

INTER-OFFICE MEMORANDUM

TO: Fulton County Board of Registration and Elections

FROM: Nadine Williams, Director

John Ross, Information Systems Manager

Vacant, Elections Chief

Sharon Benjamin, Deputy Elections Chief

Kathryn Glenn, Registration Chief

Shoshauna Jewell, Absentee Supervisor Corey Henson. Elections Equipment Manager Janell Barganier, Financial Systems Manager Janice Dickenson, Administrative Manager

LaShandra Little, Voter Education and Outreach Manager

RE: Monthly Operations Report –July 2025

DATE: August 6, 2025

ABSENTEE DIVISION

DATE: 8-4-2025

PREPARATION FOR ELECTION / WORK SUMMARY:

Reviewing processes and procedures that impact the July15, 2025 Public Service Commissioner (PSC) /Runoff and August 26,2025, Special Election, Senate District 21

ABSENTEE OPERATIONS:

 Weekly Meetings and training with the Division's personnel, Completed retention documents for the July 15,2025 PSC runoff

On-going:

- Processing applications received daily
- Notifying voters who will receive a provisional ballot
- Notifying voters whose application was rejected
- Notifying voters whose July 15,2025 ballot was rejected

SOS DEADLINE DATES:

Earliest Day to apply for Absentee by Mail for the August 26, 2025, Special	
Election Senate District 21	June 9, 2025
DEADLINE FOR VOTER REGISTRATION/CHANGE OF ADDRESS: for	
the August 26, 2025, Special Election. The last day for a person to	
register and be eligible to vote in the Special Election, Senate District 21	
shall be at the close of business on the fifth Monday prior to the date of the	
election. O.C.G.A. §§ 21-2-224; 21-2-501	July 28,2025
TIPOT DAY TO MAIL A DOCUMEN DALL OTO FOR Assess OC 2005	
FIRST DAY TO MAIL ABSENTEE BALLOTS FOR August 26, 2025,	August 4, 2025
Special Flection Senate District 21. The board of registrars shall mail or	

issue official absentee ballots no more than 29 days, but not less than 25	
days prior to any general primary election. O.C.G.A. § 21-2-384(a)(2)	
Last day to request an Absentee ballot O.C.G.A. § 21-2-381	AUGUST 15, 2025
ADVANCED IN PERSON (EARLY) VOTING BEGINS FOR THE August 26	,
2025 Special Election Senate District 21 O.C.G.A. § 21-2-385(d)(1)	August 4, 2025
ABSENTEE BY MAIL STATISTICS:	
July 15 th PSC runoff	
BALLOTS ACCEPTED	116
BALLOTS REJECTED	6
ABSENTEE BY MAIL STATISTICS:	
August 26 th State Senate District 21 election	
APPLICATIONS ACCEPTED	59
APPLICATIONS REJECTED	38
BALLOTS ACCEPTED	0
BALLOTS REJECTED	0

ADMINISTRATION

DATE OF REPORT: August 5, 2025

PREPARATION FOR ELECTION / WORK SUMMARY:

OVERVIEW OF ACTIVITIES:

Procurement

 Oversaw procurement activities, ensuring timely and cost-efficient acquisition of goods and services.

Invoice Processing

 Monitored and processed invoices for Annual Maintenance Listing (software licenses).

Purchase Cards (P Cards) & Travel Cards (T Cards)

- Processed payment of invoices for P Card & T Card allowable charges.
- Prepared and submit monthly P Card & T Card reconciliation reports to Purchasing Dept.

Human Resources

- Coordinated staff recruitment and onboarding processes.
- Managed and maintained HR-related documentation effectively.

BOC APPROVALS - July 2025:

Request approval to alter the boundaries of voting precincts to streamline election processes.

APPROVED: BOC Item no. 25-0493 07/09/2025

INTERGOVERNMENTAL AGREEMENTS (IGA)

Intergovernmental Agreements provided to the following Cities to conduct November 4, 2025, Municipal and December Runoff Elections.

Alpharetta, Atlanta, Chattahoochee Hills, College Park, East Point, Fairburn, Hapeville, Johns Creek, Milton, Mountain Park, Palmetto, Roswell, Sandy Springs, South Fulton, and Union City.

