Last day to request an Absentee ballot O.C.G.A. § 21-2-381	JUNE 6, 2025

ADVANCED IN PERSON (EARLY) VOTING BEGINS FOR THE JUNE 17th, 2025, PRIMARY ELECTION O.C.G.A. § 21-2-385(d)(1)	MAY 27, 2025
ABSENTEE BY MAIL STATISTICS:	
APPLICATIONS ACCEPTED	318
APPLICATIONS REJECTED	26
BALLOTS ACCEPTED	13
BALLOTS REJECTED	0

ADMINISTRATION	
DATE OF REPORT:	May 27, 2025
PREPARATION FOR ELECTION / WORK SUMMARY:	
OVERVIEW OF ACTIVITIES	
<ul style="list-style-type: none"> • Procurement Oversaw procurement activities, ensuring timely and cost-efficient acquisition of goods and services. • Invoice Processing Monitored and processed invoices for Annual Maintenance Listing (software licenses). • Purchase Cards (P Cards) Processed payment of invoices for P Card allowable charges. Prepared and submit monthly P Cards reconciliation reports to Purchasing Dept. • Human Resources Coordinated staff recruitment and onboarding processes. Managed and maintained HR-related documentation effectively. 	
BOC APPROVALS – May 2025: Request approval to alter the boundaries of voting precincts to streamline election processes. APPROVED: BOC Item no. 25-0335 05/07/2025 Recommendation of Award - 25ITB1393668C-MH, Ballot Printing Services \$260,460.00 with Tattnell Ballot Solutions. APPROVED: BOC Item no. 25-0396 05/21/2025	
INTERGOVERNMENTAL AGREEMENTS (IGA) The Intergovernmental Agreement with City of Union City was approved by Board of Commissioners at the May 21, 2025, meeting – BOC Item No. 25-0379.	
CAMPAIGN FINANCE REPORTS Campaign Contribution Disclosure Report (CCDR) and Personal Financial Disclosure Statements (PFDS) due: June 30, 2025, with a grace period deadline, July 8, 2025.	

ADVANCE VOTING

DATE OF REPORT: 6.2.2025

PREPARATION FOR ELECTION / WORK SUMMARY:

For the month of May, we were conducted training and prepared for the first day of Early Voting which began May 27th.

To date, it has been a slow turnout, but our main goal is to continue to support all 18 Advance Voting locations in the field. And so far, Advance Voting Elections have been going well, and no substantial issues have arisen.

Attended weekly meetings with Division Managers.

Advance Voting Support:

POSITION NEEDED	QUANTITY	# RECRUITING COMPLETED	# TRAINED
AV Managers	18	18	18
AV Assistant Managers	36	36	36
AV Clerks	54	54	54

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Forthcoming: Preparation For the Next Possible Election Event -Runoff Election: July 15, 2025

ELECTIONS OPERATIONS

DATE OF REPORT: 6.3.2025

PREPARATION FOR ELECTION / WORK SUMMARY:

Election Date: PSC/Special Election June 17, 2025

In May, the election division worked on the following items:

Internal Operations:

- Maintained consistent communication with municipalities to align on 2025 Municipal Election timelines and scheduling requirements.
- Completed proofing and final sign-off for the Ballot Project related to the June Special Election.
- Coordinated and facilitated training for AIP Surveyors to support Advance Voting operations for the June Special Election.
- Developed and ordered all required signage for Polling Place Changes.
- Formulated Sample Ballots, Emergency Ballots, and Provisional Ballots for the June Special Election.
- Drafted comprehensive Letters of Instruction for Advance Voting, Election Day, and Election Night Check-In procedures.

ELECTION DAY OPERATIONS

In May, we commenced training for the June 17, 2025, Primary Special Election. Training is being conducted at all four designated locations. An additional week of classes was added to accommodate scheduling conflicts due to graduations and to ensure all outstanding training needs are addressed.

We need to complete training for **107 Clerks, 63 Technicians, and 5 Reserves.**

Training classes will officially conclude on **June 14, 2025.**

Please see the current Poll Worker totals below.

POSITION NEEDED	QUANTITY	RECRUITED Starts 04/14/2025	Poll Workers Trained
Poll Manager	138	138	138
Assistant Manager	276	276	276
Clerks	456	456	349
Reserves	30	30	25
Technicians	138(Duplicate)	138(Duplicate)	75

FINANCE

DATE OF REPORT: 05/30/2025

PREPARATION FOR ELECTION / WORK SUMMARY:

The Fulton County Board of Commissioners (BOC) approved the 2025 Elections budget for a total of \$15 Million which included funding for the four upcoming PSC/Municipal elections. The approved 2025 Operating budget is \$5.4 Million.

The Financial Systems manager has continued to update the 2025 budget reporting. We are updating the funding needed for the team in preparation for each election cycle in 2025.

We are also processing the vendor invoices for expenses incurred for 2025 elections work.

We continue to review the budget to actual costs for the 2025 Election cycles. We are generating both the Accounting and Purchase order reports to review our costs and to stay within our budget.

We are continuing to track the costs incurred for the November 2024 general election, and the December 2024 municipal runoff election to review the budget to actual expenses. We have processed the last remaining vendor invoices from 2024, invoices submitted to Accounts Payable already for payment.

Below are the 2025 Elections and Operations budgets:

2025 Budgets Approved:	
Operations Budget	\$5.4 Million
General Primary JUNE 17, 2025	\$4.7 Million
General Primary Run-off JULY 15, 2025	\$2.3 Million
General Election NOV 4, 2025	\$5.6 Million
General Run-off Election DEC 2, 2025	\$2.4 Million

Budget vs Actual Costs 2024 (\$ in Millions)					
2024 Budgets	2024 Budget Amount	2024 Actual Costs Incurred	2024 Projected Additional Costs	2024 Total Expenses	Variance
Operations Budget	\$5.2	\$6.0	\$0	\$6.0	(\$0.8)
MAR Presidential Preference Primary (PPP)	\$9.1	\$7.6	\$0	\$7.6	\$1.5
MAY General Primary	\$8.5	\$5.8	\$0	\$5.8	\$2.7
JUN General Primary run-off	\$3.5	\$1.6	\$0	\$1.6	\$1.9
NOV General Presidential	\$12.9	\$11	\$0.2	\$11.2	\$1.7
DEC General Municipal run- off	\$1.8	\$1.4	\$0.4	\$1.8	\$0.0
(Atlanta and East Point only)					
TOTALS	\$41.0	\$33.4	\$0.6	\$34.0	\$7.0
Note 1> 2024 additional expenses column is for the projected vendor invoices being received in 2025.					
Note 2> The 2024 Operating budget vs actual total expense is unfavorable as additional funds were moved to operations from the Elections budget. Funding was used for the purchase of poll pads; and Elections warehouse needs for warehouse racks, Audio visual equipment for the warehouse and call center, Information technology projects, and furniture.					

INFORMATION SYSTEMS

DATE OF REPORT: 05.31.2025

1. The Election Systems Supervisor position has been successfully filled. The selected candidate will officially assume duties on June 4, 2025, following completion of the onboarding process.
2. In preparation for the June 17, 2025, Special Primary Election, the Information Systems team has initiated the Logic and Accuracy (L&A) testing phase on all voting equipment. This critical step ensures that each device is properly configured, calibrated, and functioning in compliance with state election standards to support a secure and accurate election process.

For additional L&A Testing information, please visit the website for updates:

[Registration and Elections](#)

REGISTRATION			
DATE OF REPORT:		May 30, 2025	
PREPARATION FOR ELECTION / WORK SUMMARY:			
This Monthly Report summarizes key registration activities, workload levels, and voter registration statistics for the Registration Division of the Fulton County Registration & Elections Department for May 2025. Throughout the month, the VR staff focused on processing voter registration applications, handling voter cancellation requests, conducting list maintenance in the Georgia Registered Voter Information System (GARViS), and continuously auditing the voter roll. Additionally, the Registration Division provided support to Advance Voting and prepared for election day responsibilities.			
REGISTRATION STATISTICS:			
May 1, 2025		May 30, 2025	
VOTER REGISTRATION APPLICATIONS RECEIVED		17,522	
ACTIVE VOTERS		764,890	
INACTIVE VOTERS		145,761	
TOTAL OF REGISTERED VOTERS		910,651	
APPLICATIONS TO BE PROCESSED		5,950 (Cutoff date May 19 th)	
NEW REGISTRATIONS TO FULTON COUNTY		2,937	
TRANSFERS TO FULTON COUNTY		170	
TRANSFERS FROM FULTON COUNTY		297	
REMOVALS FROM FULTON COUNTY		714	
FRONT DESK OPERATIONS			
May 1, 2025		May 30, 2025	
Reason for Visiting Voter Registration			Total Number of Yellow Tickets
CERTIFICATE OF REGISTRATION			56
TEMPORARY VOTER ID CARD – APPLICATIONS			7
REGISTER TO VOTE – WALK-INS			22
PRECINCT CARD REQUESTS			32
VOTER STATUS ISSUES (CANCELLATION, INACTIVE, ETC.)			7
3 RD PARTY/VOTER DRIVES (APPLICATIONS)			1
LETTER RESPONSE			0
OUT OF COUNTY / OUT OF STATE INQUIRIES			0
VOTER LIST/STATS			0
OTHER – RANGES FROM VOTERS WANTING TO CHALLENGE OTHER VOTERS, DROPPING OFF THEIR ABSENTEE BALLOT/APPLICATION, OR GENERAL QUESTIONS			18
TOTAL:			146
List Maintenance Update			
43- Felon Challenge Letters mailed / 492 - Deceased / VCR Portal- 20 / Cancellation requests MOS – 60 / MOC – 0 / 7- NGE / 8 - ERIC Cross State / 1 – Reject / 80 – Duplicates			
2- Errors / 1- Mentally Incompetent			