Key Dates:

- August 7, 2025 Deadline for election payments related to the November Election
- August 21, 2025 Deadline to return the signed IGA to Fulton County
- November 18, 2025 Deadline for election payments related to the December Runoff Election

CAMPAIGN FINANCE REPORTS

Compiled and submitted late and non-fliers report for June 30, 2025, filing period to the State Ethics Commission.

2025 Non-election Year:

The next reporting period: July 1, 2025 - December 31, 2025,

due December 31, 2025, with a grace period deadline, January 8, 2026.

ADVANCE VOTING

DATE OF REPORT: 8.6.2025

PREPARATION FOR ELECTION / WORK SUMMARY:

During July, we successfully conducted the **Public Service Commission Runoff Election**, with over 4,000 voters participating. The election proceeded smoothly, with no significant issues reported.

Following the conclusion of advance voting, our team carried out **post-election reconciliation** of Early Voting (EV) location operations to ensure full compliance with both county and state policies and procedures.

ROUND TABLE DISCUSSION:

On **July 29, 2025**, we hosted a **post-election Zoom roundtable** titled "Lessons Learned" with EV managers and staff involved in the Public Service Commission Runoff Election. The session served as both an opportunity to thank the team for their dedication and to gather valuable feedback on their field experiences.

The discussion allowed EV managers to engage directly with the management team, sharing their observations, suggestions, and ideas for improving early voting training and overall field operations. This feedback is considered essential to our **continuous improvement efforts**, and we are committed to evaluating and implementing viable recommendations to enhance the early voting process.

Insights from the session are currently under review and will inform future improvements.

ADDITIONAL ACTIVITIES:

- Prepared for the upcoming **State Senate**, **District 21 Election**, including conducting review and training.
- Participated in multiple budget meetings to support planning for upcoming election events.
- Attended regular weekly division meetings to coordinate election activities.

ELECTIONS OPERATIONS

DATE OF REPORT: 8.1.2025

PREPARATION FOR ELECTION / WORK SUMMARY:

In July, the election division worked on the following items:

Internal Operations:

- Completed June 17, 2025, election Reconciliation Report.
- Formulated and Ordered Provisional, Emergency, and Sample ballot Allocation for the August 26th Special Election.
- Coordinate with municipalities regarding contests for the November Municipal Election Ballot entries.
- Maintaining and Adding Contest in GARVIS for the November PSC/Municipal Election

ELECTION DAY OPERATIONS

All Poll Workers have been successfully recruited. Training began on August 5, 2025, and will conclude on August 23, 2025. To date, 17 Poll Workers have completed training, and 48 are scheduled to be trained.

POSITION NEEDED	QUANTITY	RECRUITED	Trained Starts on 8/5/2025
Poll Manager	12	12	
Assistant Manager	24	24	
Clerks	24	24	
Reserves	5	5	
Technicians	12(Duplicate)	12(Duplicate)	
Total	65	65	

Election Date: November PSC/Municipal Election 2025

FINANCE

DATE OF REPORT: 08/04/2025

PREPARATION FOR ELECTION / WORK SUMMARY:

The Fulton County Board of Commissioners (BOC) approved the 2025 Elections budget for a total of \$15 Million which included funding for the four upcoming PSC/Municipal elections. The approved 2025 Operating budget is \$5.4 Million.

The Financial Systems manager has continued to update the 2025 budget reporting. We have updated the budgets for the July 15, 2025, PSC Primary run-off election. We have prepared a budget for the August 26, 2025, Special Called Election for State Senate 21 and for the possible Special Run-off Election on September 23, 2025.

We are also processing the vendor invoices for expenses incurred for 2025 elections work.

We continue to review the budget to actual costs for the 2025 Election cycles. We are generating both the Accounting and Purchase order reports to review our costs and to stay within our budget.

Below are the 2025 Elections and Operations budgets:

2025 Budgets Approved:	
Operations Budget	\$5.4 Million
General Primary JUNE 17, 2025	\$4.7 Million
General Primary Run-off JULY 15, 2025	\$2.3 Million
General Election NOV 4, 2025	\$5.6 Million
General Run-off Election DEC 2, 2025	\$2.4 Million

Budget vs Actual Costs 2024 (\$ in Millions)					
	2024 Budget Amount	Costs Incurred		2024 Total Expenses	Variance
Operations Budget	\$5.2	\$6.0	\$0	\$6.0	(\$0.8)
MAR Presidential Preference Primary (PPP)	\$9. 1	\$7.6	\$0	\$7.6	\$1.5

	T		T		
MAY Genera	\$8.	\$5.8	\$0	\$5.8	\$2.7
Primary	5	Ψ0.0	ΨΟ	Ψ0.0	Ψ2.1
JUN Genera Primary run-off	\$3. 5	\$1.6	\$0	\$1.6	\$1.9
NOV General Presidential	\$12. 9	\$11	\$0.1	\$11.1	\$1.8
		The second secon			
DEC General Municipal run-off	\$1. 8	\$1.4	\$0.1	\$1.5	\$0.3
(Atlanta and East					
Point only)					
TOTALS	\$41. 0	\$33.4	\$0.2	\$33.6	\$7.4
Note 1> 2024 add paid in 2025.	itional expense	es column is for	the projected vend	or invoices being	
<u> </u>					

Note 2> The 2024 Operating budget vs actual total expense is unfavorable as additional funds were moved to operations from the Elections budget. Funding was used for the purchase of poll pads; and Elections warehouse needs for warehouse racks, Audio visual equipment for the warehouse and call center, Information technology projects, and furniture.

INFORMATION SYSTEMS OPERATIONS			
DATE OF REPORT:	8.1.2025		
PREPARATION FOR ELECTION / WORK SUMMARY:			
Election Date: July 15, 2025	PSC Runoff Election		
Election Date: Aug 26, 2025	Senate District 21 Special Election		

In July, the Information Systems division worked on the following items:

1. July 15th Special Runoff Election

The Information Systems team completed all preparations and support activities for the July 15th Special Runoff Election. Key responsibilities included:

- Logic & Accuracy (L&A) Testing: Performed L&A testing and programmed all voting equipment for both Advance Voting and Election Day sites. L&A testing began on July 1st.
- Technical Support: Provided technical support throughout Advance Voting and on Election Day to ensure smooth operations at all polling locations.
- Election Night Operations: Closed out Advance Voting tabulators, uploaded memory cards from all precincts, tabulated results, and transmitted reports to the Secretary of State (SOS).
- Post-Election Activities: Received all voting equipment, completed final tabulation, and prepared official reports for election certification.

2. Senate District 21 Special Election

System Specialists performed Logic & Accuracy testing for the Senate District 21 Special Election, provided technical support during Advance Voting, and coordinated planning for Election Day Training, Election Day support and tabulation.

3. Election Infrastructure Security

The Information Systems division attended meetings and webinars organized by Microsoft and the Election Infrastructure Information Sharing and Analysis Center (EI-ISAC) to stay current on cybersecurity best practices and election infrastructure protection.

REGISTRATION

DATE OF REPORT: July 31, 2025

PREPARATION FOR ELECTION / WORK SUMMARY:

This Monthly Report summarizes key registration activities, workload levels, and voter registration statistics for the Registration Division of the Fulton County Registration & Elections Department for July 2025. Once access to process application opened, the VR staff focused on processing voter registration applications and changes. Throughout the month we processed voter cancellation requests, conducted list maintenance in the Georgia Registered Voter Information System (GARViS), and continuously auditing the voter roll. Additionally, the Registration Division provided support to Advance Voting and Election Day. Processed provisional ballots and completed retention responsibilities.

REGISTRATION STATISTICS:

July 1, 2025	July 31, 2025
VOTER REGISTRATION APPLICATIONS RECEIVED	13,938
ACTIVE VOTERS	756,177
INACTIVE VOTERS	162,652
TOTAL OF REGISTERED VOTERS	918,829
APPLICATIONS TO BE PROCESSED	39,068
NEW REGISTRATIONS TO FULTON COUNTY	4,873
TRANSFERS TO FULTON COUNTY	6,059
TRANSFERS FROM FULTON COUNTY	1,929
REMOVALS FROM FULTON COUNTY	1,447