SUPPLIES & LOGISTICS

DATE OF REPORT	06.02.2025
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PREPARATION FOR ELECTION / WORK SUMMARY: Mr. Corey Henson

For the month of May 2025, the Supply and Logistics Division worked on and or completed the following:

- Conducted Polling location site visits to confirm if the locations or rooms were suitable for usage as a polling location.
- Created layouts of the visited polling locations for use in polling site setup.
- Started preparing the Election Day Supply Bags for the upcoming June 17, 2025, Special Primary Public Service Commissioner / Special Election.
- Completed the Advance Voting Supply Boxes for the upcoming June 17, 2025, Special Primary Public Service Commissioner / Special Election.
- Completed Election Day Equipment and Supply Deliveries to all the Election Day Training Locations.
- Provided logistical support to all the Election Day Training Locations.
- Completed the Election Day and Advance Voting delivery and pickup schedule conformations for the upcoming June 17, 2025, Special Primary Public Service Commissioner / Special Election.
- Completed Advance Voting Equipment and Supply deliveries for June 17, 2025, Special Primary Public Service Commissioner / Special Election.
- Provided logistical and supply support to all the Advance Voting polling locations by sending any supplies or other assistance as requested by the Advance Voting Precincts.
- Provided absentee ballot drop box support by picking up any absentee ballots dropped into the 7 absentee ballot droboxes and transferring them to the Absentee Ballot Division during the June 17, 2025, Special Primary Public Service Commissioner / Special Election.
- Onboarded 5 Temporary Fleet Coordinators and 21 Temporary Logistics Couriers to assist with deliveries and logistical support.
- The staff continued to conduct day-to-day logistics operations for the Elections Warehouse.

SUPPLY & INVENTORY STATISTICS

Advance Voting Polling Locations	18 locations Delivered
Advance Voting Supply Boxes	36 boxes completed and delivered
Election Day Training Locations	Delivered all three locations
Election Day Supply Bags	138 of each started preparation

VOTER EDUCATION

DATE OF REPORT: May 31, 2025

PREPARATION FOR ELECTION / WORK SUMMARY:

In May, the Voter Education and Outreach team focused on promoting the General PSC Primary Election throughout the county, attending various events in different cities to ensure citizens were informed about the upcoming election. The VEO Manager also contacted all cities in Fulton County to ensure they were aware that early voting for the PSC race began in May and to gather information about city-wide events to provide educational opportunities.

The VEO Manager also provided a final Legislative update to the team for the bills that were signed by the Governor impacting the Elections Department.

Hb 296- Requires a physical copy of a driver's license for voting, effective upon the Governor's signature.

SB 199 - Removes county election offices from ethics filing. It goes into law on January 1, 2027, and allows elected officials to protect their information.

HHR 885- creates a study committee for election procedures, which will be abolished on December 1, 2025

The Following Bills were passed by one chamber and will be up for passage in 2026

HB 397

- Moves the departure of Georgia from ERIC to July of 2027 (by when, presumably, a new system will be in place)
- grants the SEB access to "communications between the Secretary of State and election superintendents" (i.e. Firefly)
- includes changes to rules for independent candidates for President
- includes video surveillance of drop boxes (if video surveillance is not practical, drop boxes can be moved and stored securely out of public areas)
- Both have restrictions on returning absentee ballots on Saturday or Sunday prior to the election, but place them differently in the code
- Includes changes to the daily 10:00 AM report for absentee ballots during early voting
- includes additional access for poll watchers at the tabulation center
- includes additional reports required before 11:59 PM (post unofficial SOVC)

SB 214

- voters allowed to request paper ballot in lieu of BMD ballot – would no longer use the Dominion machines

The VEO Manager also started drafting a calendar for the Special August 26th Senate District 21 Election, and the VEO team began reaching out to senior centers in District 21 to assist with Absentee Applications, as seniors will need to request an absentee ballot for each election. The VEO team has also sent materials to senior facilities, recreation centers, and libraries. The VEO manager has continued conducting Deputy Registrar Training for Staff and citizens.