FRONT DESK OPERATIONS

July 1, 2025	July 3	1, 2025	
Reason for Visitin	g Voter Registration	1	tal Number of ellow Tickets
CERTIFICATE OF REGISTRATION			8
TEMPORARY VOTER ID CARD – APPLICATION	NS .		15
REGISTER TO VOTE – WALK-INS			82
PRECINCT CARD REQUESTS			52
VOTER STATUS ISSUES (CANCELLATION, INA	CTIVE, ETC.)		12
3 RD PARTY/VOTER DRIVES (APPLICATIONS)			0
LETTER RESPONSE			0
OUT OF COUNTY / OUT OF STATE INQUIRIES)		0
VOTER LIST/STATS			0
OTHER – RANGES FROM VOTERS WANTING OFF THEIR ABSENTEE BALLOT/APPLICATION		OPPING	30
		TOTAL:	199

List Maintenance Update

365- Felon Challenge Letters mailed / 486 - Deceased / VCR Portal- 89 / Cancellation requests MOS – 280 / 5-NGE / 1 - ERIC Cross State / 1 – Reject / 219 – Duplicates 2 – Jury Affidavit

SUPPLIES & LOGISTICS

DATE OF REPORT

08.05.2025

PREPARATION FOR ELECTION / WORK SUMMARY: Mr. Corey Henson

For the month of July 2025, the Supply and Logistics Division worked on and or completed the following:

- Conducted Polling location site visits to confirm if the locations or rooms were suitable for usage as a polling location.
- Created layouts of the visited polling locations for use in polling site setup.
- Completed preparing the Election Day Supply Bags for the July 15, 2025, PSC Special Election Runoff.
- Completed the Advance Voting Supply Boxes for the July 15, 2025, PSC Special Election Runoff.
- Started preparing the Advance Voting and Election Day Supply boxes for the upcoming August 26, 2025, State Senate District 21 Special Election.
- Completed Advance Voting Equipment and Supply deliveries for July 15, 2025, PSC Special Election Runoff.
- Completed Election Day Equipment and Supply deliveries for July 15, 2025, PSC Special Election Runoff.
- Started Advance Voting Equipment and Supply deliveries for the upcoming August 26, 2025, State Senate District 21 Special Election.
- Provided logistical and supply support to all the Advance Voting an Election Day polling locations by sending any supplies or other assistance as requested by the polling locations.
- Provided absentee ballot drop box support by picking up any absentee ballots dropped into the 2 absentee ballot drop boxes and transferring them to the Absentee Ballot Division during the July 15, 2025, PSC Special Election Runoff.
- Completed all Advance Voting and Election Day equipment and supply pickups for the July 15, 2025, PSC Special Election Runoff.
- Completed all post-election reconciliation duties for the July 15, 2025, PSC Special Election Runoff.
- The staff continued to conduct day to day logistics operations for the Elections Warehouse.

SUPPLY & INVENTORY STATISTICS

Advance Voting Polling Locations	18 locations delivered and picked up
Advance Voting Supply Boxes	36 boxes completed
Election Day Polling Locations	138 locations delivered and picked up
Election Day Supply Bags	138 bags completed

VOTER EDUCATION

DATE OF REPORT: July 31, 2025

PREPARATION FOR ELECTION / WORK SUMMARY:

In July, the Voter Education and Outreach team focused on promoting the General PSC Primary Runoff Election as well as the Senate District 21 Special Election throughout the county. They attended various events in different cities to ensure residents were informed about the upcoming elections. The VEO Manager also contacted all cities in Fulton County to confirm they were aware of the early voting dates in July, along with the Runoff Election date. Additionally, the Manager reached out to cities affected by the Senate District 21 election, and most of these cities featured the election information in their newsletters. The VEO Manager is staying informed and participating in all sessions of the Blue Ribbon Study Committee on elections to bring back updates about proposed legislation impacting elections next year to the Leadership team.

The VEO Manager conducted Deputy Registrar Training for Fulton County Administrators to keep them up to date on laws and election procedures for 2025, enabling them to host voter registration drives at their schools. The VEO team has been working to schedule events at Fulton County Libraries to provide election information to local residents. The VEO Manager also began meetings with college and university administrators to plan events and programs for when students return to campus. Follow-up was done on letters sent to each Fulton County college and university about third-party organizations registering students on campus, to ensure they partner with us and help reduce misinformation among students. The VEO team is collaborating with Atlanta Public Schools and Fulton County Schools to participate in open house and back-to-school events where voter education and registration support are needed. The VEO team has started reaching out to senior centers to assist with absentee ballot applications for the upcoming November General Election, as seniors will need to request ballots for each election. They have also sent informational materials to senior facilities, recreation centers, and libraries. The VEO Manager continues to conduct Deputy Registrar Training for staff and community members.