The VEO team continuously plans events and will continue to contact schools, communities, non-profit organizations, and government officials to schedule future events throughout the county.

VOTER EDUCATION ACTIVITIES

Activity	Total for the Month	Year Total
Deputy Registrar Training	121	259
Voter Registration	132	237
Voter Identification Cards	0	0
Outreach Events	62	123
Absentee Application	50	150
Deputy Registrar Events	5	10
Connections for VEO.	75	850
Event Interactions	3879	3364
Media Inquiries	2	10

May Events 2025		
Date	Type of Event	Location
5/3/2025	Mobile Voter Education and Outreach	Commissioner Arrington's 10th Annual Family Fun Day
5/4/2025	Voter Registration Drive	Zion Hill Baptist Church (6175 Campbellton Rd., Atlanta, GA 30331)
5/5/2025	Voter Education and Outreach	The Mansions at Sandy Springs Senior Independent Living (3175 River Exchange Dr, Peachtree Corners, GA 30092)
5/7/2025	Mobile Voter Education and Outreach	Ocee Library (5090 Abbotts Bridge Rd, Johns Creek, GA 30005)
5/7/2025	Voter Education and Outreach	HJC Bowden Senior Multipurpose Facility (2885 Church St, Atlanta, GA 30344)
5/7/2025	Voter Education and Outreach	Fairburn Youth Center, 149 SW Broad St, Fairburn, GA 30213
5/7/2025	Voter Education and Outreach	Solomon's Temple Foundation (2836 Springdale Rd SW, Atlanta, GA 30315)
5/8/2025	Voter Education and Outreach	Campbell Stone Buckhead, 2911 Pharr Court South NW, Atlanta, GA 30305
5/8/2025	Voter Education and Outreach	Asbury Harris Epworth Towers (3033 Continental Colony Pkwy SW, Atlanta, GA 30331)
5/8/2025	Voter Education and Outreach	Wheat Street Towers (375 Auburn Ave NE, Atlanta, GA 30312)
5/8/2025	Voter Education and Outreach	Welcome All Park 4255 Will Lee Road, South Fulton GA 30349
5/8/2025	Deputy Registrar Training	Virtual email veo@fultoncountyga.gov
5/9/2025	Voter Education and Outreach	Trinity Towers (2611 Springdale Rd SW, Atlanta, GA 30315)

5/10/2025	Deputy Registrar Training	Virtual email veo@fultoncountyga.gov
5/11/2025	Voter Registration Drive	Zion Hill Baptist Church (6175 Campbellton Rd., Atlanta, GA 30331)
5/12/2025	Voter Education and Outreach	Sanford Estates Gracious Retirement Living (500 Walton Way, Roswell, GA 30076)
5/12/2025	Voter Education and Outreach	Hammond Glen Retirement Community (335 Hammond Drive, Sandy Springs, GA 30328)
5/12/2025	Deputy Registrar Training	Virtual email veo@fultoncountyga.gov
5/13/2025	Voter Education and Outreach	Herndon Square 464 Cameron Madison Alexander Blvd, NW Atlanta GA 30318
5/13/2025	Mobile Voter Education and Outreach	William Booth Towers The Salvation Army (1125 Ponce de Leon Ave NE, Atlanta, GA 30306-4576)
5/13/2025	Voter Education and Outreach	Village Park Milton (555 Wills Road, Alpharetta, GA 30009)
5/13/2025	Voter Education and Outreach	The Gathering Place Community Center (6280 Bryant St, Union City, GA 30291)
5/14/2025	Voter Registration Drive	Booker T. Washington High School 45 Whitehouse Drive SW Atlanta, GA 30314
5/14/2025	Mobile Voter Education and Outreach	Hapeville Branch Library (525 King Arnold St, Hapeville, GA 30354)
5/15/2025	Fulton County Elections Academy	register at www.fultonelections.com
5/15/2025	Voter Education and Outreach	Summerset Assisted Living (3711 Benjamin E Mays Dr SW, Atlanta, GA 30331)
5/16/2025	Voter Education and Outreach	Auburn Neighborhood Senior Center (300 Edgewood Ave SE, Atlanta, GA 30312)
5/16/2025	Voter Education and Outreach	Kirkwood Branch Library (11 Kirkwood Rd NE, Atlanta, GA 30317)
5/16/2025	Mobile Voter Education and Outreach	Maynard Holbrook Jackson High School (801 Glenwood Ave SE, Atlanta, GA 30316)
5/17/2025	Voter Education and Outreach	High Museum of Art (1280 Peachtree St NE, Atlanta, GA 30309)
5/17/2025	Mobile Voter Education and Outreach	City of Johns Creek City Hall, 11360 Lakefield Dr, Johns Creek, GA 30097
5/17/2025	Mobile Voter Education and Outreach	College Park Regional Health Center, 1920 John Wesley Avenue College Park, GA 30337
5/17/2025	Voter Registration Drive	Jess Lucas Y-Teen Park (680 S Central Ave, Atlanta, GA 30354)
5/18/2025	Voter Registration Drive	Zion Hill Baptist Church (6175 Campbellton Rd., Atlanta, GA 30331)
5/18/2025	Voter Education and Outreach	Ralph David Abernathy Blvd closed from Gordon White Park to Grant Park!
5/18/2025	Deputy Registrar Training	Virtual email veo@fultoncountyga.gov