The VEO team continuously plans events and will keep contacting schools, community groups, nonprofits, and government officials to organize future activities across the county.

VOTER EDUCATION ACTIVITIES

Activity	Total for the Month	Year Total
Donuty Degistray Training	27	200
Deputy Registrar Training	27	309
Voter Registration	76	331
Voter Identification Cards	7	21
Outreach Events	62	221
Absentee Application	87	240
Deputy Registrar Events	5	10
Connections for VEO.	150	1,000
Event Interactions	16,534	27,675
Media Inquiries	4	15

July Events 2025

Date	Type of Event	Location
7/1/2025	Voter Education and Outreach	Columbia Colony Senior Apartments (2999 Continental Colony Pkwy SW, Atlanta, GA 30331)
7/2/2025	Voter Education and Outreach	Helene S. Mills Senior Multipurpose Facility 515 John Wesley Dobbs Ave. NE Atlanta, GA 30312
7/3/2025	Voter Education and Outreach	A.G. Rhodes Health & Rehab (350 Boulevard SE, Atlanta, GA 30312)
7/4/2025	Voter Education and Outreach	Broadwell Pavilion (12615 Broadwell Rd, Alpharetta, GA 30004-6379)
7/7/2025	Voter Education and Outreach	Westminster Commons 560 St Charles Ave NE Atlanta, GA 30308
7/8/2025	Voter Education and Outreach	Friendship Tower Apartments (35 Northside Dr SW, Atlanta, GA 30313)
7/8/2025	Voter Education and Outreach	Camp Truitt Neighborhood Senior Center, 4320 Herschel Rd, College Park, GA 30337
7/9/2025	Voter Education and Outreach	Village Park Milton, 11940 Alpharetta Hwy, Alpharetta, GA 30009
7/9/2025	Mobile Voter Education and Outreach	Making a Way Housing Inc (377 Westchester Blvd NW, Atlanta, GA 30314)
7/10/2025	Voter Education and Outreach	Fulton County Government (141 Pryor St SW, Atlanta, GA 30303)
7/10/2025	Voter Education and Outreach	Milton Branch Library, 855 Mayfield Rd, Milton, GA 30009
7/10/2025	Voter Education and Outreach	Alpharetta Branch Library, 10 Park Plaza, Alpharetta, GA 30009
7/10/2025	Deputy Registrar Training	virtual email veo@fultoncountyga.gov
7/10/2025	Voter Education and Outreach	Allora Creekbend Apartments 7001Clementine Trail Fairburn, GA 30213
7/11/2025	Voter Education and Outreach	Asbury Harris Epworth Towers 3033 Continental Colony Pkwy Atlanta, GA 30331
7/12/2025	Voter Registration Drive	Morehouse College @ Ray-Pac Lawn 833 Fair St., Atlanta, GA 30314
7/12/2025	Mobile Voter Education and Outreach	C.T. Martin Natatorium and Recreation Center, 3201 M.L.K. Jr Dr SW, Atlanta, GA 30311
7/12/2025	Voter Education and Outreach	The Gathering Place 6280 Bryant Street Union City, Georgia 30291
7/14/2025	Voter Education and Outreach	191 Peachtree St. NE, 14th Floor, Atlanta Georgia 30303.
7/14/2025	Voter Education and Outreach	Hapeville Senior Center 527 King Arnold St, Hapeville GA 30354
7/16/2025	Voter Education and Outreach	Alpharetta Crabapple Senior Center , (12624 Broadwell Rd Alpharetta, GA 30004)

7/26/2025	Voter Education and Outreach	Washington Park Tennis Center (1125 Lena Street, Atlanta GA 30314)
7/26/2025	Mobile Voter Education and Outreach	Greenbriar Mall 2841 Greenbriar Pkwy SW Atlanta GA 30031
7/26/2025	Voter Education and Outreach	Grace Resource Development Center,2459 Roosevelt Hwy, College Park, GA 30337
7/26/2025	Voter Education and Outreach	St. James Alpharetta Community Church 3000 Webb Bridge Road Alpharetta , GA 30009
7/26/2025	Mobile Voter Education and Outreach	Legacy at Walton Lakes, 4685 Camp Creek Pkwy, Atlanta, GA 30331
7/26/2025	Voter Registration Drive	Zion Hill Baptist Church (6175 Campbellton Rd., Atlanta, GA 30331)
7/27/2025	Voter Education and Outreach	Morris Brown College, (643 MLK Jr Drive Atlanta, GA 30314)
7/27/2025	Voter Education and Outreach	North Point Mall 1000 North Point Circle , Alpharetta GA 30022
7/28/2025	Voter Education and Outreach	Evelyn G. Lowery @ Cascade Branch 3665 Cascade Rd Atlanta, GA 30331
7/28/2025	Deputy Registrar Training	Virtual email veo@fultoncountyga.gov
7/29/2025	Voter Registration Drive	Davis Brother Laundromat (2292 Fairburn Rd., SW Atlanta, GA 30331)
7/29/2025	Voter Education and Outreach	Auburn Avenue Research Library 101 Auburn Ave Atlanta, GA 30303
7/30/2025	Voter Education and Outreach	KIPP Woodson Park Academy , 1605 Donald Lee Hollowell Pkwy, Atlanta, Ga 30318
7/30/2025	Voter Education and Outreach	Slater Elementary School, 1320 Pryor Rd. Atlanta, GA 30315
7/30/2025	Voter Education and Outreach	Skyview High School, 5134 Old National Hwy, College Park GA 30349
7/31/2025	Voter Education and Outreach	Auburn Ave Research Library 101 Auburn Ave, Atlanta, Ga 30303
7/31/2025	Voter Education and Outreach	Renaissance Middle School,7155 Hall Rd, Fairburn, GA 30213

RUNOFF ELECTION SENATE DISTRICT 21

Advance Voting Hours and Locations

Saturday September 13 – Friday September 19, 2025

Saturday September 13 from 9 a.m. until 5 p.m.

Monday 9/15 – Friday 9/19 from 9 a.m. until 6 p.m.

NO SUNDAY VOTING



ALPHARETTA LIBRARY
10 Park Plaza
Alpharetta, GA 30009

*Also a drop box location

MILTON LIBRARY 855 Mayfield Road Milton, GA 30009

Key Dates and Deadlines

Friday September 12 Deadline to Submit an Absentee Ballot

Application for Runoff Election

September 13 - 19 Advance Voting Period for Runoff Election

Tuesday September 23 Runoff Election Day

2025
ELECTION
RACES
BY CITY



RACES ON THE BALLOT: JUNE 17, 2025 PRIMARY ELECTION

STATEWIDE Public Service Commissioner Primary – Districts 2 and 3

PALMETTO 1 At Large Seat

RACES ON THE BALLOT: NOVEMBER 4, 2025 GENERAL ELECTION

ALPHARETTA City Council Post 1, 2, and 3

ATLANTA Mayor, Council President, City Council At Large Seats

P1, P2, and P3. City Council Seats D1, D2, D3, D4, D5,

D6, D7, D8, D9, D10, D11, D12, Municipal Judges

School Board At Large 8, D2, D4, D6

CHATTAHOOCHEE HILLS Mayor, City Council Districts 2 and 4

COLLEGE PARK City Council Seats W2, W4

EAST POINT Mayor, City Council At-Large Seats Ward A, B, C, D

FAIRBURN Mayor, 3 At Large Council Seats

HAPEVILLE Council At Large, Council Seats W1, W2

JOHNS CREEK Mayor, At Large Council Seats P1, P3, P5

MILTON Mayor, 3 At Large Council Seats Post 1

MOUNTAIN PARK 3 At -Large Council Seats

PALMETTO 3 At Large Seats

ROSWELL Mayor, City Council P4, P5, P6

SANDY SPRINGS Mayor, Council Seats D1, D2, D3, D4, D5, D6

SOUTH FULTON Mayor, Council Seats D2, D4, D6

UNION CITY Mayor, 2 At Large Council Seats