5/19/2025	Deputy Registrar Training	Virtual email veo@fultoncountyga.gov
5/19/2025	Voter Education and Outreach	College Park Library (3647 Main St, College Park, GA 30337)
5/19/2025	Mobile Voter Education and Outreach	Anthem At Riverside Senior Apartments (1910 Waycrest Dr SW, Atlanta, GA 30331)
5/19/2025	Mobile Voter Education and Outreach	Anthem At Riverside Senior Apartments (1928 Waycrest Dr SW, Atlanta, GA 30331)
5/19/2025	Voter Education and Outreach	Jimmy Carter Presidential Library & Museum, 441 John Lewis Freedom Parkway NE, Atlanta, GA 30307
5/20/2025	Voter Education and Outreach	East Point Library (2757 Main St, East Point, GA 30344)
5/20/2025	Voter Education and Outreach	Buckhead Library (269 Buckhead Ave NE, Atlanta, GA 30305)
5/20/2025	Voter Education and Outreach	Baptist Towers (1881 Myrtle Dr SW, Atlanta, GA 30311)
5/20/2025	Deputy Registrar Training	St. Luke's Episcopal Church (435 Peachtree St NE, Atlanta, GA 30308)
5/21/2025	Voter Education and Outreach	Louise Watley Library at Southeast Atlanta (1463 Pryor Rd SW, Atlanta, GA 30315-3300)
5/21/2025	Voter Registration Drive	Therrell High School (3099 Panther Trl SW, Atlanta, GA 30311)
5/21/2025	Mobile Voter Education and Outreach	Hapeville Branch Library (525 King Arnold St, Hapeville, GA 30354)
5/22/2025	Mobile Voter Education and Outreach	Marietta Road Highrise 2295 Marietta Rd, NW Atlanta GA 30318
5/22/2025	Voter Education and Outreach	Tracey Wyatt Recreation Complex (2300 Godby Rd, College Park, GA 30349)
5/22/2025	Voter Education and Outreach	Fulton County Government (141 Pryor St SW, Atlanta, GA 30303)
5/23/2025	Mobile Voter Education and Outreach	Palmetto Branch Library (9111 Cascade Palmetto Highway, Palmetto, GA 30268)
5/28/2025	Voter Education and Outreach	Georgia International Convention Center (2000 Convention Center Concourse, College Park, GA 30337)
5/26/2025	Voter Education and Outreach	Piedmont Park (1322 Monroe Dr., Atlanta, GA 30306)
5/29/2025	Deputy Registrar Training	Virtual email veo@fultoncountyga.gov
5/29/2025	Voter Education and Outreach	Empowerment & Health Resource Fair P.O.W.E.R ATLANTA INC 1024 Avon Ave SW Atlanta Georgia 30310
5/30/2025	Voter Education and Outreach	Harriett G Darnell Sr Facility (677 Fairburn Rd NW, Atlanta, GA 30331)
5/30/2025	Voter Education and Outreach	West End Branch Library (525 Peebles St SW, Atlanta, GA 30310)

5/30/2025	Deputy Registrar Training	5600 Campbellton Fairburn Rd, Union City GA 30213
5/31/2025	Voter Education and Outreach	Saint Paul AME Church (1540 Pryor Rd SW, Atlanta, GA 30315)
5/31/2025	Voter Education and Outreach	Atlanta Beltline Entrance at Pittsburgh Yards 352 University Ave SW Atlanta GA 30310
5/31/2025	Voter Education and Outreach	Tom E Morris Sports Complex (3415 Claire Dr, Hapeville, GA 30354-4115)